

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on September 13, 2013 at 11:00 A.M

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller

Chairman Geving called the meeting to order at 12:00 P.M.

The consent agenda included adoption of the agenda, approval of the September 3, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed a wholesale bandwidth agreement with BissoWireless, LLC. Trustee Krahenbuhl moved to authorize the General Manager to sign the agreement, seconded by Trustee Murphy. Motion carried unanimously.

The Board set the date and time for a bid letting for the furnishing of Air Pollution Control Equipment as Tuesday, September 25, 2013 at 2:00 PM. Trustee Schaaf moved to approve the date and time, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board set the date and time for a public hearing for the furnishing of Air Pollution Control Equipment as Friday, October 4, 2013 at 11:00 AM. Trustee Golwitzer moved to approve the date and time, seconded by Trustee Murphy. Motion carried unanimously.

The Board discussed the KRHC Legacy Ball. Trustee Schaaf moved to be a Silver level sponsor, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed a Personnel change for temporary help in the Electric Line Department. Trustee Murphy moved to approve the hiring of Nolyn Elliott, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meetings are as follows:

- October 4, 2013 at 11:00 A.M. – Regular Meeting and Public Hearing
- November 1, 2013 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 12:45 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
40032	JEREMY PROTHMAN	EMPLOYEE MISC	200.00
40033	ALGONA CHAM. OF COMMERCE	BAND DAY SPONSOR	200.00
40034	ALGONA HS VIP'S	GOLD MEMBERSHIP	100.00
40035	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
40036	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	13,024.14
40037	ALGONA PLG. & HTG.	SUPPLIES	40.13
40038	ALGONA PLUMBING & HEATING	APPLIANCE REBATE - LAUCK	50.00
40039	ALLIANCE CONNECT	VOICE/DATA	1,063.68
40040	AMERICAN WATER WORKS ASSN	MEMBERSHIP DUES	84.00
40041	RICHARD/TERESA BLOCKER	WINDOW REBATE	350.90
40042	BOMGAARS	SUPPLIES	394.97
40043	FRANK CANTU	APPLIANCE REBATE - AC	200.00
40044	CARY LANE ELECTRIC	SERVICE MASTER	728.76
40045	CENTRAL IOWA DISTRIBUTING	SUPPLIES	431.30
40046	CENTURYLINK	SERVICE	112.42
40047	CENTURYLINK	LOCAL INTERCONNECTION	229.70
40048	CENTURYLINK	LOCAL MESSAGE COMPENSATION	8.75
40049	ARLENE CHANTLAND	COMMUNICATIONS REFUND	57.67
40050	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,870.00
40051	CORN BELT POWER COOP	ENERGY	54,236.00
40052	HELEN G DAY	COMMUNICATIONS REFUND	101.23
40053	DEAN MEYER ELECTRIC	WELCOME SIGN	722.00
40054	DGR ENGINEERING	DOWNTOWN ALLEY PROJECT	852.49

