

November 5, 2014  
Algona, Iowa

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on November 5, 2014 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer

Absent: Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

The meeting was called to order by Chairperson Geving at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the October 29, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric and water meter installations, AT&T work at the water tower, electric projects, and the East Water Tower project.

The General Manager presented a resolution for the Preliminary Official Statement for not to exceed \$4,000,000 Electric Revenue Capital Loan Notes, Series 2014. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed proposals from I&S Group and DGR Engineering for a Water rate study. Trustee Schaaf moved to authorize the General Manager to sign the proposal with I&S Group, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meetings are scheduled as follows:

November 6, 2014 at 2:00 P.M.	Regular Meeting
November 18, 2014 at 4:00 P.M.	Acceptance of bids on Sale of Land
November 19, 2014 at 11:00 A.M.	Regular Meeting and Public Hearing

Upon motion and vote, the meeting adjourned at 11:30 A.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
42910	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	166.60
42911	AFLAC	PREMIUMS	780.60
42912	ALGONA MUNICIPAL UTILITIES	SERVICES	13,030.49
42913	AVESIS THIRD PARTY ADMIN	PREMIUMS	545.25
42914	CARD CENTER	PURCHASES	4,312.39
42915	FAUSER ENERGY RESOURCES	FUEL	20,234.63
42916	HY-VEE	SUPPLIES	95.28
42917	IOWA AWWA REGION 3	TRAINING	50.00
42918	LINCOLN LIFE	DEFERRED COMP	3,280.00
42919	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,498.26
42920	KEVIN RASH	EMPLOYEE MISC	92.40
42921	ROETHLER, LOWELL	EMPLOYEE MISC	145.60
42922	SHOWTIME NETWORKS INC	SUBS	461.56
42923	WELLMARK HEALTH PLAN	PREMIUMS	26,978.89
42924	MIDAMERICAN COMP CORP	MACC CONFERENCE FEES	1,752.06
42925	JAY GEVING	TRUSTEE FEES	75.00
42926	DAVID GOLWITZER	TRUSTEE FEES	75.00
42927	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
42928	JULIE MURPHY	TRUSTEE FEES	75.00
42929	KAREN SCHAAF	TRUSTEE FEES	75.00
42930	ACCESS SYSTEMS	SPAM FILETERING	291.00
42931	ALGONA MUNICIPAL UTIL.	SELF INSURANCE MEDICAL	446.00
42932	A-TEC ENERGY CORP.	HOME FITNESS AUDITS	374.68
42933	AUDITOR-STATE OF IOWA	FILING FEE FOR AUDIT	625.00
42934	AUTUMN IRRIGATION	SERVICE	95.00
42935	BOMGAARS	SUPPLIES	401.73

