

March 22, 2016
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on March 22, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Mike Gabor, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the March 2, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the 15 kV relay upgrades at the AKB Substation, rural line rebuild, Yohn Redi-Mix Plant, Skitter TV, donations, debt service coverage, and fiber optic upgrades.

The Board reviewed Resolution #2016-04, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Electric Utility to the City of Algona. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed Resolution #2016-05, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Water Utility to the City of Algona. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed Resolution #2016-06, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Communications Utility to the City of Algona. Trustee Murphy moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for the bid letting on the Hwy 18 Water Main replacement. Trustee Schaaf moved to set the date and time as April 28, 2016, at 11:00 A.M., seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board set the date and time for a Public Hearing on the Hwy 18 Water Main replacement. Trustee Golwitzer moved to set the date and time as May 4, 2016, at 11:00 A.M., seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is scheduled for April 13, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 11:45 A.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 52,083.86
46691	ALGONA MUNICIPAL UTILITIES	PRINT SHOPPE PLUS PAYMENT	625.40
46692	LINCOLN LIFE	DEFERRED COMP	4,130.00
46693	ACCESS PROPERTY MGMT CO	ELECTRIC REFUND	40.00
46694	ACCESS SYSTEMS	SPAM FILTERING SERVICES	141.00
46695	LINDA/ED ADAMS	COMMUNICATIONS REFUND	30.34
46696	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	176.40

46697	AHLERS & COONEY, P.C.	WATER REVENUE CAP LOAN NOTES	10,435.53
46698	ALGONA CHAM. OF COMMERCE	WOMEN NETWORKING SPONSOR	100.00
46699	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
46700	ALGONA MUNICIPAL UTILITIES	SERVICES	15,634.16
46701	ALGONA PLG. & HTG.	PARTS	104.25
46702	ALGONA PUBLIC LIBRARY	KOSS GARDEN OF POETS POETRY	25.00
46703	ALLIANT ENERGY	NEAL 3 TRANSMISSION	46,012.62
46704	AMU-SKYLINK. L.C.	COMMUNICATIONS REFUND	1.37
46705	GESSIMAR ARAUJO	COMMUNICATIONS REFUND	41.28
46706	ASCAP	LICENSE FEES	183.38
46707	BGHS PUBLICATIONS	1/8 PAGE ADVERTISEMENT	65.00
46708	BLACKHAWK SPRINKLERS INC	INSPECTION SERVICES	115.00
46709	BMI CABLE & NEW MEDIA	LICENSE FEES	183.38
46710	BOMGAARS	SUPPLIES	919.46
46711	BORDER STATES ELECTRIC	SUPPLIES	3.97
46712	BROWN SHOE FIT CO	SUPPLIES	385.14
46713	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	380.00
46714	CDW GOVERNMENT, INC	MS GSA OFFICE PRO PLUS	356.50
46715	CENTRAL IOWA DISTRIBUTING	SUPPLIES	132.80
46716	CENTURYLINK	SERVICE	112.54
46717	CENTURYLINK	LOCAL INTERCONNECTION CHARGES	335.73
46718	CENTURYLINK	LOCAL MESSAGING REVENUE	12.91
46719	JAESUNG CHO	COMMUNICATIONS REFUND	10.65
46720	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
46721	DAN-D LASER CARTRIDGES	TONER	650.36
46722	DEX MEDIA EAST	ADVERTISING CHARGES	85.50
46723	DGR ENGINEERING	SWITCHGEAR CONTOL	5,813.50
46724	ELECTRONIC ENGINEERING	SERVICES	29.85
46725	ERPELDING EXCAVATING ENT	WATER MAIN - 711 S DODGE ST	3,540.50
46726	WILLIAM H FOTH	COMMUNICATIONS REFUND	36.95
46727	EMILY FUNK	COMMUNICATIONS REFUND	108.68
46728	JAY GEVING	TRUSTEE FEES	75.00
46729	MARIA K GODDARD	ELECTRIC REFUND	48.87
46730	DAVID GOLWITZER	TRUSTEE FEES	75.00
46731	HJELLE, ALAN	APPLIANCE REBATE - WASHER	100.00
46732	I WIRELESS	SERVICE	3.54
46733	I&S GROUP, INC	HWY 18 WATER MAIN REPLACEMENT	1,152.00
46734	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN PAYMENT	6,000.00
46735	JOHN DEERE FINANCIAL	PARTS/MATERIALS	516.70
46736	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
46737	LICHTER'S GARAGE OPENER	OPENERS	107.00
46738	MIDAMERICAN COMP CORP	POSTAGE	4,465.76
46739	MIDAMERICAN ENERGY	SERVICE	78.70
46740	JULIE MURPHY	TRUSTEE FEES	75.00
46741	NALCO COMPANY	SUPPLIES	115.37
46742	NEU STAR	LNP & SOW	193.40
46743	NORTHWEST COMM NETWORK	BANDWIDTH	925.50
46744	PHILS AUTO & TRUCK REPAIR II	SERVICE	83.29
46745	POWER PRODUCT SERVICES	UPGRADE OF POWER SERVICES	7,170.43
46746	RESCO	SUPPLIES	237.84
46747	RFD TV	SUBS	126.44
46748	JONATHAN/LISSA ROSENGREN	COMMUNICATIONS REFUND	39.95
46749	KAREN SCHAAF	TRUSTEE FEES	75.00
46750	SCHUMACHER WELL DRILLING	PARTS	40.00
46751	SECURITY COVERAGE	SECUREIT SERVICES	293.90
46752	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	5,500.00
46753	STUNDAHL CLEANING	CLEANING SERVICES	900.00
46754	THUL, NORMA JEAN	COMMUNICATIONS REFUND	110.84
46755	MARY L WEHRSPAN	COMMUNICATIONS REFUND	34.68
46756	WHEELER WORLD INC	SEAL KIT	100.93
46757	WINDSOR MANOR	LIGHTING REBATES	532.75
46758	WSI CORPORATION	WEATHER SERVICES	242.00
46759	ALGONA AMBASSADORS	AMBASSADOR SHIRT	29.00
46760	GRAYBAR ELECTRIC CO INC	VAULT LIDS	2,576.21
46761	PETTY CASH	PETTY CASH	154.26
46762	TULSAT - NEBRASKA	REPAIR SERVICES	3,158.00
46763	ALGONA CHAM. OF COMMERCE	ALGONA BUCKS - WELLNESS	5,075.00
46764	JENNINGS, ROBERT M.	EMPLOYEE MISC	11.26
46765	US DEPARTMENT OF EDUCATION	LR	165.58
46766	A & M LAUNDRY	SUPPLIES	38.68

