

February 18, 2015
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on February 18, 2015 at 11:00 A.M.

Present: Walter Krahenbuhl, Chairperson Pro Tem; Trustees –Julie Murphy, David Golwitzer, Karen Schaaf

Absent: Jay Geving

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairperson Pro Tem called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the January 28, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the water meter installations, tree trimming, Southwest Power Pool, main breaks, APPA conference, fiber conversion, head end upgrades, and water treatment plant repairs.

The Board reviewed Change Order #1, a deduct of \$5,000, from Utility Service Co., Inc for the East Water Tower Repainting. Trustee Golwitzer moved to approve the change order, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the Pay Request #2, in the amount of \$145,330, from Utility Service Co., Inc for the East Water Tower Repainting. Trustee Schaaf moved to approve the pay request, seconded by Trustee Murphy. Motion carried unanimously.

The Board discussed increased retransmission fees and other related programming costs.

The General Manager presented Resolution #2015-02, a resolution establishing the rates for the sale of Cable Television. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is March 11, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Walter Krahenbuhl
Walter Krahenbuhl, Chairperson Pro Tem

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 105,655.64
43533	ADVANTAGE ADMINISTRATORS	2015 DEBIT CARDS	285.00
43534	ALGONA HIGH SCHOOL AFTER PROM	DONATION FOR AFTER PROM	25.00
43535	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - ARMSTRONG	785.77
43536	BILSTEN, JOHN	EMPLOYEE MISC	124.00
43537	FOTH, VIRGINIA	OFFICE SUPPLIES	54.16
43538	NEXSTAR	RETRANSMISSION	1,770.00
43539	PUBLIC FINANCIAL MANAGEMENT	ADVISORY SERVICES	20,438.48
43540	VILETA, HEATH	EMPLOYEE MISC	208.32
43541	VITZTHUM, ROD	EMPLOYEE MISC	58.80
43542	WELLMARK HEALTH PLAN	PREMIUMS	30,771.15
43543	ACCESS SYSTEMS	SPAM FILTERING	141.00
43544	ADVANTAGE ADMINISTRATORS	FSA TAKECARE CARDS	298.20
43545	ALGONA CHAM. OF COMMERCE	ANNUAL DINNER	210.00
43546	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
43547	ALGONA MUNICIPAL UTILITIES	SERVICES	16,289.28
43548	ALGONA PLG. & HTG.	SUPPLIES	11.50
43549	A-TEC ENERGY CORP.	ENERGY AUDITS	680.70
43550	LINDSAY BECKER	COMMUNICATIONS REFUND	17.31
43551	BOMGAARS	SUPPLIES	1,016.16
43552	BRYNSAAS, WES	COMMUNICATIONS REFUND	192.59
43553	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	1,125.00
43554	BUGS N STUFF	SERVICE	77.04
43555	CCI SYSTEMS	TECH SERVICE	9,722.57
43556	CENTURYLINK	SERVICE	111.14
43557	CENTURYLINK	LOCAL INTERCONNECION CHARGES	334.79
43558	CENTURYLINK	LOCAL MESSAGING COMPENSATION	5.12

