

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on October 8, 2014 at 11:00 A.M.

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the September 10, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Chairman Geving called the Public Hearing for the authorization to approve the rates for the sale of Electricity for 2015 and 2016 to order. The Chairman noted no written comments or objections. The Board heard from David Foth regarding concerns about the proposed rate increases. No other oral comments or objections were noted. Trustee Schaaf moved to adjourn the Public Hearing, seconded by Trustee Golwitzer. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The Board reviewed the August 2014 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Resolution #2014-12, a resolution establishing rates for the sale of Electricity for 2015. Trustee Murphy moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Resolution #2014-13, a resolution establishing rates for the sale of Electricity for 2016. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Resolution #2014-14, a resolution authorizing the sale of Algona Municipal Utilities land. The legal description of the land is Lots One (1), Two (2) and Three (3), Block One Hundred Nineteen (119), Call's Addition to Algona, Kossuth County, Iowa, EXCEPT the South 132 feet. Trustee Schaaf moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for a Public Hearing on the sale of land. Trustee Golwitzer moved to set the date and time as October 29, 2014, at 11:00 A.M., seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented an agreement with Public Financial Management, Inc for municipal advisory services. Trustee Schaaf moved to authorize the General Manager to sign the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric and water meter installations, cell phone tower updates, Long Lines, and the East Water Tower project.

The Board reviewed the Pay Request #1 from Utility Service Co., Inc for the East Water Tower Repainting. Trustee Murphy moved to approve the pay request, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Pay Request #1 from the City of Algona for replacement on water main on the Sample Street Phase II Project. Trustee Schaaf moved to approve the pay request, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is scheduled for October 29, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 11:45 A.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 104,920.32
42616	AKTION CLUB OF ALGONA	DONATIONS	75.00
42617	STEPHANIE FORTUNE	EMPLOYEE MISC	266.79
42618	CCI SYSTEMS	WIFI EQUIPMENT	380.01
42619	TULSAT - NEBRASKA	EQUIPMENT REPAIR	1,094.00
42620	DAVID YOUNG	EMPLOYEE MISC	379.22
42621	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	2,860.87
42622	JENNINGS, ROBERT M.	EMPLOYEE MISC	243.04
42623	RINDONE, BRIEN	EMPLOYEE MISC	80.41

42624	A & M LAUNDRY	SUPPLIES	38.73
42625	ACCESS SYSTEMS	ANTI SPAM FILTERING SERVICES	141.00
42626	ADVANTAGE ADMINISTRATORS	FLEX PLAN FEES	298.20
42627	AED AUTHORITY	BATTERIES	2,062.00
