

September 9, 2015
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on September 9, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Karen Schaaf, Walter Krahenbuhl, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Bruce Hansen, Vice President Business Development, Iowa Area Development Group

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the August 19, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Chairperson Geving called the Public Hearing on the 15 kV Switchgear Relay upgrades to order. The Chairperson noted no written or oral comments or objections. Trustee Krahenbuhl moved to adjourn the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The General Manager presented the Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for 15 kV Switchgear Relay Upgrades for the AKB and West Substations. Trustee Golwitzer moved to approve, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed the bids for the 15kV Switchgear Relay upgrades for the AKB and West Substations. Trustee Schaaf moved to approve the recommended base bid and optional items from Harold K. Scholz Company, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Main Street reconstruction, study on water rates, Clean Power Plan, Southwest Power Pool, Interfund Utility Loan, Communications Revenue Loans, unbundling of electric rates, Hwy 18 water main project, control system at the Water Plant, Solar, Hwy 18 fiber and electric underground projects, IDWGP, and distributed generation.

The Board heard from Bruce Hansen, Vice President Business Development, Iowa Area Development Group regarding updates and programs with Iowa Area Development Group.

The next meeting is September 30, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:15 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 53,138.68
44816	A & M LAUNDRY	SERVICE	38.73
44817	ALGONA BAND DAY FIELD SHOW	GOLD LEVEL SPONSOR	200.00
44818	ALGONA MUNICIPAL UTILITIES	UTILTY SERVICE	1,645.43
44819	ALGONA PLG. & HTG.	MATERIAL	5.25
44820	ALGONA PLUMBING & HEATING	CONRAD CA REBATE	50.00
44821	ALGONA PUBLISHING CO.	SERVICE	606.01
44822	ALLIANCE CONNECT	LONG DISTANCE SERVICE	372.18
44823	AMERICAN GLASS COMPANY	KEYS AND STOPS	64.20

