

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on October 29, 2014 at 11:00 A.M.

Present: Karen Schaaf, David Golwitzer, Julie Murphy

Absent: Jay Geving, Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

The meeting was called to order by Trustee Schaaf at 11:00 A.M.

Trustee Golwitzer nominated Trustee Schaaf as the acting Chairperson, seconded by Trustee Murphy. Motion carried unanimously.

The consent agenda included adoption of the agenda, approval of the October 8, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Murphy. Motion carried unanimously.

Chairperson Schaaf called the Public Hearing on the sale of land to order. The Chairperson noted no written or oral comments or objections. Trustee Golwitzer moved to adjourn the Public Hearing, seconded by Trustee Murphy. Roll Call votes were as follows: Krahenbuhl, absent; Geving, absent; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

Chairperson Schaaf called the Public Hearing on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$4,000,000 Electric Revenue Capital Loan Notes of the City of Algona, State of Iowa. The Chairperson noted no written or oral comments or objections. Trustee Murphy moved to adjourn the Public Hearing, seconded by Trustee Golwitzer. Roll Call votes were as follows: Krahenbuhl, absent; Geving, absent; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The Board reviewed a resolution Instituting Proceedings to take Additional Action for the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$4,000,000 Electric Revenue Capital Loan Notes of the City of Algona, State of Iowa. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the September 2014 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric and water meter installations, cell phone tower updates, credit call with Moodys, Main Street renovations, IUB detariffing of local tariff, trail project, and the East Water Tower project.

The General Manager presented Resolution #2014-15, a resolution specifying the manner for the sale of land. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The Board set the date and time for the acceptance of bids for the sale of Algona Municipal Utilities land. Trustee Murphy moved to set the date and time as November 18, 2014, at 4:00 P.M., seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented Resolution #2014-16, a resolution authorizing the review of disclosure activities and participation in the Municipalities Continuing Disclosure Cooperative Initiative. Trustee Golwitzer moved to approve the resolution and authorize the General Manager to sign the Initiative, seconded by Trustee Murphy. Motion carried unanimously.

The Board set the date and time for a Public Hearing on the 2015 Budget. Trustee Golwitzer moved to set the date and time as November 19, 2014, at 11:00 A.M., seconded by Trustee Murphy. Motion carried unanimously.

The General Manager presented an agreement with Long Lines, LLC, for data communications products and services. Trustee Murphy moved to authorize the General Manager to sign the agreement, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board discussed the 2015 Health Insurance renewal. Trustee Golwitzer moved to authorize the Comptroller to sign the renewal, seconded by Trustee Murphy. Motion carried unanimously.

The next meetings are scheduled as follows:

November 5, 2014 at 11:00 A.M.	Regular Meeting
November 18, 2014 at 4:00 P.M.	Acceptance of bids on Sale of Land
November 19, 2014 at 11:00 A.M.	Regular Meeting and Public Hearing

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Karen Schaaf
Karen Schaaf, Acting Chairman

Attest:

/s/ Brien Rindone
 Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 105,420.63
42803	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	5,895.01
42804	JENNINGS, ROBERT M.	EMPLOYEE MISC	222.36
42805	STEPHANIE FORTUNE	EMPLOYEE MISC	70.32
42806	RINDONE, BRIEN	EMPLOYEE MISC	401.11
42807	A & M LAUNDRY	SUPPLIES	38.73
42808	ALGONA MACHINE & SUPPLY	PARTS	329.98
42809	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	203.50
42810	ALGONA MUNICIPAL UTILITIES	SERVICES	1,535.75
42811	ALGONA PLG. & HTG.	SUPPLIES	3.25
42812	ALGONA PLUMBING & HEATING	APPL REBATE - WEBER	50.00
42813	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	1,396.38
42814	ALLIANCE CONNECT	VOICE AND DATA	370.71
42815	AMU-SKYLINK. L.C.	INVENTORY	1,474.55
42816	JOANNE ARMSTRONG	APPL REBATE - WASHER	100.00
42817	ARNOLD MOTOR SUPPLY	PARTS	231.10
42818	BARCO MUN. PRODUCTS INC.	SUPPLIES	591.15
42819	BILSTEN, JOHN	EMPLOYEE MISC	118.00
42820	BORDER STATES ELECTRIC	SUPPLIES	41.50
42821	BROWN SHOE FIT CO	SUPPLIES	441.87
42822	BUSCHER BROS. IMPLEMENT	PARTS	426.63
42823	BUSCHER'S SERVICE CENTER	FUEL	3,123.14
42824	QWEST CLAIMS	CLAIM NUMBER 573515/1112716	355.31
42825	CHROME COUNTRY INN	SERVICE	57.25
42826	CHROME TRUCK STOP	FUEL	228.18
42827	CITY OF ALGONA	SAMPLE STREET PROJECT	76,705.97
42828	CLASS C SOLUTIONS GROUP	SUPPLIES	1,353.65
42829	DENNY MAINS CONSTRUCTION	APPL REBATE - PREUSCHL	50.00
42830	DEX MEDIA EAST	ADVERTISING SERVICES	82.00
42831	DIAMOND'S	EMPLOYEE CLOTHING	335.61
42832	DITCH WITCH - IOWA INC	SUPPLIES	363.56
42833	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	158.60
42834	DUECO INC.	PARTS	123.31
42835	DUMP IT INC.	DUMPSTER	318.06
42836	EMAGINE, LLC	IGUIDE/REMOTE CONTROL UPGRADE	18.75
42837	EMC INSURANCE COMPANIES	PREMIUMS	513.00
42838	ERPELDING EXCAVATING ENTERPRIS	APPL REBATE - WTR HTR	50.00
42839	FAREWAY STORES	SUPPLIES	62.87
42840	FOERTSCH P & H	APPL REBATE - MONDRAGON	50.00
42841	FRIDLEY THEATRE	ADMISSION TICKETS	1,050.00
42842	HACH CHEMICAL CO.	MAINTENANCE CONTRACT	2,087.00
42843	HAWKINS INC.	CHEMICALS	5,199.28
42844	JAMES HUEBSCH	APPL REBATE - HEAT PUMP	400.00
42845	HYGIENIC LABORATORY - AR	TESTING SERVICES	454.00
42846	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,450.63
42847	IGLASS NETWORKS	MONITORING SERVICES	500.00
42848	IOWA COMMUNICATIONS ALLIANCE	IMPACT CONFERENCE REG	1,695.75
42849	IOWA NETWORK SERVICES	SERVICES	11,756.56
42850	IOWA ONE CALL	SERVICE	437.70
42851	IRBY	SUPPLIES	2,988.67
42852	JCL SOLUTIONS	SUPPLIES	106.86
42853	KEMCO TIRES, INC.	REPAIR SERVICES	379.26
42854	KEMNA AUTO CENTERS	REPAIR SERVICES	722.08
42855	KIWANIS CLUB OF ALGONA	DUES	90.00
42856	KLGA - FM	ADVERTISING SERVICES	751.00
42857	KOSS REG HLTH CTR FOUND	LEGACY BALL - SILVER SPONSOR	1,000.00
42858	MECO CORP.	ELECTRIC GRILL/METZEN BENEFIT	181.22
42859	METERING & TECHNOLOGY SOLUTIONS	METERS	9,370.91
42860	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLIES	335.76
42861	ROSE MONDRAGON	APPL REBATE - AC	200.00
42862	NEU STAR	LNP AND SOW	438.62
42863	NG-911, INC	DATABASE MANAGEMENT	150.00
42864	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	8,533.52
42865	TRENT OLSON	ELECTRIC REFUND	170.00
42866	OSTWALD, BARRY	APPL REBATE - WASHER	100.00
42867	PHILS AUTO & TRUCK REPAIR II	SERVICE	295.21