42628	AFLAC	PREMIUMS	780.60
42629	ALGONA BROADCAST PROGRAM	CHANNEL 4 DONATION/ADVERTISING	75.00
42630	ALGONA HEARING CENTER	EMPLOYEE HEARING TESTS	740.00
42631	ALGONA PLG. & HTG.	SUPPLIES FOR MODRELL	16.40
42632	ALGONA PLUMBING & HEATING	APPL REBATE - WAGNER	50.00
42633	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	473.14
42634	ALLIANCE CONNECT	VOICE AND DATA SERVICES	370.56
42635	AL'S REPAIR	REPAIR SERVICES	8.03
42636	BORDER STATES ELECTRIC	INVENTORY	3,880.84
42637	BRIAN'S WELDING	REPAIR SERVICES	227.70
42638	BROWN SHOE FIT CO	SUPPLIES	78.10
42639	BROWN SUPPLY COMPANY	MATERIALS	3,375.18
42640	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	240.00
42641	BUSCHER'S SERVICE CENTER	FUEL	224.95
42642	CENTURYLINK	INTERCONNECTION CHARGES	1,210.74
42643	CHROME COUNTRY INN	SERVICE	69.02
42644	CITY OF ALGONA	NO PARKING SIGNS	46.00
42645	COOK'S SCRAP IRON & METAL	MATERIALS	18.38
42646	DAN-D LASER CARTRIDGES	TONER	347.75
42647	DEX MEDIA EAST	ADVERTISING CHARGES	82.00
42648	DIAMOND'S	EMPLOYEE CLOTHING	181.90
42649	DITCH WITCH - IOWA INC	SUPPLIES	728.67
42650	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	272.79
42651	DUMP IT INC.	DUMPSTER	355.56
42652	EISCHEN SALES INC	SEED	210.85
42653	ERPELDING EXCAVATING ENT	POPLAR/ROAN	30,622.69
42654	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	22.00
42655	FAREWAY STORES	SUPPLIES	288.77
42656	FOERTSCH P & H	APPL REBATE - THILGES	200.00
42657	GARY'S PLG & HTG	APPL REBATE - HOLTZ	50.00
42659	HAWKINS INC.	CHEMICALS	6,766.48
42660	BETTY HOLTZ	APPL REBATE - AC	200.00
42661	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.00
42662	I&S GROUP, INC	GIS PROJECT	1,483.25
42663	IGLASS NETWORKS	NETWORK MONITORING	500.00
42664	IOWA ASSN OF MUNI UTILITIES	BROADBAND FALL MEETING	575.00
42665	IOWA NETWORK SERVICES	SERVICES	11,569.63
42666	IOWA ONE CALL	SERVICE	357.60
42667	JACK'S OK TIRE SERVICE	REPAIR SERVICE	742.23
42668	KEMCO TIRES, INC.	SERVICE	412.89
42669	KLGA - FM	ADVERTISING SERVICES	716.00
42670	KOSSUTH COUNTY TREASURER	PROPERTY TAXES	49,648.88
42671	KOSSUTH REG. HLTH CTR	LABS FEES	50.00
42672	PATRICIA LAUCK	METER CONVERSION REBATE	75.00
42673	LOOKOUT POINT COMMUNICATIONS	CONSULTING SERVICES	4,773.65
42674	MIDAMERICAN ENERGY CO	DAMAGED LINE REPAIRS	835.09
42675	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	342.47
42676	NEMMERS, JOHN	WINDOW REBATE	626.44
42677	NEU STAR	LNP SERVICES	400.00
42678	NG-911, INC	DATABASE MANAGEMENT	150.00
42679	NIMECA	IOWA AREA DEVELOPMENT FEES	6,768.04
42680	NORTH IA LUMBER	SUPPLIES	80.20
42681	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	8,528.44
42682	PLYMOUTH COUNTY TREASURER	EXCISE TAX	421.50
42683	POWER & TELEPHONE SUPPLY	EQUIPMENT	5,474.25
42684	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	2,772.00
42685	REBEARTH PRODUCTS, INC.	SUPPLIES	3,127.92
42686	SCHUMACHER WELL DRILLING	SUPPLIES	27.25
42687	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
42688	SWIFT AIR	SERVICE	519.56
42689	THE SIDWELL COMPANY	BATTERIES	85.00
42690	THILGES, KELLY	APPL REBATE - HEAT PUMPS	800.00
