

August 19, 2015
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on August 19, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Karen Schaaf, Walter Krahenbuhl, David Golwitzer

Absent: Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Greg Fritz, Executive Director, NIMECA

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the July 29, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Main Street reconstruction, study on water rates, electrical underground repairs, Performing Arts Center, Solar development, Neal 4, USDA Loan Fund, Generations, St Cecelia's, Relay project, Cable TV lineup change, WatchTV Everywhere, IDWGP, and distributed generation.

The Board set the date and time for the bid letting for the 15 kV Switchgear Relay upgrades. Trustee Krahenbuhl moved to set the date and time as September 3, 2015, at 2:00 P.M., seconded by Trustee Schaaf. Motion carried unanimously.

The Board set the date and time for the public hearing for the 15 kV Switchgear Relay upgrades. Trustee Schaaf moved to set the date and time as September 9, 2015, at 11:00 A.M., seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the vehicle reimbursement agreement with the General Manager. Trustee Schaaf moved to approve the agreement, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board heard from Greg Fritz, NIMECA Executive Director, regarding updates with NIMECA and the Southwest Power Pool.

The next meeting is September 9, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:15 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 106,878.47
44710	RFD TV	SUBS	130.98
44711	WELLMARK HEALTH PLAN	PREMIUMS	30,628.22
44712	LINCOLN LIFE	DEFERRED COMPENSATION	5,595.00
44713	US DEPARTMENT OF EDUCATION	LR 1017078734	161.05
44714	ACCESS SYSTEMS	SPAM FILTERING SERVICES	141.00
44715	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	171.50
44716	AFLAC	PREMIUMS	780.60
44717	AG PROCESSING INC	LIGHTING REBATE	439.10
44718	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
44719	ALGONA MUNICIPAL UTILITIES	SERVICES	12,490.03
44720	A-TEC ENERGY CORP.	HOME FITNESS AUDITS	236.47
44721	BERG, ED	WINDOW REBATE	378.82

44722	BISSO TECHNOLOGIES	COMMUNICATIONS REFUND	220.91
44723	BLACKHAWK SPRINKLERS INC	SERVICE INSPECTION	115.00
44724	BOMGAARS	SUPPLIES	754.85
44725	JAN BROOKS	COMMUNICATIONS REFUND	36.03
44726	BUCHANAN BIBLER & GABOR	SERVICE	290.00
44727	CENTRAL FINANCIAL GROUP	CENTRAL AIR CONDITIONER REBATE	350.00
44728	CENTURYLINK	SERVICE	112.30
44729	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	304.54
44730	CENTURYLINK	LOCAL MESSAGING COMPENSATION	2.35
44731	AARON CLING	COMMUNICATIONS REFUND	14.65
44732	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
44733	CORN BELT POWER COOP	TRANSMISSION SERVICES	48,806.00
44734	CUMMINS CENTRAL POWER	SERVICE	1,100.12
44735	DAN-D LASER CARTRIDGES	TONER	85.60
44736	DGR ENGINEERING	ENGINEERING SERVICES	2,272.00
44737	DITCH WITCH - IOWA INC	SUPPLIES	92.88
44738	DUMP IT INC.	DUMPSTER	318.06
44739	DUPEY EQUIPMENT	ICE MACHINE	3,884.78
44740	ELECTRONIC ENGINEERING	SERVICE	29.85
44741	BOB/SUSAN ENGEN	APPLIANCE REBATE - AC	350.00
44742	DONALD ETLER	COMMUNICATIONS REFUND	18.60
44743	EXCEPTIONAL OPPORTUNITIES	HOLE SPONSOR	50.00
44744	FARMERS COOPERATIVE ELEV.	SUPPLIES	15.00
44745	DAVE/SHIRLEY FLICK	APPLIANCE REBATE - HEAT PUMP	250.00
44746	FOERTSCH P & H	CENTRAL AC REBATE - KATTNER	75.00
44747	GERALD GARMAN	COMMUNICATIONS REFUND	96.05
44748	GEELAN, TOM	CENTRAL AIR CONDITIONER REBATE	350.00
44749	JAY GEVING	TRUSTEE FEES	75.00
44750	DAVID GOLWITZER	TRUSTEE FEES	75.00
44751	GRAYBAR ELECTRIC CO INC	SHIPPING	1,558.04
44752	ED GREEN	WINDOW REBATE	227.20
44753	HAWKINS INC.	CHEMICALS	6,738.21
44754	TONIA HAYES	COMMUNICATIONS REFUND	41.49
44755	HILSABECK, KEVIN	APPLIANCE REBATE - WASHER	100.00
44756	REBECCA HOLLAND	COMMUNICATIONS REFUND	12.10
44757	HOLLINGER, KEVIN	COMMUNICATIONS REFUND	4.53
44758	I WIRELESS	SERVICE	37.08
44759	IOWA ASSN OF MUNI UTILITIES	E-PAY LOAN PROGRAM	6,000.00
44760	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
44761	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
44762	IRBY	MARKING PAINT	526.12
44763	JOHN DEERE FINANCIAL	PARTS	425.18
44764	TOM KATTNER	CENTRAL AIR CONDITIONER REBATE	350.00
44765	KOLLASCH, CHARLES	ELECTRIC CONVERSION REBATE	75.00
44766	KOSS CO ECONOMIC DEV CORP	CEO/INTERN LUNCHEON	10.00
44767	BENJAMIN/JENNIFER KOST	COMMUNICATIONS REFUND	10.65
44768	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
44769	KRIZ-DAVIS CO.	BASKET TRUCKS TOOL APRON	626.27
44770	KUHLMANN CATTLE CO	COMMUNICATIONS REFUND	9.99
44771	CONRAD/ROSELLA KUNKEL	COMMUNICATIONS REFUND	2.90
44772	JENNIFER LEMUS	COMMUNICATIONS REFUND	75.95
44773	STEPHANIE MARLOW	COMMUNICATIONS REFUND	132.95
44774	STEVE MCELROY	COMMUNICATIONS REFUND	136.69
44775	MCMAHON STOWATER LYNCH LADDUSAW	LIGHTING REBATE	279.00
44776	MIDAMERICAN COMP CORP	BILLING SERVICES	4,751.86
44777	MIDAMERICAN ENERGY	GAS SERVICE	149.93
44778	ALEX MONTAGNE	COMMUNICATIONS REFUND	24.77
44779	JULIE MURPHY	TRUSTEE FEES	75.00
44780	NIMECA	SUPPLIES	2,644.24
44781	NORTH IOWA MECHANICAL	CENTRAL AC REBATE - GEELAN	100.00
44782	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
44783	TOM NUGENT	APPLIANCE REBATE - AC	350.00
44784	HELEN ODGAARD	COMMUNICATIONS REFUND	49.77
44785	MARGARET PIKE	COMMUNICATIONS REFUND	65.78
44786	PITNEY BOWES INC	SUPPLIES	98.20
44787	PITNEY-BOWES INC.	RENTAL	764.55
44788	RICHARD PLATHE	COMMUNICATIONS REFUND	14.65
44789	DAN POTTS	COMMUNICATIONS REFUND	44.62
44790	PROFESSIONAL COMPUTER SYSTEMS	PREPAID NETWORK SUPPORT	2,300.00
44791	DAN/MARY QUINLIN	COMMUNICATIONS REFUND	113.67

