

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on December 16, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Karen Schaaf, David Golwitzer, Julie Murphy

Absent: Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the November 2, 2015 work session minutes, approval of the November 18, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a resolution ratifying, confirming, and approving publication of the Public Hearing for Resolution #2015-10, a resolution for the Cable TV, Internet, and Telephone rate adjustment. Trustee Schaaf moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

Chairperson Geving called the Public Hearing on the authorization to approve Resolution No. 2015-10, a resolution for the Cable TV, Internet, and Telephone rate adjustment. The Chairperson noted no written or oral comments or objections. Trustee Golwitzer moved to adjourn the Public Hearing, seconded by Trustee Schaaf. Roll Call votes were as follows: Krahenbuhl, absent; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The General Manager presented Resolution #2015-10, a resolution establishing the rates for the sale of Cable Television. Trustee Murphy moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the October 2015 Financial Statements. Trustee Schaaf moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the rural line rebuild, construction season, AAEDC, AMC Programming, and Main Street reconstruction.

The General Manager presented an utility easement with Christopher and Anita Gerhardt for parts of Section Twenty-four (24), Township Ninety-six (96) North, Range Twenty-nine (29), West of the 5th P.M., Kossuth County, Iowa, described as the 20 foot ingress/egress easement in detail, Page 3; and any abutting real estate between the easement area and the noted fence in detail, page 3, all being contained in the Survey recorded as Document No. 2002-3120. Trustee Schaaf moved to approve the easement, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed a request for release of loan collateral for Meyer Electric. Trustee Golwitzer moved to approve the request, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the Tax Exemption Certificate for the \$1,435,000 Water Revenue Capital Loan Notes, Series 2015. Trustee Schaaf moved that the form of the Tax Exemption certificate be placed on file and approved, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the Continuing Disclosure Certificate for the \$1,435,000 Water Revenue Capital Loan Notes, Series 2015. Trustee Murphy moved that the form of the Continuing Disclosure Certificate be placed on file and approved, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager presented a Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance and method of payment of \$1,435,000 Water Revenue Capital Loan Notes, Series 2015. Trustee Golwitzer moved to adopt the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed a resolution approving an amended and restated agreement to establish the Iowa Public Power Agency. Trustee Schaaf moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed proposals received for banking services. Trustee Golwitzer moved to accept the proposal from Iowa State Bank, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the resolution for recommendations on employee wages for 2016. Trustee Murphy moved to approve the recommendations, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed proposed changes to the Personnel Manual. Trustee Golwitzer moved to approve the Cell Phone Stipend policy, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting is scheduled for January 13, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:45 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

2014 Wages:

L. Roethler	-	85,745.60	,	D. Smith	-	60,151.05	,	R. Simpson	-	52,689.38	,	A. Friedrich	-	56,701.48	,
R. Vitzthum	-	87,484.80	,	N. Friedrich	-	45,370.50	,	D. Dornbier	-	74,499.59	,	H. Vileta	-	70,243.52	,
J. Benz	-	69,827.03	,	M. Stripling	-	64,719.63	,	N. Elliott	-	46,936.11	,	J. Adams	-	31,163.76	,
R. Johnson	-	67,821.00	,	J. Bilsten	-	116,601.60	,	S. Kajewski	-	70,553.60	,	B. Rindone	-	80,400.00	,
V. Foth	-	70,553.60	,	L. Scott	-	36,940.80	,	L. Thilges	-	40,539.26	,	J. Vautier	-	18,053.28	,
R. Beenken	-	33,612.80	,	L. Rongved	-	37,752.09	,	S. Grandgenett	-	44,511.69	,	D. Groen	-	61,680.00	,
S. Baer	-	40,494.67	,	S. Seebecker	-	42,348.80	,	S. Fortune	-	41,246.50	,	D. Young	-	37,752.12	,
R. Jennings	-	61,388.80	,	N. Vitzthum	-	400.50	,	K. Hilsabeck	-	53,518.18	,	E. Degen	-	73,528.00	,
P. Kenne	-	53,451.88	,	L. Moe	-	54,256.57	,	G. Larsen	-	53,289.17	,	J. Fett	-	52,957.65	,
A. Long	-	1,255.00	,	P. Woods	-	73,544.61	,	K. Rash	-	51,696.88	,	J. Prothman	-	46,898.53	,
C. Nielsen	-	4,607.44													

