

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 22, 2014 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, Julie Murphy

Absent: David Golwitzer

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel; Tim McCartan – T.P. Anderson & Company, P.C.

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the May 1, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Tim McCartan of T.P. Anderson & Company presented the Board with the 2013 Algona Municipal Utilities Financial Audit. Trustee Krahenbuhl moved to place the audit on file, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the March 2014 Financial Statements. Trustee Schaaf moved to approve the financial statements and place them on file, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the Energy Independence Leadership Group meeting, Hwy 18 water main extension, Sample Street construction, emission testing at the power plant, power plant emissions project, Neal 4 owner's meeting, City Energy Management Program Grant, Pioneer Production billing, frozen water services, Verizon Wireless, meter installations, Lookout Point Communications, summer employees, and communications reports.

The Board set the date and time for a Public Hearing on authorization to approve and ratification of a loan and disbursement agreement for energy management improvements between Algona Municipal Utilities and Iowa Association of Municipal Utilities. Trustee Krahenbuhl moved to set the date and time as June 18, 2014, at 11:00 A.M., seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting is scheduled for June 18, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 51,421.08
41728	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	328.50
41729	MANWIN MEDIA SARL	PPV'S	31.34
41730	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	9.54
41731	ACCESS SYSTEMS	ANIT SPAM	141.00
41732	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	166.60
41733	AHLERS & COONEY, P.C.	LEGAL SERVICES	540.00
41734	ALGONA CHAM. OF COMMERCE	FOUNDERS DAY CORP SPONSOR	500.00
41735	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
41736	ALGONA MUNICIPAL UTILITIES	SERVICES	14,735.04
41737	AMERICAN GLASS COMPANY	REINSTALL GLASS	65.00
41738	GERALD BEISCH	COMMUNICATIONS REFUND	40.21
41739	WILLIAM BERNHARD	COMMUNICATIONS REFUND	40.07
41740	BLACKHAWK SPRINKLERS INC	INSPECTION SERVICE	226.00
41741	BOMGAARS	SUPPLIES	340.75
41742	BORDER STATES ELECTRIC	INVENTORY	14,088.78
41743	BRADLEY BOWMAN	COMMUNICATIONS REFUND	138.42
41744	BRIAN CASEY	COMMUNICATIONS REFUND	189.12
41745	CENTURYLINK	SERVICE	112.22
41746	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	230.22
41747	CENTURYLINK	LOCAL MESSAGE COMPENSATION	2.51
41748	BAO CHEN	COMMUNICATIONS REFUND	19.17
41749	CITY OF ALGONA	2014 SPRING/SUMMER NEWSLETTER	250.43
41750	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
41751	CORN BELT POWER COOP	ENERGY	41,525.00

