

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 4, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Walter Krahenbuhl, Julie Murphy (arrived at 11:15 A.M.), Karen Schaaf, David Golwitzer

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Representatives from Kossuth Animal Rescue; Bruce Pierce – Concepts in Design; Nick Fredericksen – I & S Group

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the April 13, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

Chairperson Geving called the Public Hearing for the authorization to approve plans and specifications, proposed form of contract, and estimate of costs for the Hwy 18 Water Main replacement to order. The Chairperson noted no written or oral comments or objections. Trustee Schaaf moved to adjourn the Public Hearing, seconded by Trustee Krahenbuhl. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, absent. Motion carried unanimously.

The Board reviewed the plans and specifications, proposed form of contract, and estimate of costs for the Hwy 18 Water Main replacement. Trustee Golwitzer move to approve, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager discussed the bids received for the Hwy 18 Water Main replacement. Trustee Schaaf moved to accept the low bids of \$315,178 for Alt #1 and \$24,525 for Alt #3 from H & W Contracting, LLC and authorize the execution of the contract and notice to proceed, seconded by Trustee Golwitzer. Motion carried unanimously.

Contractor	Location	Base Bid	Alt #1	Alt #2	Alt #3
Erpelding Excavating Enterprise	Algona, IA	\$ 411,102.97	\$ 334,529.50	\$ 343,864.50	\$ 19,505.55
H&W Contracting, LLC	Sioux Falls, SD	-	300,242.00	<u>315,178.00</u>	<u>24,525.00</u>
GM Contracting, Inc	Fort Dodge, IA	376,164.14	-	-	24,945.74

The Board heard a presentation from Kossuth Animal Rescue and Bruce Pierce, Concepts in Design.

The Board reviewed the March 2016 Financial Statements. Trustee Golwitzer moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including construction season, Snap On improvements, Home Base Iowa, and Water Towers.

The Board reviewed the Pay Request #1, in the amount of \$160,170, from Harold K. Scholz Company for the 15 kV Switchgear relay upgrade. Trustee Golwitzer moved to approve the pay request, seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is scheduled for May 25, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:45 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 55,632.98
46954	ALGONA MUNICIPAL UTILITIES	PROJECT SHARE CONTRIBUTION	428.50
46955	US DEPARTMENT OF EDUCATION	LR	165.58
46956	ALGONA MUNICIPAL UTILITIE	PS - WEIR	1,615.46