44792	JUSTIN RUHNKE	COMMUNICATIONS REFUND	14.97
44793	NATE SAMP	COMMUNICATIONS REFUND	10.98
44794	JERRY SAMPSON	WINDOW REBATE	325.90
44795	KAREN SCHAAF	TRUSTEE FEES	75.00
44796	KURTIS SHATEK	COMMUNICATIONS REFUND	35.96
44797	LINDSEY SHULTZ	COMMUNICATIONS REFUND	127.99
44798	PATRICIA J SMITH	COMMUNICATIONS REFUND	109.51
44799	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	5,517.98
44800	STUNDAHL CLEANING	CLEANING SERVICES	900.00
44801	TANTALUS	INTEGRATION SERVICES	1,200.00
44802	THE WATER CONNECTION	SUPPLIES	109.10
44803	THREADS	EMPLOYEE CLOTHING	1,097.92
44804	WALLACE WATER COND.	RENTAL	24.61
44805	ANTHONY WHITTLEY	COMMUNICATIONS REFUND	65.25
44806	HARRIET WISEMAN	COMMUNICATIONS REFUND	6.27
44807	ALYSSA WOOD	COMMUNICATIONS REFUND	28.31
44808	IA DIST.WIND GEN.PROJECT	POWER	3,754.42
44809	PETTY CASH	PETTY CASH	98.39
44810	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - RIGGAN	310.38
44811	RINDONE, BRIEN	EMPLOYEE MISC	147.66
44813	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	171.50
44814	US DEPARTMENT OF EDUCATION	LISA RONGVED	161.05
44815	STI	VIRTUALIZATION SERVERS	17,999.00
8801882	NIMECA	POWER	107,776.11
8801883	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	73.48
8801884	NATIONAL CABLE TELEVISION COOP	INVENTORY	363.01
8801885	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDINGS	11,005.00
8801886	IPERS	IPERS WITHHOLDING	37,208.32
8801887	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	221,000.00
8801888	EFTPS TRANSFER	PAYROLL TAXES	20,353.68
8801889	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,284.12
8801890	USAC	MECHANISM CHARGES	1,044.20