

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on April 12, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the March 13, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the February 2013 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the cable channel issues, golf outing, the revolving loan fund application and appliance rebate application updates, telephone switching, downtown fiber project, the fiber to the home project, and the NIMECA annual picnic.

The Board reviewed Personnel changes for temporary summer help. Trustee Schaaf moved to approve the hiring of Cole Nielsen, Water Department; Nolyn Elliott, Electric Department; Dana Miller, Power Plant; seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented two bids received for the purchase of a new truck for the Communications Department. No action was taken.

The Board reviewed the purchase of a 2013 John Deere Gator XUV for the Electric Department. Trustee Golwitzer moved to approve the purchase, seconded by Trustee Murphy. Motion carried unanimously.

The Board discussed the sale of a 2007 John Deere Gator XUV owned by the Electric Department. Trustee Krahenbuhl moved to approve the sale to the Water Department, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a proposal for sale of wholesale bandwidth to Bisso Technologies, LLC. Trustee Krahenbuhl moved to approve the proposal, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for a public hearing on the Proposition of Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities as Tuesday, May 7, 2013 at 11:00 AM. Trustee Schaaf moved to approve the date and time, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager proposed changing the AMU Revolving Loan Fund loan maximum. Trustee Krahenbuhl moved to approve the changes, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meetings are as follows:

- May 7, 2013 at 11:00 A.M. – Public Hearing and Regular Meeting
- June 5, 2013 at 11:00 A.M. – Regular Meeting
- July 2, 2013 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 101,630.60
38612	KEVIN HILSABECK	EMPLOYEE MISC	260.10
38613	HILSABECK, KEVIN A.	EMPLOYEE MISC	64.00
38614	ROBERT JENNINGS	EMPLOYEE MISC	62.78
38615	ROETHLER, LOWELL	EMPLOYEE MISC	268.66
38616	ROETHLER, LOWELL	EMPLOYEE MISC	126.75
38617	IA DEPT OF REVENUE	STATEWIDE PROPERTY TAX	97.47

