

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 9, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, David Golwitzer

Absent: Karen Schaaf, Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the December 19, 2012 minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

Chairman Geving called the Public Hearing for Authorization to approve the plans and specifications, proposed form of contract, and estimate of costs for the Fiber to the Home electronics for the Broadband Communications System to order. The Chairman noted no written or oral comments or objections. Trustee Golwitzer moved to close the Public Hearing, seconded by Trustee Krahenbuhl. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Golwitzer, yes. Motion carried unanimously.

The Board reviewed the November 2012 Financial Statements. Trustee Krahenbuhl moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the Missouri River Dam Hydro Production, i-Wireless, net metering, 2013 Electric Rate adjustment, water main extensions, Whelan energy sales, and a Basin and WAPA decision on energy markets.

The Board reviewed the bids on the Fiber to the Home Electronics for the Broadband Communications system. Trustee Golwitzer moved to accept the bid from Adtran, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented the Network Integration Transmission Service and Network Operating Agreement with Corn Belt Power Cooperative. Trustee Krahenbuhl moved to approve the agreement, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed an agreement with Iowa Association of Municipal Utilities for consulting work. Trustee Krahenbuhl moved to approve the agreement, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the agreement with the City of Algona for providing Utility Service and the Transfer of Funds. Trustee Golwitzer moved to approve the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented the agreement with T.P. Anderson Company for audit services for the 2012 Calendar year. Trustee Golwitzer moved to accept the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board set the date and time for a work session on the 2013 Electric Rate adjustment. Trustee Krahenbuhl moved to set the date and time as January 18, 2013 at 11:00 A.M., seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for a Public Hearing for the 2013 Electric Rate adjustment. Trustee Krahenbuhl moved to set the date and time as January 30, 2013 at 11:00 A.M., seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed a letter dated November 28, 2012 with attachments from MidAmerican Energy (the "MidAmerican Letter"). Trustee Golwitzer moves to approve consent for MidAmerican Energy to proceed with actions necessary to allow the proposed interconnection of a new transmission line to the Webster facilities, to approve consent for the proposed interconnection and to approve consent for the proposed ownership structure, all as set forth in the MidAmerican Letter, provided that MidAmerican Energy pays 100% of all costs and further provided that any amendments to the Lehigh Webster agreement are brought before this Board for approval as required, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meetings are as follows:

- January 18, 2013 at 11:00 A.M. – Work Session
- January 30, 2013 at 11:00 A.M. – Public Hearing and Regular meeting
- February 20, 2013 at 11:00 A.M. – Regular meeting
- March 13, 2013 at 11:00 A.M. – Regular meeting