42868	POWER & TELEPHONE SUPPLY	ADTRAN EQUIPMENT	1,607.59
42869	DAN PREUSCHL	APPL REBATE - AC	200.00
42870	PRO-BUILD	SUPPLIES	133.66
42871	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART SERVICES	700.00
42872	REDING GRAVEL & EXC.	UNHOOK WATER SERVICE	1,492.80
42873	GARY REINHARDT	STORM WINDOW REPAIR	34.09
42874	RESCO	INVENTORY	1,042.20
42875	RINGSORF, JOE	APPL REBATE - WASHER	100.00
42876	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	332.85
42877	ROSONKE, DAVE	WINDOW REPLACEMENT	200.40
42878	SANDE CONSTRUCTION	SERVICE AC	4,529.43
42879	SBEMCO	LIGHTING REBATE	1,714.00
42880	SCOTT COOK CONSTRUCTION	SIDEWALK HALL ST	75.00
42881	SKARSHAUG TESTING LABS	TESTING SERVICES	561.63
42882	STATE 5 THEATRE	MERCHANT MOVIE PROGRAM	75.00
42883	T&R ELECTRIC	TRANSFORMERS	2,675.00
42884	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	80.76
42885	TRUPKE ELECTRIC MOTOR	SUPPLIES	210.43
42886	TULSAT - NEBRASKA	REPAIR SERVICES	1,937.40
42887	UNITYPOINT CLINIC	TESTING SERVICES	74.00
42888	UTILITY SERVICE CO., INC	EAST WATER TOWER REPAINTING	258,570.00
42889	VITZTHUM, ROD	EMPLOYEE MISC	32.00
42890	MERLIN WALKER	WINDOW REBATE	1,192.38
42891	WALKER PLUMBING & HEATING	APPL REBATE - HUEBSCH	140.00
42892	PAUL WEBER	APPL REBATE - AC	350.00
42893	WHITTEMORE TRUCK & TRAILER	TOW SERVICES	372.79
42894	ZEE MEDICAL SERVICE CO.	SUPPLIES	259.50
42895	BBC AMERICA INC	SUBS	275.26
42896	BIG 10	SUBS	2,661.79
42897	DISCOVERY COMMUNICATIONS LLC	SUBS	487.78
42898	FOX SPORTS NET NORTH	SUBS	6,221.73
42899	HUB TELEVISION NETWORKS, LLC	SUBS	132.40
42900	IN DEMAND	PPV'S	263.51
42901	KAAL	RETRANSMISSION	823.50
42902	LIN TELEVISION CORP	RETRANSMISSION	1,281.00
42903	MG MEDIA S.A.R.L	PPV'S	73.57
42904	NEXSTAR	SUBS	1,825.00
42905	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,006.50
42906	RFD TV	SUBS	143.73
42907	ROVI	SUBS	1,413.81
42908	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,799.90
42909	TOWER DISTRIBUTION CO	USBS	2,737.16
8801685	ADVANTAGE ADMINISTRATORS	HSA REIMBURSEMENT	877.69
8801686	ADVANTAGE ADMINISTRATORS	HRA	240.00
8801687	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,257.56
8801688	IPERS	IPERS WITHHOLDING	24,521.68
8801689	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	7,265.00
8801690	ADVANTAGE ADMINISTRATORS	HRA	17.91
8801691	NATIONAL CABLE TELEVISION COOP	INVENTORY	1,359.02
8801692	TREASURER, STATE OF IOWA	USE TAX	1,468.00
8801693	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801694	EFTPS TRANSFER	PAYROLL TAXES	19,902.20
8801695	EFT - SALES TAX TRANSFER	SALES TAX	27,537.00
8801696	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	11,637.00
8801697	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.98
8801698	AFLAC	PREMIUMS	780.60
8801699	NATIONAL CABLE TELEVISION COOP	SUBS	65,353.03
8801700	NIMECA	POWER	67,215.66