38618	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	5,778.57
38619	BILSTEN, JOHN	EMPLOYEE MISC	64.54
38620	DEGEN, ERIC J.	EMPLOYEE MISC	29.90
38621	THILGES, LAURA	EMPLOYEE MISC	39.00
38622	LAURA THILGES	EMPLOYEE MISC	158.00
38624	VILETA, HEATH	EMPLOYEE MISC	80.00
38625	HEATH VILETA	EMPLOYEE MISC	284.79
38626	ROSEMARY BEENKEN	EMPLOYEE MISC	671.90
38627	SMITH, DANIEL	EMPLOYEE MISC	94.00
38628	JARON BENZ	EMPLOYEE MISC	192.31
38629	CITY OF ALGONA	REVOLVING FUND	60,000.00
38630	JASON FETT	EMPLOYEE MISC	192.31
38631	JENNINGS, ROBERT M.	EMPLOYEE MISC	37.57
38632	JERRY LARSEN	EMPLOYEE MISC	85.09
38633	JEREMY PROTHMAN	EMPLOYEE MISC	136.80
38634	ROETHLER, LOWELL	EMPLOYEE MISC	70.00
38635	ROETHLER, LOWELL	EMPLOYEE MISC	57.73
38637	AL'S REPAIR	REPAIR SERVICES	123.59
38638	ALGONA FLOOR DESIGN	CARPET REMNANT	65.00
38639	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	2,015.01
38640	ALGONA PLG. & HTG.	SUPPLIES	32.70
38641	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	357.01
38642	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
38643	AMU-SKYLINK. L.C.	INVENTORY	6,081.07
38644	ARNOLD MOTOR SUPPLY	PARTS	325.93
38645	BARNES DISTRIBUTION	SUPPLIES	208.40
38646	MARK BERNHARD	APPLIANCE REBATE - WASHER	100.00
38647	BIG 10	SUBS	2,340.16
38648	BUSCHER BROS. IMPLEMENT	SUPPLIES	72.60
38649	BUSCHER'S SERVICE CENTER	FUEL	53.50
38650	CANADIAN PACIFIC RAILWAY	RENTAL FEE	38.27
38651	CASEY'S GENERAL STORE	FUEL	134.04
38652	CENTRAL IOWA DISTRIBUTING	SUPPLIES	135.10
38653	CHROME COUNTRY INN	SERVICES	44.51
38654	CHROME TRUCK STOP	FUEL	2,405.40
38655	COLORS	PAINT	57.90
38656	COMPUTER SYSTEMS ASSOCIATES	SERVICE	153.61
38657	CRESCENT ELECTRIC SUPPLY	SUPPLIES	514.13
38658	CROSSROADS ALGONA	FUEL	13.46
38659	DAKOTA SUPPLY GROUP	METERS	13,669.45
38660	DAN-D LASER CARTRIDGES	TONER	90.95
38661	DEX MEDIA EAST	ADVERTISING CHARGES	54.05
38662	DGR ENGINEERING	RATE STUDY	4,394.56
38663	DIAMOND'S	EMPLOYEE CLOTHING	303.08
38664	DISCOVERY COMMUNICATIONS LLC	SUBS	463.86
38665	DITCH WITCH - IOWA INC	SUPPLIES	136.04
38666	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	957.18
38667	EISCHEN SALES INC	PARTS	41.33
38668	ESPN	SUBS	260.40
38669	EXLINE INC.	EQUIPMENT	156,381.52
38670	FAREWAY STORES	SUPPLIES	131.97
38671	FLOORS 'N MORE, INC	FLOORING	323.85
38672	FOERTSCH P & H	APPLIANCE REBATE - GEORGE	40.00
38673	FOX SPORTS NET NORTH	SUBS	4,729.76
38674	MERTIE GEORG	APPLIANCE REBATE - WTR HTR	50.00
38675	GRAYBAR ELECTRIC CO INC	MATERIALS	1,186.47
38676	HAWKINS INC.	CHEMICALS	3,168.70
38677	HJELMELAND FAMILY LP	APPLIANCE REBATE - WASHER	100.00
38678	HUB TELEVISION NETWORKS, LLC	SUBS	125.88
38679	HYGIENIC LABORATORY - AR	TESTING SERVICES	84.00
38680	I WIRELESS	SERVICE	3.19
38681	I&S GROUP, INC	GIS DATA COLLECTION	886.50
38682	ICAN, INC.	IWIRELESS CHRISTMAS SPOT	25.00
38683	IGLASS NETWORKS	MONITORING SERVICES	500.00
38684	IOWA ASSN OF MUNI UTILITIES	ELECTRIC MEMBERSHIP DUES	11,435.93
38685	IOWA NETWORK SERVICES	SERVICES	17,718.43
38686	JCL SOLUTIONS	SUPPLIES	53.67
38687	JOHN DEERE FINANCIAL	PARTS	67.44
38688	KAAL	RETRANSMISSION FEES	729.20
38689	KEMNA AUTO CENTERS	PARTS	57.18

