

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 23, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the May 7, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Wire Transfers 8801400 thru 8801406 – General Fund
Voucher Numbers 39116 thru 39227 – General Fund
Payroll dated 5/10/13 – General Fund

Chairman Geving called the Public Hearing on the Proposition of Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities. Trustee Schaaf moved to close the Public Hearing, seconded by Trustee Krahenbuhl. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

Tim McCartan of T.P. Anderson & Company presented the Board with the 2012 Algona Municipal Utilities Financial Audit. Trustee Krahenbuhl moved to place the audit on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a Resolution Finally Adopting, Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities. Trustee Golwitzer moved to adopt the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric conversions, APPA Utility Governance Webinars, Lake Mills Motorsports, Transmission reserve transfer for Webster transformer, downtown alley project, telephone interconnection improvements, internet upgrades, and Verizon termination costs.

The Board discussed a proposal from Spencer Municipal Utilities and GENBAND for a telephone switch. Trustee Krahenbuhl moved to authorize the General Manager to sign a purchase agreement with Spencer Municipal Utilities and GENBAND for a GENBAND C15 Remote Port Module with ESA switch, seconded by Trustee Schaaf. Motion carried unanimously.

The next meetings are as follows:

- June 4, 2013 at 11:00 A.M. – Regular Meeting
- July 2, 2013 at 11:00 A.M. – Regular Meeting
- July 31, 2013 at 11:00 A.M. – Regular Meeting
- September 4, 2013 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 50,409.55
39116	ROBERT JENNINGS	EMPLOYEE MISC	37.50
39117	JERRY LARSEN	EMPLOYEE MISC	96.31
39118	ROETHLER, LOWELL	EMPLOYEE MISC	43.29
39119	HEATH VILETA	EMPLOYEE MISC	173.89
39120	ROSEMARY BEENKEN	EMPLOYEE MISC	628.10
39121	CHAPMAN METERING	METER TESTING SERVICES	2,488.02
39122	JUDY VAUTIER	EMPLOYEE MISC	84.00

39123	JARON BENZ	EMPLOYEE MISC	192.31
39124	JERRY LARSEN	EMPLOYEE MISC	19.30
39125	LAURA THILGES	EMPLOYEE MISC	302.70
39126	ALGONA MUNICIPAL UTILITIES	TXFR FROM COMM TO ELEC	251.45
39127	JASON FETT	EMPLOYEE MISC	197.68
39128	STEPHANIE FORTUNE	EMPLOYEE MISC	152.55
39129	STEPHANIE FORTUNE	EMPLOYEE MISC	80.00
39130	ROBERT JENNINGS	EMPLOYEE MISC	40.40
39131	MOE, LINDSEY	EMPLOYEE MISC	75.00
39132	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - MCMAHON	75.00
39133	JARON BENZ	EMPLOYEE MISC	60.00
39134	DEGEN, ERIC J.	EMPLOYEE MISC	33.13
39135	KENNE, PAUL	EMPLOYEE MISC	118.65
39136	LAURA THILGES	EMPLOYEE MISC	235.48
39137	NATHYN TRENARY	EMPLOYEE MISC	119.83
39138	A & M LAUNDRY	SUPPLIES	31.40
39139	A-TEC ENERGY CORP.	AUDITS	1,653.33
39140	AFLAC	PREMIUMS	626.32
39141	AL'S REPAIR	SERVICE	48.16
39142	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,425.08
39143	ALGONA PONY LEAGUE	ADVERTISING SPACE	150.00
39144	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	905.00
39145	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	50.00
39146	AMU-SKYLINK. L.C.	INVENTORY	478.30
39147	ARNOLD MOTOR SUPPLY	PARTS	78.71
39148	BORDER STATES ELECTRIC	MATERIALS	1,936.46
39149	BROWN SHOE FIT CO	SUPPLIES AND EMPLOYEE BOOTS	479.96
39150	BUSCHER'S SERVICE CENTER	FUEL	53.50
39151	CENTRAL IOWA DISTRIBUTING	SUPPLIES	163.50
39152	CHROME COUNTRY INN	SERVICE	57.67
39153	CHROME TRUCK STOP	FUEL	145.06
39154	COMPUTER SYSTEMS ASSOCIATES	MAIL FOUNDRY SERVICES	75.00
39155	COOK'S SCRAP IRON & METAL	MATERIALS	8.60
39156	CRESCENT ELECTRIC SUPPLY	SUPPLIES	373.71
39157	DAKOTA SUPPLY GROUP	METERS	5,230.42
39158	DAN-D LASER CARTRIDGES	TONER/SERVICE/SCANNER	850.65
39159	DEX MEDIA EAST	ADVERTISING SERVICES	78.50
39160	DIAMOND'S	EMPLOYEE CLOTHING	181.90
39161	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	357.71
39162	DUMP IT INC.	DUMPSTER	303.35
39163	EMAGINE, LLC	SERVICE	75.00
39164	FAREWAY STORES	SUPPLIES	285.97
39165	MELISSA GRAY	ELECTRIC REFUND	1.31
39166	GRAYBAR ELECTRIC CO INC	SUPPLIES	1,611.40
39167	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	137.30
39168	HAWKINS INC.	CHEMICALS	5,044.27
39169	HYGIENIC LABORATORY - AR	TESTING SERVICES	84.00
39170	IA DEPT.OF NAT.RESOURCES	OPERATOR RENEWALS	180.00
39171	IA DIST.WIND GEN.PROJECT	SHARED COSTS	640.26
39172	IGLASS NETWORKS	NETWORK MONITORING	500.00
39173	IOWA NETWORK SERVICES	SERVICES	17,397.16
39174	JACK'S OK TIRE SERVICE	SERVICE	471.33
39175	K & H COOP OIL CO.	FUEL	2,577.82
39176	KLGA - FM	ADVERTISING SERVICES	1,141.00
39177	KOSS CO EXTENSION OFFICE	TROPHY FOR SHEEP CHAMPION	20.00
39178	KOSSUTH COUNTY HISTORICAL SOCIETY	METER CONVERSION REBATE	150.00
39179	KOSSUTH COUNTY RELAY FOR LIFE	CORPORATE SPONSOR	2,000.00
39180	MICHAELS ENERGY	ENERGY AUDITS	13,136.07
39181	MIDAMERICAN ENERGY	SERVICE	175.94
39182	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	336.93
39183	NALCO COMPANY	SUPPLIES	81.62
39184	NG-911, INC	DATABASE MANAGEMENT	150.00
39185	NIMECA	LEGAL FEES	501.72
39186	NORTH IA LUMBER	MATERIALS	1,284.09
39187	NORTH IOWA APPLIANCE CENTER	AD REBATE REIMBURSEMENT	100.00
39188	NORTHERN IOWA COMMUNICATIONS	BANDWITH	7,709.72
39189	OAK HILL CONSULTING	ENGINEERING - FIBER PROJECT	5,356.00
39190	PITNEY BOWES INC	CREDIT INVOICE	401.54
39191	PRO-BUILD	MATERIALS	1,908.42
39192	REDING GRAVEL & EXC.	SERVICE - PULL TRUCK OUT	160.00