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 122,271.61
45394	KRIS BETSINGER	METER CONVERSION REBATE	75.00
45395	STEPHANIE FORTUNE	EMPLOYEE MISC	128.80
45396	ROETHLER, LOWELL	EMPLOYEE MISC	123.20
45397	A & M LAUNDRY	SUPPLIES	38.73
45398	ACCESS SYSTEMS	BACKUP ASSIST RENEWAL	225.00
45399	AFLAC	PREMIUMS	780.60
45400	AG PROCESSING INC	VAR FREQUENCY DRIVE REBATE	1,000.00
45401	AHLERS & COONEY, P.C.	LEGAL SERVICES	2,440.00
45402	ALGONA MUNICIPAL UTILITIES	SERVICE	1,614.88
45403	ALGONA PLUMBING & HEATING	APPLIANCE REBATE - SEWICK	50.00
45404	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	1,114.90
45405	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS - SEPT	100.00
45406	ALLIANCE CONNECT	SERVICE	372.29
45407	AMU-SKYLINK. L.C.	INVENTORY	3,015.00
45408	ARNOLD MOTOR SUPPLY	PARTS	36.58
45409	AUTUMN IRRIGATION	SERVICE	95.00
45410	AVESIS THIRD PARTY ADMIN	PREMIUMS	549.43
45411	BLACKHAWK SPRINKLERS INC	INSPECTION SERVICES	115.00
45412	BORDER STATES ELECTRIC	SUPPLIES	2,001.79
45413	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	320.00
45414	CHROME COUNTRY INN	SERVICE	56.18
45415	CHROME TRUCK STOP	FUEL	259.11
45416	CITY OF ALGONA	MAIN ST PROJECT	74,113.55
45417	CLASS C SOLUTIONS GROUP	SUPPLIES	502.60
45418	CRESCENT ELECTRIC SUPPLY	BULB	36.65
45419	DAN-D LASER CARTRIDGES	TONER	246.10
45420	DIAMOND'S	EMPLOYEE CLOTHING	194.62
45421	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	357.32
45422	FRIEDRICH, NEAL	APPLIANCE REBATE - AC	200.00
45423	GRAYBAR ELECTRIC CO INC	SUPPLIES	1,587.78
45424	STEVE HARRINGTON	METER CONVERSION REBATE	75.00
45425	HCP SPLICING SERVICES	INLINE SPLITTER @HORMEL RD	1,101.03
45426	HEARTLAND CONS. EQUIPMENT, INC	TOOLS	820.63
45427	HYGIENIC LABORATORY - AR	TESTING SERVICES	289.00
45428	IA DIST.WIND GEN.PROJECT	SHARED COSTS	1,107.41

