

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on March 19, 2014 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the February 25, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the December 2013 Financial Statements. Trustee Krahenbuhl moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the power plant emissions upgrades, NIMECA contract, water services, NCTC contract issues, Highway 18 water line extension, and AMU/Skylink.

The Board reviewed Pay Request #2 in the amount of \$18,748.25 from Justin Myers Construction, Inc for the Power Plant Emissions upgrade labor. Trustee Schaaf moved to approve the pay request, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the bid received for the removal of the Fuel Storage tanks. Trustee Murphy moved to accept the bid from Butler Milling LLC, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board set the date and time for a Public Hearing on the Power Cost adjustment. Trustee Golwitzer moved to set the date and time as April 9, 2014, at 11:00 A.M., seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is scheduled for April 9, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 103,568.91
41343	ALGONA HIGH SCHOOL AFTER PROM	AFTER PROM DONATION	25.00
41344	CARD CENTER	SERVICES	268.34
41345	KAJEWSKI, STEPHEN	EMPLOYEE MISC	56.00
41346	CARD CENTER	SERVICES	548.56
41347	DORNBIER, DALE	EMPLOYEE MISC	152.32
41348	NOLYN ELLIOTT	EMPLOYEE MISC	164.08
41349	RESCO	SERVICES	964.82
41350	AFLAC	PREMIUMS	780.60
41351	AVESIS THIRD PARTY ADMIN	PREMIUMS	545.25
41352	BGHS AFTER PROM PARTY	DONATION	25.00
41353	IN DEMAND	CORRECTION	9.75
41354	LINCOLN LIFE	DEFERRED COMP	3,280.00
41355	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,498.26
41356	WELLMARK HEALTH PLAN	PREMIUMS	27,422.92
41357	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
41358	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
41360	ACCESS SYSTEMS	ANNUAL RENEWAL SONICWALL	256.26
41361	ADVANTAGE ADMINISTRATORS	SERVICE	375.00
41362	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
41363	ALGONA MUNICIPAL UTILITIES	UTILITY BILLING	15,603.20
41364	ALGONA PLG. & HTG.	PARTS	83.40
41365	ALGONA PLUMBING & HEATING	WTR HTR REBATE-KENT	40.00
41366	B&W CONTROL SPECIALISTS	CHEMICALS	136.16
41367	BARNES DISTRIBUTION	SUPPLIES	627.09
41368	MAX BARTHOLOMEW	COMMUNICATIONS REFUND	14.05

