

August 13, 2014
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on August 13, 2014 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel; Jon Burmeister, Public Financial Management, Inc; Greg Bradley, Kristie Brown, Dr. Kenton Moss, and Marty Fonley, Algona Family YMCA Capital Campaign

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the July 9, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board heard from members of the Algona Family YMCA Capital Campaign.

Jon Burmeister discussed the Electric Financing Plan with the Board.

The Board reviewed the June 2014 Financial Statements. Trustee Krahenbuhl moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the Western Hills upgrades, Eastland Heights addition, Meadow Ridge, the Sample St project, Lookout Point Communications, electric and water meter installations, and the East Water Tower project.

The Board discussed the Iowa Area Development Group. Trustee Murphy moved to recommend membership in IADG contingent on approval by the Algona City Council and Algona Area Economic Development Corporation, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the CPNI Prevention Manual and Red Flag Identity Theft Prevention manual. Trustee Schaaf moved to approve the manuals, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Resolution #2014-07, a reimbursement resolution for Water capital projects. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed Resolution #2014-08, a reimbursement resolution for Electric capital projects. Trustee Schaaf moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Resolution #2014-09, a resolution naming the official depositories of Algona Municipal Utilities. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Resolution #2014-10, a resolution authorizing Algona Municipal Utilities employees to exercise certain powers regarding official bank accounts. Trustee Schaaf moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager presented a site agreement with New Cingular Wireless PCS, LLC. Trustee Golwitzer moved to authorize the General Manager to negotiate terms and sign the agreement, seconded by Trustee Schaaf. Motion carried unanimously.

Upon motion and vote, the meeting adjourned at 1:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 106,326.69
42195	CITY OF ALGONA	ECONOMIC DEVELOPMENT FUNDS	10,000.00
42196	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	7,204.59
42197	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE MATCHING	818.50
42198	CORI WAKEFIELD	INTERNET PREPAYMENT REFUND	39.95
42199	A & M LAUNDRY	SUPPLIES	38.73
42200	AHLERS & COONEY, P.C.	LEGAL SERVICES	960.00
42201	ALGONA CHAM. OF COMMERCE	ABATE ADVERTISING	70.00
42202	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,702.78

