

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on March 11, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Julie Murphy, David Golwitzer, Karen Schaaf

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the February 18, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the January 2015 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the power cost adjustment, attachment H for the Southwest Power Pool (SPP), AAEDC, SPP cost recovery, sales of old meters, auditorium, street light replacements, and cable TV rates.

The General Manager presented an agreement with DGR Engineering for a water rate study. Trustee Golwitzer moved to approve the agreement, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed an agreement with Utility Financial Solutions for an Electric Infrastructure and Line Extension fee study. Trustee Schaaf moved to approve the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed a retirement resolution for Neal Friedrich. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed Resolution #2015-03, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Electric Utility to the City of Algona. Trustee Murphy moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Resolution #2015-04, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Water Utility to the City of Algona. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed Resolution #2015-05, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Communications Utility to the City of Algona. Trustee Schaaf moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Resolution #2015-06, a resolution amending the 2015 Electric Rate adjustment for the Public Street Lighting rate. Trustee Murphy moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed Resolution #2015-07, a reimbursement resolution for Water Capital projects. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is April 1, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:  
/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 54,384.62
43643	A & M LAUNDRY	SUPPLIES	38.73
43644	AFLAC	PREMIUMS	780.60
43645	ALGONA FRAME & BODY	REPAIR SERVICES	247.00
43646	ALGONA MACHINE & SUPPLY	SUPPLIES	321.27
43647	ALGONA PLUMBING & HEATING	APPL REBATE – PETERSEN	50.00
43648	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	285.66
43649	ALLIANCE CONNECT	VOIP SERVICES	370.96
43650	ALLIANT ENERGY	NEAL 3 TRANSMISSION	45,765.26
43651	AMERICAN PUBLIC POWER ASSOC.	MEMBERSHIP DUES	1,110.66

43652	ARNOLD MOTOR SUPPLY	PARTS	343.88
43653	ASCAP	LICENSE FEES	193.13
43654	BLACKHAWK SPRINKLERS INC	INSPECTION AND TESTING SERVICES	201.00
43655	BMI CABLE & NEW MEDIA	LICENSE FEES	193.13
43656	BROWN SHOE FIT CO	SUPPLIES	488.90
43657	BUSCHER BROS. IMPLEMENT	SUPPLIES	13.25
43658	BUSCHER'S SERVICE CENTER	FUEL	27.50
43659	CENTRAL IOWA DISTRIBUTING	SUPPLIES	177.20
43660	CHROME COUNTRY INN	SERVICE	94.65
43661	CITY MAGNET, INC	AD FOR CITY MAGNET	655.20
43662	CLASS C SOLUTIONS GROUP	SUPPLIES	148.38
43663	CRESCENT ELECTRIC SUPPLY	SUPPLIES	279.49
43664	CUMMINS CENTRAL POWER	INSPECTION SERVICES	796.19
43665	DIAMOND'S	EMPLOYEE CLOTHING	268.31
43666	DITCH WITCH - IOWA INC	SUPPLIES	40.24
43667	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	384.66
43668	DUMP IT INC.	DUMPSTER	318.06
43669	ELECTRICAL MATERIALS CO.	SUPPLIES	1,361.85
43670	ERPELDING EXCAVATING ENT	SERVICE - 218 N CLARK	1,121.39
43671	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	23.00
43672	FIVE STAR TOOL & SUPPLY	TOOLS	43.66
43673	FLOSOURCE	MATERIALS	3,990.63
43674	HACH CHEMICAL CO.	CHEMICALS	451.73
43675	HAWKINS INC.	CHEMICALS	6,178.04
43676	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.00
43677	IA DIST.WIND GEN.PROJECT	SHARED COSTS	523.98
43678	IA NATURAL HERITAGE FOUND	CALENDARS	2,972.08
43679	IGLASS NETWORKS	MONITORING SERVICES	500.00
43680	INTERSTATE MOTOR TRUCKS	PARTS	300.37
43681	IOWA ASSN OF MUNI UTILITIES	WATER WORKSHOP	11,563.00
43682	IOWA NETWORK SERVICES	SERVICES	11,126.72
43683	IRBY	INVENTORY	577.80
43684	K & H COOP OIL CO.	FUEL	1,271.28
43685	KEMCO TIRES, INC.	PARTS	9.79
43686	KERN, JOHN	APPL REBATE - WASHER	100.00
43687	KLGA - FM	ADVERTISING SERVICES	985.50
43688	KOSSUTH COUNTY HISTORICAL SOCIETY	WINDOW REPLACEMENT REBATE	1,245.10
43689	DAVID LOSS	WIDNOW REBATE	146.80
43690	MIDAMERICAN ENERGY	SERVICE	316.48
43691	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	338.29
43692	MIDWEST WAREHOUSE SOLUTIONS	MATERIALS	5,624.56
43693	MOTOR INN OF ALGONA INC	REPAIR SERVICES	85.59
43694	NG-911, INC	DATABASE MANAGEMENT	150.00
43695	NIMECA	MCR PERFORMANCE BILLING	8,763.42
43696	NORTH IA LUMBER	SUPPLIES	27.89
43697	NORTH IOWA COMM. ACTION	REFUND GINGERICH	18.90
43698	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	9,171.51
43699	SALLY PETERSEN	WINDOW REPLACEMENT REBATE	724.50
43700	PRO-BUILD	SUPPLIES	45.11
43701	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	700.00
43702	LARK RICKLEFS	APPL REBATE - WATER HEATER	50.00
43703	ALVIN RIGGERT	WINDOW REPLACEMENT REBATE	246.60
43704	RINDONE, BRIEN	EMPLOYEE MISC	1,417.74
43705	ROMAIN TOWER INC.	TOWER BULBS	1,000.00
43706	SANDE CONSTRUCTION	AC UNITS	1,821.10
43707	SCHUMACHER WELL DRILLING	SUPPLIES	46.50
43708	MARCIA SIMPSON	WINDOW REPLACEMENT REBATE	150.70
43709	SUPER 8 MOTEL	LIGHTING REBATE	3,652.25
43710	T&R ELECTRIC	REPAIR SERVICES	357.00
43711	TMS, LLD DBA GRACENOTE	WEATHER SERVICES	83.18
43712	UNITYPOINT CLINIC	MEMBERSHIP DUES	100.00
43713	US DEPARTMENT OF EDUCATION	LR - 1017078734	161.05
43714	USABLUEBOOK	METER	2,193.74
43715	VITZTHUM, ROD	EMPLOYEE MISC	185.00
43716	WALLACE WATER COND.	RENTAL	24.61
43717	WESCO DISTRIBUTION INC.	INVENTORY	3,274.20
43718	WHEELER WORLD INC	FILTERS	418.93
43719	WSI CORPORATION	WEATHER SERVICES	440.00
43720	BRIAN'S WELDING	FOR UNIT 6 & 7	23,785.94
43721	CITY OF ALGONA	2014 PILOT	512,436.69

