

May 1, 2015  
Algona, Iowa

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 1, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Karen Schaaf, Julie Murphy, David Golwitzer

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Brian Buscher, Johanna Restoration Foundation

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the April 1, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board heard a presentation from Brian Buscher of the Johanna Restoration Foundation about the Carnegie Library Building.

The Board reviewed the March 2015 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Long Lines, NCN Group upgrades, construction, transition fees for SPP, hydrant flushing, a water main break, water meter automation, cable TV rate increase impact, meter installations, Kossuth County Concert Series donation, and the Roan Street property.

The General Manager presented Attachment F, a service agreement for Network Integration Transmission Service and Attachment G, a network operating agreement by and between Corn Belt Power Cooperative and Algona Municipal Utilities. Trustee Schaaf moved to authorize the General Manager to sign the agreements, seconded by Trustee Murphy. Motion carried unanimously.

The Board set the date and time for a public hearing on the Proposition of Approving and Consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, Between and Among Corn Belt Power Cooperative and MidAmerican Energy Company, the Algona Municipal Electric Utility, Algona, Iowa, and certain other electric utilities as Wednesday, May 20, 2015 at 11:00 AM. Trustee Golwitzer moved to approve the date and time, seconded by Trustee Schaaf. Motion carried unanimously.

The Board discussed the 2015-2017 Business Investor Campaign for Kossuth County Economic Development Corporation.

The next meeting is May 20, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 1:30 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$104,857.99
43931	LINCOLN LIFE	DEFERRED COMP	3,830.00
43932	US DEPARTMENT OF EDUCATION	LR - 1017078734	161.05
43933	ACCESS SYSTEMS	TREND MICRO SERVICE	697.84
43934	ADVANTAGE ADMINISTRATORS	HRA ADMIN SERVICES	171.50

