

March 2, 2016  
Algona, Iowa

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on March 2, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer

Absent: Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the February 10, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the 15 kV relay upgrades at the AKB Substation, SCADA system upgrades for the water department, interconnection agreements for solar and wind, personnel manual, rural line rebuild, quarterly reports, revolving loan program, and fiber optic upgrades.

The Board discussed the Carnegie Library restoration project. Trustee Krahenbuhl moved to approve a donation over 5 years, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager discussed Create Algona, a group working in the area of local economic development through enhancement of cultural attributes in Algona. Trustee Golwitzer moved to approve a donation, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is scheduled for March 23, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 11:45 A.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$108,742.55
46587	JARON BENZ	EMPLOYEE MISC	55.92
46588	BILSTEN, JOHN	EMPLOYEE MISC	89.99
46589	DEGEN, ERIC	EMPLOYEE MISC	21.26
46590	DORNBIER, DALE	EMPLOYEE MISC	14.47
46591	KAJEWSKI, STEPHEN	EMPLOYEE MISC	14.00
46592	VILETA, HEATH	EMPLOYEE MISC	17.08
46593	VITZTHUM, ROD	EMPLOYEE MISC	24.82
46594	JOE/LAVONNE SMITH	COMMUNICATIONS REFUND	876.61
46595	KRISTI LINDHORST	REFUND - CELL PHONE CASE	16.05
46596	ALGONA MUNICIPAL UTILITIES	KIWANIS RADIO AUCTION	100.00
46597	US DEPARTMENT OF EDUCATION	LR	165.58
46598	A & M LAUNDRY	SERVICE	38.73
46599	ACCESS SYSTEMS	MEMORY	1,942.80
46600	ALGONA PLG. & HTG.	SERVICE	75.97
46601	ALGONA PLUMBING & HEATING	APPLIANCE REBATE - SABIN	25.00
46602	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	374.74
46603	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	200.00
46604	ALLIANCE CONNECT	SERVICE	372.82
46605	ARNOLD MOTOR SUPPLY	SUPPLIES	232.05
46606	A-TEC ENERGY CORP.	HOME AUDITS	919.85

