

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 7, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the April 12, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the March 2013 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the communications fiber, electric conversions, American Power Group telephone, least cost routing issues, 2013 Employee Survey, telephone switching options, new office hours, APPA Utility Governance Webinars, motivational speaker Deadra Stanton, City of Sibley electric mutual aid, and a compliance extension request for NESHAP compliance.

Chairman Geving called the Public Hearing on the Proposition of Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities. Trustee Krahenbuhl moved to close the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The Board set the date and time for a public hearing on the Proposition of Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities as Thursday, May 23, 2013 at 11:00 AM. Trustee Murphy moved to approve the date and time, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Resolution #2013-04, a resolution approving the Electric transmission and distribution inspection program. Trustee Schaaf moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager discussed an agreement with DGR Engineering for NESHAP compliance activities for Power Plant generators. Trustee Murphy moved to authorize the General Manager to sign the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Personnel changes for temporary summer help. Trustee Krahenbuhl moved to approve the hiring of Nathyn Trenary, Electric Department; Noelle Vitzthum, Office; Brandi Roethler, Office; seconded by Trustee Schaaf. Motion carried unanimously.

The Board set the date and time for a public hearing on the Proposition of Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities as Tuesday, May 7, 2013 at 11:00 AM. Trustee Schaaf moved to approve the date and time, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed a donation for the 2013 Relay for Life. Trustee Schaaf moved to approve the donation, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meetings are as follows:

- May 23, 2013 at 11:00 A.M. – Public Hearing and Regular Meeting
- June 5, 2013 at 11:00 A.M. – Regular Meeting
- July 2, 2013 at 11:00 A.M. – Regular Meeting
- July 31, 2013 at 11:00 A.M. – Regular Meeting
- September 4, 2013 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 101,954.20
38882	KAJEWSKI, STEPHEN	EMPLOYEE MISC	203.80
38883	LINDA SCOTT	EMPLOYEE MISC	670.87
38884	STORM LAKE POWER PARTNERS II LLC	PARTS	1,110.40
38885	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	178.50
38886	JARON BENZ	EMPLOYEE MISC	192.31
38887	DEGEN, ERIC J.	EMPLOYEE MISC	40.00
38888	ALEX FRIEDRICH	EMPLOYEE MISC	220.00
38889	SMITH, DANIEL	EMPLOYEE MISC	62.00