42203	ALGONA PLG. & HTG.	SUPPLIES	16.55
42204	ALGONA PUBLISHING CO.	ADVERTISING	254.84
42205	ALLIANCE CONNECT	VOICE AND DATA	392.58
42206	AMERICAN CONCRETE PRODUCTS	CONCRETE	455.46
42207	ARNOLD MOTOR SUPPLY	PARTS	21.72
42208	B&W CONTROL SPECIALISTS	CHEMICALS	928.23
42209	CHAD BESCH	APPL REBATE - AC	350.00
42210	BIG 10	SUBS	2,491.28
42211	BOMGAARS	SUPPLIES	551.35
42212	BORDER STATES ELECTRIC	SUPPLIES	37.45
42213	BROWN SHOE FIT CO	SUPPLIES	136.03
42214	BUSCHER'S SERVICE CENTER	FUEL	134.54
42215	RYAN BUSKE	APPL REBATE - AC	200.00
42216	CENTURYLINK	LOCAL INTERCONNECTION	229.53
42217	CHROME COUNTRY INN	SERVICE	37.45
42218	COMPUTER SYSTEMS ASSOCIATES	THIN CLIENTS	800.29
42219	CRESCENT ELECTRIC SUPPLY	SUPPLIES	278.62
42220	CROSSROADS ALGONA	FUEL	18.36
42221	DAN-D LASER CARTRIDGES	TONER	42.80
42222	DIAMOND'S	EMPLOYEE CLOTHING	387.55
42223	DICK/CECELIA DIERS	APPL REBATE - WASHER	100.00
42224	DISCOVERY COMMUNICATIONS LLC	SUBS	490.58
42225	MURL DODDS	APPL REBATE - AC	200.00
42226	DON EGEL	APPL REBATE - AC	200.00
42227	EISCHEN SALES INC	SUPPLIES	23.18
42228	ERPELDING EXCAVATING ENT	REPAIRS	16,232.18
42229	ESPN	SUBS	292.32
42230	FAREWAY STORES	SUPPLIES	85.22
42231	ADAM FOERTSCH	APPL REBATE - WTR HTR	50.00
42232	FOERTSCH P & H	APPL REBATE - HJELMELAND	380.00
42233	FOX SPORTS NET NORTH	SUBS	6,244.59
42234	GOLDFIELD TELECOM LC	SUPPORT RENEWAL	568.17
42235	GRAYBAR ELECTRIC CO INC	EQUIPMENT	119.64
42236	GVNW CONSULTING	CONSULTING SERVICES	840.00
42237	HAWKINS INC.	CHEMICALS	2,845.24
42238	KAREN HJELMELAND	APPL REBATE - AC	200.00
42239	HUB TELEVISION NETWORKS, LLC	SUBS	133.16
42240	HYGIENIC LABORATORY - AR	TESTING SERVICES	206.00
42241	IA DEPT OF NAT RESOURCES	ANNUAL WATER SUPPLY FEE	650.03
42242	ICAN, INC.	TAGGABLE SPOTS	75.00
42243	IGLASS NETWORKS	MONITORING SERVICES	500.00
42244	IN DEMAND	PPV'S	292.83
42245	IOWA ASSN OF MUNI UTILITIES	DEMAND RESPONSE GRANT	5,032.00
42246	IOWA NETWORK SERVICES	SERVICES	11,798.31
42247	IOWA ONE CALL	SERVICE	155.10
42248	IOWA UTILITIES BOARD	IOWA ENERGY CENTER	8,732.00
42249	IRBY	INVENTORY	1,150.57
42250	JACK'S OK TIRE SERVICE	REPAIR SERVICES	1,379.64
42251	K & H COOP OIL CO.	FUEL	2,983.18
42252	KAAL	RETRANSMISSION	826.65
42253	EDGAR/JOYCE KEITH	APPL REBATE - WASHER	100.00
42254	KIWANIS CLUB OF ALGONA	EMPLOYEE MISC	90.00
42255	KLGA - FM	ADVERTISING	962.50
42256	KMART	SUPPLIES	8.55
42257	KOSSUTH REG. HLTH CTR	LAB FEES - RASH	75.00
42258	KRIZ-DAVIS CO.	SUPPLIES	429.31
42259	BECKY KUPER	APPL REBATE - AC	200.00
42260	JAYME LENTZ	WINDOW REBATE	307.40
42261	LIN TELEVISION CORP	RETRANSMISSION	1,285.90
42262	BILL MANSKE	APPL REBATE - AC	200.00
42263	MEYER, DEAN	APPL REBATE - WTR HTR	50.00
42264	MG MEDIA S.A.R.L	PPV'S	47.75
42265	MIDAMERICAN ENERGY	SERVICE	2,614.68
42266	MIDAMERICAN ENERGY CO.	SERVICES	338.96
42267	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	3,176.67
42268	MSC INDUSTRIAL SUPPLY CO	BATTERIES	254.47
42269	MUNICIPAL MANAGEMENT CORP	ISOLATE LEAK AND SURVEY	1,600.00
42270	NALCO COMPANY	SUPPLIES	781.80
42271	NATIONAL CABLE TELEVISION COOP	CONFERENCE REGISTRATION	900.00
42272	BRANDON NAVRATIL	APPL REBATE - AC	350.00

