

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on February 25, 2014 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the February 4, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Chairman Geving called the Public Hearing on the proposition of entering into a Fifth Amendment to the Agreement Unit 4 George Neal Generating Station between and among MidAmerican Energy Company, the Municipal Electric Utility of the City of Algona, Iowa, and certain other utilities and electric cooperative associations, and an Amended and Restated Transmission Facilities and Operating Agreement George Neal Generating Unit No. 4 Transmission between and among MidAmerican Energy Company, the Municipal Electric Utility of the City of Algona, Iowa, and certain other utilities and electric cooperative associations - Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Utilities, Algona, Iowa, and certain other electric utilities to order. The Chairman noted no written or oral comments or objections. Trustee Murphy moved to close the public hearing, seconded by Trustee Krahenbuhl. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

Chairman Geving called the Public Hearing for the authorization to approve the rates for the sale of Communications services to order. The Chairman noted no written or oral comments or objections. Trustee Golwitzer moved to close the public hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

Chairman Geving called the Public Hearing for authorization to approve the plans and specifications, proposed form of contract, and estimate of costs for the East Water Tower Repainting Project to order. Trustee Schaaf moved to close the public hearing, seconded by Trustee Golwitzer. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the power plant emissions upgrades, the AIGLOna Fun run, Hormel, water services, electric meter conversions, automated metering, water meter changes outs, least cost routing issues, meter data management, Fuel Storage tanks, and AMU/Skylink.

The Board reviewed the proposition of entering into a Fifth Amendment to the Agreement Unit 4 George Neal Generating Station between and among MidAmerican Energy Company, the Municipal Electric Utility of the City of Algona, Iowa, and certain other utilities and electric cooperative associations, and an Amended and Restated Transmission Facilities and Operating Agreement George Neal Generating Unit No. 4 Transmission between and among MidAmerican Energy Company, the Municipal Electric Utility of the City of Algona, Iowa, and certain other utilities and electric cooperative associations - Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Utilities, Algona, Iowa, and certain other electric utilities. Trustee Schaaf moved to approve and consent to the amendment, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed Resolution #2014-01, a resolution establishing rates for the sale of Communications services. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the bids for the East Water Tower Repainting Project. Trustee Schaaf moved to accept the bid from Utility Service Co., Inc, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Pay Request #1 in the amount of \$254,838.72 from Girtz Global Solutions for the Power Plant Emissions upgrade equipment. Trustee Murphy moved to approve the pay request, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Pay Request #1 in the amount of \$114,745.75 from Justin Myers Construction, Inc for the Power Plant Emissions upgrade labor. Trustee Golwitzer moved to approve the pay request, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a request from Print Shoppe Plus for a loan from the Algona Municipal Utilities Revolving Loan Fund and the recommendation for approval from the Revolving Loan Fund committee. Trustee Krahenbuhl moved to approve the recommendation, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting is scheduled for March 19, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 51,356.57
41172	AIR-MACH	EQUIPMENT	129.66
41173	ALGONA CHAM. OF COMMERCE	ANNUAL DINNER	370.00
41174	ALGONA MARINE & SPORT	UNIT 4 PARTS	74.89
41175	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
41176	ALGONA MUNICIPAL UTILITIES	SERVICE	15,914.97
41177	ALGONA PLG. & HTG.	SUPPLIES	59.67