43935	ALGONA AMBASSADORS	MEMBERSHIP DUES	50.00
43936	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
43937	ALGONA PLG. & HTG.	SUPPLIES	15.00
43938	ALGONA PLUMBING & HEATING	APPL REBATE - WEILAND	25.00
43939	ALGONA PUBLISHING CO.	1 YEAR RENEWAL	55.00
43940	AMERICAN REGISTRY FOR INTERNET	ANNUAL RENEWAL	1,000.00
43941	BARTOLO, JOHN	COMMUNICATIONS REFUND	99.64
43942	KENNETH BEISCH	COMMUNICATIONS REFUND	67.84
43943	DAN BELL	COMMUNICATIONS REFUND	18.31
43944	ANGELIQUE/MATT BERRY	APPL REBATE - WASHER	100.00
43945	JOHN BILSTEN	APPL REBATE - WASHER	100.00
43946	BOMGAARS	SUPPLIES	1,046.71
43947	HAROLD BOSWORTH	WINDOW REBATE	51.80
43948	CENTURYLINK	SERVICE	111.35
43949	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	27.90
43950	CENTURYLINK	LOCAL MESSAGING COMPENSATION	5.11
43951	VICTORIA CHEEVER	COMMUNICATIONS REFUND	100.57
43952	SCOTT CHILDERS	COMMUNICATIONS REFUND	55.87
43953	CITY OF ALGONA	LAKE MILLS MOTOR SPORTS	1,025.19
43954	CRESCENT ELECTRIC SUPPLY	SUPPLIES	71.65
43955	DAN-D LASER CARTRIDGES	TONER	577.80
43956	DGR ENGINEERING	SERVICES	75.00
43957	BEN DILLEHAY	COMMUNICATIONS REFUND	22.64
43958	DITCH WITCH - IOWA INC	SUPPLIES	78.61
43959	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	316.30
43960	DUFFY, GERALDINE	COMMUNICATIONS REFUND	138.44
43961	EISCHEN SALES INC	SUPPLIES	159.13
43962	ELECTRICAL MATERIALS CO.	SUPPLIES	693.36
43963	ERPELDING EXCAVATING ENT	SERVICE - MAIN & LUCAS	4,389.00
43964	KENNETH FLAIG	COMMUNICATIONS REFUND	89.04
43965	FOERTSCH P & H	APPL REBATE - GARRY	125.00
43966	FRIDLEY THEATRE	TICKETS	1,200.00
43967	FRIENDS OF ALGONA PUB.LIB	SUMMER READING PROGRAM	250.00
43968	JEAN GARDNER	COMMUNICATIONS REFUND	20.13
43969	GARRY, VICTOR	APPL REBATE - WTR HTR	50.00
43970	JAY GEVING	TRUSTEE FEES	75.00
43971	DAVID GOLWITZER	TRUSTEE FEES	75.00
43972	GOOD SAMARITAN AUXILARY	COMMUNICATIONS REFUND	19.39
43973	ERIK GRAMENZ	COMMUNICATIONS REFUND	3.94
43974	TOM GRUIS	APPL REBATE - WTR HTR	50.00
43975	HALL'S SAFETY EQPT.	SUPPLIES	38.80
43976	HAWKINS INC.	CHEMICALS	4,142.59
43977	LEONA HENDERSON	COMMUNICATIONS REFUND	5.99
43978	MICHAEL J HJELMELAND	LIGHTING REBATE	241.00
43979	JOHN OR SHARON HYINK	APPL REBATE - WTR HTR	50.00
43980	I WIRELESS	SERVICE	37.08
43981	IOWA ASSN OF MUNI UTILITIES	E PAY PROGRAM	6,000.00
43982	IOWA STATE BANK	COMM LOAN	3,971.58
43983	IOWA STATE BANK	COMM LOAN	17,856.78
43984	KMC CONSULTANTS	APPL REBATE - WTR HTR	50.00
43985	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
43986	METERING & TECHNOLOGY SOLUTIONS	METERS	1,112.20
43987	MIDAMERICAN COMP CORP	BILLING SERVICES	5,194.35
43988	MIDAMERICAN ENERGY	SERVICE	73.99
43989	MIDWEST CONCRETE CUTTING INC	SERVICE AT SHOP	610.00
43990	ROSE ANN MONDRAGON	COMMUNICATIONS REFUND	156.50
43991	JULIE MURPHY	TRUSTEE FEES	75.00
43992	TIM NICHOLSON	COMMUNICATIONS REFUND	109.31
43993	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
43994	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	2,180.17
43995	REED ELECTRIC	SERVICE	568.52
43996	RUHNKE BROS SINCLAIR	FUEL	901.69
43997	JOSEPH/MADONNA RYAN	COMMUNICATIONS REFUND	189.17
43998	KAREN SCHAAF	TRUSTEE FEES	75.00
43999	DEAN SCHLAPIA	APPL REBATE - WASHER	100.00
44000	TERRI SHIPLER	WINDOW REBATE	130.60
44001	SIEMENS INDUSTRY, INC.	SUPPLIES	360.40
44002	ASHLEY SIMONS	COMMUNICATIONS REFUND	79.83
44003	SPENCER MUNICIPAL UTILITIES	SWITCHING FEES	5,563.60
44004	GILES STRUCK	COMMUNICATIONS REFUND	123.79

