

January 18, 2013
Algona, Iowa

Minutes of Work Session
of the
Algona Municipal Utilities' Board of Trustees

A work session of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 18, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, David Golwitzer, Karen Schaaf

Absent: Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Blair Metzger, DGR Engineering

Chairman Geving called the work session to order at 11:00 A.M.

Blair Metzger presented the 2013 Electric Rate study and the Board discussed proposed changes to the rates.

The work session adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

January 30, 2013
Algona, Iowa

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 30, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the January 9, 2013 minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Chairman Geving called the Public Hearing for the authorization to approve the rates for the sale of electricity to order. The Chairman noted no written or oral comments or objections. Trustee Golwitzer moved to close the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The Board reviewed Resolution #2013-01, a resolution establishing rates for the sale of Electricity. Trustee Murphy moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Resolution #2013-02, a resolution amending the Power Cost adjustment. Trustee Schaaf moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the MISO capacity market concerns, water main breaks, merchant services, and Algona Blue Zones project.

The General Manager presented a NIMECA joint agreement for RICE NESHAP compliance activities. Trustee Murphy moved to approve the agreement upon determination of needs for compliancy, with costs not to exceed \$10,000, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Pay Request #3 in the amount of \$3,414.81 from Erpelding Excavating Enterprise Corp for the Finn Drive water main project. Trustee Schaaf moved to approve the final pay request, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed a Carrier Access Settlement agreement with Sprint Communications Company, LP. Trustee Murphy moved to authorize the General Manager to sign the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meetings are as follows:

- February 14, 2013 at 11:00 A.M. – Regular meeting
- March 13, 2013 at 11:00 A.M. – Regular meeting
- April 17, 2013 at 11:00 A.M. – Regular meeting