44824	ARNOLD MOTOR SUPPLY	SUPPLIES	234.43
44825	BORDER STATES ELECTRIC	SUPPLIES	3,274.20
44826	BROWN SHOE FIT CO	SUPPLIES	89.28
44827	BUSCHER'S SERVICE CENTER	FUEL	144.25
44828	GREG CASEY	CENTRAL AIR REBATE	350.00
44829	CENTRAL IOWA DISTRIBUTING	SUPPLIES	180.00
44830	CHROME COUNTRY INN	SERVICE	116.63
44831	CHROME TRUCK STOP	FUEL	695.66
44832	CITY OF ALGONA	MAIN ST PROJECT	97,532.39
44833	COMPUTER SYSTEMS ASSOCIATES	POWER PLANT THIN CLIENT	160.45
44834	JOANN CONRAD	CENTRAL AIR REBATE	350.00
44835	CROSSROADS ALGONA	FUEL	1,537.29
44836	DAN PATTEN ROOFING	SERVICE	200.66
44837	DAN-D LASER CARTRIDGES	SUPPLIES	90.95
44838	DEAN MEYER ELECTRIC	SERVICE WELL HOUSE 6 & 6	493.82
44839	EMAGINE, LLC	SERVICE	18.75
44840	ERPELDING EXCAVATING ENT	CONCRETE N PARK AVE	14,322.97
44841	FAREWAY STORES	SUPPLIES	127.74
44842	GOOD SAMARITAN SOCIETY	GOLF HOLE SPONSORSHIP	120.00
44843	HAWKINS INC.	CHEMICALS	1,625.97
44844	HEARTLAND ASPHALT INC	SERVICE MCGREGOR	925.00
44845	HYGIENIC LABORATORY - AR	MAIN ST WATER PROJECT	146.50
44846	I&S GROUP, INC	WATER MAIN REPLACE HWY 18 E	1,250.00
44847	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,407.41
44848	IAEE	BRONZE SPONSORSHIP	500.00
44849	IGLASS NETWORKS	SERVICE	500.00
44850	INFO DOG SECURITY, LLC	SHREDDING SERVICE	672.80
44851	IOWA NETWORK SERVICES	SERVICE	10,908.74
44852	IOWA ONE CALL	SERVICE	491.70
44853	IRBY	MATERIALS	243.32
44854	JENNINGS, ROBERT	WASHER REBATE	100.00
44855	JOHNSTON AUTOSTORES	SUPPLIES	127.31
44856	KEMCO TIRES, INC.	SERVICE UNIT 5	44.14
44857	KLGA - FM	SERVICE	1,067.00
44858	KOSS CO ECONOMIC DEV CORP	COUNTY WIDE BREAKFAST	60.00
44859	KRIZ-DAVIS CO.	TRANSFORMER FOUNDATION	4,335.64
44860	MIDAMERICAN ENERGY	ENERGY AUDITS	194.52
44861	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	334.82
44862	NG-911, INC	DATABASE MANAGEMENT	150.00
44863	NORTH IA LUMBER	SUPPLIES	38.40
44864	NORTH IOWA APPLIANCE CENTER	SUPPLIES	16.05
44865	NORTH IOWA MECHANICAL	CASEY CA REBATE	25.00
44866	NORTH IOWA MECHANICAL	SERVICE W SUBSTATION A/C	356.31
44867	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	10,503.85
44868	OAK HILL CONSULTING	ENGINEERING SERVICE	252.00
44869	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	2,992.03
44870	REDING GRAVEL & EXC.	ROADSTONE	832.50
44871	DOUG REEMTSMA	WASHER REBATE	100.00
44872	RESCO	SUPPLIES	1,996.79
44873	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	127.70
44874	JUDY ROMER	CENTRAL AIR REBATE	350.00
44875	SAFETEY-KLEEN	SUPPLIES	176.93
44876	SPORTSMAN'S CORNER, INC	CONCRETE SAW REPAIR	59.36
44877	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	83.18
44878	TRUPKE ELECTRIC MOTOR	SERVICE	39.80
44879	USABLUBOOK	MATERIALS	605.29
44880	WINDOWS & MORE, INC	SERVICE	524.30
44881	WSI CORPORATION	WEATHER SERVICE	242.00
44882	BIG 10	SUBS	2,474.34
44883	CARD CENTER	PURCHASES	5,076.99
44884	FOX SPORTS NET NORTH	SUBS	6,481.86
44885	IN DEMAND	PPV'S	250.00
44886	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,689.93
44887	MG MEDIA S.A.R.L	PPV'S	17.60
44888	BBC AMERICA	SUBS	518.87
44889	NEXSTAR	RETRANSMISSION	3,906.00
44890	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	956.45
44891	ROVI	SUBS	1,402.64
44892	SHOWTIME NETWORKS INC	SUBS	450.18
44893	SINCLAIR BROADCAST GROUP INC	RETRANSMISISON	3,825.80