46767	ADVANTAGE ADMINISTRATORS	ADMIN FEES	283.80
46768	AFLAC	PREMIUMS	813.72
46769	ALGONA MUNICIPAL UTILITIES	SERVICES	1,918.36
46770	ALGONA PLG. & HTG.	SUPPLIES	57.38
46771	ALGONA PLUMBING & HEATING	LED SECURITY LIGHT REBATE	100.00
46772	ALGONA PUBLIC LIBRARY	SUMMER READING PROGRAM	250.00
46773	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	296.49
46774	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	80.00
46775	ALGONA ROTARY CLUB	BRAK SPONSOR/DONATION	500.00
46776	ALLIANCE CONNECT	PHONE SERVICES	372.82
46777	AL'S REPAIR	SERVICE	80.25
46778	AMERICAN PUBLIC POWER ASSOC.	DEED PROGRAM ANNUAL DUES	1,221.73
46779	ARNOLD MOTOR SUPPLY	PARTS	1,101.86
46780	BALDWIN POLE IOWA CORP	POLES	13,194.00
46781	BILSTEN, JOHN	EMPLOYEE MISC	12.60
46782	BRIAN'S WELDING	REPAIR SERVICES	56.50
46783	BROWN SHOE FIT CO	SUPPLIES	459.44
46784	BUSCHER BROS CORP	LED LIGHTING REBATE	50.67
46785	BUSCHER'S SERVICE CENTER	FUEL	59.30
46786	CENTRAL IOWA DISTRIBUTING	SUPPLIES	229.10
46787	CHROME COUNTRY INN	SERVICE	45.42
46788	CHROME TRUCK STOP	FUEL	760.06
46789	CINTAS CORPORATION	SUPPLIES	451.62
46790	CITY OF ALGONA	MAIN STREET PROJECT	213.25
46791	CLASS C SOLUTIONS GROUP	SUPPLIES	125.26
46792	COMPUTER SYSTEMS ASSOCIATES	PC'S	1,867.80
46793	COOK'S SCRAP IRON & METAL	MATERIALS	364.48
46794	CROSSROADS ALGONA	FUEL	649.95
46795	DAYLIGHT DONUTS	LED LIGHTING REBATE	289.70
46796	DEAN MEYER ELECTRIC	INSTALLATION OF HALLWAY LIGHTS	444.01
46797	DIAMOND'S	EMPLOYEE CLOTHING	254.66
46798	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	361.29
46799	DUMP IT INC.	DUMPSTER	318.06
46800	ELECTRONIC SPECIALTIES, INC	LED LIGHTING REBATE	792.00
46801	EMAGINE, LLC	WEB SERVICES	37.50
46802	ERPELDING EXCAVATING ENT	GIS ASSISTANCE	278.00
46803	FAREWAY STORES	SUPPLIES	86.69
46804	DAN FOERTSCH	APPLIANCE REBATE - WASHER	100.00
46805	FOERTSCH PLG. & HTG.	UTILITY SINK/FAUCET	138.00
46806	HACH CHEMICAL CO.	CHEMICALS	495.38
46807	HALL'S SAFETY EQPT.	TARP	541.00
46808	HAWKINS INC.	CHEMICALS	4,275.40
46809	HOTSY EQUIPMENT	PARTS	14.30
46810	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.50
46811	IA DIST.WIND GEN.PROJECT	SHARED COSTS	244.50
46812	ICAN, INC.	TAGGED SPOTS	100.00
46813	IGLASS NETWORKS	NETWORK MONITORING SERVICES	500.00
46814	IOWA ASSN OF MUNI UTILITIES	WORKSHOPS	891.58
46815	IOWA NETWORK SERVICES	SERVICES	11,071.58
46816	IRBY	TESTING SERVICES	118.20
46817	IX SYSTEMS	INTERNET EQUIPMENT	7,261.00
46818	JACK'S OK TIRE SERVICE	SERVICE	267.59
46819	JACK'S OK TIRE SERVICE	LED LIGHTING REBATE	540.00
46820	JOHNSTON AUTOSTORES	PARTS	88.79
46821	KEMCO TIRES, INC.	SERVICE	44.14
46822	KLGA - FM	ADVERTISING SERVICES	771.41
46823	KOSS CO EXTENSION OFFICE	APPLICATORS CLASS - LARSEN	70.00
46824	KOSSUTH COUNTY TREASURER	EXCISE TAX	51,782.00
46825	KRIZ-DAVIS CO.	BOLTS	729.96
46826	BRIAN/DONNA MEYERINK	WINDOW REBATE	450.95
46827	MIDAMERICAN ENERGY	SERVICE	208.95
46828	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	335.70
46829	JON MURRAY	WINDOW REBATE	97.50
46830	NALCO COMPANY	SUPPLIES	34.25
46831	NG-911, INC	DATABASE MANAGEMENT	150.00
46832	NIMECA	LEGAL FEES	49.95
46833	NORTH IA LUMBER	MATERIALS	129.31
46834	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	4,439.27
46835	PHILS AUTO & TRUCK REPAIR II	SERVICE	347.20

