

June 30, 2014
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on June 30, 2014 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy – via phone

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller

Chairman Geving called the meeting to order at 10:30 A.M.

The consent agenda included adoption of the agenda and approval of the June 18, 2014 regular meeting minutes. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the recommendation from the Algona Municipal Utilities Revolving Loan Fund Committee on an application for Generations Restaurant & Events Center, LLC. Trustee Golwitzer moved to approve the loan of \$10,000, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is scheduled for July 9, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 10:45 A.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

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Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the June 30, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the May 2014 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board discussed participation in the Iowa Association of Municipal Utilities Solar Pathways grant. Trustee Krahenbuhl moved to authorize participation, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed changes to the Algona Municipal Utilities 2013 Financial Audit. Trustee Schaaf moved to place the audit on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the meter installations, Lookout Point Communications, KCEDC, the leak survey, Generations Restaurant, the East Water Tower project, and the YMCA Capital Campaign.

The General Manager presented the Board with recommendations for channel changes from the Cable Programming committee. Trustee Golwitzer moved to approve the recommendations, seconded by Trustee Schaaf. Motion carried unanimously.

The Board discussed changes to the Algona Municipal Utilities Revolving Loan Fund Committee. Trustee Schaaf moved to approve replacement of Tom Larson with Tom Van Overbeke; seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is scheduled for August 13, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 106,296.06
42014	A & M LAUNDRY	SUPPLIES	41.14
42015	ADVANTAGE ADMINISTRATORS	QUARTERLY FSA FEES	298.20
42016	AFLAC	PREMIUMS	780.60
42017	ALGONA HIGH SCHOOL	ATHLETIC ADVERTISING	250.00
42018	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,363.98
42019	ALGONA PLUMBING & HEATING	APPL REBATE - SCHULTZE	40.00
42020	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	1,721.06
42021	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	75.00
42022	ALLIANCE CONNECT	VOICE AND DATA	351.24
42023	AL'S REPAIR	SERVICE	63.13
42024	ARNOLD MOTOR SUPPLY	PARTS	201.21
42025	AZAR COMPUTER SOFTWARE	SOFTWARE SUPPORT/EVENT FILES	3,300.00
42026	BOMGAARS	SUPPLIES	70.71
42027	BORDER STATES ELECTRIC	SUPPLIES	292.27
42028	BROWN SHOE FIT CO	SUPPLIES	30.55
42029	BROWN SUPPLY COMPANY	INVENTORY	658.62
42030	BUSCHER BROS. IMPLEMENT	PARTS	150.04
42031	BUSCHER'S SERVICE CENTER	FUEL	158.05
42032	CHROME COUNTRY INN	SERVICE	112.56
42033	CHROME TRUCK STOP	FUEL	1,326.09
42034	CITY OF ALGONA	UPS CHARGES	376.24
42035	COMPUTER SYSTEMS ASSOCIATES	SUPPLIES	53.45
42036	CREDIT BUREAU OF KOSS. CO	MEMBERSHIP	216.00
42037	CROSSROADS ALGONA	FUEL	1,802.65
42038	CULVER - HAHN ELECTRIC SUPPLY	MATERIALS	83.46
42039	DAN-D LASER CARTRIDGES	PRINTERS	1,990.20
42040	DIAMOND'S	EMPLOYEE CLOTHING	388.34
42041	DITCH WITCH - IOWA INC	CREDIT INVOICE	189.52
42042	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	203.45
42043	MATTHEW & MELISSA DIVIS	WINDOW REBATE	1,337.70
42044	EISCHEN SALES INC	SUPPLIES	360.75
42045	ELECTRICAL MATERIALS CO.	SUPPLIES	38.50
42046	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	20.75
42047	FAREWAY STORES	SUPPLIES	136.79
42048	GARDEN'S GATE	PLANTS	106.60
42049	GRAYBAR ELECTRIC CO INC	SUPPLIES	1,169.81
42050	GVNW CONSULTING	CONSULTING SERVICES	180.00
42051	HAWKINS INC.	CHEMICALS	3,244.24
42052	ICAN, INC.	PPV TAGGED SPOT	25.00
42053	IGLASS NETWORKS	MONITORING SERVICES	500.00
42054	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING	765.46
42055	IOWA NETWORK SERVICES	SERVICES	11,649.52
42056	IRBY	SUPPLIES	2,539.66
42057	JCL SOLUTIONS	SUPPLIES	106.86
42058	JOHNSTON AUTOSTORES	PARTS	297.85
42059	KEMNA AUTO CENTERS	SERVICE	630.00
42060	KLGA - FM	ADVERTISING	876.00
42061	KRIZ-DAVIS CO.	SUPPLIES	124.12
42062	MIDAMERICAN COMP CORP	WEB TRAINING 477	80.00
42063	MIDAMERICAN ENERGY	SERVICE	45.40
42064	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	338.91
42065	MSC INDUSTRIAL SUPPLY CO	SUPPLIES	316.50
42066	NG-911, INC	DATABASE MANAGEMENT	150.00
42067	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	7,580.34
42068	PRO ADVANTAGE SERVICES, INC	PREMIUM	293.00
42069	PROFESSIONAL COMPUTER SYSTEMS	DATA MANAGEMENT - UTILISMART	2,252.68
42070	RESCO	SUPPLIES	2,345.72
42071	RIVERSIDE MANUFACTURING CO	EMPLOYEE FR CLOTHING	434.60
42072	BEN SCHULTZE	APPL REBATE - WTR HTR	50.00