38890	HEATH VILETA	EMPLOYEE MISC	175.29
38891	BILSTEN, JOHN	EMPLOYEE MISC	265.33
38892	JASON FETT	EMPLOYEE MISC	186.75
38893	PLYMOUTH COUNTY TREASURER	TAXES	581.00
38894	RINDONE, BRIEN	EMPLOYEE MISC	154.25
38895	ROETHLER, LOWELL	EMPLOYEE MISC	40.00
38896	SMITH, DANIEL	EMPLOYEE MISC	21.00
38897	A & M LAUNDRY	SERVICES	31.40
38898	ACCESS SYSTEMS	TREND MICRO	558.90
38899	ALGONA CHAM. OF COMMERCE	WOMEN NETWORKING EVENT	660.00
38900	ALGONA MUNICIPAL UTILITIES	UTILITY SERVICES	1,211.02
38901	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	174.00
38902	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
38903	AMERICAN REGISTRY FOR INTERNET	ANNUAL RENEWAL	2,250.00
38904	ARNOLD MOTOR SUPPLY	PARTS	222.46
38905	BARNES DISTRIBUTION	SUPPLIES	145.06
38906	ZEB BESCH	APPL REB - WASHER	100.00
38907	BROWN SHOE FIT CO	SUPPLIES	105.67
38908	BROWN SUPPLY COMPANY	INVENTORY	704.68
38909	BUGS N STUFF	SERVICE	74.90
38910	BUSCHER BROS. IMPLEMENT	PARTS	145.00
38911	BUSCHER'S SERVICE CENTER	FUEL	148.55
38912	CHROME COUNTRY INN	SERVICE	73.56
38913	CHROME TRUCK STOP	FUEL	668.28
38914	CITY OF ALGONA	CITY NEWSLETTER PAGE	393.69
38915	COLORS	PAINT	57.90
38916	COMPUTER SYSTEMS ASSOCIATES	PARTS AND LABOR	330.10
38917	CRESCENT ELECTRIC SUPPLY	SUPPLIES	636.54
38918	CROSSROADS ALGONA	FUEL	1,259.81
38919	CXR LARUS CORPORATION	EQUIPMENT	4,901.05
38920	DAKOTA SUPPLY GROUP	METERS	25,517.74
38921	DAN-D LASER CARTRIDGES	SUPPLIES	417.30
38922	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	526.39
38923	DUMP IT INC.	DUMPSTER	303.35
38924	ELECTRICAL MATERIALS CO.	SUPPLIES	308.96
38925	EMAGINE, LLC	WEB PAGE DESIGN	3,132.70
38926	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	26.50
38927	FAREWAY STORES	SUPPLIES	46.92
38928	GRAYBAR ELECTRIC CO INC	EQUIPMENT	104.99
38929	ARLO GRIMM	APPL REB - WASHER	100.00
38930	HELMERS, ED	APPL REB - WASHER	100.00
38931	HJELMELAND FAMILY LP	APPL REB - 8 WASHERS	800.00
38932	HOME BOX OFFICE	GUIDES	7.50
38933	HUTZELL'S, INC	SUPPLIES	94.73
38934	HYGIENIC LABORATORY - AR	TESTING SERVICES	84.00
38935	I&S GROUP, INC	GARFIELD & CHURCH ST	213.00
38936	IGLASS NETWORKS	NETWORK MONITORING	500.00
38937	IOWA ASSN OF MUNI UTILITIES	TELECOM CONFERENCE	275.00
38938	IOWA NETWORK SERVICES	SERVICES	16,912.62
38939	IOWA ONE CALL	SERVICE	20.40
38940	JACK'S OK TIRE SERVICE	SERVICE	84.18
38941	JCL SOLUTIONS	SUPPLIES	106.86
38942	ROBERT JENNINGS	EMPLOYEE MISC	42.00
38943	JMV GRAPHIX	SERVICES	13.91
38944	JOHN DEERE FINANCIAL	PARTS	32.68
38945	JOHNSTON AUTOSTORES	PARTS	188.73
38946	K & H COOP OIL CO.	FUEL	169.37
38947	KEMNA AUTO CENTERS	UNIT 1 REPAIR	679.70

38948	KIWANIS CLUB OF ALGONA	DUES	118.00
38949	KLGA - FM	ADVERTISING SERVICES	716.00
38950	KOSSUTH COUNTY TREASURER	TAXES	66,640.50
38951	KRIZ-DAVIS CO.	INVENTORY	362.84
38952	MADISON GROUP, INC	FIBER TO THE HOME	66,787.90