44894	TOWER DISTRIBUTION CO	SUBS	3,385.20
44895	WELLMARK HEALTH PLAN	PREMIUMS	30,628.22
44896	AVESIS THIRD PARTY ADMIN	PREMIUMS	1,110.48
44897	STEPHANIE FORTUNE	EMPLOYEE MISC	24.15
44898	I WIRELESS	ADAMS	271.20
44899	RINDONE, BRIEN	EMPLOYEE MISC	628.40
44900	RIVER ROAD GOLF CLUB	EMPLOYEE GOLF OUTING	195.00
44901	ALGONA COMMUNITY SCHOOLS	SEAT SPONSOR	1,000.00
44902	ALGONA FARMERS MARKET	GIFT CERTIFICATE	15.00
44903	IGLASS NETWORKS	MONITORING SERVICES	500.00
44904	IOWA STATE BANK	COMMUNICATIONS LOAN PAYMENT	3,971.58
44905	IOWA STATE BANK	COMMUNICAITONS LOAN PAYMENT	17,856.79
44906	LINCOLN LIFE	DEFERRED COMP	3,730.00
44907	US DEPARTMENT OF EDUCATION	LR	161.05
44908	ACCESS SYSTEMS	SPAM FILTERING SERVICES	141.00
44909	ADVANTAGE ADMINISTRATORS	HRA ADMIN SERVICES	171.50
44910	AFLAC	PREMIUMS	780.60
44911	ALGONA CHAM. OF COMMERCE	BAND FESTIVAL - DIAMOND	200.00
44912	ALGONA GLASS CO.	MATERIALS	5.62
44913	ALGONA HS VIP'S	GOLD MEMBERSHIP	100.00
44914	ALGONA MARINE & SPORT	LED LIGHTING REBATE	328.98
44915	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
44916	ALGONA MUNICIPAL UTILITIES	SERVICES	15,240.59
44917	AMU-SKYLINK. L.C.	INVENTORY	2,468.80
44918	CHESTER ANDERSON	COMMUNICATIONS REFUND	48.97
44919	BOMGAARS	SUPPLIES	358.26
44920	BORDER STATES ELECTRIC	SUPPLIES	148.20
44921	RUTH BRIGGS	COMMUNICATIONS REFUND	15.20
44922	CENTURYLINK	SERVICE	112.30
44923	CENTURYLINK	LOCAL INTERCONNECITON SERVICES	332.58
44924	CENTURYLINK	LOCAL MESSAGE COMPENSATION	2.73
44925	CITY OF ALGONA	MAIN ST PROJECT	17,513.74
44926	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
44927	CORN BELT POWER COOP	TRANSMISSION SERVICE	53,877.00
44928	DAN-D LASER CARTRIDGES	COPIER	520.17
44929	DEAN MEYER ELECTRIC	OUTLET	132.52
44930	DEX MEDIA EAST	ADVERTISING	85.50
44931	DGR ENGINEERING	SWITCHGEAR REPLACEMENT	23,702.00
44932	DUMP IT INC.	DUMPSTER	388.06
44933	ELECTRICAL MATERIALS CO.	SUPPLIES	1,605.00
44934	ELECTRONIC ENGINEERING	SERVICE	29.85
44935	ELECTRONIC SPECIALITIES, INC	EQUIPMENT	44.94
44936	TOM ERPELDING	APPLIANCE REBATE - AC	200.00
44937	FARMERS COOPERATIVE ELEV.	PROPANE	15.00
44938	GARY'S PLG & HTG	APPLIANCE REBATE - ERPELDING	25.00
44939	OLIVE GAUTHER	COMMUNICATIONS REFUND	7.97
44940	JAY GEVING	TRUSTEE FEES	75.00
44941	MICHAEL GILLESPIE	COMMUNICATIONS REFUND	43.74
44942	DAVID GOLWITZER	TRUSTEE FEES	75.00
44943	HAACK, HARRY	APPLIANCE REBATE - WASHER	100.00
44944	HAROLD K SCHOLZ, CO.	SERVICE	390.08
44945	EDWIN C HARP	COMMUNICATIONS REFUND	50.00
44946	JAMES HEIDERSCHEIDT	COMMUNICATIONS REFUND	25.62
44947	TRISHA HICKS	COMMUNICATIONS REFUND	13.32
44948	HORMEL FOODS	VAR FREQ DRIVE REBATE	9,200.00
44949	HOTSY EQUIPMENT	SUPPLIES	420.50
44950	I WIRELESS	SERVICE	37.08
44951	IOWA ASSN OF MUNI UTILITIES	E-PAY LOAN PAYMENT	6,000.00
44952	IOWA COMMUNICATIONS ALLIANCE	WEBCAST REGISTRATION	65.00
44953	IRBY	MATERIALS	3,099.63
44954	JANSSEN, DEMA	COMMUNICATIONS REFUND	351.30
44955	JOHN DEERE FINANCIAL	SUPPLIES	62.12
44956	AARON/JENNY KNOTT	COMMUNICATIONS REFUND	35.45
44957	KOSS REG HLTH CTR FOUND	LEGACY BALL - SILVER SPONSOR	1,000.00
44958	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
44959	KRIZ-DAVIS CO.	INVENTORY	2,096.41
44960	DAVID M/MARY LOSS	COMMUNICATIONS REFUND	79.02
44961	MEYER, AMOS	COMMUNICATIONS REFUND	23.72
44962	MIDAMERICAN COMP CORP	BILLING SERVICES	4,433.63
44963	MIDAMERICAN ENERGY	SERVICE	86.82

