

January 28, 2015  
Algona, Iowa

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on January 28, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Julie Murphy, David Golwitzer, Karen Schaaf

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the January 7, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the December 2014 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the electric and water meter installations, Gifford property water bill, Garrigan electric upgrades, and water treatment plant repairs.

The Board reviewed the bid received from Jon Detrick for the Roan Street Property. Trustee Krahenbuhl moved to reject the bid, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager discussed the personnel changes for a Communications Technician. Trustee Schaaf moved to approve the hiring of Austin Zadow effective February 2<sup>nd</sup>, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented the IAMU Energy Efficiency Circuit Rider Program. Trustee Murphy moved to authorize the General Manager to sign the agreement for participation in the program, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting is February 18, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, SecretaryA

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 54,199.69
43424	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	15,893.17
43425	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	10,770.96
43426	US DEPARTMENT OF EDUCATION	1017078734 - LR	158.47
43427	ALGONA MUNICIPAL UTILITIE	MATCHING CONTRIBUTION	408.50
43428	STEVE GRANDGENETT	EMPLOYEE MISC	41.33
43429	QUESTLINE	RELATIONSHIP BUILDER	3,075.00
43430	TRACIE HOCH	COMM REFUND - CABLE	81.21
43431	JENNINGS, ROBERT M.	EMPLOYEE MISC	75.00
43432	A & M LAUNDRY	SUPPLIES	38.73
43433	AFLAC	PREMIUMS	780.60
43434	ALGONA FAMILY YMCA	PLEDGE - MAKE A SPLASH	30,000.00
43435	ALGONA MACHINE & SUPPLY	PARTS	239.89
43436	ALGONA PLG. & HTG.	SUPPLIES	16.55
43437	ALGONA PLUMBING & HEATING	APPL REBATE - TRUNKHILL	50.00
43438	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	898.35
43439	ALLIANCE CONNECT	VOICE AND DATA SERVICES	370.96
43440	ALTEC INDUSTRIES INC.	REPAIR SERVICES	161.46
43441	AMU-SKYLINK. L.C.	INVENTORY	983.00
43442	ARNOLD MOTOR SUPPLY	SUPPLIES	412.84
43443	AZAR COMPUTER SOFTWARE	SUPPORT AND EVENT FILES	3,575.00
43444	BISSO TECHNOLOGIES	WEB HOSTING/ DOMAIN RENEWAL	209.40
43445	BROWN SHOE FIT CO	SUPPLIES	13.28
43446	BUSCHER'S SERVICE CENTER	FUEL AND EMPLOYEE BOOTS	403.96
43447	CENTRAL IOWA DISTRIBUTING	SUPPLIES	53.60
43448	CHROME COUNTRY INN	SERVICE	46.17
43449	CHROME TRUCK STOP	FUEL	454.60