41369	FRANCES BLACK	UTILITY REFUND	17.75
41370	BLACKHAWK SPRINKLERS INC	INSPECTION SERVICES	122.00
41371	BOMGAARS	MATERIAL	981.27
41372	BUSCHER BROS. IMPLEMENT	SUPPLIES	75.26
41373	JOYCE CAPESIUS	COMMUNICATIONS REFUND	1.71
41374	CENTRAL IOWA DISTRIBUTING	SUPPLIES	86.70
41375	CENTURYLINK	SERVICE	111.06
41376	CENTURYLINK	SERVICES	33.55
41377	CENTURYLINK	LOCAL MESSAGE COMP	2.71
41378	NATE COLEMAN	COMMUNICATIONS REFUND	9.99
41379	CARI CONNICK	WNDOW REBATE	184.05
41380	CORN BELT POWER COOP	ENERGY	43,525.00
41381	CUMMINS CENTRAL POWER	SERVICE REPAIR	1,089.22
41382	DAN-D LASER CARTRIDGES	SUPPLIES	128.40
41383	DAZZLIN' DESIGNS	SERVICES	56.71
41384	DEAN MEYER ELECTRIC	SUPPLIES	86.50
41385	DGR ENGINEERING	DOWNTOWN ALLEY PROJECT	7,711.20
41386	DIVERSIFIED ADJUSTMENT SERVICE	SERVICES	148.60
41387	DUMP IT INC.	DUMPSTER	318.06
41388	ELECTRONIC SPECIALITIES, INC	SERVICES UNIT 12	107.00
41389	EMAGINE, LLC	WEBSITE CHANGES	75.00
41390	FASTENAL COMPANY	PARTS	32.22
41391	DEB FISHER	COMMUNICATIONS REFUND	6.14
41392	FLOORS 'N MORE, INC	CARPET SPOT ELIMINATOR	10.99
41393	JOHN FOERTSCH	COMMUNICATIONS REFUND	34.57
41394	STEPHANIE FORTUNE	EMPLOYEE MISC	141.12
41395	JAY GEVING	TRUSTEE FEE	75.00
41396	GIRTZ GLOBAL SOLUTIONS	POWER PLANT	254,838.72
41397	DAVID GOLWITZER	TRUSTEE FEE	75.00
41398	HAWKINS INC.	CHEMICALS	4,885.20
41399	HEIDNER, DON	WINDOW REBATE	1,529.40
41400	I WIRELESS	SERVICE	37.08
41401	IA NATURAL HERITAGE FOUND	CALENDERS	2,926.31
41402	IMT GROUP	COMMUNICATIONS REFUND	35.95
41403	IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN PROGRAM	10,744.20
41404	IRBY	INVENTORY	590.64
41405	JOHN DEERE FINANCIAL	PARTS	71.93
41406	KEMNA AUTO CENTERS	SERVICE UNIT 19	623.88
41407	RICHARD KENT	WTR HTR REBATE	50.00
41408	KOFAB	COMMUNICATIONS REFUND	411.15
41409	KOSSUTH REG. HLTH CTR	LAB SERVICES - LARSEN	55.00
41410	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
41411	BOBBIE KUTSCHARA	COMMUNICATIONS REFUND	81.75
41412	EMILY LAMPE	WASHER REBATE	100.00
41413	LEADERSHIP ALGONA	ALGLONA SPONSOR	500.00
41414	APRIL LESTER	COMMUNICATIONS REFUND	9.62
41415	LICHTER GARAGE OPENER SER	GARAGE DOOR OPENER	42.80
41416	LUELLA LICKTEIG	UTILITY REFUND	38.63
41417	METERING & TECHNOLOGY SOLUTIONS	GASKET RINGS	156.07
41418	MIDAMERICAN COMP CORP	BILLING SERVICES	5,137.59
41419	TRAVIS MUHLENBRUCH	COMMUNICATIONS REFUND	33.55
41420	JULIE MURPHY	TRUSTEE FEE	75.00
41421	NEU STAR	LNP	400.00
41422	NIMECA	PROP INS SUBSTATIONS	1,049.98
41423	NORTH IOWA COMM. ACTION	EWEN REFUND	360.00
41424	NORTHWEST COMM NETWORK	BANDWITH	305.50
41425	JANET OTIS	COMMUNICATIONS REFUND	35.95
41426	PITNEY-BOWES INC.	SUPPLIES	49.10
41427	PROFESSIONAL COMPUTER SYSTEMS	BILLING SERVICES	37,327.15
41428	QUESTLINE	SERVICE	1,900.00
41429	ROETHLER ELECTRIC	MATERIAL	40.00
41430	RUHNKE BROS SINCLAIR	FUEL	1,315.17
41431	KAREN SCHAAF	TRUSTEE FEE	75.00
41432	SHANK POWER PRODUCTS CO., INC	GASKETS	69.89
41433	LOIS STARRY	COMMUNICATIONS REFUND	17.24
41434	STUNDAHL CLEANING	CLEANING SERVICES	900.00
41435	TANTALUS	EQUIPMENT	92,308.70
41436	THE WATER CONNECTION	TUBING	146.15
41437	TITAN ACCESS ACCOUNT	PARTS	145.18
41438	TSB, INC	SERVICE	327.30

