

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on July 31, 2013 at 11:00 A.M. Physical attendance by all members was impossible or impracticable for this meeting. Pursuant to Iowa Code section 21.8, participation of some members occurred electronically.

Present: Jay Geving, Chairman; Trustees –Karen Schaaf, David Golwitzer – via phone

Absent: Walter Krahenbuhl, Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel; Greg Fritz – Executive Director, North Iowa Municipal Electric Cooperative Association (NIMECA)

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the July 2, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the June 2013 Financial Statements. Trustee Schaaf moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

Chairman Geving called the Public Hearing on the Proposition of Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities. Trustee Schaaf moved to close the Public Hearing, seconded by Trustee Golwitzer. Roll Call votes were as follows: Geving, yes; Schaaf, yes; Golwitzer, yes. Motion carried unanimously.

The General Manager presented a Resolution Finally Adopting, Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities. Trustee Golwitzer moved to adopt the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric downtown conversions, the downtown alley project, Mediacom and Century Link conversions, Southdale upgrades, White Transfer and Storage warehouse, RICE-NESHAP compliance, telephone switch installation, and channel changes due to contract obligations.

The Board reviewed a sanitary sewer, water, electric, and communications service agreement between the City of Algona, Algona Municipal Utilities, and M&M Ventures, LLC. Trustee Golwitzer moved to authorize the General Manager to sign the agreement contingent on approval by the City of Algona, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented Change Order #4 for the Energy Efficiency and Conservation Block Grant – providing an extension of the grant timeline to August 31, 2013. Trustee Schaaf moved to approve the change order, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed permanent right-of-way and easements over, across, upon, and under the following real estate with the Wilcox Living Trust - the South 10 feet of the East 60 feet of a tract of land described as commencing at a point 33 links plus 226½ feet East of the Southwest corner of Section 3, T96N, R28W, as point of beginning, thence East along the South line of the SW¼SW¼ of said Section 31, a distance of 433½ feet, thence North parallel with the West line of said SW¼SW¼ a distance of 38 rods, thence West parallel with the South line of said SW¼SW¼ 433½ feet, thence South parallel with the West line of said SW¼SW¼ a distance of 38 rods to the place of beginning, excepting therefrom all land at the South end of said tract heretofore deeded to and/or used for highway purposes; AND the South 10 feet of a tract of land described as commencing at a point 41 rods and 8 links East of the southwest corner of Section 31, T96N, R28W as point of beginning, thence East 200 feet along the south line of said Section 31, thence North 38 rods, thence West 200 feet, thence South 38 rods to the point of beginning, EXCEPT, a parcel of land lying on the North side of part of the following described center line of Primary Road No. U.S. 18 as shown on official plans for Project F-140 the center line designated by station points 100' apart numbered consecutively from West to East is described as follows: Beginning at Station 688+34.7, the Southwest corner of said Section; thence Easterly 5237.0 feet to Station 740+71.7, the Southeast corner of said Section; said parcel is described as follows: Bounded on the west by a normal line through Station 695+16.5, on the East by a normal line through Station 697+16.5, on the South by the South line of said Section, on the North by a line 60 feet normally distant Northerly of end parallel to said centerline; Donald R. Tietz - an interior 10 foot strip around the perimeter of a tract of land in the West Half of the Southeast Quarter of the Southwest Fractional Quarter (W½ SE¼ SWfr¼), as described by the Survey recorded in Book 8, Land Plats, Page 22, all in Section Thirty-one (31), Township Ninety-six (96) North, Range Twenty-eight (28), West of the 5th P.M., Kossuth County, Iowa; and M&M Ventures, LLC - an interior 10 foot strip around the West, North and South perimeter and an interior 5 foot strip around the East perimeter of a tract of land located in the Southwest Quarter of the Southwest Fractional Quarter (SW¼ SWfr¼), as described by the Survey recorded in Book 8, Land Plats, Page 23, of Section Thirty-one (31), Township Ninety-six (96) North, Range Twenty-eight (28), West of the 5th P.M., Kossuth County, Iowa. Trustee Schaaf moved to approve the easements, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board heard an update from Greg Fritz about NIMECA.