43559	CITY OF ALGONA	MAIN ST PROJECT	4,702.38
43560	CONSORTIA CONSULTING BY TELEC	CONSTULTING SERVICES	4,862.50
43561	VONNIE COOK	COMMUNICATIONS REFUND	20.10
43562	CORN BELT POWER COOP	ENERGY	39,005.00
43563	CRESCENT ELECTRIC SUPPLY	SUPPLIES	278.60
43564	DAKOTA RIGGERS	HARNES	381.89
43565	DAN-D LASER CARTRIDGES	TONER	128.40
43566	DEAN MEYER ELECTRIC	SUPPLIES	41.10
43567	DGR ENGINEERING	SWITCHGEAR REPLACEMENT	4,159.50
43568	DITCH WITCH - IOWA INC	SUPPLIES	611.07
43569	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	138.03
43570	ELECTRICAL MATERIALS CO.	SUPPLIES	913.34
43571	EMEDCO	SUPPLIES	57.79
43572	SANDRA FARRIS	COMMUNICATIONS REFUND	46.86
43573	FIVE STAR TOOL & SUPPLY	SUPPLIES	96.24
43574	JAY GEVING	TRUSTEE FEES	75.00
43575	DAVID GOLWITZER	TRUSTEE FEES	75.00
43576	HAGG, MELVIN	COMMUNICATIONS REFUND	31.37
43577	DONALD HAMMER	COMMUNICATIONS REFUND	75.83
43578	HJELMELAND BUILDERS INC.	LIGHTING REBATE - 2018 HWY 169 N	423.60
43579	HOMETOWN DISTRIBUTING LLC	SUPPLIES	24.50
43580	I WIRELESS	SERVICE	37.08
43581	IDALS	RENEWAL - JOHNSON	15.00
43582	IOWA ASSN OF MUNI UTILITIES	E-PAY LOAN PAYMENT	6,000.00
43583	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
43584	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
43585	JIM GAGE & CO	COMMUNICATIONS REFUND	64.95
43586	JOHN DEERE FINANCIAL	SUPPLIES	59.68
43587	JOHNSTON AUTOSTORES	PARTS	424.78
43588	KARMON KADUCE	COMMUNICATIONS REFUND	57.88
43589	KIWANIS CLUB OF ALGONA	DUES/MEALS	83.00
43590	KOSSUTH COUNTY ENGINEERS OFFICE	LIGHTING REBATE - HWY DEPT	220.00
43591	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
43592	CLARISSA LAUBENTHAL - BARNETT	COMMUNICATIONS REFUND	64.86
43593	LINCOLN LIFE	DEFERRED COMP	5,570.00
43594	L'MARIES	COMMUNICATIONS REFUND	507.99
43595	DWAYNE MAMMEN	COMMUNICATIONS REFUND	174.70
43596	BRIANNA MARSO	ELECTRIC REFUND	59.99
43597	STEVE/KATIE MEINTS	COMMUNICATIONS REFUND	132.70
43598	MIDAMERICAN COMP CORP	BILLING SERVICES	5,017.09
43599	MIDAMERICAN ENERGY	SERVICE	88.75
43600	MILWAUKEE RUBBER PRODUCTS	SUPPLIES	193.00
43601	DALE MITTLIEDER	COMMUNICATIONS REFUND	18.69
43602	JULIE MURPHY	TRUSTEE FEES	75.00
43603	NECA SERVICES INC.	SUBSCRIPTION	163.75
43604	NEWCOM TECHNOLOGIES, INC	FCC SHAPEFILE	750.00
43605	NIMECA	MCR BILLING	1,067.50
43606	NMC-WOLLARD	PARTS	418.69
43607	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
43608	MELODY D PEMBERTON	ELECTRIC REFUND	132.97
43609	PITNEY-BOWES INC.	RENTAL FEES	764.55
43610	AMBER KAY POTGIETER	COMMUNICATIONS REFUND	3.65
43611	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	3,987.47
43612	RFD TV	SUBS	135.97
43613	RUHNKE BROS SINCLAIR	FUEL	76.69
43614	DAVE/DONNA SALZ	COMMUNICATIONS REFUND	137.32
43615	KAREN SCHAAF	TRUSTEE FEES	75.00
43616	JUSTIN SELLERS	COMMUNICATIONS REFUND	30.47
43617	SIGN WORKS	SIGNS	120.91
43618	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	5,513.26
43619	STUNDAHL CLEANING	COMMUNICATIONS REFUND	900.00
43620	SWIFT AIR	SERVICE	405.37
43621	TANTALUS	MAINTENANCE	12,515.95
43623	TIM TYLER	COMMUNICATIONS REFUND	28.18
43624	US DEPARTMENT OF EDUCATION	LR - 1017078734	161.05
43625	US POSTAL SERVICE (POSTAGE)	POSTAGE FOR METER	2,000.00
43626	USAC	MECHANISM CHARGES	1,550.78
43627	JASON/TRISHA WARTICK	APPLIANCE REBATE - WASHER	100.00
43628	WHEELER WORLD INC	COOPER ENGINE UPGRADES	6,238.70
43629	CLETUS ZWIEFEL	COMMUNICATIONS REFUND	51.88

43630	BAER, SHEILA	EMPLOYEE MISC	14.15
43631	JARON BENZ	EMPLOYEE MISC	30.00
43632	DEGEN, ERIC	EMPLOYEE MISC	15.23
43633	NOLYN ELLIOTT	EMPLOYEE MISC	173.60
43634	JENNINGS, ROBERT M.	EMPLOYEE MISC	15.37
43635	ROD JOHNSON	EMPLOYEE MISC	31.46
43636	RINDONE, BRIEN	EMPLOYEE MISC	28.14
43637	ROETHLER, LOWELL	EMPLOYEE MISC	160.70
43638	VILETA, HEATH	EMPLOYEE MISC	18.94
43639	FOTH, VIRGINIA	EMPLOYEE MISC	26.84
43640	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	13,309.75
43641	THREADS	PATCH	10.70
43642	ALGONA MUNICIPAL UTILITIES	2 GC - KIWANIS RADIO AUCTION	100.00
8801760	NIMECA	POWER	31,407.47
8801761	NATIONAL CABLE TELEVISION COOP	MODEMS & REMOTES	2,138.77
8801762	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	11,247.00
8801763	IPERS	IPERS WITHHOLDING	37,875.65
8801764	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	222,000.00
8801765	EFTPS TRANSFER	PAYROLL TAXES	19,862.61
8801766	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,380.27
8801767	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,243.29
8801768	EFT - SALES TAX TRANSFER	SALES TAX	26,527.00
8801769	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	3,611.32
8801770	INTERSTATE TRS FUND	MONTHLY ASSESSMENT FEE	144.98
8801771	NATIONAL CABLE TELEVISION COOP	SUPPLIES	597.36
8801772	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,294.67