41439	TYNDALE COMPANY	HATS	254.95
41440	UNITED RENTALS INC	REPAIRS	2,566.26
41441	VAN WERT INC	METERS	82,989.20
41442	TODD VANOTTERLOO	COMMUNICATIONS REFUND	18.11
41443	WALLACE WATER COND.	SERVICE	24.61
41444	WELLMARK BLUE CROSS & BLUE SHIELD	SERVICE	330.00
41445	ZIEGLER INC.	PARTS	270.56
41447	BROWN SUPPLY COMPANY	SUPPLIES	667.80
41448	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	13,605.99
41449	USAC	MECHANISM CHARGES	1,650.06
41450	ASCAP	SUBSCRIBERS	195.36
41451	BMI CABLE & NEW MEDIA	SUBSCRIBERS	195.36
41452	ROETHLER, LOWELL	EMPLOYEE MISC	13.24
41453	A & M LAUNDRY	SUPPLIES	38.73
41454	ACCESS SYSTEMS	ANTI SPAM FILTERS	170.34
41455	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	403.77
41456	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	60.00
41457	ARNOLD MOTOR SUPPLY	PARTS	163.53
41458	BARNES DISTRIBUTION	SUPPLIES	161.04
41459	BORDER STATES ELECTRIC	MATERIALS	51.47
41460	KAREN BOYKEN	APPLIANCE REBATE - WTR HTR	50.00
41461	BROWN SHOE FIT CO	SUPPLIES	467.22
41462	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	540.00
41463	BUSCHER'S SERVICE CENTER	FUEL	2,650.89
41464	CENTURYLINK	LOCAL INTERCONNECTION	201.72
41465	CHROME COUNTRY INN	SERVICE	97.90
41466	CITY OF ALGONA	UPS CHARGES	398.07
41467	COMPUTER SYSTEMS ASSOCIATES	SERVICE	92.00
41468	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
41469	CUMMINS CENTRAL POWER	INSPECTION	692.01
41470	SARA DE VRIES	APPLIANCE REBATE - WASHER	100.00
41471	DEX MEDIA EAST	ADVERTISING CHARGES	78.50
41472	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	331.72
41473	EISCHEN SALES INC	PART AND LABOR	87.24
41474	ELECTRICAL MATERIALS CO.	SUPPLIES	65.16
41475	ERPELDING EXCAVATING ENT	WATER TOWER MAIN BREAK	12,162.70
41476	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	20.00
41477	FAREWAY STORES	SUPPLIES	30.25
41478	FASTENAL COMPANY	SUPPLIES	103.26
41479	FOERTSCH P & H	APPLIANCE REBATE - MERTZ	200.00
41480	ROBERT GEESMAN	APPLIANCE REBATE - WASHER	100.00
41481	GROEN, DOUG	APPLIANCE REBATE - WTR HTR	50.00
41482	HYGIENIC LABORATORY - AR	SERVICE	91.00
41483	IA DIST.WIND GEN.PROJECT	SHARED COSTS	516.02
41484	IGLASS NETWORKS	MONITORING SERVICES	500.00
41485	IOWA ASSN OF MUNI UTILITIES	2014-2015 ELECTRIC DUES	11,087.00
41486	IOWA NETWORK SERVICES	SERVICES	12,302.24
41487	IPHOTONIX	MATERIALS	354.00
41488	JCL SOLUTIONS	SUPPLIES	208.64
41489	JOHN DEERE FINANCIAL	PARTS	3.96
41490	KLGA - FM	ADVERTISING SERVICES	714.00
41491	KOSS CO EXTENSION OFFICE	DEGEN/LARSEN CLASS	70.00
41492	ROBERT KUHLMANN	APPLIANCE REBATE - WASHER	100.00
41493	KENNETH LALLIER	APPLIANCE REBATE - WTR HTR	50.00
41494	MERTZ, MERLIN	APPLIANCE REBATE - WTR HTR	50.00
41495	MIDAMERICAN ENERGY	SERVICE	2,799.96
41496	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLIES	336.55
41497	VERNA MORGAN	APPLIANCE REBATE - WTR HTR	50.00
41498	MUNICIPAL MANAGEMENT CORP	LOCATE SERVICES	1,200.00
41499	NG-911, INC	DATABASE MANAGEMENT	150.00
41500	NIMECA	LEGAL FEES FOR NEAL 4	907.46
41501	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	9,657.89
41502	PHILS AUTO & TRUCK REPAIR II	LABOR	48.15
41503	PITNEY BOWES INC	INK	98.20
41504	PRO-BUILD	MATERIALS	5.57
41505	PROFESSIONAL COMPUTER SYSTEMS	FORMS	1,916.00
41506	DIANE SCHMITT	WINDOW REBATE	1,062.30
41507	SCHUMACHER WELL DRILLING	602 S SMITH ST	265.00
41508	HANNAH K SHIPLER	APPLIANCE REBATE - WASHER	100.00
41509	SIGN WORKS	DECALS	488.46

41510	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
41511	SPRINT	SETTLEMENT	15,628.00
41512	TANTALUS	EQUIPMENT	7,830.00
41513	THE WATER CONNECTION	MATERIALS	58.00
41514	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	80.76
41515	TULSAT - NEBRASKA	REPAIR SERVICE	417.92
41516	UNITED STATES TREASURY	PENALTY	493.63
41517	UNITYPOINT CLINIC	TESTING SERVICES	37.00
41518	WHEELER WORLD INC	SUPPLIES	532.29
8801538	NIMECA	POWER BILLING	180,149.55
8801539	EFTPS TRANSFER	PAYROLL TAXES	19,387.35
8801540	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801541	ADVANTAGE ADMINISTRATORS	HRA PAYMENT	1,682.80
8801542	MYERS CONSTRUCTION, INC	POWER PLANT EMISSION UPGRADES	114,745.75
8801543	NATIONAL CABLE TELEVISION COOP	SUPPLIES	260.01
8801544	ADVANTAGE ADMINISTRATORS	MEDICAL REIMBURSEMENT	168.12
8801545	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,982.00
8801546	LIBRARY OF CONGRESS	COPYRIGHT FEES	6,786.85
8801547	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801548	IPERS	IPERS WITHHOLDING	23,976.12
8801549	EFTPS TRANSFER	PAYROLL TAXES	19,415.08
8801550	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	656,000.00
8801551	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,061.00
8801552	ADVANTAGE ADMINISTRATORS	MEDICAL REIMBURSEMENT	476.80
8801553	EFT - SALES TAX TRANSFER	SALES TAX	23,901.00
8801554	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,353.83
8801555	NATIONAL CABLE TELEVISION COOP	INVENTORY	3,617.86