39193	REED ELECTRIC	WIRE	93.63
39194	RESCO	INVENTORY	4,017.82
39195	ROETHLER, LOWELL	EMPLOYEE MISC	150.96
39196	SCHUMACHER WELL DRILLING	SUPPLIES	21.00
39197	SIGN WORKS	SERVICE FOR OFFICE DOOR	27.82
39198	SMITH, DANIEL	EMPLOYEE MISC	104.90
39199	TANTALUS	PROJECT MANAGEMENT SERVICES	600.00
39200	THE MARKET	INSULATION REBATE	1,500.00
39201	GERALD THILGES	WINDOW REBATE	409.94
39202	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	78.41
39203	TRINITY LUTHERAN CHURCH	LIGHTING REBATE	140.00
39204	TRUPKE ELECTRIC MOTOR	PARTS/SERVICE	132.26
39205	UNITYPOINT CLINIC	TESTING SERVICES	37.00
39206	USABLUEBOOK	HYDRANT METER	3,747.74
39207	VANMETER INDUSTRIAL, INC	IDWGP MATERIALS	150.88
39208	WESCO DISTRIBUTION INC.	SUPPLIES	75,344.58
39209	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - HUTCHISON	747.97
39210	BBC AMERICA INC	SUBS	263.88
39211	BIG 10	SUBS	2,352.94
39212	BROWN SUPPLY COMPANY	INVENTORY	1,963.28
39213	DISCOVERY COMMUNICATIONS LLC	SUBS	467.08
39214	FOX SPORTS NET NORTH	SUBS	5,849.21
39215	HUB TELEVISION NETWORKS, LLC	SUBS	126.75
39216	KAAL	RETRANSMISSION	727.20
39217	LIN TELEVISION CORP	RETRANSMISSION	1,181.70
39218	NATIONAL GEOGRAPHIC CHANNEL	SUBS	234.36
39219	NATIONAL GEOGRAPHIC HD	SUBS	58.46
39220	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	818.10
39221	RFD TV	SUBS	141.51
39222	ROVI	SUBS	1,367.89
39223	SHOWTIME NETWORKS INC	SUBS	441.76
39224	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,545.20
39225	TOWER DISTRIBUTION CO	SUBS	351.60
39226	WEATHERCENTRAL	WEATHER SERVICE	220.00
39227	WOI-TV	RETRANSMISSION	1,636.20
8801400	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,352.60
8801401	EFT - SALES TAX TRANSFER	SALES TAX	20,995.00
8801402	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.87
8801403	EFTPS TRANSFER	PAYROLL TAXES	18,903.86
8801404	NATIONAL CABLE TELEVISION COOP	SUBS	55,529.91
8801405	NATIONAL CABLE TELEVISION COOP	SUPPLIES	370.01
8801406	EFT - SALES TAX TRANSFER	SALES TAX	11,560.00