38953	MICHAELS ENERGY	ENERGY AUDITS	16,155.24
38954	MIDAMERICAN ENERGY	SERVICE	286.45
38955	MIDAMERICAN ENERGY CO.	GAS SERVICE	335.10
38956	MOTOR INN OF ALGONA	APPL REB - HEAT PUMP	800.00
38957	NAPA AUTO PARTS-ALGONA	SUPPLIES	13.69
38958	NG-911, INC	DATABASE MANAGEMENT	150.00
38959	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	7,556.71
38960	OAK HILL CONSULTING	ENGINEERING SERVICES	1,242.00
38961	OPEN ACCESS TECHNOLOGY INT	WEBCARES	375.00
38962	PHILS AUTO & TRUCK REPAIR	REPAIR SERVICES	351.98
38963	POWER PRODUCT SERVICES	EQUIPMENT	44,855.81
38964	PRO-BUILD	SUPPLIES	16.55
38965	REDING GRAVEL & EXC.	REPAIR SERVICES	882.25
38966	REED ELECTRIC	SERVICE ON BOILER	311.02
38967	RESCO	INVENTORY	60.24
38968	ROETHLER ELECTRIC	SUPPLIES	291.04
38969	SNAP-ON INDUSTRIAL	TOOLS	460.18
38970	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	7,685.00
38971	ST. LUKE'S OCCUPATIONAL HEALTH	DRUG TESTING SERVICES	111.00
38972	TANTALUS	ADVANCE METERING PROJECT	1,200.00
38973	TITAN ACCESS ACCOUNT	PARTS	70.94
38974	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	78.41
38975	TRUPKE ELECTRIC MOTOR	SUPPLIES	10.70
38976	WALKER PLUMBING & HEATING	APPL REB - MOTOR INN	100.00
38977	WEBSTER COUNTY TREASURER	TAXES	2,863.50
38978	WILSON BOHANNAN PADLOCK CO.	KEYS	90.03
38979	WOODBURY COUNTY TREASURER	TAXES	18,081.50
38980	ERNIE WILLIAMS LTD	LEASE ON TRACTOR	950.00
38981	JARON BENZ	EMPLOYEE MISC	193.30
38982	FRIEDRICH, NEAL	EMPLOYEE MISC	428.40
38983	SMITH, DANIEL	EMPLOYEE MISC	103.90
38984	AHS YEARBOOK	YEARBOOK ADVERTISEMENT	85.00
38985	BGHS PUBLICATIONS	YEARBOOK LISTING	40.00
38986	BIG 10	SUBS	2,328.80
38987	DISCOVERY COMMUNICATIONS LLC	SUBS	462.76
38988	ESPN	SUBS	261.30
38989	FOX SPORTS NET NORTH	SUBS	5,789.20
38990	HUB TELEVISION NETWORKS, LLC	SUBS	125.58
38991	KAAL	RETRANSMISSION	724.80
38992	LIN TELEVISION CORP	RETRANSMISSION	1,177.80
38993	NATIONAL GEOGRAPHIC CHANNEL	SUBS	232.20
38994	NATIONAL GEOGRAPHIC HD	SUBS	58.00
38995	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	815.40
38996	ROVI	SUBS	1,355.28
38997	SHOWTIME NETWORKS INC	SUBS	421.68
38998	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,536.80
38999	TOWER DISTRIBUTION CO	SUBS	346.99
39000	WOI-TV	RETRANSMISSION	1,630.80
39001	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
39002	JARON BENZ	EMPLOYEE MISC	60.00
39003	JARON BENZ	EMPLOYEE MISC	192.31
39004	BILSTEN, JOHN	EMPLOYEE MISC	126.75
39005	DEGEN, ERIC J.	EMPLOYEE MISC	120.00
39006	JASON FETT	EMPLOYEE MISC	192.50
39007	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,473.20
39008	JENNINGS, ROBERT M.	EMPLOYEE MISC	171.42
39009	JEREMY PROTHMAN	EMPLOYEE MISC	500.00
39010	HEATH VILETA	EMPLOYEE MISC	237.72
39011	VILETA, HEATH	EMPLOYEE MISC	318.56
39012	WOODS, PATRICK	EMPLOYEE MISC	136.00
39013	PATRICK WOODS	EMPLOYEE MISC	94.00
39014	AFLAC	PREMIUMS	626.32