The next meetings are as follows:

- September 4, 2013 at 11:00 A.M. – Regular Meeting
- October 4, 2013 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 12:15 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 106,054.53
39632	CITY OF ALGONA	ECONOMIC DEVELOPMENT	10,000.00
39633	CENTURYLINK	SERVICE	110.68
39634	CENTURYLINK	LOCAL INTERCONNECTION	30.63
39635	JUDY VAUTIER	EMPLOYEE MISC	420.58
39636	CAREY LANE ELECTRIC	ELEC CONV - 319 E STATE ST	1,984.08
39637	JASON FETT	EMPLOYEE MISC	324.25
39638	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	4,629.67
39639	JENNINGS, ROBERT M.	EMPLOYEE MISC	58.00
39640	ROBERT JENNINGS	EMPLOYEE MISC	68.10
39641	NORTH IOWA COMM. ACTION	ADMIN FEES	179.97
39642	RINDONE, BRIEN	EMPLOYEE MISC	160.00
39643	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	1,223.50
39644	KAJEWSKI, STEPHEN	EMPLOYEE MISC	60.00
39645	RINDONE, BRIEN	EMPLOYEE MISC	400.00
39646	A & M LAUNDRY	SUPPLIES	31.40
39647	CHAD AHLERS	APPL REB - AC	200.00
39648	ALGONA CHAM. OF COMMERCE	MISCELLANEOUS	253.33
39649	ALGONA MUNICIPAL UTILITIES	ELEC SERVICES	3,313.75
39650	ALGONA PLUMBING & HEATING	APPL REB - KORF	100.00
39651	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	528.95
39652	ALGONA WELDING & MACHINE	LIGHTING REBATE	1,190.25
39653	ALLIANCE CONNECT	SIP TRUNKING	2,349.12
39654	AMERICAN CONCRETE PRODUCTS	CONCRETE SAND	405.62
39655	AMERICAN GLASS COMPANY	LIGHT COVER	45.00
39656	ARNOLD MOTOR SUPPLY	PARTS	416.01
39657	JASON BERTE	APPL REB - AC	200.00
39658	BLACKTOP SERVICE CO.	WATER MAIN REPAIRS	5,610.00
39659	BROWN SHOE FIT CO	OFFICE SUPPLIES	35.76
39660	BUSCHER BROS. IMPLEMENT	SUPPLIES	55.80
39661	BUSCHER'S SERVICE CENTER	FUEL	131.75
39662	CASEY'S GENERAL STORE	FUEL	55.63
39663	CENTRAL CABLE CONTRACTORS INC	FIBER SERVICES	24,586.00
39664	CHROME COUNTRY INN	SERVICE	71.64
39665	COMPUTER SYSTEMS ASSOCIATES	EQUIPMENT	983.43
39666	COOK'S INC.	MATERIALS	400.30
39667	CULVER - HAHN ELECSUPPLY	LED LIGHTS/FOUNDERS DAY	236.27
39668	CUMMINS CENTRAL POWER	SUPPLIES	94.55
39669	DAN-D LASER CARTRIDGES	COPIER MAINT	969.17
39670	DEX MEDIA EAST	ADVERTISING CHARGES	78.50
39671	DIAMOND'S	EMPLOYEE CLOTHING	392.69
39672	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	187.25
39673	EISCHEN SALES INC	SUPPLIES	4.02
39674	ELECTRICAL MATERIALS CO.	SUPPLIES	102.56
39675	ELECTRONIC SPECIALITIES, INC	ELEC MISC	3.26
39676	ERPELDING EXCAVATING ENT	SERVICE REPAIRS	7,213.16
39677	ERPELDING EXCAVATING ENTERPRIS	APPL REB - AC	200.00
39678	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	16.50
39679	FAREWAY STORES	SUPPLIES	124.61
39680	FARM & HOME PUBLISHERS	ADVERTISEMENT	533.50
39681	FOERTSCH P & H	APPL REB - BERTE	300.00
39682	JEROD FRIDERES	WINDOW REBATE	713.38
39683	GARDEN'S GATE	MULCH	380.00
39684	GOLDFIELD TELECOM LC	SUPPORT RENEWAL	568.17
39685	JEFF GRANDGENETT	APPL REB - AC	200.00
39686	GRAYBAR ELECCO INC	MATERIALS	7,687.65
39687	HAWKINS INC.	CHEMICALS	3,285.97
39688	HOME BOX OFFICE	GUIDES	7.50
39689	I&S GROUP, INC	GIS COLLECTION SERVICES	3,700.00
39690	IA DIST.WIND GEN.PROJECT	SHARED COSTS	489.22
39691	IGLASS NETWORKS	NETWORK MONITORING	500.00
39692	IOWA ASSN OF MUNI UTILITIES	EE CONSULTING	500.00
39693	IOWA DEPT OF NATURAL RESOURCES	WATER SUPPLY FEE	649.25
39694	IOWA HOIST & CRANE, INC	ANNUAL INSPECTION	793.00
39695	IOWA NETWORK SERVICES	COMM SERVICES	17,151.81
39696	IOWA ONE CALL	SERVICE	172.20
39697	IOWA UTILITIES BOARD	2014 ASSESSMENTS	8,048.00