43722	BIG 10	SUBS	2,539.54
43723	FOX SPORTS NET NORTH	SUBS	6,652.66
43724	IN DEMAND	PPV'S	337.84
43725	MG MEDIA S.A.R.L	PPV'S	62.48
43726	BBC AMERICA	SUBS	264.18
43727	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	968.00
43728	RINDONE, BRIEN	EMPLOYEE MISC	85.55
43729	ROVI	SUBS	1,342.54
43730	SHOWTIME NETWORKS INC	SUBS	419.60
43731	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,872.00
43732	TOWER DISTRIBUTION CO	SUBS	3,410.55
43733	ALGONA MUNICIPAL UTILITIES	THOMPSON - REFUND	513.47
43734	AVESIS THIRD PARTY ADMIN	PREMIUMS	555.24
43735	HY-VEE	SUPPLIES	32.13
43736	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,689.93
43737	ROUTER12 NETWORKS LLC	SITE EVALUATION	500.00
43738	DENNY THOMPSON	INTERNET REFUND	958.35
43739	ALGONA MUNICIPAL UTILITIES	SERVICE	10.35
43740	CARD CENTER	PURCHASES	7,479.77
43741	LISA RONGVED	WORKSITE WELLNESS WORKSHOP	20.00
43742	ADVANTAGE ADMINISTRATORS	SERVICES	166.60
43743	ALGONA FRAME & BODY	UNIT 18	1,198.08
43744	ALGONA MUNICIPAL UTIL.	EMP MED SELF INSURANCE	446.00
43745	ALGONA MUNICIPAL UTILITIES	UTILITY SERVICES	16,688.05
43746	AMU-SKYLINK. L.C.	SUPPLIES	2,305.00
43747	GARY ANDERSON	COMMUNICATIONS REFUND	50.00
43748	BRIAN'S WELDING	SERVICES	23.54
43749	BROWN SUPPLY COMPANY	INVENTORY	3,516.47
43750	TOM BURTIS	COMMUNICATIONS REFUND	240.85
43751	CENTURYLINK	SERVICES	111.92
43752	CENTURYLINK	SERVICES	334.55
43753	CENTURYLINK	DIRECTORY LISTING	6.36
43754	COALFIRE SYSTEMS, INC	SERVICES	150.00
43755	CORN BELT POWER COOP	TRANSMISSION SERVICE	42,448.00
43756	DAN-D LASER CARTRIDGES	SUPPLIES	460.10
43757	DEX MEDIA EAST	SERVICES	82.00
43758	DGR ENGINEERING	RATE STUDY UPDATE	286.50
43759	DITCH WITCH - IOWA INC	MINI EXCAVATOR SUPPLIES	102.15
43760	CRAIG DONTJE	COMMUNICATIONS REFUND	60.38
43761	TAMMY EDEN	COMMUNICATIONS REFUND	99.82
43762	HELEN EGEL	COMMUNICATIONS REFUND	12.70
43763	ELECTRICAL MATERIALS CO.	SUPPLIES	9.55
43764	JENNY ERNST	COMMUNICATIONS REFUND	47.93
43765	RANDY ERPELDING	COMMUNICATIONS REFUND	14.10
43766	FAREWAY STORES	SUPPLIES	95.47
43767	TOM GEELAN	COMMUNICATIONS REFUND	62.30
43768	JOHN W GEELAN	COMMUNICATIONS REFUND	171.73
43769	JOYCE GENRICH	COMMUNICATIONS REFUND	108.66
43770	JAY GEVING	TRUSTEE FEES	75.00
43771	DAVID GOLWITZER	TRUSTEE FEES	75.00
43772	GRAYBAR ELECTRIC CO INC	MATERIALS	770.92
43773	I WIRELESS	SERVICES	37.08
43774	I&S GROUP, INC	SERVICES	1,035.50
43775	IOWA ASSN OF MUNI UTILITIES	BROADBAND CONFERENCE DUES	6,315.00
43776	IOWA STATE BANK	COMMUNICATIONS LOAN PAYMENT	3,971.58
43777	IOWA STATE BANK	COMMUNICATIONS LOAN PAYMENT	17,856.79
43778	IRBY	SUPPLIES	967.26
43779	JOHN DEERE FINANCIAL	WATER DEPT GATOR SUPPLIES	95.00
43780	JOHNSTON AUTOSTORES	MINI EXCAVATOR SUPPLIES	58.44
43781	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
43782	LOOKOUT POINT COMMUNICATIONS	CONSULTING SERVICE	1,072.38
43783	METERING & TECHNOLOGY SOLUTIONS	METERS 2"	8,059.68
43784	METZEN, FRANCIS	COMMUNICATIONS REFUND	105.25
43785	MIDAMERICAN COMP CORP	BILLING SERVICES	4,887.36
43786	MIDAMERICAN ENERGY	GAS SERVICE	78.46
43787	MIDWEST UNDERGROUND SUPPLY	MORBARK CHIPPER PARTS	42.20
43788	JULIE MURPHY	TRUSTEE FEES	75.00
43789	JARED MURPHY	COMMUNICATIONS REFUND	14.73
43790	NEU STAR	LNP SERVICES	151.96
43791	NORTHWEST COMM NETWORK	CIRCUIT CHARGES	1,125.50