39015	BBC AMERICA INC	SUBS	261.46
39016	BMI CABLE & NEW MEDIA	ANNUAL LICENSE FEE	198.33
39017	CARD CENTER	PURCHASES	3,500.18

39018	HY-VEE	SUPPLIES	150.27
39019	IN DEMAND	PPV'S	245.41
39020	MANWIN MEDIA SARL	PPV'S	88.50
39021	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	34.98
39022	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,725.25
39023	WELLMARK HEALTH PLAN	PREMIUMS	25,076.78
39024	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - CARTER	69.43
39025	RFD TV	SUBS	140.20
39026	ALGONA GLASS	COMMUNICATIONS REFUND	210.08
39027	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
39028	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	12,830.04
39029	ALGONA PLG. & HTG.	SUPPLIES	106.95
39030	ALGONA PUBLISHING CO.	ADVERTISING	237.11
39031	BARCO MUN. PRODUCTS INC.	MATERIALS	1,480.01
39032	WES BARTLETT	COMMUNICATIONS REFUND	65.85
39033	ANDREW/KATIE BESCH	APPL REB - WATER HEATER	210.00
39034	BLACKHAWK SPRINKLERS INC	INSPECTION SERVICES	215.00
39035	BOMGAARS	SUPPLIES	1,423.67
39036	BROWN SUPPLY COMPANY	INVENTORY	635.22
39037	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	315.00
39038	ROSS CARLSON	COMMUNICATIONS REFUND	40.08
39039	CENTRAL IOWA DISTRIBUTING	SUPPLIES	361.22
39040	CENTURYLINK	SERVICE	57.00
39041	CENTURYLINK	LOCAL INTERCONNECTION	228.08
39042	CENTURYLINK	LOCAL MESSAGE COMPENSATION	2.37
39043	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,450.00
39044	CORN BELT POWER COOP	ENERGY	36,633.00
39045	CULVER - HAHN ELECTRIC SUPPLY	SUPPLIES	101.18
39046	DAILY BREAD BAKERY, INC	BLUE ZONES MEETING	174.49
39047	DAN-D LASER CARTRIDGES	TONER	1,023.26
39048	RODNEY DAVIS	APPL REB - WASHER	100.00
39049	DEX MEDIA EAST	ADVERTISING SERVICES	76.87
39050	DGR ENGINEERING	ENGINEERING SERVICES	730.50
39051	DIAMOND'S	EMPLOYEE CLOTHING	894.60
39052	DITCH WITCH - IOWA INC	SUPPLIES	1,221.03
39053	ELECTRICAL MATERIALS CO.	SUPPLIES	494.55
39054	IRIS & DENNY ERDMAN	APPL REB - WATER HEATER	50.00
39055	KAREN ERNST	APPL REB - WASHER	100.00
39056	ERPELDING EXCAVATING ENT	SERVICE WATERMAIN BREAK	7,970.57
39057	FARMERS COOPERATIVE ELEV.	PROPANE	27.50
39058	FOERTSCH P & H	APPL REB - BESCH	80.00
39059	JAY GEVING	TRUSTEE FEES	75.00
39060	JOE/BARBARA GOECKE	COMMUNICATIONS REFUND	51.44
39061	DAVID GOLWITZER	TRUSTEE FEES	75.00
39062	GRAYBAR ELECTRIC CO INC	MATERIALS	6,653.20
39063	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	455.95
39064	HEARTLAND MUTUAL INS.ASSN	GOLF SPONSORSHIP	140.00
39065	JOHN HERRIG	COMMUNICATIONS REFUND	9.10
39066	BRANDON HOOVER	COMMUNICATIONS REFUND	44.96
39067	HUTZELL'S, INC	COMMUNICATIONS REFUND	210.28
39068	I WIRELESS	SERVICE	3.19
39069	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
39070	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
39071	IOWA TELECOMMUNICATIONS ASSOCIATION	WEBCAST REGISTRATION	65.00