43450	CITY OF ALGONA	MAIN ST PROJECT	6,614.65
43451	COOK'S SCRAP IRON & METAL	MATERIALS	869.58
43452	CORE COMM	HEADEND SERVICES	1,870.00
43453	CROSSROADS ALGONA	FUEL	785.05
43454	DAN-D LASER CARTRIDGES	TONER	85.60
43455	DEX MEDIA EAST	ADVERTISING CHARGES	82.00
43456	DIAMOND'S	EMPLOYEE CLOTHING	963.28
43457	DITCH WITCH - IOWA INC	SUPPLIES	1,659.19
43458	DUMP IT INC.	DUMPSTER	318.06
43459	ERPELDING EXCAVATING ENT	CURTIS SERVICE	347.50
43460	FAREWAY STORES	SUPPLIES	311.28
43461	FASTENAL COMPANY	SUPPLIES	207.70
43462	FOERTSCH P & H	APPL REBATE - SCHILTZ	75.00
43463	GENBAND	SERVICE AGREEMENT	9,034.01
43464	GRAYBAR ELECTRIC CO INC	SUPPLIES	493.96
43465	JEFF OR BETH HARMS	APPL REBATE - WASHER	100.00
43466	HAWKINS INC.	CHEMICALS	2,211.50
43467	JENNETTA HELMERS	APPL REBATE - WASHER	100.00
43468	HOMETOWN DISTRIBUTING LLC	ICE MELT	80.25
43469	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.00
43470	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,125.87
43471	ICAN, INC.	TAGGED SPOT	25.00
43472	IGLASS NETWORKS	NETWORK MONITORING SERVICES	500.00
43473	INCA NETWORKS INC	ANNUAL SUPPORT AND MAINT	5,590.00
43474	IOWA NETWORK SERVICES	SERVICES	11,506.27
43475	IRBY	INVENTORY	427.97
43476	JACK'S OK TIRE SERVICE	REPAIRS	413.93
43477	JOHNSON, LARRY C	METER CONVERSION REBATE	75.00
43478	K & H COOP OIL CO.	OIL	499.69
43479	KEMCO TIRES, INC.	SERVICE	44.14
43480	KLGA - FM	ADVERTISING SERVICES	1,080.00
43481	MIDAMERICAN ENERGY	SERVICE	249.98
43482	MIDAMERICAN ENERGY	HOMECHECK AUDITS	43.26
43483	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	335.85
43484	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	3,176.67
43485	MOTOR INN OF ALGONA INC	SERVICE	24.19
43486	NALCO COMPANY	SUPPLIES	197.43
43487	NEU STAR	LNP REMITTANCE	544.74
43488	NG-911, INC	DATABASE MANAGEMENT	150.00
43489	NIMECA	IADG FEES	20,718.50
43490	NORTH IA LUMBER	MATERIALS	24.40
43491	NORTHERN IOWA COMM	BANDWIDTH	8,636.70
43492	ED NYGAARD	METER CONVERSION REBATE	75.00
43493	PRO-BUILD	SUPPLIES	169.12
43494	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART FEES	700.00
43495	BRITTNEY/JACOB RICHTER	WINDOW REBATE	700.00
43496	KELLY ROWLET	APPL REBATE - WASHER	100.00
43497	RUHNKE BROS SINCLAIR	REPAIR SERVICE	214.14
43498	SCHILTZ, GARY	APPL REB - WTR HTR & HEAT PUMP	350.00
43499	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	5,500.00
43500	SPORTSMAN'S CORNER, INC	PARTS	28.95
43501	T&R ELECTRIC	REPAIR TRANSFORMER	675.00
43502	T.P. ANDERSON COMPANY	AUDIT SERVICES	950.00
43503	THE UPHOLSTERY SHOP	SERVICE	139.10
43504	TRIBUNE MEDIA SERVICES, LLC	WEATHER SERVICES	2.42
43505	SHANE TRUNKHILL	APPL REBATE - AC	200.00
43506	TRUPKE ELECTRIC MOTOR	SUPPLIES	3.15
43507	TOM VIPOND	APPL REBATE - WASHER	100.00
43508	WALLACE WATER COND.	RENTAL FEES	24.61
43509	WSI CORPORATION	WEATHER SERVICES	220.00
43510	US DEPARTMENT OF EDUCATION	1017078734 LR	161.05
43511	BBC AMERICA INC	SUBS	260.40
43512	BIG 10	SUBS	2,585.18
43513	DISCOVERY COMM LLC	SUBS	461.46
43514	FOX SPORTS NET NORTH	SUBS	6,042.66
43515	HUB TELEVISION NETWORKS, LLC	SUBS	125.25
43516	IN DEMAND	PPV	265.21
43517	KAAL	RETRANSMISSION	801.90
43518	LIN TELEVISION CORP	RETRANSMISSION	1,247.40
43519	MG MEDIA S.A.R.L	PPV	69.07

43520	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	980.10
43521	ROVI	SUBS	1,377.65
43522	SHOWTIME NETWORKS INC	SUBS	430.09
43523	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,726.46
43524	TOWER DISTRIBUTION CO	SUBS	2,654.67
43525	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	166.60
43526	ALGONA HS VIP'S	HOAGIE FUNDRAISER	128.00
43527	AVESIS THIRD PARTY ADMIN	PREMIUMS	545.25
43528	CARD CENTER	PURCHASES	3,338.98
43529	HY-VEE	SUPPLIES	17.55
43530	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,645.13
43531	PETTY CASH	PETTY CASH	112.22
43532	VITZTHUM, ROD	EMPLOYEE MISC	189.32
8801745	IPERS	IPERS WITHHOLDING	24,855.18
8801746	NORTHWEST BANK - WIRE TRANS	ESTIMATED CASH REQUIREMENT	282,000.00
8801747	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,380.27
8801748	EFTPS TRANSFER	PAYROLL TAXES	20,555.52
8801749	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,224.01
8801750	NATIONAL CABLE TELEVISION COOP	SUBS	61,764.21
8801751	NATIONAL CABLE TELEVISION COOP	SCRIPPS LOGO CONVERSION	20.00
8801752	INTERSTATE TRS FUND	ASSESSMENT FEES	144.98
8801753	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	606.40
8801754	TREASURER, STATE OF IOWA	USE TAX	1,384.00
8801755	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,410.00
8801756	EFT - SALES TAX TRANSFER	SALES TAX	25,374.00
8801757	EFTPS TRANSFER	PAYROLL TAXES	20,806.25
8801758	EFT - SALES TAX TRANSFER	SALES TAX	11,910.00
8801759	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,380.27