42073	SKARSHAUG TESTING LABS	TESTING SERVICES	777.59
42074	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,525.00
42075	T.P. ANDERSON COMPANY	AUDIT SERVICES	4,254.50
42076	TANTALUS	PROGRESS BILLING	1,200.00
42077	THE SIDWELL COMPANY	GIS SERVICES	14,652.00
42078	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	80.76
42079	TRUPKE ELECTRIC MOTOR	SUPPLIES	77.28
42080	TULSAT - NEBRASKA	REPAIR SERVICES	2,281.00
42082	VAN WERT INC	METERS	5,521.20
42083	WALLACE WATER COND.	RENTAL FEE	24.61
42084	WINDOWS & MORE, INC	WINDOW CLEANING SERVICES	588.50
42085	FOTH, VIRGINIA	EMPLOYEE MISC	147.84
42086	IA DIST.WIND GEN.PROJECT	SHARED COSTS	542.54
42087	SUSAN SEEBECKER	OFFICE SUPPLIES	15.51
42088	BIG 10	SUBS	2,515.60
42089	DISCOVERY COMMUNICATIONS LLC	SUBS	496.74
42090	ESPN	SUBS	293.76
42091	FOX SPORTS NET NORTH	SUBS	6,305.55
42092	HUB TELEVISION NETWORKS, LLC	SUBS	134.83
42093	IN DEMAND	ADDITIONAL AMT TO MEET MINIMUM	250.00
42094	KAAL	RETRANSMISSION	829.80
42095	LIN TELEVISION CORP	RETRANSMISSION	1,290.80
42096	MANWIN MEDIA SARL	PPV'S	53.70
42097	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	15.90
42098	NEXSTAR	RETRANSMISSION	1,844.00
42099	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,014.20
42100	ROVI	SUBS	1,439.78
42101	SHOWTIME NETWORKS INC	SUBS	461.56
42102	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,821.32
42103	TOWER DISTRIBUTION CO	SUBS	368.45
42104	ALGONA CHAM. OF COMMERCE	TEAM GOLF REGISTRATION	150.00
42105	LINCOLN LIFE	DEFERRED COMP	3,280.00
42106	JUDY VAUTIER	EMPLOYEE CLOTHING - 2 SHIRTS	12.36
42107	AVESIS THIRD PARTY ADMIN	PREMIUMS	545.25
42108	CARD CENTER	PURCHASES	1,574.69
42109	HY-VEE	SUPPLIES	34.73
42110	JOHNSTON AUTOSTORES	PARTS	2.57
42111	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,498.26
42112	RFD TV	SUBS	146.36
42113	WELLMARK HEALTH PLAN	PREMIUMS	27,408.67
42114	RIVERSIDE MANUFACTURING CO	TAXES ON INVOICE 5307546001	60.82
42115	SUSAN SEEBECKER	EMPLOYEE CLOTHING - 1 SHIRT	26.49
42116	ACCESS SYSTEMS	ANTI SPAM FILTERS	3,141.00
42117	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	166.60
42118	ALGONA COMM.SCHOOL FOUND.	SPONSOR FOR GOLF FUNDRAISER	100.00
42119	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
42120	ALGONA MUNICIPAL UTILITIES	SERVICES	14,410.29
42121	ALGONA PLG. & HTG.	MATERIALS	858.93
42122	ALGONA PLUMBING & HEATING	APPL REBATE - WAGNER	90.00
42123	AMU-SKYLINK. L.C.	INVENTORY	1,898.00
42124	AUTUMN IRRIGATION	SERVICE	179.60
42125	RICH BECKER	APPL REBATE - AC	350.00
42126	BORDER STATES ELECTRIC	SUPPLIES	4,186.86
42127	NOLAN BRAKEL	COMMUNICATIONS REFUND	10.65
42128	BRIAN CASEY	ELECTRIC REFUND	240.61
42129	CENTURYLINK	SERVICE	108.36
42130	CENTURYLINK	LOCAL MESSAGE COMPENSATION	2.76
42131	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
42132	CONTRACT LAND STAFF	COMMUNICATIONS REFUND	95.26
42133	CORN BELT POWER COOP	ENERGY	44,458.00
42134	JEREMY DEAO	COMMUNICATIONS REFUND	159.71
42135	DEX MEDIA EAST	ADVERTISING CHARGES	82.00
42136	DGR ENGINEERING	NESHAP ENGINEERING SERVICES	2,653.00
42137	DITCH WITCH - IOWA INC	SUPPLIES	5,007.88
42138	DUECO INC.	REPAIR SERVICES	3,838.41
42139	DUMP IT INC.	EXTRA DUMPSTER	355.56
42140	ELECTRICAL MATERIALS CO.	WIRE	950.87
42141	CHRIS ENTNER	COMMUNICATIONS REFUND	30.30
42142	ERPELDING EXCAVATING ENT	N MAIN/SPRUCE ST	5,400.26
42143	FARM & HOME PUBLISHERS	ADVERTISEMENT	533.50

