

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 7, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Julie Murphy, David Golwitzer, Karen Schaaf

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the December 18, 2014 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the November 2014 Financial Statements. Trustee Krahenbuhl moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric and water meter installations, revolving loan fund, shop building upgrades, staffing, City Hall project, integration into the Southwest Power pool, the agreement with the City of Algona for services and transfer of funds.

The Board reviewed the bid received for the Roan Street Property. No action was taken.

The General Manager presented Resolution #2015-01, a resolution amending the Power Cost Adjustment for the sale of Electricity. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed an agreement with T.P. Anderson & Company, P.C. for audit services. Trustee Murphy moved to approve the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board discussed membership in the Iowa Area Development Group. Trustee Schaaf moved to renew our membership and share in the costs with the City of Algona, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented a service agreement for switching services and a service level agreement with Spencer Municipal Utilities. Trustee Krahenbuhl moved to authorize the General Manager to sign the agreements, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed a request for installation of a private well for the Bishop Garrigan Schools. Trustee Golwitzer moved to approve the request, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting is January 28, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:  
/s/ Brien Rindone  
Brien Rindone, SecretaryA

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 106,437.45
43223	BIG NACHO ENTERTAINMENT	ENTERTAINMENT	375.00
43224	STEPHANIE FORTUNE	EMPLOYEE MISC	200.00
43225	US DEPARTMENT OF EDUCATION	1017078734 - LR	158.47
43226	USAC	MECHANISM CHARGES	1,571.87
43227	CENTRAL IOWA DISTRIBUTING	SUPPLIES	124.50
43228	I WIRELESS	SERVICE	37.08
43229	SUSAN SEEBECKER	EMPLOYEE MISC	251.61
43230	VFW POST	INFORMATIONAL DINNER	1,243.25
43231	STEPHANIE FORTUNE	EMPLOYEE MISC	12.31
43232	KAJEWSKI, STEPHEN	GIFT CERTIFICATES	150.00
43233	A & M LAUNDRY	SUPPLIES	38.73
43234	ACCESS SYSTEMS	SPAM FILTERING SERVICES	141.00
43235	AFLAC	PREMIUMS	780.60
43236	AHLERS & COONEY, P.C.	LEGAL SERVICES	1,710.00
43237	ALGONA COMMUNITY SCHOOLS	BERTHA GODFREY AC REBATE	3,400.00
43238	ALGONA MACHINE & SUPPLY	SUPPLIES	220.63
43239	ALGONA PLG. & HTG.	REPAIR SERVICE GEOTHERMAL UNIT	289.85
43240	ALGONA PLUMBING & HEATING	APPL REBATE - CASSMANN	50.00