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 52,363.06
38133	JESSE ADAMS	EMPLOYEE MISC	78.96
38134	FOTH, VIRGINIA	EMPLOYEE MISC	413.65
38135	IA DIST.WIND GEN.PROJECT	PURCHASED POWER	9,732.31
38136	DEPOSITORY TRUST & CLEAR	CUSIP	142.00
38137	JASON FETT	EMPLOYEE MISC	103.50
38138	ROBERT JENNINGS	EMPLOYEE MISC	98.00
38139	RINDONE, BRIEN	EMPLOYEE MISC	27.77
38140	ROETHLER, LOWELL	EMPLOYEE MISC	2,000.00
38141	3M REPAIR CENTER	REPAIR SERVICE	594.35
38142	A & M LAUNDRY	SUPPLIES	31.40
38143	ALGONA FAMILY YMCA	MAKE A SPLASH PLEDGE	30,000.00
38144	ALGONA MACHINE & SUPPLY	SERVICE	64.20
38145	ALGONA MUNICIPAL UTILITIE	CONTRIBUTION PRJECT SHARE	578.50
38146	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,317.69
38147	ALGONA PLG. & HTG.	SUPPLIES	200.40
38148	ALGONA PUBLISHING CO.	SUPPLIES AND ADVERTISING	939.63
38149	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	37.50
38150	AMU-SKYLINK. L.C.	CAPITAL CALL - 4G SITES	101,828.70
38151	ARNOLD MOTOR SUPPLY	PARTS AND SUPPLIES	447.42
38152	BORDER STATES ELECTRIC	SECURITY LIGHTS	1,241.20
38153	BRIAN'S WELDING	SERVICE	291.84
38154	BUGS N STUFF	SERVICE	74.90
38155	BUSCHER BROS. IMPLEMENT	PARTS	133.97
38156	BUSCHER'S SERVICE CENTER	FUEL	1,434.20
38157	GAIL CARROLL	METER COVERION REBATE	75.00
38158	CENTRAL IOWA DISTRIBUTING	SUPPLIES	187.42
38159	CHROME COUNTRY INN	SERVICE	38.15
38160	CITY MAGNET, INC	AMU - ADVERTISEMENT	655.20
38161	COMPUTER SYSTEMS ASSOCIATES	SERVICE	486.90
38162	COOK'S SCRAP IRON & METAL	MATERIALS	67.95
38163	CORNBELT CHORUS	PLATINUM SPONSOR	100.00
38164	DAN-D LASER CARTRIDGES	TONER	42.80
38165	DARBYSHIRE, ANN	APPLIANCE REBATE - WASHER	100.00
38166	DEAN MEYER ELECTRIC	THE MARKET	7,182.81
38167	DEGEN, ERIC	EMPLOYEE MISC	25.60
38168	DEX MEDIA EAST	ADVERTISING CHARGES	54.05
38169	DIAMOND'S	EMPLOYEE CLOTHING	438.63
38170	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	193.25
38171	ELBERT ELECTRIC	BILL FARNHAM - 6 E STATE ST	2,597.75
38172	ELECTRONIC SPECIALITIES, INC	EQUIPMENT	34.08
38173	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	20.50
38174	FAREWAY STORES	SUPPLIES	184.94
38175	FOERTSCH P & H	APPLIANCE REBATE - YOCUM	80.00
38176	FRIDLEY THEATRE	MOVIE & CONCESSION TICKETS	1,200.00
38177	GRAYBAR ELECTRIC CO INC	MATERIALS	16,861.35
38178	HOME BOX OFFICE	GUIDES	7.50
38179	HUTZELL'S, INC	SUPPLIES & BOOTS	330.33
38180	HYGIENIC LABORATORY - AR	TESTING	102.00
38181	I&S GROUP, INC	FINN WATER MAIN EXTENSION	1,378.75
38182	IAEE	CORPORATE SPONSOR	500.00
38183	IGLASS NETWORKS	NETWORK MONITORING	500.00
38184	IOWA ASSN OF MUNI UTILITIES	WEBINAR - WATER/RINDONE	320.00
38185	IOWA NETWORK SERVICES	SERVICES	23,572.21
38186	IOWA ONE CALL	SERVICE	30.70
38187	IOWA PRISON INDUSTRIES	OAK LAKE SUPPLIES	249.48
38188	IOWA TELECOMMUNICATIONS ASSOCIATION	WEBCAST	65.00
38189	JACK'S OK TIRE SERVICE	SERVICE	363.46
38190	JCL SOLUTIONS	SUPPLIES	106.86
38191	JENNINGS, ROBERT M.	EMPLOYEE MISC	70.00
38192	JOHNSTON AUTOSTORES	PARTS	85.33
38193	K & H COOP OIL CO.	FUEL	279.50
38194	KAJEWSKI, STEPHEN	EMPLOYEE MISC	461.00
38195	KEMCO TIRES, INC.	TIRES	624.45
38196	KIWANIS CLUB OF ALGONA	DUES/MEALS	83.00
38197	KLGA - FM	ADVERTISING SERVICES	928.50
38198	KOSS CO ECONOMIC DEV CORP	2013 PLEDGE	6,353.00
38199	KOSS. REGIONAL HEALTH CTR	LAB FEES - BENZ	25.00