42144	FARNHAM, CONNIE	APPL REBATE - WASHER	100.00
42145	FOERTSCH P & H	APPL REBATE - BECKER	100.00
42146	JAY GEVING	TRUSTEE FEES	75.00
42147	GIRTZ GLOBAL SOLUTIONS	REMAINDER OF CONTRACT	13,412.56
42148	DAVID GOLWITZER	TRUSTEE FEES	75.00
42149	ALEX GRANDGEORGE	COMMUNICATIONS REFUND	58.59
42150	GRAYBAR ELECTRIC CO INC	SUPPLIES	825.36
42151	HACH CHEMICAL CO.	CHEMICALS	569.33
42152	ED HANSON	WINDOW REBATE	87.50
42153	HAWKINS INC.	CHEMICALS	1,795.70
42154	HYGIENIC LABORATORY - AR	TESTING SERVICES	91.00
42155	I WIRELESS	SERVICE	37.08
42156	IOWA ASSN OF MUNI UTILITIES	E-PAYS LOAN PAYMENT	6,220.00
42157	IOWA HOIST & CRANE, INC	INSPECTION SERVICES	793.00
42158	IOWA ONE CALL	SERVICE	143.40
42159	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
42160	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
42161	IRBY	TRANSFORMERS	349.89
42162	MARTIN IRMITER	COMMUNICATIONS REFUND	39.95
42163	TOM KAIN	COMMUNICATIONS REFUND	197.11
42164	KOSS CO ECONOMIC DEV CORP	INTERN GOLF OUTING	25.00
42165	KOSS. CO. FAIR BBQ	DONATION	200.00
42166	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
42167	KRIZ-DAVIS CO.	TOOL	2,191.03
42168	KUHLMANN CATTLE CO	COMMUNICATIONS REFUND	1.67
42169	LOOKOUT POINT COMMUNICATIONS	CONSULTING SERVICES	5,805.00
42170	MANDY MADISON	COMMUNICATIONS REFUND	9.60
42171	MIDAMERICAN COMP CORP	BILLING SERVICES	5,236.59
42172	JANICE MOREY	COMMUNICATIONS REFUND	105.18
42173	MSC INDUSTRIAL SUPPLY CO	SUPPLIES	314.29
42174	DORIS MUELLER	APPL REBATE - AC	200.00
42175	JULIE MURPHY	TRUSTEE FEES	75.00
42176	NENA	CID SUBSCRIPTION	250.00
42177	NEU STAR	LNP SERVICES	511.72
42178	NIMECA	LEAGL FEES	249.62
42179	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
42180	OVERHEAD DOOR. CO.	SERVICE CALL	1,022.62
42181	PROFESSIONAL COMPUTER SYSTEMS	USER GROUP MEETING	110.00
42182	RESCO	SUPPLIES	106.10
42183	RUHNKE BROS SINCLAIR	FUEL	63.23
42184	KAREN SCHAAF	TRUSTEE FEES	75.00
42185	CARL SCHREIBER	COMMUNICATIONS REFUND	17.07
42186	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
42187	SYNTEX	REPAIR SERVICES	46.45
42188	THREADS	EMPLOYEE T-SHIRTS AND LOGOS	1,055.10
42189	USAC	MECHANISM CHARGES	1,718.09
42190	MARTHA WAGNER	APPL REBATE - AC	200.00
42191	WESCO DISTRIBUTION INC.	SUPPLIES	369.58
42192	WILHITE, TOM	APPL REBATE - WTR HTR	40.00
42193	WILTGEN JEWELERS	COMMUNICATIONS REFUND	74.57
42194	WSI CORPORATION	WEATHER SERVICES	220.00
8801611	NATIONAL CABLE TELEVISION COOP	SUBS	61,762.74
8801613	ADVANTAGE ADMINISTRATORS	HRA PAYMENTS	1,246.81
8801614	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,298.72
8801615	EFTPS TRANSFER	PAYROLL TAXES	19,910.15
8801616	ADVANTAGE ADMINISTRATORS	FLEX PAYROLL DEDUCTIONS	2,419.01
8801618	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	184.67
8801619	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENTS	817.60
8801620	EFT - SALES TAX TRANSFER	SALES TAX	11,550.00
8801621	USAC	MECHANISM CHARGES	1,718.09
8801622	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	578.45
8801623	EFTPS TRANSFER	PAYROLL TAXES	20,251.61
8801624	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENTS	2,419.01
8801625	NIMECA	POWER BILLING	46,974.69