41178	AMERICAN GLASS COMPANY	SERVICE FRONT DOOR OFFICE	42.80
41179	RAMONA ANDERSON	ELEC MTR CONV REB	75.00
41180	BARNES DISTRIBUTION	SUPPLIES	610.23
41181	BITZ SMALL ENGINE SHOP	PARTS FOR VALVE EXERCISER	90.43
41182	BOMGAARS	SUPPLIES	584.32
41183	BORDER STATES ELECTRIC	SUPPLIES	15.90
41184	BROWN SHOE FIT CO	SUPPLIES	399.25
41185	BROWN SUPPLY COMPANY	SUPPLIES	654.78
41186	CCI SYSTEMS	CMTS ANNUAL SUPPORT	7,493.40
41187	CENTRAL IOWA DISTRIBUTING	SUPPLIES	176.30
41188	CENTURYLINK	SERVICE	111.06
41189	CENTURYLINK	LOCAL INTERCONNECTION	231.58
41190	CENTURYLINK	INTERSTATE SERVICE	2.53
41191	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
41192	CORN BELT POWER COOP	DECEMBER 2013 ENERGY	40,940.00
41193	JIM CRANE	COMMUNICATIONS REFUND	156.20
41194	CRESCENT ELECTRIC SUPPLY	SUPPLIES	524.41
41195	DGR ENGINEERING	DOWNTOWN ALLEY CONVERSION	8,134.99
41196	DIG AMERICA, INC	PAY ESTIMATE #10 DOWNTOWN	134,764.34
41197	DITCH WITCH - IOWA INC	TRAINING FEE	75.00
41198	DUMP IT INC.	WASTE REMOVAL	318.06
41199	EISCHEN SALES INC	SERVICE	49.17
41200	ERDMAN, MARK	WINDOW REBATE	557.11
41201	EUNICE FISHER	COMMUNICATIONS REFUND	2.89
41202	CINDY FOERTSCH	COMMUNICATIONS REFUND	28.76
41203	JAY GEVING	TRUSTEE FEE	75.00
41204	DAVID GOLWITZER	TRUSTEE FEE	75.00
41205	HAWKINS INC.	CHEMICALS	5,694.43
41206	JOE HERSBERGEN	COMMUNICATIONS REFUND	11.98
41207	I WIRELESS	SERVICE	37.08
41208	IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN PROGRAM	6,247.17
41209	IOWA COMMUNICATIONS ALLIANCE	ANNUAL WEBINARS	525.00
41210	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
41211	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
41212	IRBY	METER SEALS	271.75
41213	JMV GRAPHIX	EMBROIDERY SERVICES	57.78
41214	JOHN DEERE FINANCIAL	PARTS	120.34
41215	KEMNA AUTO CENTERS	TRUCK PARTS AND SERVICE	100.70
41216	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
41217	VALARIE LAUCK	WASHER REBATE	100.00
41218	MIDAMERICAN COMP CORP	MONTHLY BILLING FEE	5,270.88
41219	MIDAMERICAN ENERGY	GAS SERVICE	87.75
41220	JILL/KIRK MOE	COMMUNICATIONS REFUND	172.30
41221	MONROE ELECTRONICS, INC	SERVICE	252.26
41222	TRAVIS MUHLENBRUCH	COMMUNICATIONS REFUND	33.55
41223	MUNICIPAL MANAGEMENT CORP	SERVICE	600.00
41224	JULIE MURPHY	TRUSTEE FEE	75.00
41225	JOSEPH MURPHY	COMMUNICATIONS REFUND	111.31
41226	NALCO COMPANY	SUPPLIES POWER PLANT	2,834.76
41227	KYLE NEUGEBAUER	COMMUNICATIONS REFUND	21.57
41228	NORTHWEST COMM NETWORK	DS3	5,061.83
41229	BRANDON OPHEIM	COMMUNICATIONS REFUND	35.95
41230	OVERHEAD DOOR. CO.	SERVICE	180.57
41231	PHILS AUTO & TRUCK REPAIR II	SERVICE UNIT #1	367.76
41232	PITNEY-BOWES INC.	RENTAL FEE	764.55
41233	POWER & TELEPHONE SUPPLY	CABLE RG-6	133.55
41234	PRINT SHOPPE PLUS	PHONE BOOK PHOTO	100.00
41235	PROFESSIONAL COMPUTER SYSTEMS	DEC STATEMENT PROCESSING	2,294.98
41236	SAM RASMUSSEN	COMMUNICATIONS REFUND	112.72
41237	RFD TV	SUBS	143.46
41238	RUHNKE BROS SINCLAIR	FUEL	1,354.83
41239	KAREN SCHAAF	TRUSTEE FEE	75.00
41240	JIM/KRIS SCHONERT	COMMUNICATIONS REFUND	50.00
41241	ERIC SPICKERMANN	COMMUNICATIONS REFUND	17.63
41242	STUNDAHL CLEANING	CLEANING SERVICES	900.00
41243	TERRY'S WELDING	FUEL TANK REPAIR	201.00
41244	THILGES, SCOTT	WASHER REBATE	100.00
41245	US POSTAL SERVICE (POSTAGE)	PREPAID POSTAGE	2,000.00
41246	USAC	MECHANISM CHARGES	1,650.06
41247	ARNOLD MOTOR SUPPLY	PARTS	411.57