41752	DAN-D LASER CARTRIDGES	TONER	42.80
41753	DEGEN EXSTINGUISHER & REPAIR	ANNUAL INSPECTION	377.18
41754	DGR ENGINEERING	ENGINEERING SERVICES	4,163.63
41755	DUMP IT INC.	DUMPSTER	318.06
41756	HELEN EGEL	COMMUNICATIONS REFUND	30.87
41757	ELECTRICAL MATERIALS CO.	MATERIALS - FAIRGROUND DONATION	2,854.61
41758	EMAGINE, LLC	WEBSITE SERVICES	37.50
41759	EMY FARRELL	COMMUNICATIONS REFUND	25.85
41760	DANIEL FISHER	COMMUNICATIONS REFUND	65.78
41761	FIVE STAR TOOL & SUPPLY	TOOLS	30.95
41762	FOERTSCH P & H	APPL REB - SEVERSEN	40.00
41763	ROGER/WENDY FROECHLICH	COMMUNICATIONS REFUND	9.24
41764	G & C SALES AND SERVICE	REPAIR SERVICE	139.10
41765	JAY GEVING	TRUSTEE FEES	75.00
41766	DAVID GOLWITZER	TRUSTEE FEES	75.00
41767	BETHANY HERRICK	WINDOW REBATE	517.50
41768	I WIRELESS	SERVICE	37.08
41769	INCA NETWORKS INC	ANNUAL SUPPORT AND MAINT.	5,590.00
41770	INTERSTATE ALL BATTERY CENTER	PARTS	44.89
41771	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN	6,000.00
41772	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
41773	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
41774	IRBY	INVENTORY	6,615.75
41775	MICHAEL JORDAN	COMMUNICATIONS REFUND	10.89
41776	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
41777	KRIZ-DAVIS CO.	INVENTORY	2,507.02
41778	PERRY/JENNIFER KUHN	COMMUNICATIONS REFUND	186.49
41779	KURT LAGER	COMMUNICATIONS REFUND	45.36
41780	LOOKOUT POINT COMMUNICATIONS	CONSULTING SERVICES	2,700.00
41781	PATRICIA MAAHS	COMMUNICATIONS REFUND	113.22
41782	MAPLE PARK APTS	ELECTRIC REFUND APT 218	32.00
41783	MIDAMERICAN COMP CORP	BILLING SERVICES	5,366.52
41784	MIDAMERICAN ENERGY	SERVICE	90.25
41785	MIDAMERICAN ENERGY	ENERGY AUDITS	73.47
41786	MUNICIPAL MANAGEMENT CORP	DETECTION SERVICES	600.00
41787	JULIE MURPHY	TRUSTEE FEES	75.00
41788	NALCO COMPANY	SUPPLIES	185.50
41789	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
41790	DANNY OLSEN	APPL REB - WASHER	100.00
41791	JAMIE ONORATO	COMMUNICATIONS REFUND	2.40
41792	EMELIA PEDRIGAL	COMMUNICATIONS REFUND	25.15
41793	PITNEY-BOWES INC.	RENTAL FEES	764.55
41794	RASH, NELDA	COMMUNICATIONS REFUND	118.48
41795	JONATHAN REITZ	COMMUNICATIONS REFUND	38.89
41796	RESCO	INVENTORY	2,297.97
41797	ROETHLER ELECTRIC	SUPPLIES	5.00
41798	KAREN SCHAAF	TRUSTEE FEES	75.00
41799	LUELLA SCHADENDORF	COMMUNICATIONS REFUND	18.16
41800	ANDREW SEVERSON	APPL REB - WTR HTR	50.00
41801	ZACHARY SMITH	COMMUNICATIONS REFUND	42.35
41802	GLENN L SMITH	COMMUNICATIONS REFUND	7.54
41803	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
41804	ASHLEY STEBURG	COMMUNICATIONS REFUND	3.21
41805	KELLY STEUK	COMMUNICATIONS REFUND	134.79
41806	STUNDAHL CLEANING	CLEANING SERVICES	900.00
41807	THACKER, LANNY	WINDOW REBATE	49.20
41808	TULSAT - NEBRASKA	REPAIR SERVICES	2,460.20
41809	USAC	MECHANISM CHARGES	1,718.09
41810	VACCUM CLEANING CENTER	FILTERS	29.90
41811	WALLACE WATER COND.	RENTAL	24.61
41812	WEIR, BILL	COMMUNICATIONS REFUND	6.81
41813	MOTOR INN OF ALGONA INC	2014 F150 PICKUP	23,443.00
41814	AHS YEARBOOK	YEAR BOOK SPONSORSHIP	85.00
41815	CITY OF ALGONA	2013 FREE SERVICES	555,413.11
41816	JENNINGS, ROBERT M.	EMPLOYEE MISC	54.75
41817	PROTHMAN, JEREMY	EMPLOYEE MISC	147.28
41818	WSI CORPORATION	WEATHER SERVICES	220.00
41819	A-TEC ENERGY CORP.	BULBS	269.64
41820	LARRY NEMMERS	ASSISTANCE WITH FUEL TANKS	500.00
41821	PETTY CASH	PETTY CASH	94.23