38690	KLGA - FM	ADVERTISING SERVICES	714.00
38691	KOSS CO EXTENSION OFFICE	CLASS/DEGEN & LARSEN	70.00
38692	KOSS. REGIONAL HEALTH CTR	ANNUAL WELLNESS SCREENING	5,604.00
38693	LIN TELEVISION CORP	RETRANSMISSION FEES	1,184.95
38694	MICHAELS ENERGY	ENERGY AUDIT SERVICES	1,997.72
38695	MIDAMERICAN ENERGY	SERVICE	378.81
38696	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	347.09
38697	NALCO COMPANY	SUPPLIES	164.72
38698	NATIONAL GEOGRAPHIC CHANNEL	SUBS	232.74
38699	NATIONAL GEOGRAPHIC HD	SUBS	58.16
38700	NEWCOM TECHNOLOGIES, INC	SERVICE AGREEMENT	870.00
38701	NG-911, INC	DATABASE MANAGEMENT	150.00
38702	MINDY NICHOLSON	APPLIANCE REBATE - WASHER	100.00
38703	NORTH IA LUMBER	MATERIALS	2,745.41
38704	NORTHERN IOWA COMMUNICATIONS	BANDWITH	7,174.28
38705	NRG ENGERGY SERVICES, LLC	PARTS	3,349.06
38706	OAK HILL CONSULTING	ENGINEERING SERVICES	248.00
38707	PAPPAS TELECASTING OF IOWA	RETRANSMISSION FEES	820.35
38708	POWER & TELEPHONE SUPPLY	EQUIPMENT	14,995.66
38709	PRO-BUILD	MATERIALS	49.32
38710	REED ELECTRIC	CONTACTORS	1,187.59
38711	RENEGADE UNIVERSITY	WHAT TO WATCH GUIDES	39.00
38712	ROETHLER ELECTRIC	SUPPLIES	73.83
38713	ROVI	SUBS	1,358.43
38714	SHOWTIME NETWORKS INC	SUBS	403.62
38715	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION FEES	2,552.20
38716	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,525.00
38717	STEFFEN INC.	MATERIALS	651.71
38718	T.P. ANDERSON COMPANY	AUDIT SERVICES	4,109.00
38719	THE GARAGE DOOR COMPANY	SERVICE	847.11
38720	TLC LLC	WINDOW REBATE	193.78
38721	TOWER DISTRIBUTION CO	SUBS	349.30
38722	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	78.41
38723	TRUPKE ELECTRIC MOTOR	PARTS	380.14
38724	TULSAT - NEBRASKA	REPAIR SERVICES	1,391.98
38725	WALLACE WATER COND.	RENTAL	24.61
38726	WEATHERCENTRAL	WEATHER SERVICES	220.00
38727	WESCO DISTRIBUTION INC.	SUPPLIES	106.89
38728	WESTLING, CARL	WINDOW REBATE	284.50
38729	WOI-TV	RETRANSMISSION FEES	1,640.70
38730	WORLDWIDE DIGITAL COMPANY	REPAIR SERVICES	405.58
38731	A & M LAUNDRY	SUPPLIES	31.40
38732	RICHARD BALK SR. MEMORIAL FUND	MEMORIAL DONATION	45.00
38733	BILSTEN, JOHN	EMPLOYEE MISC	30.00
38734	DEGEN, ERIC J.	EMPLOYEE MISC	77.70
38735	HILSABECK, KEVIN	EMPLOYEE MISC	135.60
38736	HEATH VILETA	EMPLOYEE MISC	129.00
38737	ASCAP	LICENSE FEES	198.27
38738	BAER, SHEILA	EMPLOYEE MISC	2,849.43
38739	BBC AMERICA INC	SUBS	262.06
38740	DORNBIER, DALE	EMPLOYEE MISC	40.00
38743	ROBERT JENNINGS	EMPLOYEE MISC	96.40
38744	KAJEWSKI, STEPHEN	EMPLOYEE MISC	26.00
38745	MANWIN MEDIA SARL	PPV'S	47.22
38746	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	6.36
38747	IN DEMAND	PPV'S	250.00
38748	AFLAC	PREMIUMS	626.32
38749	FOTH, VIRGINIA	EMPLOYEE MISC	151.67
38750	HY-VEE	PURCHASES	59.15
38751	JOHN DEERE FINANCIAL	PARTS	67.44
38752	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,725.25
38753	RFD TV	SUBS	140.53
38754	WELLMARK HEALTH PLAN	PREMIUMS	25,076.78
38755	IA DEPT OF NAT RESOURCES	CONSTRUCTION PERMIT WELL 6 & 7	300.00
38756	IA DIST.WIND GEN.PROJECT	AMOUNT DUE INVOICE IDWGP 1152	571.48
38757	HEATH VILETA	EMPLOYEE MISC	530.36
38758	VILETA, HEATH	EMPLOYEE MISC	2,131.44
38759	CARD CENTER	PURCHASES	239.80
38760	DEGEN, ERIC J.	EMPLOYEE MISC	258.00
38761	DORNBIER, DALE	EMPLOYEE MISC	14.80