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 107,646.27
37891	AFLAC	PREMIUMS	626.32
37892	HEATH VILETA	EMPLOYEE MISC	124.00
37893	ROD VITZTHUM	EMPLOYEE MISC	780.00
37894	ALGONA CHAM. OF COMMERCE	CHAMBER BUCKS	25.00
37895	ELIZABETH M LARSEN LMT	WELLNESS	150.00
37896	ASHLEY LICKTEIG	WELLNESS	150.00
37897	A & M LAUNDRY	SUPPLIES	31.87
37898	ALGONA CHAM. OF COMMERCE	MEMBERSHIP DUES	1,653.75
37899	ALGONA MACHINE & SUPPLY	SUPPLIES	24.08
37900	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	2,260.44
37901	ALGONA PLG. & HTG.	SUPPLIES	155.00
37902	ALGONA PUBLISHING CO.	OFFICE SUPPLIES/ADVERTISING	1,642.61
37903	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	62.50
37904	ALGONA RACEWAY	1/4 PAGE AD	200.00
37905	AMU-SKYLINK. L.C.	INVENTORY	2,027.67
37906	ARNOLD MOTOR SUPPLY	PARTS	242.36
37907	AZAR COMPUTER SOFTWARE	SOFTWARE SUPPORT	3,300.00
37908	JARON BENZ	EMPLOYEE MISC	50.20
37909	JUSTIN BESCH	WATER HEATER REBATE	125.00
37910	BLACK, JIM	GEO THERMAL REBATE	2,000.00
37911	HAROLD BOSWORTH	WINDOW REBATE 1214 E STATE	390.50
37912	CRYSTAL BRONSON	WASHER REBATE	100.00
37913	BUSCHER'S SERVICE CENTER	SERVICE	886.19
37914	CENTRAL IOWA DISTRIBUTING	SUPPLIES	276.71
37915	CHROME COUNTRY INN	SERVICE	87.32
37916	COMPUTER SYSTEMS ASSOCIATES	MAIL FOUNDRY	75.00
37917	COOK'S SCRAP IRON & METAL	MATERIALS	161.07
37918	DAKOTA SUPPLY GROUP	METERS	9,267.06
37919	DAN-D LASER CARTRIDGES	COPIER AND TONER	11,422.25
37920	DEX MEDIA EAST	ADVERTISING SERVICES	54.05
37921	DIAMOND'S	EMPLOYEE CLOTHING	547.04
37922	DIAMOND'S MEN'S STORE	ELECTRIC MTR CONV REBATE	250.00
37923	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	156.06
37924	DU PONT PIONEER	LIGHTING REBATE	327.75
37925	DUMP IT INC.	DUMPSTER	394.35
37926	ELECTRICAL MATERIALS CO.	SUPPLIES	604.55
37927	ERPELDING EXCAVATING ENT	ROADSTONE	1,247.72
37928	FAREWAY STORES	SUPPLIES	65.15
37929	FARM & HOME SERVICES	ELECTRIC MTR CONV REBATE	250.00
37930	FARMERS COOPERATIVE	CENTRAL AIR REBATE	200.00
37931	FIVE STAR TOOL & SUPPLY	TOOLS	256.69
37932	FOERTSCH P & H	SCHILMOELLER AC REBATE	50.00
37933	FRIDLEY THEATRE	THEATRE TICKETS	1,000.00
37934	GRASS MASTERS L.L.C	SEEDING SERVICES	840.00
37935	GRAYBAR ELECTRIC CO INC	EQUIPMENT	3,442.16
37936	HALL'S SAFETY EQPT.	SUPPLIES	245.05
37937	HAWKINS INC.	SUPPLIES	5,112.05
37938	HUTZELL'S, INC	EMPLOYEE CLOTHING	201.13
37939	HYGIENIC LABORATORY - AR	TESTING SERVICES	204.00
37940	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING	805.93
37941	IOWA LAKES COMM COLLEGE	WASHER REBATE	100.00
37942	IOWA NETWORK SERVICES	SERVICES	24,021.69
37943	IOWA TELECOMMUNICATIONS ASSOC	MEMBER DUES	5,095.00
37944	IOWA UTILITIES BOARD	2012 ASSESSMENT	7,637.54
37945	IRBY	TESTING SERVICES	108.31
37946	IRBY	SUPPLIES	5.78
37947	GARY JESERITZ	WASHER REBATE	100.00
37948	JOHNSTON AUTOSTORES	PARTS	13.10
37949	KELLY REAL ESTATE	ELECTRIC REFUND	26.39
37950	KLGA - FM	ADVERTISING SERVICES	928.50
37951	KOSSUTH CONNECTIONS	HOLE SPONSOR	250.00
37952	LANUS, CALVIN	WASHER REBATE	100.00
37953	MBA PARTNERS	ELEC MTR CONV REBATE	375.00
37954	MCNERTNEY, TIM	WASHER REBATE	100.00
37955	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	336.07
37956	MINNOWA MEDICAL SUPPLY	ELECTRIC UPGRADES	5,198.08