44964	MILWAUKEE RUBBER PRODUCTS	SUPPLIES	456.52
44965	JULIE MURPHY	TRUSTEE FEES	75.00
44966	LUCILLE MURRAY	COMMUNICATIONS REFUND	28.14
44967	NEU STAR	LNP & SOW	264.92
44968	NIMECA	MCR PERFORMANCE BILLING	126.00
44969	NORTH CENTRAL RENTALS	WINDOW REBATE	98.25
44970	NORTH CENTRAL SEAMLESS	BELL GUTTER	240.00
44971	NORTH IA LUMBER	SUPPLIES	94.90
44972	NORTH IOWA COMM. ACTION	ELECTRIC REFUND - GATTON	30.23
44973	NORTHWEST COMM NETWORK	BANDWIDTH	725.50
44974	JOANN PAYNE	COMMUNICATIONS REFUND	59.88
44975	POWER PRODUCT SERVICES	SUPPLIES	113.92
44976	PRODUCTIVITY PLUS	SWITCH	33.96
44977	QUALITY MOTORS	LED LIGHTING REBATE	1,700.00
44978	RFD TV	SUBS	130.83
44979	RINDONE, BRIEN	OFFICE SUPPLIES	29.84
44980	KAREN SCHAAF	TRUSTEE FEES	75.00
44981	BRITTANY/ANTHONY SCHMITT	COMMUNICATIONS REFUND	39.95
44982	ELMER A/COLLEEN SCHNEIDER	COMMUNICATIONS REFUND	156.73
44983	KYLE SIDLES	WINDOW REBATE	1,500.00
44984	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	5,537.03
44985	PHIL STEIN	COMMUNICATIONS REFUND	35.07
44986	CORRINE STOFFEL	COMMUNICATIONS REFUND	39.95
44987	STUNDAHL CLEANING	CLEANING SERVICES	900.00
44988	SWIFT AIR	SERVICE	427.98
44989	TERRY-DURIN CO	INNERDUCT	6,248.80
44990	DAN THACKERY	COMMUNICATIONS REFUND	104.10
44991	THE WATER CONNECTION	SUPPLIES	109.10
44992	JOHN VOLK	ELECTRIC REFUND	49.04
44993	GRANT WALDSCHMIDT	COMMUNICATIONS REFUND	8.32
44994	WALLACE WATER COND.	RENTAL SERVICE	24.61
44995	AARON WHITACRE	COMMUNICATIONS REFUND	49.95
44996	WINDOW ACCENTS	SCREEN ROLLER SHADES	3,395.11
44997	NICK ZAVITSAMOS	COMMUNICATIONS REFUND	2.69
44998	ZENTNER, JEANNE	COMMUNICATIONS REFUND	78.73
8801891	NATIONAL CABLE TELEVISION COOP	SUBS	66,111.44
8801892	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	72.01
8801893	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,207.81
8801894	EFT - SALES TAX TRANSFER	SALES TAX	26,840.00
8801895	NATIONAL CABLE TELEVISION COOP	SUPPLIES	2,299.06
8801896	INTERSTATE TRS FUND	MOTHLY ASSESSMENT	181.84
8801897	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	2,330.00
8801898	LIBRARY OF CONGRESS	ROYALTY PAYMENT	7,996.37
8801899	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,284.12
8801900	EFTPS TRANSFER	PAYROLL TAXES	20,174.48
8801901	EFT - SALES TAX TRANSFER	SALES TAX	12,167.00
8801902	NIMECA	POWER	112,430.79
8801903	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	15.94
8801904	USAC	MECHANISM CHARGES	1,198.20
8801905	EFTPS TRANSFER	PAYROLL TAXES	20,252.72
8801906	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,284.12
8801907	NATIONAL CABLE TELEVISION COOP	INVENTORY	2,334.67