38762	DORNBIER, DALE	EMPLOYEE MISC	59.19
38763	STEPHANIE FORTUNE	EMPLOYEE MISC	54.81
38764	LAURA THILGES	EMPLOYEE MISC	60.00
38765	BILSTEN, JOHN	EMPLOYEE MISC	30.00
38766	HEATH VILETA	EMPLOYEE MISC	132.00
38767	VILETA, HEATH	EMPLOYEE MISC	136.30
38768	JARON BENZ	EMPLOYEE MISC	192.31
38769	BGHS AFTER PROM PARTY	AFTER PROM DONATION	25.00
38770	DORNBIER, DALE	EMPLOYEE MISC	48.00
38771	JASON FETT	EMPLOYEE MISC	192.31
38772	JENNINGS, ROBERT M.	EMPLOYEE MISC	89.88
38773	KENNE, PAUL	EMPLOYEE MISC	80.00
38774	ALGONA CHAM. OF COMMERCE	PARTY IN THE PARK SPONSOR	250.00
38775	ALGONA MUNICIPAL UTIL.	EMPLOYEE SELF INSURANCE	446.00
38776	ALGONA MUNICIPAL UTILITIES	COMMUNICATION SERVICES	12,424.02
38777	ALGONA PLG. & HTG.	PARTS	896.00
38778	ALGONA PUBLIC LIBRARY	SUMMER READING DONATION	250.00
38779	ALGONA PUBLISHING CO.	2 YEAR SUBSCRIPTION	92.00
38780	ALS TRIBOLOGY	TESTING KITS	207.30
38781	ALT, EDNA	COMMUNICATION REFUND	43.28
38782	AMU-SKYLINK. L.C.	INVENTORY	1,005.44
38783	TINA APT	COMMUNICATION REFUND	181.42
38784	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
38785	RICHARD BALK	COMMUNICATION REFUND	18.66
38786	WAYNE BEENKEN	WINDOW REBATE	189.70
38787	BMI CABLE & NEW MEDIA	ANNUAL LICENSE FEES	185.23
38788	BOMGAARS	SUPPLIES	289.18
38789	BORDER STATES ELECTRIC	SUPPLIES	123.59
38790	TERRY BUSCHER	WINDOW REBATE	101.30
38791	CENTURYLINK	SERVICE	135.36
38792	CENTURYLINK	INTERCONNECTION SERVICES	222.92
38793	CENTURYLINK	LOCAL MESSAGE COMPENSATION	6.15
38794	CONSORTIA CONSULTING BY TELEC	CONSULTING FEES	1,450.00
38795	CORN BELT POWER COOP	TRANSMISSION SERVICE	42,643.00
38796	HENRY COY	COMMUNICATIONS REFUND	15.96
38797	DAN-D LASER CARTRIDGES	SERVICE - POWER PLANT	101.65
38798	DAVIS, POLLY	COMMUNICATION REFUND	7.16
38799	DGR ENGINEERING	WELL 6 & 7 PERMITS	1,168.00
38800	DUMP IT INC.	SERVICES	303.35
38801	EISCHEN SALES INC	BATTERIES	35.00
38802	ELECTRICAL MATERIALS CO.	MATERIALS	343.53
38803	EVEN, MATT	WASHER REBATE	100.00
38804	FIRST BAPTIST CHURCH	LIGHTING REBATE	1,239.00
38805	JIM FISHER	WINDOW REBATE	255.96
38806	OTT FISHER	WATER HEATER REBATE	50.00
38807	FIVE STAR TOOL & SUPPLY	TOOLS	318.38
38808	FOERTSCH P & H	WTR HTR REBATE OTT FISHER	120.00
38809	NICK FRIDERES	COMMUNICATION REFUND	69.93
38810	GAGE, DEB	WASHER REBATE	100.00
38811	JAY GEVING	TRUSTEE FEE	75.00
38812	DAVID GOLWITZER	TRUSTEE FEE	75.00
38813	GOPHER COLLEGE RUGBY	DONATION	150.00
38814	GRAYBAR ELECTRIC CO INC	MATERIALS	1,821.68
38815	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	181.65
38816	HAWKINS INC.	CHEMICALS	4,400.20
38817	HJELMELAND FAMILY LP	WASHER REBATE	100.00
38818	HOMETOWN DISTRIBUTING LLC	ICE MELT	53.50
38819	I WIRELESS	SERVICE	3.19
38820	I&S GROUP, INC	GIS DATA COLLECTION	3,000.00
38821	IOWA ASSN OF MUNI UTILITIES	CCR WORKSHOP- JENNINGS	40.00
38822	IOWA STATE BANK	ELEC MTR CONV REB 415 E STATE	250.00
38823	IOWA TELECOMMUNICATIONS ASSOC	WEBCAST - BILSTEN	65.00
38824	LYNN JOHNSON	WELLNESS PRESENTATION	100.00
38825	JOHNSTON AUTOSTORES	PARTS	143.20
38826	RANDY JORGENSON	COMMUNICATION REFUND	91.13
38827	JUVENILE COURT SERVICES	COMMUNICATION REFUND	69.28
38828	KEMCO TIRES, INC.	OIL CHANGE	42.53
38829	KINGFIELD, DONALD	INSULATION REBATE	350.00
38830	DOUG KOLLASCH	WASHER REBATE	100.00
38831	KOSS CO ECONOMIC DEV CORP	HOLE DONATION	100.00