40055	DITCH WITCH - IOWA INC	SUPPLIES	34.85
40056	EISCHEN SALES INC	ELECTRIC MISC	41.13
40057	ELECTRICAL MATERIALS CO.	MATERIALS	196.21
40058	ERPELDING EXCAVATING ENT	DOWNTOWN ALLEY PROJECT	4,745.87
40059	EYES ON THORINGTON	COMMUNICATIONS REFUND	148.44
40060	FARMERS COOPERATIVE ELEV.	PROPANE	30.00
40061	FRIDLEY THEATRE	DISCOUNT ADMISSION TICKETS	1,050.00
40062	GARY'S PLG & HTG	APPLIANCE REBATE - CANTU	50.00
40063	BRUCE GATES	COMMUNICATIONS REFUND	25.49
40064	JAY GEVING	TRUSTEE FEES	75.00
40065	DAVID GOLWITZER	TRUSTEE FEES	75.00
40066	JEDIDIAH J HAAG	ELECTRIC REFUND	58.44
40067	HAMILTON, PAT	COMMUNICATIONS REFUND	114.93
40068	HAWKINS INC.	CHEMICALS	5,494.37
40069	JULIE HERBST-ULMER	APPLIANCE REBATE - AC	200.00
40070	I WIRELESS	SERVICE	3.19
40071	I&S GROUP, INC	GIS DATA COLLECTION SERVICES	400.00
40072	IA DIST.WIND GEN.PROJECT	SHARED COSTS	719.12
40073	IOWA ASSN OF MUNI UTILITIES	FALL CONFERENCE	925.00
40074	IOWA OUTDOORS	21 ISSUE SUBSCRIPTION	30.00
40075	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
40076	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
40077	IRBY	INVENTORY	8,953.89
40078	JCL SOLUTIONS	SUPPLIES	140.38
40079	JMV GRAPHIX	EMPLOYEE CLOTHING	861.12
40080	C PAUL JOHNSON	APPLIANCE REBATE - AC	200.00
40081	KEMNA AUTO CENTERS	ADD ON'S FOR UNIT 16	902.26
40082	MARK KOLLASCH	COMMUNICATIONS REFUND	7.52
40083	KOSS. CO. FAIR	KOSSUTH CO FAIR BROCHURE	125.00
40084	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
40085	KRIZ-DAVIS CO.	INVENTORY	3,334.12
40086	AL LAUCK	APPLIANCE REBATE - AC	200.00
40087	LINCOLN LIFE	DEFERRED COMP	4,167.50
40088	MADISON GROUP, INC	EQUIPMENT	179,595.10
40089	LEWIS MARSHALL	COMMUNICATIONS REFUND	104.72
40090	MIDAMERICAN COMP CORP	BILLING SERVICES	4,942.34
40091	MIDAMERICAN ENERGY	SERVICE	322.28
40092	SCOT MILLER	COMMUNICATIONS REFUND	78.07
40093	MUNICIPAL MANAGEMENT CORP	ISOLATE LEAKS	600.00
40094	JULIE MURPHY	TRUSTEE FEES	75.00
40095	MIKE MURRAY	COMMUNICATIONS REFUND	12.97
40096	NORTHWEST COMM NETWORK	DS3	4,315.50
40097	NYEMASTER GOODE	LEGAL SERVICES	210.00
40098	EVELYN OLLOM	COMMUNICATIONS REFUND	34.38
40099	DELVA PEDERSEN	COMMUNICATIONS REFUND	33.64
40100	RICHARD/LINDA PLUM	COMMUNICATIONS REFUND	45.54
40101	PRO ADVANTAGE SERVICES, INC	INSURANCE	503.00
40102	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	2,115.40
40103	REDING GRAVEL & EXC.	POLARIS DEALERSHIP	474.74
40104	RESCO	ST LIGHT MATERIALS	1,679.34
40105	RUHNKE BROS SINCLAIR	FUEL	74.69
40106	MIKE SABIN	COMMUNICATIONS REFUND	143.53
40107	KAREN SCHAAF	TRUSTEE FEES	75.00
40108	BO SCHNURR	APPLIANCE REBATE - WASHER	100.00
40109	JEREMY SCHOON	COMMUNICATIONS REFUND	28.95
40110	BRANDON SCOTT	COMMUNICATIONS REFUND	48.29
40111	TERRY SHIPLER	APPLIANCE REBATE -WASHER	100.00
40112	CHUCK SHOCKLEY	COMMUNICATIONS REFUND	22.95
40113	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,547.36
40114	STUNDAHL CLEANING	CLEANING SERVICES	900.00
40115	TULSAT - NEBRASKA	REPAIR SERVICES	2,957.03
40116	USAC	MECHANISM CHARGES	1,358.83
40117	VAN WERT INC	METER READING MODULES	128.40
40118	WALKER PLUMBING & HEATING	APPL REBATE - HERBST-ULMER	50.00
40119	WALLACE WATER COND.	RENTAL SERVICES	24.61
40120	ALICE WARNER	COMMUNICATIONS REFUND	53.23
40121	WOOD BY US	COMMUNICATIONS REFUND	76.81
40122	WORLDWIDE DIGITAL COMPANY	REPAIR SERVICES	191.14
40123	AFLAC	PREMIUMS	690.52
40124	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	1,511.98

40125	RINDONE, BRIEN	EMPLOYEE MISC	238.43
40126	HEATH VILETA	EMPLOYEE MISC	99.00
8801453	NATIONAL CABLE TELEVISION COOP	MATERIALS	543.22
8801454	LIBRARY OF CONGRESS	ROYALTY FEES	6,385.57
8801455	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,374.57
8801456	TREASURER STATE OF IOWA	STATE INCOME TAX WH	10,535.00
8801457	EFTPS TRANSFER	PAYROLL TAXES	19,300.35
8801458	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	521,000.00
8801459	IPERS	IPERS WITHHOLDING	34,866.37