

January 15, 2014
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 15, 2014 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the December 19, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the November 2013 Financial Statements. Trustee Krahenbuhl moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the telephone switch conversion, water main breaks, water usage, the power cost adjustment, Thilges storage, Kossuth County Fairgrounds, the Roan St property, sale of diesel fuel and removal of tanks, and AMU/Skylink.

The Board reviewed an agreement with T.P. Anderson & Company, P.C. for audit services. Trustee Golwitzer moved to approve the agreement, seconded by Trustee Murphy. Motion carried unanimously.

The Board set the date and time for the public hearing on the proposition of entering into a Fifth Amendment to the Agreement Unit 4 George Neal Generating Station between and among MidAmerican Energy Company, the Municipal Electric Utility of the City of Algona, Iowa, and certain other utilities and electric cooperative associations, and an Amended and Restated Transmission Facilities and Operating Agreement George Neal Generating Unit No. 4 Transmission between and among MidAmerican Energy Company, the Municipal Electric Utility of the City of Algona, Iowa, and certain other utilities and electric cooperative associations - Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Utilities, Algona, Iowa, and certain other electric utilities. Trustee Schaaf moved to set the date and time as February 4, 2014, at 11:00 A.M., seconded by Trustee Murphy. Motion carried unanimously.

The Board discussed participation in an IAMU Energy Efficiency Grant program related to energy efficiency and renewable energy. Trustee Krahenbuhl moved to participate, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented Change Order #4 from Dig America for the downtown alley conversion project in the amount of \$6,315.53 (\$6,315.53 City). Trustee Golwitzer moved to approve the change order, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed Pay Request #10 in the amount of \$134,764.34 (\$71,441.10 City) from Dig America, Inc for the downtown alley project. Trustee Murphy moved to approve the final pay request, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board discussed the release of the 10 foot wide utility easement adjacent to the Westerly property line of Lot 11 and the 10 foot wide utility easement adjacent to the Easterly property line of Lot 10, Black's Fourth Addition, Algona, IA. Trustee Krahenbuhl moved to release the easements, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for a Public Hearing for the bid letting on the East Water Tower Repainting Project. Trustee Murphy moved to set the date and time as February 13, 2014, at 2:00 P.M., seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for a Public Hearing for the East Water Tower Repainting Project. Trustee Schaaf moved to set the date and time as February 25, 2014, at 11:00 A.M., seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is scheduled for February 4, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

2012 Gross Wages:

L. Roethler	-	81,648.00	,	D. Smith	-	56,142.93	,	R. Simpson	-	49,328.83	,	A. Friedrich	-	53,021.09	,
Z. McGuire	-	45,027.20	,	A. Zadow	-	5,349.00	,	R. Vitzthum	-	82,888.00	,	N. Friedrich	-	72,387.60	,
D. Dornbier	-	67,112.45	,	H. Vileta	-	68,387.41	,	J. Benz	-	67,861.29	,	M. Stripling	-	55,652.94	,
J. Adams	-	30,430.59	,	R. Johnson	-	61,767.42	,	C. Buscher	-	4,225.00	,	J. Bilsten	-	111,839.96	,
S. Kajewski	-	67,142.40	,	B. Rindone	-	76,219.20	,	V. Foth	-	67,142.40	,	L. Scott	-	35,352.00	,
L. Thilges	-	38,687.32	,	J. Vautier	-	17,293.70	,	R. Beenken	-	32,136.03	,	L. Rongved	-	36,030.68	,
S. Grandgenett	-	31,317.81	,	D. Groen	-	58,747.20	,	S. Baer	-	38,458.23	,	S. Seebecker	-	40,194.19	,
S. Fortune	-	39,226.09	,	D. Young	-	34,336.41	,	R. Jennings	-	58,747.20	,	K. Hillsabeck	-	49,862.52	,
E. Degen	-	70,002.40	,	P. Kenne	-	49,628.01	,	L. Moe	-	50,461.05	,	G. Larsen	-	50,276.57	,
J. Fett	-	49,844.19	,	D. Miller	-	4,940.00	,	P. Woods	-	66,516.51	,	K. Rash	-	47,965.25	,
J. Prothman	-	45,676.76													