41248	MIDAMERICAN ENERGY	SERVICE	484.56
41249	SUSAN SEEBECKER	EMPLOYEE MISC	1,750.00
41250	WOODS, PATRICK	EMPLOYEE MISC	1,154.65
41251	PATRICK WOODS	EMPLOYEE MISC	213.19
41252	ALGONA MUNICIPAL UTILITIES	KIWANIS RADIO AUCTION	100.00
41253	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	9,244.08
41254	JEREMY PROTHMAN	EMPLOYEE MISC	793.60
41255	RINDONE, BRIEN	EMPLOYEE MISC	12.39
41256	A & M LAUNDRY	SUPPLIES	39.31
41257	ACCESS SYSTEMS	TREND MICRO RENEWAL	557.27
41258	ALGONA MACHINE & SUPPLY	SUPPLIES	142.99
41259	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,407.76
41260	ALGONA PLG. & HTG.	LOUSCHER DENTAL SERVICE	485.00
41261	ALGONA PLUMBING & HEATING	APPL REB - PICRAY	50.00
41262	ALGONA PUBLISHING CO	NIE NEWSPAPERS	75.00
41263	ALGONA PUBLISHING CO.	ADVERTISING/SUPPLIES	2,014.22
41264	ALLSTATE TOWER, INC	TOWER INSPECTION	1,250.00
41265	AL'S REPAIR	SERVICE	36.38
41266	A-TEC ENERGY CORP.	AUDITS	404.46
41267	VICKIE BIERSTEDT	WINDOW REBATE	239.50
41268	BORDER STATES ELECTRIC	SUPPLIES	356.31
41269	BROWN SHOE FIT CO	SUPPLIES/BOOTS	340.86
41270	BUSCHER BROS. IMPLEMENT	MATERIALS	151.14
41271	BUSCHER'S SERVICE CENTER	FUEL	32.10
41272	CASEY'S GENERAL STORE	FUEL	54.00
41273	CHROME COUNTRY INN	SERVICE	51.90
41274	CITY DIRECTORY INC.	DIRECTORY ADVERTISING	484.00
41275	COALFIRE SYSTEMS, INC	2014 EXTERNAL SCANS	150.00
41276	COMPUTER SYSTEMS ASSOCIATES	MAIL FOUNDRY	76.00
41277	COOK'S SCRAP IRON & METAL	MATERIALS	282.40
41278	DAN-D LASER CARTRIDGES	COPIER MAINT	812.83
41279	DEAN MEYER ELECTRIC	105W FLUORESCENT LIGHTS	195.75
41280	DEX MEDIA EAST	ADVERTISING	78.50
41281	DIAMOND'S	EMPLOYEE CLOTHING	131.88
41282	ELECTRICAL MATERIALS CO.	SUPPLIES	20.97
41283	FAREWAY STORES	SUPPLIES	226.40
41284	FARRELL, DARLENE	APPL REB - WATER HEATER	50.00
41285	JIM FISHER	WINDOW REBATE	218.30
41286	FOERTSCH P & H	APPL REB - FARRELL	40.00
41287	GENBAND	SWITCH	24,670.99
41288	GRAYBAR ELECTRIC CO INC	EQUIPMENT	11,802.87
41289	ALONA GRONBACH	WINDOW REBATE	582.10
41290	HYGIENIC LABORATORY - AR	TESTING SERVICES	91.00
41291	IA DIST.WIND GEN.PROJECT	SHARED COSTS	633.86
41292	IGLASS NETWORKS	NETWORK MONITORING	500.00
41293	IOWA ASSN OF MUNI UTILITIES	BROADBAND CONF	1,900.00
41294	IOWA NETWORK SERVICES	SERVICES	11,998.21
41295	IOWA ONE CALL	SERVICE	71.50
41296	IRBY	METER SEALS	137.66
41297	JMV GRAPHIX	EMPLOYEE CLOTHING	85.02
41298	JOHNSTON AUTOSTORES	PARTS	143.41
41299	KLGA - FM	ADVERTISING	1,046.50
41300	KOSS CO ECONOMIC DEV CORP	HOLE SPONSOR	100.00
41301	KOSS CO AG AND SPORTS MUSEUM	PLEDGE/DONATION	5,000.00
41302	MADISON GROUP, INC	EQUIPMENT	11,381.59
41303	PATRICIA MCGUIRE	APPL REB - WASHER	100.00
41304	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLIES	336.77
41305	NAPA AUTO PARTS-ALGONA	SUPPLIES	43.99
41306	NECA SERVICES INC.	TARIFF ANNUAL SUBSCRIPTION	165.00
41307	ANDY NELSON	APPL REB - WASHER	100.00
41308	NG-911, INC	DATABASE MANAGEMENT	150.00
41309	NIMECA	APPA DUES	5,048.45
41310	NORTH IA LUMBER	MATERIALS	8.49
41311	NORTHERN IOWA COMMUNICATIONS	BANDWITH	8,400.16
41312	SUSIE PEDERSEN	WINDOW REBATE	443.66
41313	BEN PICRAY	APPL REB - AC	350.00
41314	RESCO	INVENTORY	590.38
41315	SERVICE CONCEPTS	LIGHTING	274.93
41316	SPENCER MUNICIPAL UTILITIES	BROCADE	12,449.99
41317	T.P. ANDERSON COMPANY	AUDIT PRELIMINARY WORK	598.25