37957	JANE MISSAL	WINDOW REBATE	549.60
37958	NATIONWIDE ADVANTAGE MORTGAGE	ELECTRIC REFUND	11.30
37959	NEU STAR	LNP	415.00
37960	NG-911, INC	DATABASE MANAGEMENT	150.00
37961	NORTH IA LUMBER	MATERIALS	55.14
37962	NORTH IOWA MECHANICAL	BLACK HEAT PUMP REBATE	125.00
37963	NORTHERN IOWA COMMUNICATIONS	BANDWITH	7,260.40
37964	OAK HILL CONSULTING	CONSTULTING FTTH ELEC SPEC	2,940.00
37965	PFEFFER PRECAST	BARRICADES	1,817.35
37966	POSTMASTER	PO BOX FEE	180.00
37967	PRO ADVANTAGE SERVICES, INC	PREMIUM	180.00
37968	PRO-BUILD	MATERIALS	127.37
37969	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING FEES	2,134.88
37970	RENEGADE UNIVERSITY	WHAT TO WATCH GUIDES	39.00
37971	RESCO	MATERIALS	470.72
37972	BILL ROBINSON	WASHER REBATE	100.00
37973	SANDE CONSTRUCTION	SERVICE	840.89
37974	LLOYD SCHILMOELLER	AIR CONDITIONER REBATE	200.00
37975	CHARLIE SCOBBA	WASHER REBATE	100.00
37976	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
37977	BARBARA STEVENS	ELECTRIC REFUND	1.40
37978	THE UPHOLSTERY SHOP	REPAIR SERVICE	158.00
37979	TRIBUNE MEDIA SERVICES	WEATHER	78.41
37980	USABLUEBOOK	MATERIALS	840.13
37981	UTILITIES PLUS ENERGY SERVICES	SERVICE	3,692.44
37982	VAN WERT INC	METERS	722.25
37983	KEN VASKE	WATER HEATER REBATE	100.00
37984	VINCHATTLE ENTERPRISES	MAINT. AGREEMENT	3,380.00
37985	WALKER PLUMBING & HEATING	FARMERS COOP CA REBATE	50.00
37986	WALLACE WATER COND.	RENTAL SERVICE	24.61
37987	WESCO DISTRIBUTION INC.	CREDIT	1,281.39
37988	WEX	FUEL	96.85
37989	WILTGEN JEWELERS	ENGRAVING	58.85
37990	KAJEWSKI, STEPHEN	EMPLOYEE MISC	163.00
37991	FOTH, VIRGINIA	EMPLOYEE MISC	436.88
37992	FRIEDRICH, NEAL	EMPLOYEE MISC	1,805.00
37993	SMITH, DANIEL	EMPLOYEE MISC	138.00
37994	HEATH VILETA	EMPLOYEE MISC	124.00
37995	KAJEWSKI, STEPHEN	EMPLOYEE MISC	155.94
37996	ERPELDING EXCAVATING ENT	NEW WATER MAIN FINN DR LOOP	10,362.17
37997	JASON FETT	EMPLOYEE MISC	243.87
37998	VILETA, HEATH	EMPLOYEE MISC	125.99
37999	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
38000	BBC WORLDWIDE AMERICA INC	SUBS	261.65
38001	BIG 10	SUBS	2,439.56
38002	DISCOVERY COMMUNICATIONS LLC	SUBS	462.36
38003	ESPN	SUBS	237.16
38004	FOX SPORTS NET NORTH	SUBS	5,274.26
38005	HUB TELEVISION NETWORKS, LLC	SUBS	125.44
38006	KAAL	RETRANSMISSION	662.90
38007	KAJEWSKI, STEPHEN	EMPLOYEE MISC	34.50
38008	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,627.96
38009	NATIONAL GEOGRAPHIC CHANNEL	SUBS	232.96
38010	NATIONAL GEOGRAPHIC HD	SUBS	58.37
38011	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	662.90
38012	ROVI	SUBS	1,370.88
38013	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,367.50
38014	TOWER DISTRIBUTION CO	SUBS	349.53
38015	WELLMARK HEALTH PLAN	PREMIUMS	24,423.92
38016	WOI-TV	RETRANSMISSION	1,609.90
38017	ELBERT ELECTRIC	BILL FAHRNAM - 116	1,998.25
38018	IN DEMAND	PPV'S	342.17
38019	LIN TELEVISION CORP	NOVEMBER RETRAN FEES	1,823.28
38020	MANWIN MEDIA SARL	PPV'S	67.63
38021	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	15.90
38022	HEATH VILETA	EMPLOYEE MISC	351.80
38023	CARD CENTER	PURCHASES	3,093.55
38024	HY-VEE	PURCHASES	103.20
38025	JEREMY PROTHMAN	EMPLOYEE MISC	50.00
38026	AFLAC	PREMIUMS	626.32

