

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on February 14, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – David Golwitzer, Karen Schaaf, Julie Murphy

Absent: Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the January 18, 2013 work session minutes, approval of the January 30, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the December 2012 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed resolution #2013-04, a resolution authorizing the final transfer to the City of Algona for the 2012 PILOT. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the RICE/NESHAP compliance and engine updates, Webster Substation repairs, Power Plant bearing repairs, ISEPA dissolution, Polaris, and the downtown fiber project.

The Board reviewed the internet speeds. Trustee Golwitzer moved to approve the changes, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager presented Change Order #1 from Madison Group, Inc for an increase in the amount of \$37,961.08. Trustee Schaaf moved to approve the change order, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the final pay request from the City of Algona in the amount of \$10,677.35 for the Sample Street water main project. Trustee Murphy moved to approve the final pay request, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Pay Request #4 in the amount of \$10,454.62 from GM Contracting for the new water main on Garfield and Church streets. Trustee Golwitzer moved to approve the final pay request, seconded by Trustee Schaaf. Motion carried unanimously.

The next meetings are as follows:

- March 13, 2013 at 11:00 A.M. – Regular meeting
- April 17, 2013 at 11:00 A.M. – Regular meeting

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 50,470.00
38271	JERRY A LARSEN	EMPLOYEE MISC	18.66
38272	VITZTHUM, ROD	EMPLOYEE MISC	22.26
38273	AFLAC	PREMIUMS	626.32
38274	DEGEN, ERIC J.	EMPLOYEE MISC	43.12
38275	ROBERT JENNINGS	EMPLOYEE MISC	135.00
38276	KAJEWSKI, STEPHEN	EMPLOYEE MISC	60.00
38277	JERRY LARSEN	EMPLOYEE MISC	254.40
38278	WELLMARK BC & BS OF IOWA	3RD PARY EOB'S	350.00
38279	WELLMARK HEALTH PLAN	PREMIUMS	24,961.54
38280	JESSE ADAMS	EMPLOYEE MISC	337.60
38281	ALGONA CHAM. OF COMMERCE	ANNUAL BANQUET	180.00
38282	ALGONA FURNITURE BARN	ELEC MTR CONV REBATE	250.00
38283	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
38284	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	9,819.14
38285	ALGONA PLG. & HTG.	PARTS	6.80
38286	ALGONA PUBLISHING CO.	BID LETTING AD	72.81

38287	AMERICAN GLASS COMPANY	SERVICE	10.00
38288	AMERICAN PUBLIC POWER ASSOC.	CONFERENCE	1,005.00
38289	MELISSA BECKER	COMMUNICATION REFUND	29.45
38290	BOMGAARS	SUPPLIES	629.46
38291	BOMGAARS SUPPLY	COMMUNICATION REFUND	49.80
38292	BUCHANAN BIBLER & GABOR	SERVICE	1,095.00
38293	BUSCHER BROS. IMPLEMENT	PARTS	314.47
38296	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,450.00
38297	CORN BELT POWER COOP	ENERGY	34,856.00
38298	CRESCENT ELECTRIC SUPPLY	BULBS	1,312.03
38299	DAN-D LASER CARTRIDGES	TONER	570.07
38300	DEAN MEYER ELECTRIC	ALGONA FURNITURE BARN	4,612.40
38301	DEWILD GRANT RECKERT	ENGINEERING SERVICE	3,616.00
38302	DIG AMERICA, INC	RR BORE	28,950.00
38303	DITCH WITCH - IOWA INC	CREDIT INVOICE	403.35
38304	DUMP IT INC.	SERVICE	462.32
38305	EISCHEN SALES INC	SUPPLIES	25.68
38306	ERPELDING EXCAVATING ENT	FINN DRIVE PAY REQUEST 3	3,414.81
38307	FARMERS COOPERATIVE ELEV.	PROPANE	30.00
38308	BILL FARNHAM	ELEC MTR CONV REBATE 6 E STATE	350.00
38309	FLOORS 'N MORE, INC	CLEANER	190.99
38310	FOERTSCH P & H	APPL REBATE - WARTICK	170.00
38311	JAY GEVING	TRUSTEE FEE	75.00
38312	DAVID GOLWITZER	TRUSTEE FEE	75.00
38313	GRAYBAR ELECTRIC CO INC	EQUIPMENT	6,127.44
38314	HAWKINS INC.	CHEMICALS	4,031.29
38315	I WIRELESS	SERVICE	3.19
38316	I&S GROUP, INC	SERVICE N FINN DRIVE	112.50
38317	IA DIST.WIND GEN.PROJECT	SHARED COSTS DECEMBER	1,055.12
38318	IOWA STATE BANK	COMMUNICATION LOAN PAYMENT	3,971.58
38319	IOWA STATE BANK	COMMUNICATION LOAN PAYMENT	17,856.78
38320	BILL/BETTY JOHNSON	EVELYN OLLOM REFUND	61.10
38321	JOHNSTON AUTO STORES	ELEC MTR CONV REBATE	250.00
38322	DAVE KADING	COMMUNICATION REFUND	137.75
38323	AL KOENECKE	WATER HEATER REBATE	50.00
38324	JIM KOLP	COMMUNICATION REFUND	399.49
38325	KOSS CO ECONOMIC DEV CORP	2013 AG EDUCATION DAY DONOR	100.00
38326	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
38327	KRAMER, JACK	COMMUNICATION REFUND	32.02
38328	KRAPP, RICHARD	ELEC MTR CONV REBATE	75.00
38329	JAYME LENTZ	APPL REBATE - WATER HEATER	50.00
38330	CLAUDIA LEZAMA	COMMUNICAITION REFUND	13.18
38331	LINCOLN LIFE	DEFERRED COMPENSATION	2,645.00
38332	LOUIS MAHARAS	WINDOW REBATE	168.63
38333	MAPLE PARK APTS	RITCHIE MCDANIEL REFUND	392.65
38334	ARLENE MARLOW	COMMUNICATION REFUND	19.94
38335	CAROLYN MARSHALL	WINDOW REBATE	139.15
38336	MG ELECTRIC	JANICE MOREY	2,373.01
38337	MIDAMERICAN COMP CORP	BILLING SERVICES	5,574.95
38338	MIDAMERICAN ENERGY	SERVICE	533.24
38339	MIDWEST UNDERGROUND SUPPLY	SUPPLIES	331.00
38340	JAN MOREY	ELEC MTR CONV REBATE	150.00
38341	JULIE MURPHY	TRUSTEE FEE	75.00
38342	ANDY NELSON	ELEC MTR CONV REBATE	75.00
38343	NORTH IA LUMBER	SUPPLIES	48.73
38344	NORTH IOWA COMM. ACTION	MCDANIEL REFUND	569.86
38345	NORTHWEST COMM NETWORK	DS3	8,400.00
38346	MABEL ODLAND	COMMUNICATION REFUND	32.56
38347	PITNEY-BOWES INC.	RENTAL SERVICE	288.00
38348	PROFESSIONAL COMPUTER SYSTEMS	DEC STATEMENT PROCESSING	2,100.81
38349	RESCO	MATERIALS	714.75
38350	RFD TV	SUBS	143.95
38351	GEORGE RIGGINS	COMMUNICATION REFUND	11.98
38352	RIVERSIDE MANUFACTURING CO	CLOTHING	154.12
38353	RUHNKE BROS SINCLAIR	FUEL	90.50
38354	SBEMCO	MAT REMNANT	22.00
38355	KAREN SCHAAF	TRUSTEE FEE	75.00
38356	SKARSHAUG TESTING LABS	SUPPLIES	59.76
38357	SMITH, DANIEL	EMPLOYEE MISC	80.30
38358	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00