38832	KOSS. REGIONAL HEALTH CTR	LAB FEES - SMITH	105.00
38833	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
38834	JAYME LENTZ	WASHER REBATE	100.00
38835	LINCOLN LIFE	DEFERRED COMPENSATION FUND	3,967.50
38836	ANGIE MCPHERSON	WASHER REBATE	100.00
38837	MICHAELS ENERGY	INDUSTRIAL ENERGY AUDITS	26,418.06
38838	MIDAMERICAN COMP CORP	BILLING SERVICES	5,179.45
38839	MIDAMERICAN ENERGY	SERVICE	127.30
38840	MIDWEST UNDERGROUND SUPPLY	PARTS	36.69
38841	MITCHELL INSTRUMENT COMPANY, INC	METER	65.96
38842	IRENE MOLLENKAMP	COMMUNICATION REFUND	18.66
38843	JULIE MURPHY	TRUSTEE FEE	75.00
38844	NECA SERVICES INC.	TARIFF FEES	165.00
38845	NEU STAR	LNP CHARGES	400.00
38846	NORTH IA LUMBER	SUPPLIES	49.13
38847	NORTHWEST COMM NETWORK	DS3	8,400.00
38848	STEVE PETERSEN	WASHER REBATE	100.00
38849	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
38850	PROFESSIONAL COMPUTER SYSTEMS	FEB STATEMENT PROCESSING	2,067.81
38851	DENNY RASMUS	COMMUNICATION REFUND	23.94
38852	REDING GRAVEL & EXC.	LIGHTING REBATE	1,323.65
38853	LYLE ROBINSON	WATER HEATER REBATE	50.00
38854	MONICA ROMBALSKI	COMMUNICATION REFUND	18.94
38855	RUHNKE BROS SINCLAIR	FUEL	59.50
38856	KAREN SCHAAF	TRUSTEE FEE	75.00
38857	SCHUMACHER WELL DRILLING	SUPPLIES	10.50
38858	SHIPLER, TERRIE	WINDOW REBATE	126.36
38859	LINDA SMITH	WASHER REBATE	100.00
38860	ST CECELIA'S CHURCH	APPLIANCE REBATE - WASHER	100.00
38861	JULIANNE STRUECKER	COMMUNICATION REFUND	42.01
38862	WILL STRUECKER	COMMUNICATION REFUND	13.16
38863	STUNDAHL CLEANING	CLEANING SERVICE	900.00
38864	THREADS	EMBROIDERY	20.00
38865	ULSES, TOM	WATER HEATER REBATE	50.00
38866	VACCUM CLEANING CENTER	FILTERS	13.95
38867	VAN HAAFTEN, ERVIN	WASHER REBATE	100.00
38868	WALKER PLUMBING & HEATING	WTR HTR REBATE LYLE ROBINSON	40.00
38869	WALLACE WATER COND.	RENTAL	24.61
38870	WEIR, BILL	WATER HEATER REBATE	50.00
38871	JUDY WILLE	COMMUNICATION REFUND	29.58
38872	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
38873	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
38874	DORNBIER, DALE	EMPLOYEE MISC	86.00
38875	STEPHANIE FORTUNE	EMPLOYEE MISC	170.00
38876	ROBERT JENNINGS	EMPLOYEE MISC	33.13
38877	USAC	MECHANISM CHARGES	1,665.55
38878	FRIEDRICH, NEAL	EMPLOYEE MISC	1,954.32
38879	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	7,849.54
38880	LAURA THILGES	EMPLOYEE MISC	169.20
38881	DEGEN, ERIC J.	EMPLOYEE MISC	38.60
8801376	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.87
8801377	NATIONAL CABLE TELEVISION COOP	SUBS	54,389.68
8801378	EFT - SALES TAX TRANSFER	SALES TAX	11,321.00
8801379	EFTPS TRANSFER	PAYROLL TAXES	18,852.47
8801380	NIMECA	POWER PURCHASED	25,243.81
8801381	NATIONAL CABLE TELEVISION COOP	HE TEST EQUIPMENT SUPPORT	509.31
8801382	EFTPS TRANSFER	PAYROLL TAXES	19,252.38
8801383	IPERS	IPERS WITHHOLDING	34,116.25
8801384	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	711,000.00
8801385	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	10,394.00
8801386	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,350.01