42273	NEXSTAR	SUBS	1,829.00
42274	NG-911, INC	DATABASE MANAGEMENT	150.00
42275	NORTH IA LUMBER	SUPPLIES	2.67
42276	NORTH IOWA MECHANICAL	APPL REBATE - RASMUS	100.00
42277	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	8,032.02
42278	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,010.35
42279	STEVE PEDERSEN	APLIANCE REBATE - AC	200.00
42280	PITNEY-BOWES INC.	YEARLY MAINTENANCE	3,480.00
42281	POWER & TELEPHONE SUPPLY	EQUIPMENT	5,304.53
42282	PRO ADVANTAGE SERVICES, INC	PREMIUM AUDITS	5,510.00
42283	PRO-BUILD	MATERIALS	176.60
42284	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART - MDM	700.00
42285	DENNIS RASMUS	APPL REBATE - AC	350.00
42286	RESCO	SUPPLIES	698.67
42287	ROVI	SUBS	1,421.93
42288	SAFETEY-KLEEN	SUPPLIES	173.32
42289	SHOWTIME NETWORKS INC	SUBS	472.05
42290	KYLE SIDLES	APPL REBATE - AC	200.00
42291	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,810.61
42292	SKARSHAUG TESTING LABS	SUPPLIES	298.27
42293	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,558.71
42294	BAHNE STRUECKER	METER CONVERSION REBATE	75.00
42295	SWIFT AIR	TECH SERVICES	1,113.13
42296	T&R ELECTRIC	OIL SCREEN	1,770.00
42297	PETER TALBOT	APPL REBATE - WASHER	100.00
42298	THE SIDWELL COMPANY	GIS SERVICES	1,332.00
42299	TOWER DISTRIBUTION CO	SUBS	2,743.16
42300	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	80.76
42301	TRUPKE ELECTRIC MOTOR	SUPPLIES	21.40
42302	WALKER PLUMBING & HEATING	APPL REBATE - MANSKE	100.00
42303	WALLACE WATER COND.	RENTAL FEE	24.61
42304	WESCO DISTRIBUTION INC.	SUPPLIES	1,940.04
42305	ALGONA FAMILY YMCA	PARTNERS WITH YOUTH	1,058.00
42306	IOWA DOT	REGISTRATION	1,172.15
42307	UNITED STATES TREASURY	PCORI FEES - HEALTH INS	144.20
42308	KOSSUTH COUNTY EMERGENCY MNGT	E911 REMITTANCE	11,163.29
42309	LINCOLN LIFE	DEFERRED COMP	3,280.00
42310	AFLAC	PREMIUMS	780.60
42311	AVESIS THIRD PARTY ADMIN	PREMIUMS	545.25
42312	BILSTEN, JOHN	EMPLOYEE MISC	118.00
42313	ROBERT JENNINGS	EMPLOYEE MISC	70.00
42314	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,498.26
42315	MG MEDIA S.A.R.L (PLAYBOY)	PPV'S	6.36
42316	PETTY CASH	PETTY CASH	94.54
42317	WELLMARK HEALTH PLAN	PREMIUMS	23,408.67
42318	CARD CENTER	PURCHASES	754.61
42319	HY-VEE	PURCHASES	66.70
42320	KCCI/HEARST TELEVISION	SUBS - 2ND QUARTER 2014	8,752.00
42321	TOWER DISTRIBUTION CO	SUBS	2,397.20
42322	ACCESS SYSTEMS	ANTI SPAM FILTERS	141.00
42323	ADVANTAGE ADMINISTRATORS	HRA FEES	166.60
42324	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
42325	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	15,460.70
42326	AMU-SKYLINK. L.C.	CELL PHONES	1,600.50
42327	JOSH/ANDREA ANDERSEN	COMMUNICATIONS REFUND	47.32
42328	A-TEC ENERGY CORP.	FLUORESCENT LIGHTS	139.10
42329	AUDITOR-STATE OF IOWA	AUDIT REPORT	625.00
42330	ANGIE BECKER	COMMUNICATIONS REFUND	127.23
42331	BOMGAARS	SUPPLIES	355.10
42332	BORDER STATES ELECTRIC	SUPPLIES	226.90
42333	LOUIS BORMANN	APPL REBATE - AC	400.00
42334	BROWN SUPPLY COMPANY	INVENTORY	5,102.28
42335	BUGS N STUFF	SERVICE	74.90
42336	CCI SYSTEMS	HOT SPOT EQUIPMENT	8,962.98
42337	CENTURYLINK	SERVICE	108.66
42338	CENTURYLINK	LOCAL MESSAGE COMPENSATION	3.09
42339	CITY OF ALGONA	1/2 CONCRETE SAW	3,600.00
42340	WILLIAM CLEGG	COMMUNICATIONS REFUND	152.58
42341	COMPREHENSIVE EMISSION SERVICES	EMISSION TESTING	16,300.00
42342	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00