43241	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	847.53
43242	ALLIANCE CONNECT	VOICE AND DATA	370.71
43243	AMU-SKYLINK. L.C.	INVENTORY	1,312.00
43244	ARNOLD MOTOR SUPPLY	PARTS	26.61
43245	BERG, ED	INSULATION REBATE	112.37
43246	TIM BOWMAN	METER CONV REBATE	75.00
43247	SUSAN BRINDLEY	METER CONV REBATE	75.00
43248	BROWN SHOE FIT CO	SUPPLES	482.68
43249	BROWN SUPPLY COMPANY	INVENTORY	3,305.69
43250	BUSCHER BROS. IMPLEMENT	SUPPLIES	33.43
43251	BUSCHER'S SERVICE CENTER	FUEL	17.00
43252	CASEY'S GENERAL STORE	FUEL	144.83
43253	DAVE CASSMANN	APPL REBATE - AC	350.00
43254	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	337.15
43255	CHROME COUNTRY INN	SERVICE	31.83
43256	CHROME TRUCK STOP	FUEL	2,138.73
43257	CITY OF ALGONA	UPS CHARGES	225.09
43258	CLASS C SOLUTIONS GROUP	SUPPLIES	76.04
43259	COOK'S SCRAP IRON & METAL	MATERIALS	11.62
43260	CORNBELT CHORUS	PLATINUM SPONSOR	100.00
43261	DAN PATTEN ROOFING	POWER PLANT	688.91
43262	DAN-D LASER CARTRIDGES	COPIER FEES	1,154.49
43263	DEX MEDIA EAST	ADVERTISING SERVICE	82.00
43264	DIAMOND'S	EMPLOYEE CLOTHING	516.12
43265	DITCH WITCH - IOWA INC	SUPPLIES	499.49
43266	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	252.73
43267	DUMP IT INC.	DUMPSTER	355.56
43268	EMAGINE, LLC	WEBSITE SERVICES	18.75
43269	ERPELDING EXCAVATING ENT	SERVICE - 2002 OAK ST	2,822.77
43270	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	21.50
43271	FOERTSCH P & H	APPL REBATE - PALS	50.00
43272	GEELAN, TOM	APPL REBATE - WATER HEATER	50.00
43273	HAWKINS INC.	CHEMICALS	2,778.58
43274	EDWIN HELMERS	APPL REBATE - AC	350.00
43275	HENRIKSEN, JIM	WINDOW REBATE	991.20
43276	HOTSY EQUIPMENT	SUPPLIES	53.68
43277	HYGIENIC LABORATORY - AR	TESTING SERVICES	200.50
43278	IAEE	BRONZE LEVEL SPONSORSHIP	500.00
43279	IGLASS NETWORKS	MONITORING SERVICES	500.00
43280	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING DEC- FEB	1,856.59
43281	IOWA GEOTHERMAL ASSOCIATION	DUES	200.00
43282	IOWA NETWORK SERVICES	SERVICES	11,498.04
43283	IOWA ONE CALL	SERVICE	534.20
43284	IRBY	SUPPLIES	1,905.38
43285	JACK'S OK TIRE SERVICE	REPAIR SERVICES	1,037.47
43286	JEREMIAH J JOHNSON	ELECTRIC REFUND	120.39
43287	JOHNSTON AUTOSTORES	PARTS	77.19
43288	K & H COOP OIL CO.	OIL	740.00
43289	KEMCO TIRES, INC.	REPAIR SERVICES	95.85
43290	KLGA - FM	ADVERTISING SERVICES	813.00
43291	KOSSUTH REG. HLTH CTR	LAB SERVICES	25.00
43292	MIDAMERICAN ENERGY	SERVICE	132.62
43293	MIDAMERICAN ENERGY CO.	ANNUAL CAP FOR RAUN-LEHIGH	85,973.49
43294	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLIES	334.90
43295	NEU STAR	SOW & LNP REMITTANCE	539.26
43296	NG-911, INC	DATABASE MANAGEMENT	150.00
43297	NORTH IA LUMBER	MATERIALS	17.99
43298	NORTH IOWA COMM. ACTION	ENERGY ASSIST REF:SORENSEN	299.52
43299	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	8,429.16
43300	PALS, KENDALL	APPL REBATE - WATER HEATER	50.00
43301	POWER & TELEPHONE SUPPLY	FIBER MATERIALS	8,518.29
43302	PRO-BUILD	SUPPLIES	62.75
43303	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART MONTHLY FEES	30,304.19
43304	PROTHMAN, PATRICK	METER CONV REBATE	75.00
43305	JIM PROTHMAN	METER CONV REBATE	75.00
43306	QC SUPPLY	SUPPLIES	27.77
43307	ROSE REDING	WINDOW REPLACEMENT REBATE	335.10
43308	RESCO	METER MAINS	2,291.11
43309	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	6,531.63
43310	STT	HANDSETS	71.00