39698	IRBY	TESTING SERVICES	450.33
39699	JOHNSTON AUTOSTORES	PARTS	79.49
39700	KAJEWSKI, STEPHEN	EMPLOYEE MISC	104.30
39701	KEMCO TIRES, INC.	FLAT TIRE REPAIR	67.36
39702	KIWANIS CLUB OF ALGONA	EMPLOYEE MISC	90.00
39703	KLGA - FM	ADVERTISING SERVICES	944.00
39704	ROGER/DEB KORF	APPL REB - AC	350.00
39705	KRIZ-DAVIS CO.	SUPPLIES	533.40
39706	ANDY LAUBENTHAL	WINDOW REBATE	692.30
39707	MAPLE PARK APTS	ELEC REFUND - THOMPSON	116.00
39708	MIDAMERICAN ENERGY	SERVICE	11.14
39709	MIDAMERICAN ENERGY CO.	GEN POWER SUPPLIES	335.77
39710	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	3,046.67
39711	DOUGLAS W MYRICK	WINDOW REBATE	2,000.00
39712	NALCO COMPANY	DIAGNOSTIC TOOLS	2,923.80
39713	NAPA AUTO PARTS-ALGONA	PARTS	13.36
39714	NG-911, INC	DATABASE MANAGEMENT	150.00
39715	NIMECA	LEHIGH-WEBSTER LEGAL FEES	101.71
39716	NORTH IA LUMBER	SUPPLIES	356.47
39717	NORTH IOWA COMM. ACTION	ELEC REFUND - THOMPSON	122.98
39718	NORTHERN IOWA COMMUNICATIONS	BANDWITH	7,733.32
39719	NORTHROP GRUMMANN SYSTEMS	EXTENDED WARRANTY	341.00
39720	OAK HILL CONSULTING	ENGINEERING SERVICES	4,464.00
39721	PHILS AUTO & TRUCK REPAIR II	SERVICE AND BATTERY	203.25
39722	PITNEY BOWES INC	YEARLY MAINT CONTRACT	2,816.00
39723	POWER & TELEPHONE SUPPLY	MATERIALS	1,391.03
39724	PRO-BUILD	SUPPLIES	896.34
39725	REBEARTH PRODUCTS, INC.	INSTA-VIS DRY	1,064.29
39726	NOVA REEFER	METER CONV REBATE	75.00
39727	MIKE REIMERS	APPL REB - AC	200.00
39728	RENEW ENERGY MAINTENANCE LLC	REPAIR SERVICES	1,320.55
39729	RESCO	METER SOCKETS	9,524.89
39730	SANDE CONSTRUCTION	SERVICE CHECKS	256.80
39731	SMITH, DANIEL	EMPLOYEE MISC	90.00
39732	DAVID SNYDER	APPL REB - AC	200.00
39733	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
39734	SWIFT AIR	PREVENTATIVE MAINT	1,604.36
39735	SYNTEX	REPAIR SERVICES	70.45
39736	T&R ELECTRIC	OIL	1,660.00
39737	TANTALUS	PROGRESS BILLING	600.00
39738	THE SIDWELL COMPANY	GIS BROGRESS BILLING	5,328.00
39739	MARVIN TIGGES	APPL REB - AC	200.00
39740	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	78.41
39741	TRUPKE ELECMOTOR	SUPPLIES	27.54
39742	WALKER PLUMBING & HEATING	APPL REB - ERPELDING	50.00
39743	WEATHERCENTRAL	WEATHER SERVICES	220.00
39744	WEAVER, STEVE	APPL REB - AC	200.00
39745	ALGONA MUNICIPAL UTILITIES	PURCHASE OF GATOR	3,119.27
39746	DIG AMERICA, INC	PAY REQUEST 9	36,483.14
39747	SMITH, DANIEL	EMPLOYEE MISC	48.00
39748	HEATH VILETA	EMPLOYEE MISC	526.91
39749	JARON BENZ	EMPLOYEE MISC	192.31
39750	BILSTEN, JOHN	EMPLOYEE MISC	30.00
39751	ROBERT JENNINGS	EMPLOYEE MISC	100.00
39752	RINDONE, BRIEN	EMPLOYEE MISC	57.07
39753	UNITED STATES TREASURY	TAX ON SELF-INS HEALTH PLANS	72.60
39754	RINDONE, BRIEN	EMPLOYEE MISC	400.00
39755	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - CARLISLE	473.39
39756	JASON FETT	EMPLOYEE MISC	192.31
39757	KAJEWSKI, STEPHEN	EMPLOYEE MISC	144.08
39758	KAJEWSKI, STEPHEN	EMPLOYEE MISC	30.00
39759	JEREMY PROTHMAN	EMPLOYEE MISC	300.00
39760	RIVER ROAD GOLF CLUB	AMU EMPLOYEE GOLF OUTING	95.00
39761	SMITH, DANIEL	EMPLOYEE MISC	114.00
39762	BBC AMERICA INC	SUBS	266.32
39763	BIG 10	SUBS	2,361.46
39764	DISCOVERY COMMUNICATIONS LLC	SUBS	471.38
39765	ESPN	SUBS	262.35
39766	FOX SPORTS NET NORTH	SUBS	5,870.39
39767	HUB TELEVISION NETWORKS, LLC	SUBS	127.92