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 102,970.86
40886	AVESIS THIRD PARTY ADMIN	PREMIUMS	551.06
40887	BIG 10	SUBS	2,514.08
40888	DISCOVERY COMM LLC	SUBS	472.98
40889	ESPN	SUBS	269.40
40890	STEPHANIE FORTUNE	EMPLOYEE MISC	165.97
40891	FOX SPORTS NET NORTH	SUBS	5,838.62
40892	HUB TELEVISION NETWORKS, LLC	SUBS	128.35
40893	ROBERT JENNINGS	EMPLOYEE MISC	33.10
40894	KAAL	RETRANSMISSION	733.60
40895	JERRY LARSEN	EMPLOYEE MISC	109.29
40896	LIN TELEVISION CORP	RETRANSMISSION	1,192.10
40897	METLIFE SMALL BUSINESS CENTER	PREMIUMS	1,290.60
40898	NEXSTAR	RETRANSMISSION	1,643.40
40899	ROYAL NOLD	BINGO WINNER	395.88
40900	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	825.30
40901	RADIOLOGISTS OF NORTH IOWA	WORKMANS COMP	15.50
40902	ROVI	SUBS	1,385.22
40903	SHOWTIME NETWORKS INC	SUBS	461.84
40904	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,567.60
40905	TOWER DISTRIBUTION CO	SUBS	350.83
40906	ALGONA MUNICIPAL UTILITIES	SAFETY AWARDS - 2013	684.00
40907	BANKERS MEDIA GROUP INC	ADVERTISEMENT	509.50
40908	JARON BENZ	EMPLOYEE MISC	192.25
40909	ALEX FRIEDRICH	EMPLOYEE MISC	367.00
40910	IN DEMAND	TO MEET MINIMUM PMT	250.00
40911	JERRY LARSEN	EMPLOYEE MISC	582.99
40912	LINCOLN LIFE	DEFERRED COMP	2,845.00
40913	US POSTAL SERVICE (POSTAGE)	POSTAGE	2,000.00
40914	VITZTHUM, ROD	EMPLOYEE MISC	20.05
40915	BBC AMERICA INC	SUBS	267.24
40916	CARD CENTER	PURCHASES	1,936.62
40917	JASON FETT	EMPLOYEE MISC	192.25
40918	HY-VEE	PURCHASES	311.46
40919	ROD JOHNSON	EMPLOYEE MISC	272.72
40920	MANWIN MEDIA SARL	PPV'S	47.75
40921	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	12.72
40922	RFD TV	SUBS	143.30
40923	HEATH VILETA	EMPLOYEE MISC	614.00
40924	WEATHERCENTRAL	WEATHER SERVICES	220.00
40925	AFLAC	PREMIUMS	690.52
40926	DEX MEDIA EAST	ADVERTISEMENT	78.50
40927	JERRY LARSEN	EMPLOYEE MISC	159.76
40928	OWENS INSPECTION SERVICES, LLC	WATER TOWER INSPECTION	1,000.00
40929	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	632.42
40930	WELLMARK HEALTH PLAN	PREMIUMS	23,894.59
40931	ALGONA MUNICIPAL UTILITIES	ELECTRIC/WATER/COMM	13,302.46
40932	ROBERT JENNINGS	EMPLOYEE MISC	27.12
40933	BILSTEN, JOHN	EMPLOYEE MISC	22.00
40934	KOSSUTH COUNTY RECORDER	ATV REGISTRATION	53.25
40935	GREG AHLERS	APPL REB - AC	350.00
40936	ALGONA CHAM. OF COMMERCE	2014 MEMBERSHIP DUES	1,725.60
40937	ALGONA COMMUNITY SCHOOLS	DONATION FOR BLEACHERS	5,000.00