46607	AVESIS THIRD PARTY ADMIN	PREMIUMS	44.09
46608	BORDER STATES ELECTRIC	MATERIALS	571.43
46609	BUSCHER BROS. IMPLEMENT	SERVICE	105.25
46610	BUSCHER'S SERVICE CENTER	FUEL	51.55
46611	CASEY'S GENERAL STORE	FUEL	33.13
46612	CENTRAL IOWA DISTRIBUTING	SUPPLIES	126.40
46613	CHROME COUNTRY INN	SERVICE	63.50
46614	CHROME TRUCK STOP	FUEL	1,355.49
46615	CITY OF ALGONA	MAIN STREET PROJECT	1,396.82
46616	COLORS	MATERIAL	57.90
46617	COMPUTER SYSTEMS ASSOCIATES	PC'S	1,859.66
46618	COOK'S SCRAP IRON & METAL	MATERIALS	163.65
46619	CUMMINS CENTRAL POWER	INSPECTION SERVICES - TELEPHONE	466.95
46620	DAKOTA RIGGERS	WINCHLINE	408.79
46621	DIAMOND'S	EMPLOYEE CLOTHING	399.11
46622	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	237.53
46623	DUMP IT INC.	DUMPSTER	359.56
46624	ELECTRICAL MATERIALS CO.	SUPPLIES	66.55
46625	EXCEPTIONAL OPPORTUNITIES	SHREDDING	20.50
46626	FOERTSCH PLG. & HTG.	MATERIAL	94.74
46627	GISCH REPAIRS LLC	MATERIAL	18.38
46628	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	199.90
46629	HAWKINS INC.	CHEMICALS	6,164.04
46630	HYGIENIC LABORATORY - AR	SERVICE	94.50
46631	IA DIST.WIND GEN.PROJECT	JANUARY 2016 SHARED COSTS	367.00
46632	IGLASS NETWORKS	MONITORING SERVICES	500.00
46633	INCA NETWORKS INC	ANNUAL MAINTENANCE & SUPPORT	5,590.00
46634	IOWA ASSN OF MUNI UTILITIES	MEMBERSHIP DUES	12,775.00
46635	IOWA GEOTHERMAL ASSOCIATION	2016 MEMBERSHIP DUES	200.00
46636	IOWA NETWORK SERVICES	SERVICE	10,861.28
46637	IOWA ONE CALL	SERVICE	186.60
46638	IRBY	SUPPLIES	2,458.00
46639	JACK'S OK TIRE SERVICE	UNIT 9 TIRES	3,396.53
46640	JCL SOLUTIONS	SUPPLIES	174.48
46641	JOHNSTON AUTOSTORES	SUPPLIES	375.18
46642	K & H COOP OIL CO.	SHOP OIL	702.35
46643	KEMCO TIRES, INC.	TIRE REPAIR	21.00
46644	KLGA - FM	ADVERTISING	918.07
46645	MEGGER	METER TESTING BOARD SUPPLIES	26,227.15
46646	MIDAMERICAN ENERGY	GAS SERVICE	293.77
46647	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLIES	335.65
46648	NECA SERVICES INC.	TARIFF	165.00
46649	NG-911, INC	DATABASE MANAGEMENT	150.00
46650	NIMECA	APPA DUES	6,759.63
46651	NORTH IA LUMBER	MATERIAL	10.65
46652	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH CHARGES	3,806.08
46653	DEBRA M PLATHE	WINDOW REBATE	346.83
46654	PRO-BUILD	MATERIAL	308.75
46655	PROFESSIONAL COMPUTER SYSTEMS	2015 W-2 , 1099'S	3,730.04
46656	REDING GRAVEL & EXC.	ROCK FOR OAK LAKE FARM LINE	336.30
46657	ROETHLER ELECTRIC	MATERIAL	9.63
46658	ROUTER12 NETWORKS LLC	INTERNET UPGRADE PROJECT	1,080.00
46659	MIKE SABIN	APPLIANCE REBATE - AC	350.00
46660	SAFETEY-KLEEN	SUPPLIES	174.13
46661	SPORTSMAN'S CORNER, INC	4 WHEELER SERVICE	53.13
46662	TEREX SERVICES	UNIT 4 INSPECTION	1,908.00
46663	THREADS	SERVICE	195.00
46664	TRIBUNE MEDIA SERVICES, LLD	ZAP2IT WEATHER	85.68
46665	TRUPKE ELECTRIC MOTOR	MATERIAL	91.70
46666	UNITYPOINT CLINIC	MEMBERSHIP DUES	50.00
46667	CASA SYSTEMS, INC	INTERNET PROJECT	150,655.00
46668	DITCH WITCH - IOWA INC	PARTS	709.42
46669	GENBAND	SUPPORT AGREEMENT	9,034.01
46670	BIG 10	SUBS	2,538.66
46671	FOX SPORTS NET NORTH	SUBS	6,725.99
46672	IN DEMAND	PPV'S	250.00
46673	KOSSUTH COUNTY EMERGENCY MNGT	E-911	10,216.07
46674	MG MEDIA S.A.R.L	PPV'S	102.62
46675	NEXSTAR	RETRANSMISSION	4,165.00
46676	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,086.80

46677	RFD TV	SUBS	125.18
46678	ROVI	SUBS	1,387.90
46679	SHOWTIME NETWORKS INC	SUBS	384.30
46680	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,929.20
46681	TOWER DISTRIBUTION CO	SUBS	3,465.09
46682	AVESIS THIRD PARTY ADMIN	PREMIUMS	582.86
46683	FAREWAY STORES	SUPPLIES	133.95
46684	HY-VEE	SUPPLIES	32.97
46685	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,692.13
46686	WELLMARK HEALTH PLAN	PREMIUMS	27,275.72
46687	AFLAC	PREMIUMS	813.72
46688	CARD CENTER	PURCHASES	3,797.88
46689	RINDONE, BRIEN	EMPLOYEE MISC	153.28
46690	US DEPARTMENT OF EDUCATION	LR	165.58
8800001	NIMECA	POWER BILLING	158,873.91
8800002	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8800003	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800004	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	2,691.44
8800005	MIDAMERICAN ENERGY	NEAL 4 CASH REQUEST	83,000.00
8800006	TANTALUS	METERING EQUIPMENT	3,505.00
8800007	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,018.59
8800008	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	7,657.00
8800009	IPERS	IPERS WITHHOLDING	25,426.09
8800010	EFTPS TRANSFER	PAYROLL TAXES	20,898.36
8800011	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,195.92
8800012	EFT - SALES TAX TRANSFER	SALES TAX	28,342.00
8800013	NATIONAL CABLE TELEVISION COOP	SUBS	66,336.85
8800014	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	2,007.12
8800015	NATIONAL CABLE TELEVISION COOP	EQUIPMENT	2,197.92
8800016	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	183.84
8800017	USAC	MECHANISM CHARGES	1,562.41
8800018	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	181.84
8800019	EFT - SALES TAX TRANSFER	SALES TAX	12,190.00
8800020	EFTPS TRANSFER	PAYROLL TAXES	20,679.27
8800021	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,018.59
8800022	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	685.05
8800023	NIMECA	POWER BILLING	228,732.79