

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on June 4, 2013 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer

Absent: Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the May 14, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the April 2013 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric downtown conversions, the downtown alley project, Mediacom and CenturyLink conversions, FTTH electronics, engine work at the power plant, the YMCA capital campaign, and hydrant flushing.

The General Manager presented an Algona Municipal Utilities Internet Acceptable Use policy. Trustee Golwitzer moved to approve the policy, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed an agreement between the City of Algona and Algona Municipal Utilities for engineering and construction costs for water main and sanitary sewer extensions on Highway 18 East. Trustee Schaaf moved to approve the agreement, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board discussed an agreement between Energy Pioneer Solutions and Algona Municipal Utilities.

The Board viewed an APPA Governance webinar entitled “How Public Power is Governed: The Structures and Authorities of Utility Boards”.

The next meetings are as follows:

- July 2, 2013 at 11:00 A.M. – Regular Meeting
- July 31, 2013 at 11:00 A.M. – Regular Meeting
- September 4, 2013 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 1:15 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 51,676.70
39228	HY-VEE	SUPPLIES	126.35
39229	IN DEMAND	PPV'S	279.47
39230	MANWIN MEDIA SARL	PPV'S	32.82
39231	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	6.36
39232	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,725.25
39233	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - STOUGARD	333.46
39234	CARD CENTER	PURCHASES	2,368.68
39235	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - OWENS	424.41
39236	BILSTEN, JOHN H.	EMPLOYEE MISC	402.99
39237	KAJEWSKI, STEPHEN	EMPLOYEE MISC	5.05
39238	HEATH VILETA	EMPLOYEE MISC	214.00
39242	JARON BENZ	EMPLOYEE MISC	192.31
39243	ROETHLER, LOWELL	EMPLOYEE MISC	56.61
39244	ROETHLER, LOWELL	EMPLOYEE MISC	153.32
39245	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
39246	JARON BENZ	EMPLOYEE MISC	30.00
39247	DORNBIER, DALE	EMPLOYEE MISC	138.00

39248	JASON FETT	EMPLOYEE MISC	192.31
39249	IA LAKES COMM COLLEGE FOUND.	SPONSORSHIP	200.00
39250	LAURA THILGES	EMPLOYEE MISC	195.50
39251	JUDY VAUTIER	EMPLOYEE MISC	1,036.56
39252	VITZTHUM, ROD	EMPLOYEE MISC	164.76
39253	WELLMARK HEALTH PLAN	PREMIUMS	25,076.78
39254	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,030.39
8801407	NIMECA	POWER PURCHASED	80,504.20
8801408	EFTPS TRANSFER	PAYROLL TAXES	19,359.89
8801409	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	6,942.00