45429	IGLASS NETWORKS	MONITORING SERVICES	500.00
45430	IOWA NETWORK SERVICES	SERVICE	10,695.20
45431	IOWA ONE CALL	SERVICE	364.80
45432	IOWA UTILITIES BOARD	REMAINDER RECONCILIATION	15,308.65
45433	JACK'S OK TIRE SERVICE	SERVICE	38.26
45434	MARK JOHNSON	METER CONVERSION REBATE	75.00
45435	KLGA - FM	ADVERTISING SERVICES	881.02
45436	KRIZ-DAVIS CO.	INVENTORY	1,822.72
45437	MIDAMERICAN ENERGY	AUDITS	196.36
45438	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	334.29
45439	NAPA AUTO PARTS-ALGONA	PARTS	61.98
45440	NG-911, INC	DATABASE MANAGEMENT	150.00
45441	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	7,647.55
45442	OAK HILL CONSULTING	ENGINEERING SERVICES	441.00
45443	POWER & TELEPHONE SUPPLY	EQUIPMENT	527.98
45444	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART FEES	3,021.34
45445	QUALITY MOTORS	LIGHTING REBATE	2,821.93
45446	REGULATORY COMPLIANCE SER	SUPPORT/CONSULTATIONS	395.00
45447	RESCO	SUPPLIES	38.01
45448	ROUTER12 NETWORKS LLC	INTERNET UPGRADE SERVICES	2,880.00
45449	SAFETEY-KLEEN	SUPPLIES	175.52
45450	SEWICK, SCOTT	APPLIANCE REBATE - AC	350.00
45451	T&R ELECTRIC	CREDIT	4,260.00
45452	TRIBUNE MEDIA SERVICES, LLD	WEATHER SERVICE	83.18
45453	BRANDON WEGNER OR CINDY WITHAM	WINDOW REBATE	343.05
45454	WINDOWS & MORE, INC	CLEANING SERVICES	695.50
45455	BIG 10	SUBS	2,613.48
45456	FOX SPORTS NET NORTH	SUBS	6,413.54
45457	IN DEMAND	PPV'S	250.00
45458	JOHNSTON AUTOSTORES	PARTS	2,895.57
45459	KEMCO TIRES, INC.	REPAIRS	61.63
45460	MG MEDIA S.A.R.L	PPV'S	47.65
45462	NEW VIDEO CHANNEL AMERICA L.L.C	SUBS	256.64
45463	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,117.35
45464	RINDONE, BRIEN	OFFICE SUPPLIES	39.46
45465	ROVI	SUBS	1,388.40
45466	SHOWTIME NETWORKS INC	SUBS	417.24
45467	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,781.80
45468	TOWER DISTRIBUTION CO	RETRANSMISSION	3,291.00
45469	WELLMARK HEALTH PLAN	PREMIUMS	27,888.60
45471	STEVE GRANDGENETT	EMPLOYEE MISC	71.95
45472	KOSSUTH COUNTY FOOD PANTRY	DONATION	525.00
45473	LINCOLN LIFE	DEFERRED COMP	3,730.00
45474	PROTHMAN, JEREMY	EMPLOYEE MISC	174.23
45475	US DEPARTMENT OF EDUCATION	LR	161.05
45476	VITZTHUM, ROD	EMPLOYEE MISC	2,063.37
45477	CARD CENTER	PURCHASES	6,016.52
45478	HY-VEE	SUPPLIES	62.39
45494	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	176.40
45495	ALGLONA 5K RUN/WALK	GOLD SPONSORSHIP	500.00
45496	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
45497	ALGONA MUNICIPAL UTILITIES	SERVICES	13,422.95
45498	ANDAX	SUPPLIES	472.46
45499	NORMA BEENKEN	COMMUNICATIONS REFUND	12.19
45500	RACHEL BESCH	COMMUNICATIONS REFUND	17.94
45501	BODACIOUS BAR-B-Q	COMMUNICATIONS REFUND	2.54
45502	BOMGAARS	SUPPLIES	1,076.06
45503	BORDER STATES ELECTRIC	INVENTORY	203.30
45504	BUSCHER BROS. IMPLEMENT	PARTS	80.09
45505	SHERL CART	COMMUNICATIONS REFUND	3.35
45506	CENTRAL IOWA DISTRIBUTING	SUPPLIES	407.10
45507	CENTURYLINK	SERVICE	112.37
45508	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	304.48
45509	MIKE COOK	WINDOW REBATE	535.18
45510	ADREANNA COSPER	COMMUNICATIONS REFUND	39.95
45511	MARGERITE DALE	COMMUNICATIONS REFUND	9.00
45512	DAN-D LASER CARTRIDGES	COPIES	561.35
45513	DAZZLIN' DESIGNS	METER CHANGE REPORT PADS	58.53
45514	DEX MEDIA EAST	ADVERTISING SERVICES	85.50
45515	DGR ENGINEERING	ENGINEERING SERVICES	16,160.69