43792	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	2,254.19
43793	PURE ENERGY FOR LIFE	COMMUNICATIONS REFUND	77.05
43794	PETER C REDING	COMMUNICATIONS REFUND	187.77
43795	RINDONE, BRIEN	WINDOW REBATE	842.60
43796	STEPHANIE ROONEY	WASHER REBATE	100.00
43797	KAREN SCHAAF	TRUSTEE FEES	75.00
43798	SHEREE'S HALLMARK	COMMUNICATIONS REFUND	45.24
43799	STUNDAHL CLEANING	CLEANING SERVICES	900.00
43800	BRENT THILGES	COMMUNICATIONS REFUND	21.31
43801	THREADS	EMBROIDERY COMM DEPT	171.20
43802	TRUPKE ELECTRIC MOTOR	SUPPLIES	217.34
43803	MICHAEL TULL	COMMUNICATIONS REFUND	86.50
43804	TULSAT - NEBRASKA	SERVICES	292.00
43805	USAC	MECHANISM CHARGES	1,550.78
43806	KEN WEHRSPAN	COMMUNICATIONS REFUND	4.59
43807	WELLMARK BC/BS OF IOWA	3RD PARTY EOB'S	340.00
43808	WELLMARK HEALTH PLAN	PREMIUMS	30,707.63
43809	LINCOLN LIFE	DEFERRED COMP	3,830.00
43810	US DEPARTMENT OF EDUCATION	LISA RONGVED	161.05
43811	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	14,906.28
43812	POSTMASTER	STANDARD MAIL PERMIT	220.00
8801773	NATIONAL CABLE TELEVISION COOP	SUBS	65,484.06
8801774	LIBRARY OF CONGRESS	ROYALTY FEES	7,900.92
8801775	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,380.27
8801776	EFT - SALES TAX TRANSFER	SALES TAX	11,911.00
8801777	EFTPS TRANSFER	PAYROLL TAXES	20,155.04
8801778	ADVANTAGE ADMINISTRATORS	HSA REIMBURSEMENT	2,937.46
8801779	ADVANTAGE ADMINISTRATORS	HRA FUNDING	1,333.56
8801780	IPERS	IPERS	25,355.39
8801781	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	7,504.00