40938	ALGONA COUNTY CLUB	COMM REFUND	72.60
40939	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
40940	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,291.08
40941	ALGONA PLG. & HTG.	THERMOSTAT	178.00
40942	ALGONA PLUMBING & HEATING	APPL REB - THILGES	150.00
40943	ALGONA RACEWAY	PROGRAM AD	200.00
40944	RICHARD BALK JR	APPL REB - HEAT PUMP	600.00
40945	BARNES DISTRIBUTION	SUPPLIES	740.17
40946	BOGEY'S GRILL	COMM REFUND	2.71
40947	BOMGAARS	SUPPLIES	677.00
40948	BORDER STATES ELECTRIC	SUPPLIES- TANTALUS PROJECT	591.95
40949	NICK BORMANN	WINDOW REBATE	771.50
40950	ALAN BRANDENBURG	APPL REB - AC	200.00
40951	BROWN SUPPLY COMPANY	INVENTORY	1,058.63
40952	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	330.00
40953	BUSCHER BROS. IMPLEMENT	PARTS	65.71
40954	CENTURYLINK	SERVICE	111.00
40955	CENTURYLINK	LOCAL INTERCONNECTION	231.95
40956	CENTURYLINK	LOCAL MESSAGING COMP	3.07
40957	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,940.00
40958	CORN BELT POWER COOP	ENERGY	36,957.00
40959	CRESCENT ELECTRIC SUPPLY	SUPPLIES	4.45
40960	DAKOTA SUPPLY GROUP	EQUIPMENT	89.87
40961	DAN-D LASER CARTRIDGES	TONER	267.50
40962	LINDA DEVORE	WINDOW REBATE	695.70
40963	DGR ENGINEERING	NESHAP	9,345.79
40964	DITCH WITCH - IOWA INC	SUPPLIES	211.11
40965	DUMP IT INC.	DUMPSTER	311.91
40966	ETERNITY WIRELESS	CELL PHONES	299.24
40967	MARIANNE EWEN	COMM REFUND	54.83
40968	FARMERS COOPERATIVE ELEV.	PROPANE	15.00
40969	FIVE STAR TOOL & SUPPLY	TOOLS	232.03
40970	FOERTSCH P & H	APPL REB - BRANDENBURG	240.00
40971	MICHAEL GABOR	APPL REB - AC	200.00
40972	MARILYN GEESMAN	COMM REFUND	8.58
40973	JAY GEVING	TRUSTEE FEES	75.00
40974	GOLF CLASSICS	SPONSORSHIP	350.00
40975	DAVID GOLWITZER	TRUSTEE FEES	75.00
40976	HAWKINS INC.	CHEMICALS	3,606.50
40977	DONNA HELLMAN	WINDOW REBATE	294.93
40978	LANA HICKMAN	APPL REB - WATER HEATER	50.00
40979	I WIRELESS	SERVICE	37.08
40980	IOWA ASSN OF MUNI UTILITIES	CPR MEETING/LOAN PAYMENT	6,090.00
40981	IOWA COMM ALLIANCE	MEMBERSHIP DUES 2014	5,485.20
40982	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
40983	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
40984	JOHN DEERE FINANCIAL	SUPPLIES	87.74
40985	JOHNSTON AUTOSTORES	PARTS	296.33
40986	PAUL C JORGENSON	APPL REB - AC	350.00
40987	KEMCO TIRES, INC.	SERVICE	455.42
40988	PAUL KENNE	WINDOW REBATE	91.19
40989	KOSS CO EXTENSION OFFICE	APPLICATOR CLASS - DEGEN	70.00
40990	KOSSUTH CONNECTIONS	HOLE SPONSOR - 2014	250.00
40991	KOSSUTH CO VOLUNTEER NETWORK	DONATION	200.00
40992	KOSSUTH REG. HLTH CTR	WELLNESS COACHING	310.00
40993	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
40994	LICKTEIG, DENNIS	COMM REFUND	24.04
40995	JENA LICKTEIG	COMM REFUND	11.32
40996	MAPLE PARK APTS	ELECTRIC REF - THORNTON	166.14
40997	MYRTLE MEYER	COMM REFUND	27.96
40998	MIDAMERICAN COMP CORP	BILLING SERVICES	5,858.40
40999	MIDAMERICAN ENERGY	SERVICE	507.95
41000	JEFF MORTENSEN	APPL REB - WASHER	100.00
41001	JULIE MURPHY	TRUSTEE FEES	75.00
41002	NALCO COMPANY	SUPPLIES	172.78
41003	NEU STAR	LNP CHARGES	400.00
41004	NORTH IOWA COMM. ACTION	ELECTRIC REF - THORNTON	28.38
41005	NORTH IOWA MECHANICAL	APPL REB - BALK	100.00
41006	NORTHWEST COMM NETWORK	BANDWITH	4,625.50
41007	PIONEER HI-BRED	LIGHTING REBATE	1,200.00

41008	POSTMASTER	STANDARD MAIL PERMIT #4	200.00
41009	PATRICIA PRIESTER	COMM REFUND	19.24
41010	PROFESSIONAL COMPUTER SYSTEMS	2014 MAINTENANCE & SUPPORT	27,249.92
41011	RESCO	SUPPLIES	589.57
41012	SAFETAY-KLEEN	SUPPLIES	165.55
41013	KAREN SCHAAF	TRUSTEE FEES	75.00
41014	GLEN SMITH	COMM REFUND	36.04
41015	MARSHA SMITH	COMM REFUND	220.10
41016	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	7,262.84
41017	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
41018	K JOSEPH SYHARATH	COMM REFUND	25.27
41019	TANTALUS	METERING PROJECT	32,938.00
41020	THILGES, SCOTT	APPL REB - AC	350.00
41021	JUSTIN THILGES	APPL REB - AC	200.00
41022	TULSAT - NEBRASKA	REPAIR SERVICES	152.00
41023	USAC	MECHANISM CHARGES	1,573.13
41024	VAN WERT INC	METERS	17,205.60
41025	WEISHAAR, DOROTHY	APPL REB - AC	200.00
41026	JEFF WITTKOPF	APPL REB - AC	200.00
41027	ZEE MEDICAL SERVICE CO.	SUPPLIES	124.44
41028	DEPOSITORY TRUST	CONFIRMATION FEES	127.00
41029	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	7,033.72
41030	ROSEMARY BEENKEN	EMPLOYEE MISC	135.00
41031	CITY OF ALGONA	FLINT HILLS - SEWER USAGE	12,357.62
41032	ETERNITY WIRELESS	CELL PHONES	142.36
41033	FRIDLEY THEATRE	TICKETS	1,725.00
8801504	NATIONAL CABLE TELEVISION COOP	SUBS	55,389.29
8801505	EFT - SALES TAX TRANSFER	SALES TAX	11,349.00
8801506	NIMECA	POWER BILLING	295,099.82
8801507	EFTPS TRANSFER	PAYROLL TAXES	18,935.87
8801508	NATIONAL CABLE TELEVISION COOP	INVENTORY	303.64
8801509	EFTPS TRANSFER	PAYROLL TAXES	261.83
8801510	IPERS	IPERS	23,707.64
8801511	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	345,000.00