

April 1, 2015
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on April 1, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Julie Murphy, David Golwitzer

Absent: Karen Schaaf

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the March 11, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the February 2015 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including head end upgrades, Long Lines, fiber to the home deployment, IAMU wind and solar, net metering, wellness screening results, a water main break, meter installations, cable TV rate increase impact, and the Roan Street property.

The General Manager presented a pay increase for Mike Stripling for passing 2 years of the Apprenticeship program. Trustee Krahenbuhl moved to approve the agreement, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the IAMU Electric Line Maintainer Standards of Apprenticeship – Employer Acceptance Agreement. Trustee Murphy moved to approve the new agreement and standards, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented an agreement between Corn Belt Power Cooperative (CBPC) and Algona Municipal Utilities (AMU) in regards to transmission facilities. Trustee Krahenbuhl moved to approve and grant CBPC authority to include AMU's portion of its electric transmission in CBPC's filing with the Southwest Power Pool (SPP) for purposes of including such electric transmission in the SPP and receiving revenue recovery in connection therewith, and approve the execution and delivery of the Revenue Allocation Agreement between and among AMU, North Iowa Municipal Electric Cooperative Association and CBPC in substantially the form now before this Board with such revisions, corrections or modifications as the Chairman, Secretary and General Manager shall determine to be appropriate, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed a proposal for professional services for water main replacement design with I&S Group. Trustee Murphy moved to authorize the General Manager to sign the proposal, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is May 1, 2015 at 12:00 P.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 116,777.05
43813	RINDONE, BRIEN	EMPLOYEE MISC	100.00
43814	ROETHLER, LOWELL	EMPLOYEE MISC	20.84
43815	UTILITY SERVICE CO., INC	WATER TOWER	145,330.00
43816	A & M LAUNDRY	SUPPLIES	38.73
43817	ACCESS SYSTEMS	SPAM FILTERING	141.00
43818	ADVANTAGE ADMINISTRATORS	ADMIN FEES	298.20
43819	AFLAC	PREMIUMS	780.60
43820	ALGONA CHAM. OF COMMERCE	WOMENS NETWORKING SPONSOR	100.00
43821	ALGONA FRAME & BODY	REPAIR OF FORD RANGER	2,067.35
43822	ALGONA HIGH SCHOOL AFTER PROM	DONATION	25.00
43823	ALGONA MACHINE & SUPPLY	REPAIRS AND SUPPLIES	123.84
43824	ALGONA PLG. & HTG.	SUPPLIES	226.31
43825	ALGONA PUBLISHING CO.	SUPPLIES AND ADVERTISING	1,402.48
43826	ALLIANCE CONNECT	VOICE AND DATA SERVICES	370.96
43827	AL'S REPAIR	SERVICE	145.00
43828	BICHEL, RON	APPLIANCE REBATE -WASHER	100.00
43829	BOMGAARS	SUPPLIES	1,079.77