42691	TRIBUNE MEDIA SERVICES	WEATHER SERVICE	80.76
42692	PAUL WAGNER	APPL REBATE - AC	200.00
42693	WEBSTER COUNTY TREASURER	TAXES	2,255.50
42694	WESCO DISTRIBUTION INC.	INVENTORY	4,622.40

42695	WOODBURY COUNTY TREASURER	EXCISE TAX	15,061.00
42696	ARNOLD MOTOR SUPPLY	PARTS	62.59
42697	BBC AMERICA INC	SUBS	280.31
42698	BIG 10	SUBS	2,494.32
42699	DISCOVERY COMMUNICATIONS LLC	SUBS	496.74
42700	FOX SPORTS NET NORTH	SUBS	6,252.21
42701	HUB TELEVISION NETWORKS, LLC	SUBS	134.83
42702	IN DEMAND	PPV'S	288.66
42703	KAAL	RETRANSMISSION	823.50
42704	LIN TELEVISION CORP	RETRANSMISSION	1,281.00
42705	MG MEDIA S.A.R.L	PPV'S	52.89
42707	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,006.50
42708	RINDONE, BRIEN	EMPLOYEE MISC	2,451.41
42709	ROVI	SUBS	1,439.78
42710	SHOWTIME NETWORKS INC	SUBS	472.05
42711	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,799.90
42712	TOWER DISTRIBUTION CO	SUBS	2,750.66
42713	NEXSTAR	RETRANSMISSION	1,834.00
42714	AVESIS THIRD PARTY ADMIN	PREMIUMS	545.25
42715	CARD CENTER	PURCHASES	2,302.70
42716	HY-VEE	PURCHASES	73.30
42717	KAJEWSKI, STEPHEN	EMPLOYEE MISC	36.40
42718	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,498.26
42719	WELLMARK HEALTH PLAN	PREMIUMS	26,549.11
42720	LINCOLN LIFE	DEFERRED COMP	3,280.00
42721	PETTY CASH	PETTY CASH	124.64
42722	ACCESS SYSTEMS	SPAM FILTERING	141.00
42723	AHLERS & COONEY, P.C.	LEGAL SERVICES	750.00
42724	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
42725	ALGONA MUNICIPAL UTILITIES	SERVICES	13,454.89
42726	WILLIAM BERNHARD	COMMUNICATIONS REFUND	97.78
42727	BOMGAARS	SUPPLIES	564.23
42728	BORDER STATES ELECTRIC	SUPPLIES	165.45
42729	LINDA CALLAHAN	COMMUNICATIONS REFUND	90.32
42730	CENTRAL IOWA DISTRIBUTING	SUPPLIES	427.30
42731	CENTURYLINK	SERVICE	110.86
42732	CENTURYLINK	LOCAL INTERCONNECTION	332.53
42733	CENTURYLINK	LOCAL MESSAGE COMPENSATION	2.82
42734	ZHU JIAO CHEN	COMMUNICATIONS REFUND	34.62
42735	CITY OF ALGONA	UPS CHARGES	300.47
42736	CLAUDE, TOM	WINDOW REBATE	229.20
42737	CORN BELT POWER COOP	ENERGY	51,579.00
42738	COURTNEY, JOE	WINDOW REBATE	696.33
42739	DGR ENGINEERING	ENGINEERING SERVICES - NESHAP	12,855.50
42740	DITCH WITCH - IOWA INC	PART	93.76
42741	DUECO INC.	PARTS	192.58
42742	EMAGINE, LLC	WEBSITE UPDATES	18.75
42743	ERPELDING EXCAVATING ENT	SAND- HOOP SHED	295.93
42744	FARMERS COOPERATIVE ELEV.	GAS	15.00
42745	GERALD FEIERFEIL	COMMUNICATIONS REFUND	65.73
42746	FIVE STAR TOOL & SUPPLY	TOOLS	137.82
42747	VICTOR/JENNIFER GARMAN	COMMUNICATIONS REFUND	58.07
42748	JAY GEVING	TRUSTEE FEES	75.00
42749	DAVID GOLWITZER	TRUSTEE FEES	75.00
42750	RICHARD HAAG	COMMUNICATIONS REFUND	9.98
42751	I WIRELESS	SERVICE	37.08
42752	IA DEPT OF NAT RESOURCES	ANNUAL WATER USE FEE	99.00
42753	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,741.88
42754	IOWA ASSN OF MUNI UTILITIES	OSHA WORKSHOP	6,460.00
42755	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
42756	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
42757	IOWA UTILITIES BOARD	ASSESSMENTS	414.00
42758	IRBY	TESTING SERVICES	287.19