39072	IRBY	SUPPLIES	54.57
39073	KOSS. REGIONAL HEALTH CTR	LAB TESTING	25.00
39074	KOSSUTH COUNTY COURTHOUSE	LIGHTING REBATE	225.00
39075	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
39076	KRIZ-DAVIS CO.	LED LIGHTS	670.89
39077	TOM KYTE	COMMUNICATIONS REFUND	40.74
39078	LARCO	LINEMAN BOOKS	195.76
39079	LINCOLN LIFE	DEFERRED COMP	2,695.00
39080	JACQUELYN MEDIN	INSULATION REBATE	135.60
39081	MIDAMERICAN COMP CORP	BILLING SERVICES	5,334.46
39082	MIDAMERICAN ENERGY	SERVICE	79.19
39083	JULIE MURPHY	TRUSTEE FEES	75.00
39084	BROOKE MYERS	COMMUNICATIONS REFUND	50.14
39085	NEU STAR	LNP CHARGES	400.00
39086	NORTH IOWA COMM. ACTION	REFUND ETHERINGTON	262.73
39087	NORTHWEST COMM NETWORK	DS3	4,200.00

39088	BILL PARKER	APPL REB - WASHER	100.00
39089	ANN PATTERSON	COMMUNICATIONS REFUND	27.23
39090	POWER PRODUCT SERVICES	EQUIPMENT	1,859.66
39091	PRO ADVANTAGE SERVICES, INC	INSURANCE PREMIUMS	181,285.00
39092	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	2,053.16
39093	JIM PROTHMAN	COMMUNICATIONS REFUND	68.48
39094	RICK'S BODY & PAINT	COMMUNICATIONS REFUND	8.19
39095	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	1,013.58
39096	SAFETAY-KLEEN	SUPPLIES	166.61
39097	KAREN SCHAAF	TRUSTEE FEES	75.00
39098	SCHUMACHER WELL DRILLING	SUPPLIES	72.23
39099	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
39100	STERK, LARRY	COMMUNICATIONS REFUND	170.32
39101	LINDA STUDER	COMMUNICATIONS REFUND	183.61
39102	STUNDAHL CLEANING	CLEANING SERVICES	900.00
39103	THREADS	EMPL CLOTHING/EMBROIDERY	781.25
39104	USAC	MECHANISM CHARGES	1,636.91
39105	VANMETER INDUSTRIAL, INC	IDWGP PARTS	409.15
39106	GARY WALKER	APPL REB - WASHER	100.00
39107	WALLACE WATER COND.	RENTAL	24.61
39108	JASON WARRANT	COMMUNICATIONS REFUND	73.43
39109	WEATHERCENTRAL	WEATHER SERVICES	220.00
39110	WESCO DISTRIBUTION INC.	SUPPLIES	466.42
39111	RALHP WESSELMAN	COMMUNICATIONS REFUND	1.13
39112	VIRGINIA WILL	COMMUNICATIONS REFUND	26.76
39113	DEGEN, ERIC J.	EMPLOYEE MISC	10.00
39114	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	6,177.76
39115	ROETHLER, LOWELL	EMPLOYEE MISC	122.20
8801387	NATIONAL CABLE TELEVISION COOP	INVENTORY	11,609.82
8801388	TREASURER, STATE OF IOWA	USE TAX	2,326.00
8801389	EFTPS TRANSFER	PAYROLL TAXES	18,872.28
8801390	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	20,467.00
8801391	EFT - SALES TAX TRANSFER	SALES TAX	11,472.00
8801392	NATIONAL CABLE TELEVISION COOP	SUBS	54,195.84
8801393	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.87
8801394	NIMECA	HE TEST EQUIPMENT SUPPORT	127,615.22
8801395	IPERS	PAYROLL TAXES	22,819.85
8801396	EFTPS TRANSFER	IPERS WITHHOLDING	19,387.94
8801397	NATIONAL CABLE TELEVISION COOP	NEAL 4 CASH REQUIREMENT	1,927.32
8801398	TREASURER STATE OF IOWA	STATE TAX WITHHOLDING	6,972.00
8801399	NORTHWEST BANK - WIRE TRANS	FEDERAL EXCISE TAX	633,000.00