43311	TANTALUS	MILTI SPEAK 4 MDM INTERFACE	23,511.00
43312	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	161.52
43313	TRUPKE ELECTRIC MOTOR	PARTS AND SERVICE	288.54
43314	UNITYPOINT CLINIC-OCC HEALTH	TESTING SERVICES	37.00
43315	US POSTAL SERVICE	POST OFFICE BOX FEE	204.00
43316	MARK WALKER	METER CONV REBATE	75.00
43317	WALKER PLUMBING & HEATING	APPL REBATE - HELMERS	50.00
43318	WALLACE WATER COND.	RENTAL FEES	24.61
43319	WSI CORPORATION	WEATHER SERVICES	220.00
43320	BANKERS TRUST COMPANY	INITIAL FEE	250.00
43321	IA DIST.WIND GEN.PROJECT	SHARED COSTS	493.58
43322	LINCOLN LIFE	DEFERRED COMP	3,280.00
43323	RINDONE, BRIEN	EMPLOYEE MISC	5,488.36
43324	SAFETEY-KLEEN	SUPPLIES	172.26
43325	US DEPARTMENT OF EDUCATION	1017078734 - LR	158.47
43326	ADVANTAGE ADMINISTRATORS	ADMIN FEES	166.60
43327	AVESIS THIRD PARTY ADMIN	PREMIUMS	545.25
43328	BBC AMERICA INC	SUBS	265.78
43329	BIG 10	SUBS	2,616.15
43330	CARD CENTER	PURCHASES	2,705.37
43331	DISCOVERY COMMUNICATIONS LLC	SUBS	470.98
43332	FOX SPORTS NET NORTH	SUBS	6,115.05
43333	HUB TELEVISION NETWORKS, LLC	SUBS	127.84
43334	HY-VEE	PURCHASES	52.68
43335	IN DEMAND	PPV'S	250.00
43336	IOWA COMMUNICATIONS ALLIANCE	MEMBERSHIP DUES	5,493.60
43337	KAAL	RETRANSMISSION	815.85
43338	LIN TELEVISION CORP	RETRANSMISSION	1,269.10
43339	MG MEDIA S.A.R.L	PPV'S	75.81
43340	NEXSTAR	RETRANSMISSION	1,794.00
43341	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	997.15
43342	ROVI	SUBS	1,365.12
43343	SHOWTIME NETWORKS INC	SUBS	451.07
43344	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,773.89
43345	TOWER DISTRIBUTION CO	RETRANSMISSION	2,690.66
43346	WELLMARK HEALTH PLAN	PREMIUMS	30,675.87
43347	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,645.13
43348	IOWA ASSN OF MUNI UTILITIES	E-PAY LOAN PAYMENT	6,000.00
43349	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
43350	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
43351	KOSSUTH COUNTY RECORDER	ATV FEES	53.25
43352	DEPOSITORY TRUST CLEARING CORP	AUDIT CONFIRMATION FEES	187.00
43353	ACCESS SYSTEMS	SPAM FILTERING	141.00
43354	AHLERS & COONEY, P.C.	SERVICES	29,288.09
43355	ALGONA CHAM. OF COMMERCE	2015 MEMBERSHIP DUES	1,810.60
43356	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
43357	JOSEPH ANNISS	COMMUNICATIONS REFUND	25.94
43358	RICHARD/SANDRA BAXTER	COMMUNICATIONS REFUND	139.08
43359	FRANCIS J BERTE	COMMUNICATIONS REFUND	21.54
43360	DEBRA BESCH	COMMUNICATIONS REFUND	32.72
43361	BGHS AFTER PROM PARTY	AFTER PROM DONATION	25.00
43362	BOMGAARS	SUPPLIES	1,017.96
43363	COLLEEN/JOHN BOWMAN	APPL REBATE - WASHER	100.00
43364	BUCHANAN BIBLER & GABOR	AMU RLF	785.00
43365	CENTRAL CABLE CONTRACTORS INC	SERVICES	2,850.00
43366	CENTRAL IOWA DISTRIBUTING	SUPPLIES	288.80
43367	CENTURYLINK	SERVICE	110.96
43368	CENTURYLINK	LOCAL INTERCONNECITON SERVICES	334.54
43369	CENTURYLINK	LOCAL MESSAGING COMPENSATION	3.26
43370	RONNIE CHESSER	COMMUNICATIONS REFUND	59.87
43371	CORN BELT POWER COOP	ENERGY	39,875.00
43372	DGR ENGINEERING	EAST ELEVATED TOWER REPAINTING	6,161.80
43373	DITCH WITCH - IOWA INC	PARTS	208.65
43374	DORNBIER, DALE	EMPLOYEE MISC	128.61
43375	DUECO INC.	SERVICE	3,947.87
43376	ERPELDING EXCAVATING ENT	VALLEY & PARK	3,662.25
43377	ERPELDING VOIGT & CO.	CURTIS SERVICE	347.50
43378	PAUL ESKER	COMMUNICATIONS REFUND	84.00
43379	EVERBRIGHT PROPERTIES, LLC	LIGHTING REBATE- 100 N PHILLIP ST	1,949.89
43380	FASTENAL COMPANY	SUPPLIES	155.28