45516	DUMP IT INC.	DUMPSTER	338.06
45517	FAREWAY STORES	SUPPLIES	106.98
45518	FOERTSCH P & H	APPLIANCE REBATE - SIMPSON	25.00
45519	JAY GEVING	TRUSTEE FEES	75.00
45520	DAVID GOLWITZER	TRUSTEE FEES	75.00
45521	DAVID GOULD	WINDOW REBATE	1,175.00
45522	HACH CHEMICAL CO.	SPECTROPHOTOMETER	4,034.47
45523	HAWKINS INC.	CHEMICALS	1,622.50
45524	ANNE HINRICHSSEN	COMMUNICATIONS REFUND	5.99
45525	HY-VEE	WELLNESS PRESENTATION	100.00
45526	I&S GROUP, INC	WATER MAIN REPLACEMENT HWY 18	5,624.00
45527	IDALS	COMM PESTICIDE CERT	30.00
45528	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN PAYMENT	6,000.00
45529	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
45530	IRBY	SUPPLIES	128.42
45531	ITRON	MAINTENANCE	3,071.58
45532	JOHN DEERE FINANCIAL	PARTS	70.35
45533	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
45534	PHILLIP/ERIN KRAMER	COMMUNICATIONS REFUND	50.00
45535	MAINSTREET DESIGNS, INC.	BULBS	3,737.00
45536	MIDAMERICAN COMP CORP	BILLING SERVICES	4,839.51
45537	MIDAMERICAN ENERGY	SERVICE	100.40
45538	MOTOR INN OF ALGONA	LED LIGHTING REBATE	2,211.70
45539	JULIE MURPHY	TRUSTEE FEES	75.00
45540	NALCO COMPANY	SUPPLIES	781.80
45541	NEU STAR	LNP & SOW	305.99
45542	NIMECA	MCR PERFORMANCE BILLING	5,906.25
45543	NORTHWEST COMM NETWORK	BANDWIDTH	925.50
45544	PHILS AUTO & TRUCK REPAIR II	PARTS AND SERVICE	754.56
45545	NICK RICE	WINDOW REBATE	45.80
45546	ROUTER12 NETWORKS LLC	INTERNET UPGRADE SERVICES	840.00
45547	RUHNKE BROS SINCLAIR	FUEL	800.98
45548	KAREN SCHAAF	TRUSTEE FEES	75.00
45549	RICHARD SCHMIDT	COMMUNICATIONS REFUND	48.42
45550	CHRIS/JESSICA SCHRAUTH	COMMUNICATIONS REFUND	142.50
45551	MARCIA SIMPSON	APPLIANCE REBATE - AC	200.00
45552	SKILLING, DEWEY	COMMUNICATIONS REFUND	87.08
45553	STRAYER, MYRTLE	COMMUNICATIONS REFUND	34.59
45554	STUNDAHL CLEANING	CLEANING SERVICES	900.00
45555	BRUCE/SUE THOMAS	METER CONVERSION REBATE	75.00
45556	THREADS	LOGO	32.10
45557	TRUPKE ELECTRIC MOTOR	SUPPLIES	11.66
45558	UTILITIES PLUS ENERGY SERVICES	BREAKER TESTING	9,972.40
45559	VERMEER	SUPPLIES	1,036.00
45560	WILTGEN, MARY	COMMUNICATIONS REFUND	14.99
45561	WSI CORPORATION	WEATHER SERVICES	242.00
45562	ZEE MEDICAL SERVICE CO.	EARPLUGS	113.55
45563	ALGONA CHAM. OF COMMERCE	SERVICE AWARDS	2,050.00
45564	STEPHANIE FORTUNE	EMPLOYEE MISC	200.65
45565	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	1,074.23
45566	LANO	KIEFER POLE TRAILER	1,100.00
45567	CHROME COUNTRY INN	DESSERT FOR INFO DINNER	124.12
45568	KOSS CO AG MUSEUM	RENTAL FEES	175.00
45569	MIKE NOVOTNY	ENTERTAINMENT SERVICES	450.00
45570	ROETHLER, LOWELL	EMPLOYEE MISC	151.20
45571	DON THUL	CATERING SERVICES	762.00
45572	US DEPARTMENT OF EDUCATION	LR	161.05
45573	ALGONA MUNICIPAL UTILITIES	DONATION TO GOOD SAM	25.00
45574	STEPHANIE FORTUNE	INFO DINNER SUPPLIES	22.72
45575	ALEX FRIEDRICH	INFO DINNER SUPPLIES	19.02
45576	STEVE GRANDGENETT	INFO DINNER SUPPLIES	7.10
45577	KIM GROSEBECK	CELL PHONE REFUND	705.03
8801945	NATIONAL CABLE TELEVISION COOP	SUBS	65,644.14
8801946	IPERS	IPERS	24,739.58
8801947	TREASURER STATE OF IOWA	WITHHOLDING	7,304.00
8801948	USAC	MECHANISM CHARGES	1,471.26
8801949	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	435,000.00
8801950	EFTPS TRANSFER	PAYROLL TAXES	19,858.52
8801951	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,284.12
8801952	EFT - SALES TAX TRANSFER	SALES TAX	24,274.00

8801953	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,210.70
8801954	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	181.84
8801955	ADVANTAGE ADMINISTRATORS	HRA	331.82
8801956	TANTALUS	PROGRESS BILLING	3,733.00
8801957	EFT - SALES TAX TRANSFER	SALES TAX	11,656.00
8801958	ADVANTAGE ADMINISTRATORS	HRA	873.72
8801959	EFTPS TRANSFER	PAYROLL TAXES	20,611.76
8801960	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,284.12
8801961	NATIONAL CABLE TELEVISION COOP	SUPPLIES	214.20
8801962	NIMECA	POWER	207,690.65
8801963	EFTPS TRANSFER	PAYROLL TAXES	4,854.44
8801964	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,518.67
8801965	BANKERS TRUST COMPANY	ELEC REV CAPITAL LOAN NOTES	248,300.00
8801966	DEPOSITORY TRUST CO.	WAT REV CAPITAL LOAN NOTES	221,320.25
8801967	DEPOSITORY TRUST CO.	ELEC REV CAPITAL LOAN NOTES	1,000,000.00