38359	ST. LUKE'S OCCUPATIONAL HEALTH	MEMBERSHIP DUES	50.00
38360	ABBY STOA	COMMUNICATION REFUND	36.21
38361	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
38362	TEETER, DALE	WASHER REBATE	100.00
38363	TITAN ACCESS ACCOUNT	BATTERY	230.88
38364	USAC	MECHANISM CHARGE	1,665.55
38365	TOM VIPOND	WASHER REBATE	100.00
38366	KEVIN VITZTHUM	WINDOW REBATE	208.88
38367	PATRICIA WALKER	ELEC MTR CONV REBATE	75.00
38368	WALKER PLG. & HTG.	SERVICE	104.50
38369	WALLACE WATER COND.	RENTAL SERVICE	24.61
38370	WARTICK, JASON	APPL REBATE - AC	200.00
38371	KIM WEAVER	WASHER REBATE	100.00
38372	WESCO DISTRIBUTION INC.	MATERIALS	4,090.34
38373	JACK WILLIAMS	WATER HEATER REBATE	50.00
38374	ALGONA HIGH SCHOOL AFTER PROM	DONATION FOR AFTER PROM	25.00
38375	JARON BENZ	EMPLOYEE MISC	204.62
38376	JASON FETT	EMPLOYEE MISC	108.00
38377	THILGES, LAURA	EMPLOYEE MISC	18.66
38378	LAURA THILGES	EMPLOYEE MISC	306.43
38379	RON DACKEN	CREDIT FOR CELL PHONE	171.18
38380	DEGEN, ERIC J.	EMPLOYEE MISC	58.00
38381	JASON FETT	EMPLOYEE MISC	103.93
38382	STEPHANIE FORTUNE	EMPLOYEE MISC	889.44
38383	FRIEDRICH, NEAL	EMPLOYEE MISC	495.68
38384	FRIEDRICH, NEAL	EMPLOYEE MISC	145.00
38385	ROD JOHNSON	EMPLOYEE MISC	593.33
38386	ROD JOHNSON	EMPLOYEE MISC	188.66
38387	SUSAN SEEBECKER	EMPLOYEE MISC	1,400.00
38388	HEATH VILETA	EMPLOYEE MISC	132.29
38389	WESCO DISTRIBUTION INC.	MATERIALS	227.91
38390	CENTURYLINK	SERVICE	109.68
38391	CENTURYLINK	LOC INTERCONNECITON SERVICES	229.18
38392	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	9,026.44
38393	KING LUMINAIRE CO. INC. CANADA	MATERIALS	944.00
8801354	NIMECA	MONTHLY BILLING	22,436.97
8801355	IPERS	IPERS WITHHOLDING	23,376.95
8801356	NATIONAL CABLE TELEVISION COOP	MODEMS	868.94
8801357	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	748,000.00