41318	TANTALUS	PROGRESS BILLING	8,038.94
41319	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	80.76
41320	TRUPKE ELECTRIC MOTOR	SUPPLIES	1,241.35
41321	TULSAT - NEBRASKA	REPAIR SERVICES	152.00
41322	VAN WERT INC	METERS	4,879.20
41323	WALLACE WATER COND.	RENTAL SERVICES	24.61
41324	WEX	FUEL	42.18
41325	WORLDWIDE DIGITAL COMPANY	REPAIR SERVICES	814.80
41326	WSI CORPORATION	WEATHER SERVICES	440.00
41327	ZIEGLER INC.	PARTS	886.50
41328	BIG 10	SUBS	2,491.28
41329	DISCOVERY COMMUNICATIONS LLC	SUBS	490.58
41330	ESPN	SUBS	287.84
41331	FOX SPORTS NET NORTH	SUBS	6,244.59
41332	HUB TELEVISION NETWORKS, LLC	SUBS	133.16
41333	IN DEMAND	PPV'S	301.07
41334	KAAL	RETRANSMISSION	817.65
41335	LIN TELEVISION CORP	RETRANSMISSION	1,271.90
41336	MANWIN MEDIA SARL	PPV'S	61.16
41337	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	28.62
41338	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	999.35
41339	ROVI	SUBS	1,421.93
41340	SHOWTIME NETWORKS INC	SUBS	451.80
41341	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,780.01
41342	TOWER DISTRIBUTION CO	SUBS	2,722.16
8801527	ADVANTAGE ADMINISTRATORS	FLEX PAYROLL DEDUCTIONS	2,419.01
8801528	TREASURER STATE OF IOWA	STATE INCOME TAX	10,749.00
8801529	IPERS	IPERS TAX WITHHOLDING	36,363.70
8801530	EFTPS TRANSFER	PAYROLL TRANSFERS	19,444.98
8801531	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,339.95
8801532	EFT - SALES TAX TRANSFER	SALES TAX	24,980.00
8801533	NORTHWEST BANK - WIRE TRANS	CASH REQUIREMENT - NEAL 4	420,000.00
8801534	NATIONAL CABLE TELEVISION COOP	INVENTORY	3,519.39
8801535	ADVANTAGE ADMINISTRATORS	MEDICAL REIMBURSEMENTS	179.46
8801536	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	184.67
8801537	NATIONAL CABLE TELEVISION COOP	SUBS	59,757.74