38200	AL KRAMER	APPLIANCE REBATE - WTR HTR	50.00
38201	KRIZ-DAVIS CO.	MATERIALS	568.51
38202	MICHAELS ENERGY	ENERGY AUDITS	16,033.83
38203	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	335.96
38204	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	3,046.66
38205	NEU STAR	LNP CHARGES	400.00
38206	NG-911, INC	DATABASE MANAGEMENT	150.00
38207	NORTH IA LUMBER	MATERIALS	44.77
38208	NORTH IOWA MECHANICAL	APPLIANCE REBATE - SCHULTZ	100.00
38209	NORTHERN IOWA COMMUNICATIONS	BANDWITH	6,785.49
38210	NYHART COMPANY	FEES FOR GASB VALUATION	1,650.00
38211	OAK HILL CONSULTING	ENGINEERING FTTH SPECIFICAITON	1,860.00
38212	PHILS AUTO & TRUCK REPAIR	SERVICE	64.20
38213	PRO-BUILD	MATERIALS	176.66
38214	JEREMY PROTHMAN	EMPLOYEE MISC	1,144.82
38215	RESCO	CONNECTORS	214.77
38216	RINDONE, BRIEN	EMPLOYEE MISC	62.61
38217	RINGSDORF, RICHARD	METER CONVERSION REBATE	75.00
38218	ROETHLER ELECTRIC	SUPPLIES	98.44
38219	SCHULTZ, WAYNE	APPLIANCE REBATE - HEAT PUMP	1,200.00
38220	SCHUMACHER WELL DRILLING	PARTS	28.00
38221	SMITH, DANIEL	EMPLOYEE MISC	23.78
38222	SNAP-ON INDUSTRIAL	TOOLS	110.18
38223	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
38224	ST. LUKE'S OCCUPATIONAL HEALTH	TESTING SERVICES	37.00
38225	LIZ STOWATER	WINDOW REBATE	609.58
38226	SWIFT AIR	MAINTENANCE	1,604.36
38227	THE UPHOLSTERY SHOP	SERVICE	10.70
38228	THREADS	LOGO	6.42
38229	KELLY TIGGES	METER CONVERSION REBATE	250.00
38230	TRIBUNE MEDIA SERVICES	WEATHER	78.41
38231	TRUPKE ELECTRIC MOTOR	SUPPLIES	442.18
38232	JUDY VAUTIER	EMPLOYEE MISC	26.21
38233	WALLACE WATER COND.	RENTAL	24.61
38234	WORLDWIDE DIGITAL COMPANY	REPAIR SERVICES	279.70
38235	YOCUM, JERRY	APPLIANCE REBATE - WTR HTR	50.00
38236	ALGONA AMBASSADORS	AMBASSADOR DUES - DY	30.00
38237	BBC WORLDWIDE AMERICA INC	SUBS	261.06
38238	JARON BENZ	EMPLOYEE MISC	180.00
38239	BIG 10	SUBS	2,431.04
38240	BILSTEN, JOHN	EMPLOYEE MISC	283.46
38241	DISCOVERY COMMUNICATIONS LLC	SUBS	461.28
38242	ESPN	SUBS	238.56
38243	FOX SPORTS NET NORTH	SUBS	5,255.84
38244	HUB TELEVISION NETWORKS, LLC	SUBS	125.16
38245	IN DEMAND	PPV'S	296.26
38246	KAAL	RETRANSMISSION	661.15
38247	LIN TELEVISION CORP	SUBS	1,133.40
38248	MANWIN MEDIA SARL	PPV'S	96.46
38249	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	19.08
38250	NATIONAL GEOGRAPHIC CHANNEL	SUBS	232.44
38251	NATIONAL GEOGRAPHIC HD	SUBS	58.82
38252	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	661.15
38253	JEREMY PROTHMAN	EMPLOYEE MISC	300.00
38254	RINDONE, BRIEN	EMPLOYEE MISC	173.45
38255	ROVI	SUBS	1,408.85
38256	SHOWTIME NETWORKS INC	SUBS	442.06
38257	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,361.25
38258	TOWER DISTRIBUTION CO	SUBS	348.42
38259	WEATHERCENTRAL	MAINTENANCE	1,210.00
38260	JESSE ADAMS	EMPLOYEE MISC	262.40
38261	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
38262	CARD CENTER	PURCHASES	1,792.32
38263	DEGEN, ERIC J.	EMPLOYEE MISC	155.80
38264	JASON FETT	EMPLOYEE MISC	261.50
38265	HY-VEE	PURCHASES	93.60
38266	KAJEWSKI, STEPHEN	EMPLOYEE MISC	168.55
38267	JERRY LARSEN	EMPLOYEE MISC	34.77
38268	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,822.54
38269	PETTY CASH	PETTY CASH	92.93

38270	HEATH VILETA	EMPLOYEE MISC	124.00
8801343	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,371.17
8801345	IPERS	IPERS	22,849.05
8801346	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.87
8801347	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,521.00
8801348	NATIONAL CABLE TELEVISION COOP	SUBS	52,388.15
8801349	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	6,376.00
8801350	TREASURER, STATE OF IOWA	USE TAX	1,060.00
8801351	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	19,739.00
8801352	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,227.00
8801353	EFTPS TRANSFER	PAYROLL TAXES	19,419.44