41822	RICHTER, HARLAN	COMMUNICATIONS REFUND	102.69
41823	BUSCHER'S SERVICE CENTER	FUEL	65.26
41824	FRIEDRICH, NEAL	CDL REIMBURSEMENT	20.00
41825	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	13,667.58
41826	NEXSTAR	RETRANSMISSION	1,817.00
41827	A & M LAUNDRY	SUPPLIES	38.73
41828	ADAMS, RICK	APPL REB - AC	200.00
41829	AFLAC	PREMIUMS	780.60
41830	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,760.27
41831	ALGONA PLG. & HTG.	SUPPLIES	231.58
41832	ALGONA PLUMBING & HEATING	APPL REB - ADAMS	50.00
41833	ALGONA PONY LEAGUE	ADVERTISING SPACE - 2014	150.00
41834	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	1,530.56
41835	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	60.00
41836	ALLIANCE CONNECT	VOICE AND DATA SERVICES	351.24
41837	AL'S REPAIR	SERVICE	8.03
41838	AMU-SKYLINK. L.C.	INVENTORY	2,836.00
41839	ANDAX	TRANSFORMER SACS	867.60
41840	ARNOLD MOTOR SUPPLY	PARTS AND SUPPLIES	132.89
41841	A-TEC ENERGY CORP.	BULBS	389.48
41842	BORDER STATES ELECTRIC	MATERIALS	195.82
41843	PAMELA BORMANN	APPL REB - WASHER	100.00
41844	BROWN SHOE FIT CO	SUPPLIES	285.07
41845	BROWN SUPPLY COMPANY	TOOL	457.39
41846	KYLE/LAURA CAMPE	APPL REB - WASHER	100.00
41847	CASEY'S GENERAL STORE	FUEL	278.50
41848	CENTRAL IOWA DISTRIBUTING	SUPPLIES	110.60
41849	PINKY CHEN	APPL REB - WASHER	100.00
41850	CHROME COUNTRY INN	SERVICE	66.71
41851	CHROME TRUCK STOP	FUEL	2,327.21
41852	COMPUTER SYSTEMS ASSOCIATES	SUPPLIES	44.93
41853	DIAMOND'S	EMPLOYEE CLOTHING	381.95
41854	DITCH WITCH - IOWA INC	SUPPLIES	119.88
41855	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	133.00
41856	DU PONT PIONEER	LIGHTING REBATE	1,677.35
41857	ERPELDING EXCAVATING ENT	REPAIR SPRUCE & MAIN	6,065.63
41858	FAREWAY STORES	SUPPLIES	136.24
41859	GOLDFIELD TELECOM LC	EQUIPMENT	7,541.60
41860	GRAYBAR ELECTRIC CO INC	EQUIPMENT	3,699.56
41861	HAWKINS INC.	CHEMICALS	4,408.40
41862	HYGIENIC LABORATORY - AR	TESTING SERVICES	91.00
41863	IA DIST.WIND GEN.PROJECT	SHARED COSTS	688.10
41864	ICAN, INC.	MOVIE TAGS	50.00
41865	IGLASS NETWORKS	MONITORING SERVICES	500.00
41866	IOWA NETWORK SERVICES	SERVICES	12,028.73
41867	IOWA ONE CALL	SERVICE	121.80
41868	IRBY	VOLTAGE TRANSFORMERS	19,567.98
41869	KEMNA AUTO CENTERS	SERVICE	321.15
41870	KOSS. REGIONAL HEALTH CTR	WELLNESS SCREEING	4,740.00
41871	KOSSUTH REGIONAL HEALTH CENTER	APPL REB - AC	1,600.00
41872	KRIZ-DAVIS CO.	LED LIGHT FIXTURES	1,878.17
41873	MIDAMERICAN ENERGY	SERVICE	138.31
41874	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLIES	336.72
41875	MOTOR INN OF ALGONA INC	PARTS FOR NEW UNIT 14	2,506.49
41876	MSC INDUSTRIAL SUPPLY CO	SUPPLIES	227.26
41877	NAPA AUTO PARTS-ALGONA	PARTS	17.96
41878	NEU STAR	LNP	507.89
41879	NG-911, INC	DATABASE MANAGEMENT	150.00
41880	NORTH IA LUMBER	MATERIALS	34.95
41881	NORTH IOWA MECHANICAL	APPL REB - KRHC	400.00
41882	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	7,094.34
41883	DAN PREUSCHL	APPL REB - WASHER	100.00
41884	PRO ADVANTAGE SERVICES, INC	PREMIUMS	180,873.00
41885	PRO-BUILD	MATERIALS	41.05
41886	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	3,073.61
41887	REBEARTH PRODUCTS, INC.	INSTA-VIS DRY	731.84
41888	RESCO	METER SOCKET	14,453.92
41889	KENT SHIPLER	APPL REB - AC	200.00
41890	SIGN WORKS	BLUE VINYL NUMBERS	7.24
41891	T.P. ANDERSON COMPANY	AUDIT	1,075.00

41892	TANTALUS	METER READING EQUIPMENT	2,530.00
41893	THE UPHOLSTERY SHOP	SERVICE	160.50
41894	TITAN ACCESS ACCOUNT	PARTS	187.63
41895	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	80.76
41896	TRUPKE ELECTRIC MOTOR	SUPPLIES	243.18
41897	TULSAT - NEBRASKA	REPAIR EQUIPMENT	285.75
41898	VAN WERT INC	METERS	1,840.40
41899	PAT VONNAHME	APPL REB - WASHER	100.00
41900	WALKER PLUMBING & HEATING	APPL REB - SHIPLER	50.00
41901	WESCO DISTRIBUTION INC.	GLOVES	875.26
41902	WSI CORPORATION	WEATHER SERVICES	220.00
41903	LOOKOUT POINT COMMUNICATIONS	CONSULTING SERVICES	6,886.90
41904	RICHTER, HARLAN	COMMUNICATIONS REFUND	63.19
8801581	ADVANTAGE ADMINISTRATORS	HRA CLAIMS	131.90
8801582	NATIONAL CABLE TELEVISION COOP	INVENTORY	1,001.07
8801583	NIMECA	POWER PURCHASED	12,791.95
8801584	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	7,095.00
8801585	ADVANTAGE ADMINISTRATORS	FLEX PAYROLL DEDUCTIONS	2,419.01
8801586	EFTPS TRANSFER	PAYROLL TAXES	19,480.95
8801587	IPERS	IPERS FOR APRIL	24,088.71
8801588	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	406,000.00
8801589	ADVANTAGE ADMINISTRATORS	HRA PAYMENTS	1,563.40
8801590	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,307.06
8801591	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	23,449.00
8801592	ADVANTAGE ADMINISTRATORS	HRA FUNDING	872.39
8801593	ADVANTAGE ADMINISTRATORS	FLEX DEDUCTIONS	2,419.01
8801594	EFTPS TRANSFER	PAYROLL TAXES	19,250.18
8801595	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	184.67
8801596	NATIONAL CABLE TELEVISION COOP	MATERIALS	3,673.21