42759	JOHN DEERE FINANCIAL	PARTS	78.34
42760	STEFFANI JOHNSON	COMMUNICATIONS REFUND	3.67
42761	JAY JOHNSON	COMMUNICAITONS REFUND	46.62
42762	KOSSUTH CO FAIRGROUNDS	COMMUNICATIONS REFUND	13.25
42763	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
42764	LEADERSHIP ALGONA	ALGLONA - GOLD SPONSOR	500.00
42765	LOOKOUT POINT COMMUNICATIONS	CONSULTING SERVICES	3,683.38

42766	DAVID LOSS	WINDOW REBATE	45.30
42767	TASHA LUDWIG	COMMUNICATIONS REFUND	9.09
42768	DAN MCCALL	COMMUNICATIONS REFUND	32.60
42769	METERING & TECHNOLOGY SOLUTIONS	METERS	2,405.09
42770	MIDAMERICAN COMP CORP	BILLING SERVICES	4,903.28
42771	MIDAMERICAN ENERGY	SERVICE	11.14
42772	MIDAMERICAN ENERGY	MACC CONFERENCE FEES	1,752.06
42773	CHRISTINA/JEREMY MORSE	COMMUNICATIONS REFUND	15.98
42774	MSC INDUSTRIAL SUPPLY CO	SUPPLIES	804.73
42775	JULIE MURPHY	TRUSTEE FEES	75.00
42776	NALCO COMPANY	SUPPLIES	2,834.76
42777	TYLER NICHOLS	WINDOW REBATE	757.80
42778	TOM/JULIE NORLAND	COMMUNICATIONS REFUND	107.08
42779	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
42780	PHILS AUTO & TRUCK REPAIR II	PARTS	123.22
42781	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	6,763.52
42782	REDING GRAVEL & EXC.	SAND	75.92
42783	CAROL REHNSTROM	COMMUNICATIONS REFUND	22.23
42784	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	122.93
42785	RUHNKE BROS SINCLAIR	FUEL	1,012.58
42786	SAFETEY-KLEEN	SUPPLIES	172.97
42787	KAREN SCHAAF	TRUSTEE FEES	75.00
42788	SORENSEN, GENE	WINDOW REBATE	639.00
42789	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,533.56
42790	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
42791	SWIFT AIR	REPAIR SERVICES	358.56
42792	BRIAN THILGES	COMMUNICATIONS REFUND	2.71
42793	THREADS	EMPLOYEE HATS	890.33
42794	CURTIS TRULSON	COMMUNICATIONS REFUND	9.86
42795	USAC	MECHANISM CHARGES	1,541.21
42796	NOAH UTTERBACK	COMMUNICATIONS REFUND	19.37
42797	VAN WERT INC	METERS	1,840.40
42798	VERMEER	SUPPLIES	177.79
42799	WALLACE WATER COND.	RENTAL SERVICES	24.61
42800	WESCO DISTRIBUTION INC.	SUPPLIES	56.23
42801	WSI CORPORATION	WEATHER SERVICES	220.00
42802	RFD TV	SUBS	146.37
8801668	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	343,000.00
8801669	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801670	EFTPS TRANSFER	PAYROLL TAXES	20,053.37
8801671	EFT - SALES TAX TRANSFER	SALES TAX	27,854.00
8801672	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,263.67
8801673	NATIONAL CABLE TELEVISION COOP	SUBS	60,968.08
8801674	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	967.50
8801675	MYERS CONSTRUCTION, INC	EMISSIONS UPGRADE	12,206.00
8801676	EFTPS TRANSFER	PAYROLL TAXES	19,888.04
8801677	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801678	USAC	MECHANISM CHARGES	1,541.21
8801679	EFT - SALES TAX TRANSFER	SALES TAX	11,989.00
8801680	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.98
8801681	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801682	EFTPS TRANSFER	PAYROLL TAXES	19,936.88
8801683	NIMECA	PURCHASED POWER	69,099.35
8801684	NORTHWEST BANK - WIRE TRANS	CASH REQUIREMENT NEAL 4	359,000.00