43381	FIVE STAR TOOL & SUPPLY	SUPPLIES	25.63
43382	JAY GEVING	TRUSTEE FEES	75.00
43383	GOLF CLASSICS	SPONSORSHIP	350.00
43384	DAVID GOLWITZER	TRUSTEE FEES	75.00
43385	STEVE GRANDGENETT	EMPLOYEE MISC	41.33
43386	GRAYBAR ELECTRIC CO INC	SUPPLIES	165.25
43387	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	143.90
43388	HAWKINS INC.	CHEMICALS	1,573.50
43389	HJELMELAND FAMILY LP	LIGHTING REBATES	1,200.00
43390	I WIRELESS	SERVICE	37.08
43391	IOWA ASSN OF MUNI UTILITIES	SUPT & FOREMAN'S MTG - VITZTHUM	310.00
43392	JCL SOLUTIONS	SUPPLIES	106.86
43393	ERIKA JENSEN	WINDOW REPLACEMENT REBATE	430.79
43394	JOHN DEERE FINANCIAL	PARTS	241.56
43395	KCCI/HEARST TELEVISION	RETRANSMISSION	8,752.00
43396	KOSSUTH CONNECTIONS	HOLE SPONSOR 2015	250.00
43397	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
43398	JAYME LENTZ	WINDOW REBATE - 801 S JONES ST	145.30
43399	SHIRLEY C LOPEZ	COMMUNICATIONS REFUND	3.23
43400	LUDWIG, EARL	APPL REBATE - WASHER	100.00
43401	MARJORIE MAWDSLEY	COMMUNICAITONS REFUND	20.10
43402	MIDAMERICAN COMP CORP	BILLING SERVICE	4,850.38
43403	MIDAMERICAN ENERGY	GAS SERVICE	85.14
43404	MOODY'S INVESTORS SERVICE	SERVICES	12,000.00
43405	JULIE MURPHY	TRUSTEE FEES	75.00
43406	MINDY NICHOLSON	WINDOW REPLACEMENT REBATE	329.21
43407	ROYAL NOLD	COMMUNICATIONS REFUND	78.24
43408	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
43409	RFD TV	SUBS	138.77
43410	KAREN SCHAAF	TRUSTEE FEES	75.00
43411	DIANE SCHMITT	COMMUNICATIONS REFUND	50.58
43412	JEAN SIMONS	COMMUNICATIONS REFUND	33.72
43413	STUNDAHL CLEANING	CLEANING SERVICES	900.00
43414	SULLIVAN BUILDING FOUNDATION	LIGHTING REBATE	202.50
43415	TANTALUS	PROGRESS BILLING	1,200.00
43416	HAROLD THILL	COMMUNICATIONS REFUND	120.11
43417	THREADS	EMPLOYEE CLOTHING	306.02
43418	USAC	MECHANISM CHARGE	1,571.87
43419	BRETT VENTEICHER	WINDOW REBATE - 330 S HALE ST	103.45
43420	PENNY VITZTHUM	APPL REBATE - WASHER	100.00
43421	WESCO DISTRIBUTION INC.	SUPPLIES	33.90
43422	COURTNEY WESTLING	COMMUNICATIONS REFUND	50.00
43423	LUKE WILLIAMS	COMMUNICATIONS REFUND	144.97
8801732	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,419.01
8801733	EFTPS TRANSFER	PAYROLL TAXES	20,313.17
8801734	EFT - SALES TAX TRANSFER	SALES TAX	37,278.00
8801735	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,268.01
8801736	NATIONAL CABLE TELEVISION COOP	SUPPLIES	144.16
8801737	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.98
8801738	EFT - SALES TAX TRANSFER	SALES TAX	11,769.00
8801739	NATIONAL CABLE TELEVISION COOP	SUBS	67,770.65
8801740	NIMECA	POWER	111,760.46
8801741	EFTPS TRANSFER	PAYROLL TAXES	20,208.08
8801742	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,414.75
8801743	NATIONAL CABLE TELEVISION COOP	INVENTORY	2,181.07
8801744	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	75.20