Minutes of Proceedings Of the Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on November 24, 2014 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees - David Golwitzer, Karen Schaaf

Absent: Walter Krahenbuhl, Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel; Jon Burmeister, Public Financial Management, Inc.

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the November 19, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Chairperson Geving called the Public Hearing on the 2015 Budget to order. The Chairperson noted no written or oral comments or objections. Trustee Schaaf moved to adjourn the Public Hearing, seconded by Trustee Golwitzer. Roll Call votes were as follows: Krahenbuhl, absent; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, absent. Motion carried unanimously.

The Board reviewed the proposed budget for calendar year 2015. Trustee Golwitzer moved to approve the budget, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a Resolution Directing the Acceptance of a Proposal to Purchase not to exceed \$4,000,000 Electric Revenue Capital Loan Notes, Series 2014. Trustee Schaaf moved to adopt the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed a Resolution Appointing Bankers Trust Company to serve as Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Trustee Golwitzer moved to adopt the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the Tax Exemption Certificate for the \$3,590,000 Electric Revenue Capital Loan Notes, Series 2014. Trustee Schaaf moved that the form of the Tax Exemption certificate be placed on file and approved, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the Continuing Disclosure Certificate for the \$3,590,000 Electric Revenue Capital Loan Notes, Series 2014. Trustee Golwitzer moved that the form of the Continuing Disclosure Certificate be placed on file and approved, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance and securing the payment of \$3,590,000 Electric Revenue Capital Loan Notes, Series 2014. Trustee Schaaf moved to adopt the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is December 10, 2014 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 11:30 A.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone

Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 53,521.38
43031	A & M LAUNDRY	SUPPLIES	38.73
43032	AHLERS & COONEY, P.C.	LEGAL SERVICES	2,188.50
43033	ALGONA MACHINE & SUPPLY	SUPPLIES	67.90
43034	ALGONA PLG. & HTG.	PARTS	33.10
43035	ALGONA PUBLISHING CO.	ADVERTISING	1,869.33
43036	ALLIANCE CONNECT	VOIP	370.71
43037	AMU-SKYLINK. L.C.	CELL PHONES	2,403.60
43038	BGHS PUBLICATIONS	AD SALES	65.00
43039	BLACKHAWK SPRINKLERS INC	FIRE SPRINKLER SYSTEM	157.00
43040	BROWN SHOE FIT CO	SUPPLIES	1,441.09
43041	BUSCHER BROS. IMPLEMENT	PARTS	138.29
43042	BUSCHER'S SERVICE CENTER	FUEL	1,073.73
43043	CASEY'S GENERAL STORE	FUEL	1,368.22

43046 CHROME COUNTRY INN SERVICE 100.89				
43946 CITY OF ALGONA SUPPLIES 576.34 43947 (LASS C SOLUTIONS GROUP SUPPLIES 576.34 43948 DAN-D LASSE CARTRIDGES TONER 64.20 43949 DAN-D LASSE CARTRIDGES ADVERTISING CHARGE 82.00 43950 DITCH WITCH - IOWA INC SUPPLIES 334.41 43951 DURPSIFIER ADJISTMENT SERVICE COLLECTION SERVICES 219.86 43952 DUMP IT INC ADVERTISING CHARGE 82.00 43953 FLAREWAY STORES SUPPLIES 339.46 43953 FLAREWAY STORES SUPPLIES 75.00 43954 ETHERINGTON, RYAN METER CONVERSION REBATE 75.00 43955 FRANKERS COOP ELEVATOR APPL REB - WATER HEATER 90.00 43956 FARMERS COOP ELEVATOR APPL REB - LAMBERT 40.00 43957 FORETSCH P S H APPL REB - LAMBERT 40.00 43958 GOOD SAMARITAN SOCIETY WINDOW REPLOEMENT 2.000.00 43958 GOOD SAMARITAN SOCIETY WINDOW REPLOEMENT 2.000.00 43958 GAPVARE RECEPTISIC CO INC SUPPLIES 683.62 43959 HAWKINS INC CHEMICALS 3.424.71 43959 HAWKINS INC CHEMICALS 3.424.71 43959 HAWKINS INC CHEMICALS 3.424.71 43968 INCAN NEW APPL REB - WASHER 1.000.00 43964 IGLASS RETWORKS MONITORING SERVICES 5.000.00 43964 IGLASS RETWORKS MONITORING SERVICES 5.000.00 43964 IGLASS RETWORKS MONITORING SERVICES 5.000.00 43965 IOWA UTILITIES BOARD RECONCILLATION OF ASSESSMENT 11.819.10 43967 IOWA NETWORK SERVICES SERVICES SERVICES 5.000.00 43967 IOWA DETWORKS MONITORING SERVICES 5.000.00 43967 IOWA DETWORK SERVICES SERVICES 5.000.00 43968 IOWA UTILITIES BOARD RECONCILLATION OF ASSESSMENT 11.819.10 43968 IOWA UTILITIES BOARD RECONCILLATION OF ASSESSMENT 11.819.10 43968 IOWA DETWORKS MONITORING SERVICES 5.15.619.11 43969 IOWA UTILITIES BOARD RECONCILLATION OF ASSESSMENT 11.819.10 43969 IOWA UTILITIES BOARD RECONCILLATION OF ASSESSMENT 11.819.10 43969 IOWA DETWORKS RECONCILLATION OF ASSESSMENT 11.819.10 43969 IOWA DETWORKS R	43044	CHROME COUNTRY INN	SERVICE	100.69
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43113 MG MEDIA S.A.R.L PPV'S 89.37	_			
43113 MG MEDIA S.A.R.L PPV'S 89.37	43112	LIN TELEVISION CORP	RETRANSMISSION	1,280.30
TOTAL INCIDENT 1,032.00				
	10117			1,002.00

43115	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,005.95
43116	ROVI	SUBS	1,417.06
43117	SHOWTIME NETWORKS INC	SUBS	461.56
43118	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,798.37
43119	TOWER DISTRIBUTION CO	RETRANSMISSION	2,747.66
43120	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	166.60
43121	STEPHANIE FORTUNE	EMPLOYEE MISC	160.16
43122	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,241.49
43123	REBEARTH PRODUCTS, INC.	SUPPLIES	372.11
8801708	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	317,000.00
8801709	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	24,775.00
8801710	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,250.75
8801711	ADVANTAGE ADMINISTRATORS	HRA	95.53
8801712	NATIONAL CABLE TELEVISION COOP	MODEMS	4,012.44
8801713	EFTPS TRANSFER	PAYROLL TAXES	20,425.48
8801714	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801715	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.98
8801716	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	234.00
8801717	NATIONAL CABLE TELEVISION COOP	SUBS	63,374.64