42936	AL BONDE	APPL REBATE - WASHER	100.00
42937	MELANIE BORMANN	APPL REBATE - WASHER	100.00
42938	DON/DEBRA BRISTOW	COMMUNICATIONS REFUND	166.31
42939	BROWN SUPPLY COMPANY	SUPPLIES	207.62
42940	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	1,017.00
42941	BUGS N STUFF	PEST CONTROL SERVICES	74.90
42942	LINDA CALLAHAN	COMMUNICATIONS REFUND	40.32
42943	CASSIE CARROLL	COMMUNICATIONS REFUND	88.74
42944	CENTRAL STATES AGENCY, LLC	805 & 807 N ROAN ST	350.00
42945	CENTURYLINK	SERVICE	110.96
42946	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	334.57
42947	CENTURYLINK	LOCAL MESSAGE COMPENSATION	3.12
42948	CITY OF ALGONA	ASPHALT - LUCAS ST	213.00
42949	CONSORTIA CONSULTING BY TELEC	CONSTULTING SERVICES	4,650.00
42950	CORN BELT POWER COOP	ENERGY	49,466.00
42951	HEATHER CRAWMER	WINDOW REBATE	236.00
42952	ELSA CUNNINGHAM	COMMUNICATIONS REFUND	58.53
42953	DAZZLIN' DESIGNS	COMM APPOINTMENT CARDS	113.42
42954	DGR ENGINEERING	WATER TANK REPAINTING	10,071.28
42955	BRENNA REINHARDT/ DIAAN FOURIE	COMMUNICATIONS REFUND	43.51
42956	NOLYN ELLIOTT	COMMUNICATIONS REFUND	2.50
42957	EXCEPTIONAL OPPORTUNITIES	WINDOW REBATE	1,211.32
42958	FARMERS COOPERATIVE ELEV.	PROPANE	27.50
42959	MARLYS FINNESTAD	COMMUNICATIONS REFUND	17.23
42960	FOERTSCH P & H	APPL REBATE - GRIMM	90.00
42961	LISA FULLER	COMMUNICATIONS REFUND	31.80
42962	JENNIFER GARMAN	COMMUNICATIONS REFUND	63.27
42963	GARY'S PLG & HTG	APPL REBATE - MEEHAN	50.00
42964	DAVID GRIMM	APPL REBATE - AC	350.00
42965	HACH CHEMICAL CO.	CHEMICALS	400.87
42966	JOE HENELY	COMMUNICATIONS REFUND	6.66
42967	JOHN HOOD	APPL REBATE - WASHER	100.00
42968	I WIRELESS	SERVICE	37.08
42969	IOWA STATE BANK	1903 HWY 169- ELECTRIC REFUND	180.97
42970	JOHN DEERE FINANCIAL	PARTS	167.72
42971	JOHNSTON AUTOSTORES	PARTS	36.64
42972	PAUL KENNE	WINDOW REPLACEMENT	69.11
42973	JOAN KOLLASCH	COMMUNICATIONS REFUND	145.37
42974	KOSS CO EXTENSION OFFICE	PESTICIDE TRANING	140.00
42975	KOSSUTH COUNTY EMERGENCY MNGT	E911 COLLECTION	5,389.81
42976	KOSSUTH COUNTY FARM BUREAU	ELEC MTR CONV REBATE	150.00
42977	RODNEY KRAMER	COMMUNICATIONS REFUND	3.00
42978	LOOKOUT POINT COMMUNICATIONS	CONSULTING SERVICES	2,377.88
42979	SCOTT/SUZANNE MARIENAU	COMMUNICATIONS REFUND	132.02
42980	STEVE/CATHY MCCAULEY	INSULATION REBATE	311.30
42981	DOROTHY MEEHAN	COMMUNICATIONS REFUND	334.97
42982	METERING & TECHNOLOGY SOLUTIONS	SUPPLIES	587.96
42983	MIDAMERICAN COMP CORP	BILLING SERVICES	4,855.38
42984	MIDAMERICAN ENERGY	SERVICE	91.70
42985	MIDAMERICAN ENERGY	ENERGY AUDITS	131.72
42986	KIRK MOE	ELECTRIC/WATER REFUND	108.89
42987	JIM MONSON	APPL REBATE - WASHER	100.00
42988	MUCKEY, DOROTHY	COMMUNICATIONS REFUND	55.87
42989	TOM/JULIE NORLAND	COMMUNICATIONS REFUND	50.00
42990	NORTH IA LUMBER	MATERIALS	779.60
42991	NORTHWEST BANK	APPL REBATE - WTR HTR	50.00
42992	NORTHWEST COMM NETWORK	BAND WIDTH	725.50
42993	TAYLOR PETERS	COMMUNICATIONS REFUND	19.98
42994	PITNEY BOWES INC	SUPPLIES	210.78
42995	PITNEY-BOWES INC.	RENTAL FEES	764.55
42996	POWER & TELEPHONE SUPPLY	MATERIALS	7,524.39
42997	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	2,188.68
42998	PUFFER, JERRY	COMMUNICATIONS REFUND	111.24
42999	QUESTLINE	RELATIONSHIP BUILDER SERVICE	3,075.00
43000	CHARLES REDEMSKE	WINDOW REPLACEMENT	69.50
43001	RESCO	INVENTORY	1,471.94
43002	ROUTER12 NETWORKS LLC	CRAFTWORX REPAIR	1,000.00
43003	ROBERT/CHRISTAL SOUTHWICK	COMMUNICATIONS REFUND	128.53
43004	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,525.00
43005	SAM STORM	COMMUNICATIONS REFUND	59.87

43006	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
43007	SUBSURFACE SOLUTIONS	REPAIR OF LOCATOR	427.89
43008	BRAD SUDOL	APPL REBATE - WTR HTR	210.00
43009	TREY SUKALSKI	COMMUNICATIONS REFUND	73.74
43010	TANTALUS	WATER ENDPOINTS	12,000.00
43011	USABLUEBOOK	BATTERY PACKS	189.42
43012	USAC	MECHANISM CHARGES	1,571.86
43013	WALKER PLUMBING & HEATING	APPL REBATE - NW BANK	40.00
43014	WALLACE WATER COND.	RENTAL	24.61
43015	WESCO DISTRIBUTION INC.	BATTERIES	49.31
43016	REBECCA WEST	COMMUNICATIONS REFUND	64.87
43017	HARLAN WEYDERT	COMMUNICATIONS REFUND	111.69
43018	JOHNNY WHITE	COMMUNICATIONS REFUND	15.48
43019	WINDOWS & MORE, INC	WINDOW CLEANING	524.30
43020	WOLTER, TERESA	ELECTRIC MTR CONV REBATE	75.00
43021	WSI CORPORATION	WEATHER SERVICES	220.00
43022	IOWA ASSN OF MUNI UTILITIES	EPAY	6,000.00
43023	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
43024	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.79
8801701	ADVANTAGE ADMINISTRATORS	MEDICAL REIMBURSEMENT	175.20
8801702	ADVANTAGE ADMINISTRATORS	MEDICAL REIMBURSEMENT	240.37
8801703	EFTPS TRANSFER	PAYROLL TAXES	19,848.80
8801704	NATIONAL CABLE TELEVISION COOP	EQUIPMENT	2,140.84
8801705	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801706	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	7,253.00
8801707	IPERS	WITHHOLDING	24,453.02