46836	PLYMOUTH COUNTY TREASURER	COUNTY TAX	532.00
46837	POWER & TELEPHONE SUPPLY	EQUIPMENT	3,894.22
46838	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	2,987.62
46839	RESCO	SUPPLIES	127.03
46840	ROETHLER, LOWELL	EMPLOYEE MISC	155.52
46841	ROUTER12 NETWORKS LLC	INTERNET SERVICES	1,600.00
46842	SHERI SALVATORE	METER CONVERSION REBATE	75.00
46843	SANDE CONSTRUCTION	SERVICE	1,240.92
46844	ELVIRA SCRIVNER	APPLIANCE REBATE -WASHER	100.00
46845	SECURITY COVERAGE	SECUREIT PLUS	48.00
46846	SPORTSMAN'S CORNER, INC	PARTS	135.89
46847	T.P. ANDERSON COMPANY	AUDIT	5,015.00
46848	THREADS	EMPLOYEE CLOTHING	842.70
46849	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	85.68
46850	TRUPKE ELECTRIC MOTOR	PARTS	80.52
46851	WALLACE WATER COND.	RENTAL FEES	24.61
46852	WEBSTER COUNTY TREASURER	UTILITY REPLACEMENT TAX	2,795.50
46853	WHITTEMORE TRUCK & TRAILER	PARTS	255.31
46854	WOODBURY COUNTY TREASURER	EXCISE TAX	17,432.00
46855	BIG 10	SUBS	2,545.62
46856	FOX SPORTS NET NORTH	SUBS	6,744.43
46857	IN DEMAND	PPV'S	250.00
46858	MG MEDIA S.A.R.L	PPV'S	56.61
46859	NEXSTAR	RETRANSMISSION	4,167.50
46860	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	1,083.55
46861	ROVI	SUBS	1,387.90
46862	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,917.45
46863	TOWER DISTRIBUTION CO	RETRANSMISSION	3,467.99
8800032	IPERS	IPERS	25,361.87
8800033	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,615.00
8800034	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,018.59
8800035	LIBRARY OF CONGRESS	ROYALTY FEES	7,960.44
8800036	EFTPS TRANSFER	PAYROLL TAXES	20,904.60
8800037	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	198,000.00
8800038	I WIRELESS	SERVICE	561.82
8800039	USAC	MECHANISM CHARGES	1,562.41
8800040	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,418.86
8800041	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,194.94
8800042	EFT - SALES TAX TRANSFER	SALES TAX	27,285.00
8800044	NATIONAL CABLE TELEVISION COOP	SUBS CREDIT	67,779.32
8800045	I WIRELESS	SERVICES	405.38
8800046	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	637.45
8800047	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,018.59
8800048	I WIRELESS	SERVICES	159.60
8800049	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	181.84
8800050	EFTPS TRANSFER	PAYROLL TRANSFERS	22,232.92
8800051	EFT - SALES TAX TRANSFER	SALES TAX	12,182.00
8800052	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	256.81