44005	VONNIE STRUCKER	WINDOW REBATE	237.30
44006	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
44007	TANTALUS	PROJECT MANAGEMENT SERVICES	3,360.00
44008	ZAC THOMPSON	COMMUNICATIONS REFUND	109.81
44009	THREADS	EMPLOYEE CLOTHING	496.48
44010	TULSAT - NEBRASKA	REPAIR SERVICES	610.13
44011	UPPER DES MOINES COUNSELING	COMMUNICATIONS REFUND	56.78
44012	US POSTAL SERVICE (POSTAGE)	POSTAGE	2,000.00
44013	USABLUEBOOK	METER SUPPLIES	776.93
44014	USAC	MECHANISM CHARGES	1,550.78
44015	PENNY VITZTHUM	WINDOW REBATE	955.02
44016	DON VON BANK JR	COMMUNICATIONS REFUND	84.82
44017	MAXINE WALKER	COMMUNICATIONS REFUND	7.87
44018	WALLACE WATER COND.	RENTAL	24.61
44019	EVELYN WARNER	COMMUNICATIONS REFUND	2.85
44020	DAVID WEILAND	APPL REBATE - WTR HTR	50.00
44021	SANDY WIENER	APPL REBATE - WTR HTR	50.00
44022	ZEE MEDICAL SERVICE CO.	SUPPLIES	362.15
44023	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	304.48
44024	STEPHANIE FORTUNE	EMPLOYEE MISC	102.35
44025	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	9,369.92
44026	NYEMASTER GOODE	LEGAL SERVICES	62.00
44027	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE	178.50
44028	KOSSUTH COUNTY EMERGENCY MNGT	911 SURCHARGE	10,515.28
44029	US DEPARTMENT OF EDUCATION	LR - 1017078734	161.05
44030	A & M LAUNDRY	SUPPLIES	38.73
44031	ACCESS SYSTEMS	SONICWALL SUPPORT	256.26
44032	AFLAC	PREMIUMS	780.60
44033	ALGONA CHAM. OF COMMERCE	WOMENS NETWORKING EVENT	160.00
44034	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,694.98
44035	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	602.26
44036	ALLIANCE CONNECT	SERVICE	372.28
44037	AL'S REPAIR	SERVICE	98.44
44038	AMU-SKYLINK. L.C.	INVENTORY	966.00
44039	LAVONNE BLOM	APPL REBATE - WASHER	100.00
44040	BORDER STATES ELECTRIC	SUPPLIES	1,983.96
44041	BROWN SHOE FIT CO	SUPPLIES	751.66
44042	BUSCHER BROS. IMPLEMENT	SUPPLIES	130.46
44043	BUSCHER'S SERVICE CENTER	FUEL	55.00
44044	CHROME COUNTRY INN	SERVICE	66.61
44045	CITY OF ALGONA	UPS FEES	487.36
44046	CLASS C SOLUTIONS GROUP	SUPPLIES	851.58
44047	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICE	4,650.00
44048	COOK'S SCRAP IRON & METAL	MATERIALS	129.80
44049	RODNEY DAVIS	APPL REBATE - AC	350.00
44050	DEX MEDIA EAST	ADVERTISING SERVICES	85.27
44051	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	195.01
44052	EMAGINE, LLC	WEBSITE SERVICES	113.95
44053	FAREWAY STORES	SUPPLIES	199.15
44054	FOERTSCH P & H	APPL REBATE - DAVIS	50.00
44055	RON GILBRIDE RESP.	ELECTRIC REFUND	121.42
44056	HALL'S SAFETY EQPT.	LIGHT SWTCH	16.85
44057	HAWKINS INC.	CHEMICALS	1,624.50
44058	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.00
44059	IA DIST.WIND GEN.PROJECT	SHARED COSTS	2,101.59
44060	IGLASS NETWORKS	MONITORING SERVICES	500.00
44061	INTERSTATE MOTOR TRUCKS	PARTS AND SERVICE	1,505.85
44062	IOWA NETWORK SERVICES	SERVICES	10,920.09
44063	IRBY	MATERIALS	14.45
44064	JACK'S OK TIRE SERVICE	SERVICE	70.83
44065	K & H COOP OIL CO.	FUEL	32.13
44066	KIWANIS CLUB OF ALGONA	DUES	90.00
44067	KLGA - FM	ADVERTISING SERVICES	716.00
44068	CHARLIE KOLLASCH	APPL REBATE - WASHER	100.00
44069	KOSS. REGIONAL HEALTH CTR	WELLNESS SCREENING	4,375.00
44070	KOSSUTH ABSTRACT & TITLE	SERVICE	125.00
44071	KRIZ-DAVIS CO.	INVENTORY	1,952.75
44072	MIDAMERICAN ENERGY	SERVICE	147.43
44073	MIDAMERICAN ENERGY CO.	POWER SUPPLY	334.50
44074	NAPA AUTO PARTS-ALGONA	PARTS	2.07