38027	ROSEMARY BEENKEN	EMPLOYEE MISC	1,797.40
38028	ROSEMARY L BEENKEN	EMPLOYEE MISC	287.93
38029	CITY OF ALGONA	TRANSFER	188,097.64
38030	DORNBIER, DALE	EMPLOYEE MISC	80.00
38031	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
38032	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
38033	SMITH, DANIEL	EMPLOYEE MISC	49.04
38034	ALGONA FLOOR DESIGN	METER CONVERSION REBATE	250.00
38035	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
38036	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	8,274.33
38037	ALGONA PLG. & HTG.	MATERIALS	375.83
38038	ALLIANT ENERGY	CAPACITY CHARGES 2012	45,377.43
38039	AMERICAN PUBLIC POWER ASSOC.	ECO AT HOME	7,020.24
38040	LINDSEY BALKE	COMMUNICATIONS REFUND	96.04
38041	BARNES DISTRIBUTION	SUPPLIES	135.28
38042	MELISSA BECKER	COMMUNICATIONS REFUND	4.33
38043	BISHOP GARRIGAN SCHOOLS	EDUCATION FAIR DONATION	25.00
38044	BOMGAARS	SUPPLIES	701.78
38045	ANNA BONNSTETTER	COMMUNICATIONS REFUND	26.63
38046	BORDER STATES ELECTRIC	MATERIALS	251.45
38047	AMBER BRACE	COMMUNICATIONS REFUND	109.92
38048	DYLAN BRIGGS	COMMUNICATIONS REFUND	79.07
38049	MARY BURNS	APPLIANCE REBATE - AC	200.00
38050	CENTURYLINK	SERVICE	109.96
38051	CENTURYLINK	LOCAL INTERCONNECTION	225.26
38052	DON CLAPPER	COMMUNICATIONS REFUND	10.82
38053	BILL CLEGG	INSULATION REBATE	722.25
38054	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	4,635.00
38055	CORN BELT POWER COOP	ENERGY	35,170.00
38056	CRESCENT ELECTRIC SUPPLY	SUPPLIES	13.73
38057	CULVER - HAHN ELECTRIC SUPPLY	MATERIALS	248.91
38058	DAKOTA SUPPLY GROUP	REPLACEMENT ANTENNA	49.92
38059	DEAN MEYER ELECTRIC	MARY LAVELLE INVOICE 17048	128.34
38060	DEWILD GRANT RECKERT	WATER RATE STUDY	6,669.00
38061	DITCH WITCH - IOWA INC	SUPPLIES	1,624.37
38062	DOSTER, PAUL	APPLIANCE REBATE - WASHER	100.00
38063	ELECTRICAL MATERIALS CO.	MATERIALS	5,340.64
38064	MONTE EMERICK	COMMUNICATIONS REFUND	104.59
38065	FARMERS COOPERATIVE ELEV.	PROPANE	27.50
38066	BILL FARNHAM	METER CONVERSION REBATE	250.00
38067	JENNIFER GARMAN	COMMUNICATIONS REFUND	56.61
38068	JAY GEVING	TRUSTEE FEES	75.00
38069	GOLF CLASSICS	GOLF SPONSOR SIGN	350.00
38070	DAVID GOLWITZER	TRUSTEE FEES	75.00
38071	MELISSA GRAY	COMMUNICATIONS REFUND	52.73
38072	GRAYBAR ELECTRIC CO INC	MATERIALS	2,263.80
38073	GRIMM, DELANO	COMMUNICATIONS REFUND	51.31
38074	HAWKINS INC.	CHEMICALS	3,217.47
38075	CARA HIPPEN	COMMUNICAITONS REFUND	56.43
38076	HISCOCKS, GARY	METER CONVERSION REBATE	446.19
38077	I WIRELESS	SERVICE	4.14
38078	I&S GROUP, INC	N FINN DR WATER MAIN EXT	843.75
38079	IA DIST.WIND GEN.PROJECT	SHARED COSTS	7,547.46
38080	IGLASS NETWORKS	MONITORING SERVICE	500.00
38081	IOWA ASSN OF MUNI UTILITIES	PUBLIC POWER WORKSHOP	225.00
38082	IOWA ONE CALL	SERVICE	83.00
38083	JCL SOLUTIONS	SUPPLIES	106.86
38084	JOHN DEERE FINANCIAL	PARTS	18.97
38085	JOHNSON, BILL	APPLIANCE REBATE - WASHER	100.00
38086	PAUL JOHNSON	COMMUNICATIONS REFUND	107.91
38087	KENT, BRUCE	COMMUNICATIONS REFUND	18.78
38088	KOSS REG HLTH CTR FOUND	LEGACY BALL AND CAPITAL CAMP	21,000.00
38089	KOSSUTH CO. TRANSFER STATION	WATER HEATER DISPOSAL	60.00
38090	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
38091	JENNIFER KRAUS	APPLIANCE REBATE - WASHER	100.00
38092	LIMBAUGH, JACK	APPLIANCE REBATE - AC	350.00
38093	JACK LIMBAUGH III	COMMUNICATIONS REFUND	129.53
38094	LINCOLN LIFE	DEFERRED COMP	2,430.00
38095	MICHAELS ENGINEERING	ENERGY AUDITS	2,500.00
38096	MIDAMERICAN COMP CORP	BILLING SERVICES	5,630.61