39768	KAAL	RETRANSMISSION	733.20
39769	LIN TELEVISION CORP	RETRANSMISSION	1,191.45
39770	NATIONAL GEOGRAPHIC CHANNEL	SUBS	236.52
39771	NATIONAL GEOGRAPHIC HD	SUBS	59.23
39772	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	824.85
39773	RFD TV	SUBS	142.81
39774	ROVI	SUBS	1,380.49
39775	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,566.20
39776	TOWER DISTRIBUTION CO	SUBS	351.60
39777	WOI-TV	RETRANSMISSION	1,649.70
39778	ELBERT ELECTRIC	THE CHOCOLATE SEASON	2,213.30
39779	IN DEMAND	PPV'S	250.00
39780	ROD JOHNSON	EMPLOYEE MISC	324.05
39781	KEMNA AUTO CENTERS	AUTOBODY REPAIR - JEEP	1,000.00
39782	MANWIN MEDIA SARL	PPV'S	57.24
39783	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	6.36
39784	DANA MILLER	EMPLOYEE MISC	7.16
39785	THE COMMUNITY AGENCY	USED DIGITAL BOXES	8,470.00
8801421	IPERS	IPERS WITHHOLDING	22,718.13
8801425	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	714,000.00
8801426	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,376.68
8801427	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.89
8801428	TREASURER, STATE OF IOWA	USE TAX	4,798.00
8801429	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,699.00
8801430	EFTPS TRANSFER	PAYROLL TRANSFER	19,744.19
8801431	NATIONAL CABLE TELEVISION COOP	SUBS	54,486.15
8801432	EFTPS TRANSFER	PAYROLL TAXES	19,853.97