43830	COLLEEN/LESTER BRIGGS	METER CONVERSION REBATE	75.00
43831	BROWN SHOE FIT CO	SUPPLIES	250.76
43832	BUSCHER'S SERVICE CENTER	FUEL	202.10
43833	CENTRAL IOWA DISTRIBUTING	SUPPLIES	199.20
43834	CHROME COUNTRY INN	SERVICE	67.04
43835	CHROME TRUCK STOP	FUEL	6.72
43836	CITY OF ALGONA	MAIN ST PROJECT	1,064.51
43837	CLASS C SOLUTIONS GROUP	SUPPLIES	185.83
43838	COMPUTER SYSTEMS ASSOCIATES	COMPUTER	745.69
43839	COOK'S SCRAP IRON & METAL	MATERIALS	425.01
43840	CORN BELT POWER COOP	TRANSMISSION SERVICE	41,883.00
43841	DEX MEDIA EAST	ADVERTISING SERVICES	82.31
43842	DIAMOND'S	EMPLOYEE CLOTHING	781.27
43843	DUMP IT INC.	DUMPSTER	318.06
43844	EISCHEN SALES INC	REPAIR SERVICES	28.06
43845	ELECTRICAL MATERIALS CO.	MATERIALS	246.87
43846	FAREWAY STORES	SUPPLIES	163.52
43847	FASTENAL COMPANY	SUPPLIES	61.23
43848	FIVE STAR TOOL & SUPPLY	TOOLS	139.51
43849	GRAYBAR ELECTRIC CO INC	EQUIPMENT	379.98
43850	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	143.90
43851	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.00
43852	I&S GROUP, INC	GIS MAINTENANCE	882.70
43853	ICAN, INC.	TAGGED SPOTS	50.00
43854	IGLASS NETWORKS	NETWORK MONITORING	500.00
43855	IOWA ASSN OF MUNI UTILITIES	CCR WORKSHOP - JENNINGS	3,138.77
43856	IOWA NETWORK SERVICES	SERVICES	11,368.04
43857	IRBY	SERVICE	140.27
43858	JOHN DEERE FINANCIAL	PARTS	158.64
43859	K & H COOP OIL CO.	FUEL	417.78
43860	KEMNA AUTO CENTERS	SERVICE	39.95
43861	KLGA - FM	ADVERTISING SERVICES	719.00
43862	KOSS CO ECONOMIC DEV CORP	SPONSOR FOR INTERN GOLF OUTING	100.00
43863	KOSS CO EXTENSION OFFICE	ORNAMENTAL/TURFGRASS	70.00
43864	KOSSUTH COUNTY RELAY FOR LIFE	PLATINUM SPONSOR	2,000.00
43865	KOSSUTH COUNTY TREASURER	EXCISE TAX	49,502.00
43866	KOSSUTH REG. HLTH CTR	LAB FEES	25.00
43867	DONALD MCGUIRE	REPLACEMENT OF SIDEWALK	192.00
43868	MIDAMERICAN ENERGY	SERVICE	279.12
43869	MIDAMERICAN ENERGY CO.	POWER SUPPLIES	334.65
43870	MIDWEST WAREHOUSE SOLUTIONS	LABELS	133.45
43871	NAPA AUTO PARTS-ALGONA	PARTS	8.49
43872	NEU STAR	LNP & SOW	707.47
43873	NG-911, INC	DATABASE MANAGEMENT	150.00
43875	NORTH IA LUMBER	MATERIALS	17.99
43876	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	9,813.08
43877	NYEMASTER GOODE	LEGAL SERVICES	217.00
43878	PLYMOUTH COUNTY TREASURER	TAXES	421.50
43879	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	700.00
43880	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHNG	237.24
43881	ROETHLER ELECTRIC	SUPPLIES	6.00
43882	SAFETEY-KLEEN	SUPPLIES	177.63
43883	SKARSHAUG TESTING LABS	SERVICES	458.97
43884	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	5,504.46
43885	STEFFEN INC.	TOOLS	247.20
43886	SWIFT AIR	SERVICE	311.74
43887	T.P. ANDERSON COMPANY	AUDIT SERVICES	7,000.00
43888	THREADS	LOGO & NAME	10.70
43889	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	83.18
43890	UNITYPOINT CLINIC	TESTING SERVICE	37.00
43891	US DEPARTMENT OF EDUCATION	LR - 1017078734	161.05
43892	WALLACE WATER COND.	RENTAL	24.61
43893	WEBSTER COUNTY TREASURER	TAXES	2,255.50
43894	WEX	FUEL	597.43
43895	WOODBURY COUNTY TREASURER	PROPERTY TAX	15,061.00
43896	ALGONA MUNICIPAL UTILITIES	SERVICES	13,598.38
43897	ARNOLD MOTOR SUPPLY	PARTS	160.05
43898	BIG 10	SUBS	2,521.61
43899	CARD CENTER	PURCHASES	4,062.22
43900	FOX SPORTS NET NORTH	SUBS	6,605.69

43901	HILSABECK, KEVIN	EMPLOYEE MISC	62.90
43902	HY-VEE	SUPPLIES	125.62
43903	IA DEPT OF REVENUE	STATE PROPERTY TAX	163.48
43904	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,388.27
43905	IN DEMAND	PPV	250.00
43906	IOWA ASSN OF MUNI UTILITIES	WATT HR METER WORKSHOP	710.00
43907	JENNINGS, ROBERT M.	EMPLOYEE MISC	172.68
43908	JOHNSTON AUTOSTORES	PARTS	235.06
43909	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,689.93
43910	MG MEDIA S.A.R.L	PPV'S	52.63
43911	NEW VIDEO CHANNEL AMERICA	SUBS	263.55
43912	NEXSTAR	RETRANSMISSION	3,935.25
43913	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	961.40
43914	PRO-BUILD	SUPPLIES	13.03
43915	RFD TV	SUBS	132.98
43916	ROVI	SUBS	1,425.78
43917	SHOWTIME NETWORKS INC	SUBS	746.60
43918	SIMPSON, ROGER	EMPLOYEE MISC	162.09
43919	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,845.60
43920	TOWER DISTRIBUTION CO	RETRANSMISSION	3,406.65
43921	TRUPKE ELECTRIC MOTOR	PARTS	345.17
43922	WELLMARK HEALTH PLAN	PREMIUMS	31,540.63
43923	ALGONA CHAM. OF COMMERCE	CHAMBER BUCKS	4,250.00
43924	ALGONA MUNICIPAL UTILITIES	BINGO PRIZES	290.00
43925	AVESIS THIRD PARTY ADMIN	PREMIUMS	555.24
43926	NEXSTAR	RETRANSMISSION	3,930.75
8801783	NIMECA	POWER BILLING	42,675.54
8801784	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,380.27
8801785	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUEST	176,000.00
8801786	EFTPS TRANSFER	PAYROLL TAXES	20,910.56
8801787	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,251.74
8801788	EFT - SALES TAX TRANSFER	SALES TAX	25,908.00
8801789	ADVANTAGE ADMINISTRATORS	HRA REIMURSEMENT	1,280.15
8801790	ADVANTAGE ADMINISTRATORS	HRA REIMBUSEMENT	1,016.49
8801791	EFTPS TRANSFER	PAYROLL TAXES	20,331.74
8801792	EFT - SALES TAX TRANSFER	SALES TAX	11,832.00
8801793	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,380.27
8801794	NATIONAL CABLE TELEVISION COOP	SUPPLIES	51.27
8801795	NATIONAL CABLE TELEVISION COOP	MODEMS	5,263.39
8801796	NATIONAL CABLE TELEVISION COOP	SUBS	66,720.11
8801797	NIMECA	POWER BILLING	146,682.55