44075	NG-911, INC	DATABASE MANAGEMENT	150.00
44076	NORTH IA LUMBER	SUPPLIES	208.27
44077	NORTH IOWA COMM. ACTION	ADMIN FEES	39.29
44078	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	9,854.68
44079	OAK HILL CONSULTING	ENGINEERING SERVICES	126.00
44080	PMC ADVANTAGE SERVICES, INC	PREMIUMS	188,105.00
44081	PRINT SHOPPE PLUS	PLAQUE	59.00
44082	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	2,910.37
44083	REDING GRAVEL & EXC.	ROAD STONE	491.01
44084	NATE SAMP	WINDOW REBATE	1,040.00
44085	SECRETARY OF STATE	NOTARY PUBLIC RENEWAL FEE	30.00
44086	TANTALUS	WATER METER INTEGRATION	4,800.00
44087	FR JOHN THOMAS	APPL REBATE - AC	350.00
44088	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	83.18
44089	TRUPKE ELECTRIC MOTOR	MATERIALS	204.00
44090	UNITYPOINT CLINIC	TESTING SERVICES	37.00
44091	WESCO DISTRIBUTION INC.	INVENTORY	7,475.97
44092	WEX	FUEL	45.47
44093	WSI CORPORATION	WEATHER SERVICE	220.00
44094	BIG 10	SUBS	1,753.00
44095	BILSTEN, JOHN	ROTARY DUES	118.00
44096	FOX SPORTS NET NORTH	SUBS	6,601.42
44097	NEW VIDEO CHANNEL AMERICA L.L.C	SUBS	264.86
44098	NIMECA	RESCO MATERIALS	2,561.22
44100	RFD TV	SUBS	132.98
44101	ROVI	SUBS	1,432.90
44102	TOWER DISTRIBUTION CO	SUBS	3,418.35
44103	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	962.50
44104	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,850.00
44106	JENNINGS, ROBERT M.	KIWANIS DUES	140.00
44107	MG MEDIA S.A.R.L	PPV'S	41.56
44108	ROETHLER, LOWELL	EMPLOYEE MISC	45.92
44109	SHOWTIME NETWORKS INC	SUBS	438.40
44110	IN DEMAND	ADDITIONAL TO MEET MIN.	284.99
44111	ALGONA FRAME & BODY	REPAIR - TACHENY DARCY	851.14
44112	B&W CONTROL SPECIALISTS	CHEMICALS	376.91
44113	CARD CENTER	PURCHASES	1,520.28
44114	GLASS SOLUTIONS	REPAIR - MILLER	329.77
44115	HY-VEE	PURCHASES	39.97
44116	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,689.93
44117	MOTOR INN OF ALGONA INC	REPAIR SERVICES	497.73
44118	RINDONE, BRIEN	WINDOW REBATE	120.40
44119	VITZTHUM, ROD	EMPLOYEE MISC	51.41
44120	WELLMARK HEALTH PLAN	PREMIUMS	29,636.40
44121	WESCO DISTRIBUTION INC.	INVENTORY	279.27
44122	BRAK	RIDER SPONSOR LEVEL	500.00
8801798	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	2,929.55
8801799	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	306.40
8801800	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,380.27
8801801	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.98
8801802	EFTPS TRANSFER	PAYROLL TAXES	27,322.02
8801803	NIMECA	MCR BILLING	17,019.16
8801804	IPERS	IPERS TAXES	25,352.07
8801805	NATIONAL CABLE TELEVISION COOP	SUPPLIES	96.02
8801806	NORTHWEST BANK - WIRE TRANS	CASH REQUIREMENT NEAL 4	297,000.00
8801807	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	8,747.00
8801808	NATIONAL CABLE TELEVISION COOP	SUBS	65,389.25
8801809	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,228.63
8801810	TREASURER, STATE OF IOWA	USE TAX	1,114.00
8801811	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	782.97
8801812	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,284.12
8801813	EFTPS TRANSFER	PAYROLL TAXES	20,147.92
8801814	EFT - SALES TAX TRANSFER	SALES TAX	24,474.00
8801815	EFT - SALES TAX TRANSFER	SALES TAX	11,698.00
8801816	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	887.89
8801817	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	144.98
8801818	NATIONAL CABLE TELEVISION COOP	INVENTORY	641.68
8801819	NIMECA	POWER	54,373.82