42343	CORN BELT POWER COOP	ENERGY	47,253.00
42344	DAN-D LASER CARTRIDGES	TONER	128.40
42345	DEX MEDIA EAST	ADVERTISING CHARGES	82.00
42346	DGR ENGINEERING	EAST TANK REPAINTING	2,034.96
42347	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	33.69
42348	DUECO INC.	REPAIR SERVICES	3,827.08
42349	DUMP IT INC.	HOPPER/PALLET	337.32
42350	ELECTRICAL MATERIALS CO.	SUPPLIES	76.22
42351	ESRI, INC	GIS MAPPING SOFTWARE	1,300.00
42352	EXCEPTIONAL OPPORTUNITIES	HOLE SPONSOR	50.00
42353	FARMERS COOPERATIVE ELEV.	PROPANE	15.00
42354	FOERTSCH P & H	APPL REBATE - VANOTTERLOO	280.00
42355	GARDEN'S GATE	SUPPLIES	251.99
42356	GARY'S PLG & HTG	APPL REBATE - KOSS RIFLE/PISTOL	50.00
42357	JAY GEVING	TRUSTEE FEES	75.00
42358	DAVID GOLWITZER	TRUSTEE FEES	75.00
42359	GABRIEL GONZALEZ	COMMUNICATIONS REFUND	7.99
42360	GOOD SAMARITAN SOCIETY	FULL SPONSOR	120.00
42361	GRAYBAR ELECTRIC CO INC	MATERIALS	5,552.65
42362	HALL'S SAFETY EQPT.	FLAG HOLDER	41.10
42363	HAWKINS INC.	CHEMICALS	1,794.70
42364	I WIRELESS	SERVICE	37.08
42365	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	10,103.28
42366	IOWA ASSN OF MUNI UTILITIES	EPAY	6,000.00
42367	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
42368	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
42369	JMV GRAPHIX	EMPLOYEE CLOTHING	1,373.36
42370	JOHN DEERE FINANCIAL	PARTS	103.12
42371	JOHNSTON AUTOSTORES	PARTS	36.23
42372	VICTORIA KOESTLER	COMMUNICATIONS REFUND	63.92
42373	KOLLASCH, MILO	COMMUNICATIONS REFUND	29.68
42374	KOSS CO ECONOMIC DEV CORP	COUNTY WIDE BREAKFAST	30.00
42375	KOSS. CO. FAIR	SPONSOR	125.00
42376	KOSSUTH RIFLE & PISTOL CLUB	APPL REBATE - AC	200.00
42377	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
42378	STEVE/CATHY MCCAULEY	WINDOW REBATE	1,160.00
42379	MECO CORP.	ELECTRIC GRILL	163.84
42380	MIDAMERICAN COMP CORP	BILLING SERVICES	5,043.53
42381	LYNN MILLER	APPL REBATE - AC	400.00
42382	MUNICIPAL MANAGEMENT CORP	ISOLATE LEAKS	1,200.00
42383	JULIE MURPHY	TRUSTEE FEES	75.00
42384	DOUG MYRICK	COMMUNICATIONS REFUND	190.31
42385	NEU STAR	LNP AND SOW	616.28
42386	NORTHROP GRUMMANN SYSTEMS CORP	METER READING MATERIALS	212.00
42387	NORTHWEST COMM NETWORK	BANDWITH	725.50
42388	PITNEY-BOWES INC.	RENTAL	764.55
42389	POWER & TELEPHONE SUPPLY	MATERIALS	9,547.90
42390	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	2,897.69
42391	JACK PURCELL	COMMUNICATIONS REFUND	23.90
42392	REBEARTH PRODUCTS, INC.	SUPPLIES	751.98
42393	REDING GRAVEL & EXC.	DIAMOND ESTATES	1,024.50
42394	RESCO	SUPPLIES	496.16
42395	RFD TV	SUBS	144.53
42396	RONNIE RILEY	COMMUNICATIONS REFUND	126.09
42397	RUHNKE BROS SINCLAIR	FUEL	87.75
42398	RICHARD/MARY SARCHET	COMMUNICATIONS REFUND	176.58
42399	KAREN SCHAAF	TRUSTEES	75.00
42400	MATT SIMONSON	COMMUNICATIONS REFUND	52.31
42401	STUNDAHL CLEANING	CLEANING SERVICES	900.00
42402	US POSTAL SERVICE (POSTAGE)	METER FUNDS	2,000.00
42403	USAC	MECHANISM CHARGES	1,541.21
42404	VAN WERT INC	METERS	6,869.40
42405	TODD/ALLISON VANOTTERLOO	APPL REBATE - AC	400.00
42406	HEATH VILETA	COMMUNICATIONS REFUND	22.91
42407	WESCO DISTRIBUTION INC.	SUPPLIES	1,204.82
42408	WSI CORPORATION	WEATHER SERVICES	220.00
42409	ALGONA MUNICIPAL UTILITIES	WATER DEPT	2.34
42410	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	6,709.55
42411	VILETA, HEATH	MATERIALS	116.30
8801626	NATIONAL CABLE TELEVISION COOP	SUPPLIES	112.09

8801627	IPERS	IPERS	24,249.60
8801628	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	9,000.00
8801629	EFTPS TRANSFER	PAYROLL TAXES	19,733.70
8801630	ADVANTAGE ADMINISTRATORS	FLEX PAYROLL DEDUCTIONS	2,419.01
8801631	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENTS	1,624.10
8801632	NATIONAL CABLE TELEVISION COOP	SUPPLIES	52.13
8801633	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,291.31
8801634	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,215.00
8801635	NATIONAL CABLE TELEVISION COOP	CREDIT - SUBS	61,225.12
8801636	TREASURER, STATE OF IOWA	USE TAX	1,394.00
8801637	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,343.95
8801638	INTERSTATE TRS FUND	ASSESSMENT	184.66
8801639	EFT - SALES TAX TRANSFER	SALES TAX	12,048.00
8801640	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	170.00
8801641	EFT - SALES TAX TRANSFER	SALES TAX	25,693.00
8801642	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801643	EFTPS TRANSFER	PAYROLL TAXES	20,333.32
8801644	TREASURER STATE OF IOWA	STATE INCOME TAX	7,266.00
8801645	IPERS	IPERS	24,422.32
8801646	NIMECA	POWER	95,151.06
8801647	NATIONAL CABLE TELEVISION COOP	MODEMS	3,100.87
8801648	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	2,757.92
8801649	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	291,000.00
8801650	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801651	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,643.12
8801652	EFTPS TRANSFER	PAYROLL TAXES	19,799.44
8801653	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,290.51