38097	MIDAMERICAN ENERGY	SERVICE	263.47
38098	MIDAMERICAN ENERGY CO.	CAPACITY ASSIGNMENT	85,234.93
38099	MOSHER, CAROLYN	METER CONVERSION REBATE	10.97
38100	JULIE MURPHY	TRUSTEE FEES	75.00
38101	NORTHWEST COMM NETWORK	DS3	8,400.00
38102	TOM NUGENT	APPLIANCE REBATE - WASHER	100.00
38103	BRANDON OSTWALD	METER CONVERSION REBATE	17.26
38104	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
38105	POSTMASTER	STANDARD MAIL	190.00
38106	PROFESSIONAL COMPUTER SYSTEMS	SSL CERT RENEWAL	25,208.99
38107	R AND A LAUNDROMAT	COMMUNICATIONS REFUND	31.86
38108	REED ELECTRIC	PARTS	313.04
38109	RFD TV	SUBS	144.28
38110	RIVERSIDE MANUFACTURING CO	CLOTHING	55.61
38111	RUHNKE BROS SINCLAIR	FUEL AND SERVICE	2,343.45
38112	SASSMAN, LOREN	APPLIANCE REBATE - WASHER	100.00
38113	KAREN SCHAAF	TRUSTEE FEES	75.00
38114	LLOYD SCHILMOELLER	APPLIANCE REBATE - WASHER	100.00
38115	LAURA L SEELEY	COMMUNICATIONS REFUND	58.56
38116	SHOWTIME NETWORKS INC	SUBS	480.50
38117	SNAP-ON INDUSTRIAL	TOOLS	123.67
38118	LOIS STARRY	COMMUNICATIONS REFUND	24.04
38119	ALEXA STUDER	COMMUNICATIONS REFUND	75.63
38120	STUEVE CONSTRUCTION COMPANY	APPLIANCE REBATE - AC	200.00
38121	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
38122	T&R ELECTRIC	ELECTRIC MISC	510.00
38123	TMI COATINGS, INC	WTR PLANT PROTECTIVE COATINGS	12,183.00
38124	TRUPKE ELECTRIC MOTOR	MATERIALS	19.30
38125	USAC	MECHANISM CHARGES	1,871.26
38126	WALKER PLUMBING & HEATING	APPLIANCE REBATE- BURNS	100.00
38127	BROWN SUPPLY COMPANY	MATERIALS	838.99
38128	MICHAEL GABOR	WINDOW REBATE	1,142.02
38129	RINDONE, BRIEN	EMPLOYEE MISC	35.50
38130	KENNETT MISSOURI BOARD	MUTUAL AID 2009 ADJUSTMENT	5,761.60
38131	JARON BENZ	EMPLOYEE MISC	414.56
38132	SCOTT, LINDA	EMPLOYEE MISC	80.00
8801337	EFT - SALES TAX TRANSFER	SALES TAX	11,586.00
8801338	NATIONAL CABLE TELEVISION COOP	SUBS	52,660.61
8801339	EFTPS TRANSFER	PAYROLL TRANSFER	14,375.18
8801340	NATIONAL CABLE TELEVISION COOP	TOOLS	6,108.54
8801341	NIMECA	POWER SUPPLY COSTS	21,871.29
8801342	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	933,000.00