46957	JENNINGS, ROBERT M.	EMPLOYEE MISC	131.76
46958	K & H COOP OIL CO.	FUEL	1,090.07
46959	ALGONA MUNICIPAL UTILITIE	PS - SMITH	462.04
46960	AUDREY HAVERLY	REFUND OF PREPAYMENT	39.95
46961	A & M LAUNDRY	SUPPLIES	38.73
46962	ACCESS SYSTEMS	SONIC WALL	1,685.82
46963	AFLAC	PREMIUMS	813.72
46964	ALGONA CHAM. OF COMMERCE	SPONSORSHIP	390.00
46965	ALGONA PLG. & HTG.	SUPPLIES	78.16
46966	ALGONA PUBLISHING CO.	ADVERTISING SERVICES/SUPPLIES	1,460.09
46967	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	100.00
46968	ALLIANCE CONNECT	LONG DISTANCE SERVICES	370.31
46969	ALTEC INDUSTRIES INC.	PARTS	106.89
46970	ARNOLD MOTOR SUPPLY	PARTS	125.95
46971	AUREON NETWORK SERVICES	SERVICES	10,748.40
46972	BIG 10	SUBS	2,545.62
46973	BORDER STATES ELECTRIC	INVENTORY	4,110.18
46974	BROWN SUPPLY COMPANY	MATERIALS	2,186.59
46975	BUGS N STUFF	SERVICE	78.44
46976	BUSCHER'S SERVICE CENTER	FUEL	104.23
46977	CENTRAL IOWA DISTRIBUTING	SUPPLIES	407.80
46978	CHROME COUNTRY INN	SERVICE	90.95
46979	CHROME COUNTRY INN	LED LIGHTING REBATE	1,723.33
46980	CHROME TRUCK STOP	FUEL	36.00
46981	CITY OF ALGONA	MAIN STREET PROJECT	412.02
46982	COMPUTER SYSTEMS ASSOCIATES	POWER SUPPLY BACK UP	90.90
46983	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
46984	COOK'S SCRAP IRON & METAL	MATERIALS	7.30
46985	CRESCENT ELECTRIC SUPPLY	SUPPLIES	218.52
46986	CROSSROADS ALGONA	FUEL	67.66
46987	DEAN MEYER ELECTRIC	SOCKET	8.50
46988	DIAMOND'S	EMPLOYEE CLOTHING	211.00
46989	DITCH WITCH OF MINNESOTA & IOWA	PARTS	1,877.93
46990	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	545.73
46991	ELECTRICAL MATERIALS CO.	WIRE CONNECTORS	174.97
46992	EMEDCO	DECALS	52.88
46993	ERPELDING EXCAVATING ENT	REPAIR SERVICES	1,528.75
46994	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	27.75
46995	FAREWAY STORES	SUPPLIES	82.86
46996	FOUNDERS' DAY	CORPORATE SPONSOR DONATION	500.00
46997	FOX SPORTS NET NORTH	SUBS	6,744.43
46998	GRAYBAR ELECTRIC CO INC	SUPPLIES	72.86
46999	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.50
47000	IA DIST. WIND GEN.PROJECT	SHARED COSTS	981.88
47001	ICAN, INC.	TAGGED SPOTS	50.00
47002	IGLASS NETWORKS	MONITORING SERVCIES	500.00
47003	IN DEMAND	PPV'S	262.10
47004	IOWA ONE CALL	SERVICE	47.70
47005	IRBY	INVENTORY	255.00
47006	JENNINGS, ROBERT M.	EMPLOYEE MISC	164.18
47007	JOHANNA RESTORATION FOUNDATION, INC	DONATION	12,000.00
47008	KIWANIS CLUB OF ALGONA	MEMBERSHIP DUES	112.00
47009	KLGA - FM	ADVERTISING SERVICES	770.39
47010	DAVE LANE	LED LIGHTING REBATE	531.00
47011	LONE TREE DIESEL	FORK LIFT REPAIR	368.41
47012	MIDAMERICAN ENERGY	SERVICE	95.25
47013	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	334.82
47014	MOTOR INN OF ALGONA INC	REPAIR SERVICES	272.68
47015	NALCO COMPANY	CHEMICALS	2,834.76
47016	NEU STAR	LNP & SOW CHARGES	244.42
47017	NG-911, INC	DATABASE MANAGEMENT	150.00
47018	NIMECA	INVENTORY	1,805.24
47019	NORTH IA LUMBER	SUPPLIES	91.56
47020	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	10,836.74
47021	PAPPAS TELECASTING OF IOWA	KCWI RETRANSMISSION	468.98
47022	PMC ADVANTAGE SERVICES, INC	PREMIUMS	191,304.00
47023	PRO-BUILD	MATERIALS	33.39
47024	PRODUCTIVITY PLUS	PARTS	1,503.28
47025	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	2,987.37
47026	REDING GRAVEL & EXC.	SAND/CONCRETE	103.18

47027	ROVI	SUBS	1,389.73
47028	SECURITY COVERAGE	SECUREIT PLUS SERVICE	48.00
47029	SHOWTIME NETWORKS INC	SUBS	367.36
47030	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION FEES	3,912.75
47031	STT	HANDSET	43.00
47032	TOWER DISTRIBUTION CO	SUBS	3,460.59
47033	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	85.68
47034	WESCO DISTRIBUTION INC.	CLAMPS	3,513.14
47035	WHEELER WORLD INC	PARTS	49.03
47036	ALGONA MUNICIPAL UTILITIE	PS - WARDELL	536.93
47037	FAUSER ENERGY RESOURCES	OIL	20,315.12
47038	STEPHANIE FORTUNE	EMPLOYEE MISC	25.92
47039	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,739.89
47040	MG MEDIA S.A.R.L	PPV'S	53.21
47041	NAPA AUTO PARTS-ALGONA	PARTS	44.49
47042	NEXSTAR	SUBS	4,157.50
47043	WELLMARK HEALTH PLAN	PREMIUMS	27,275.72
47044	ALGONA MUNICIPAL UTILITIE	PS - BROOKS	567.11
47045	BILSTEN, JOHN	ROTARY DUES	137.50
47046	LINCOLN LIFE	DEFERRED COMP	4,430.00
47047	US DEPARTMENT OF EDUCATION	LR	165.58
47048	AHS YEARBOOK	RED LEVEL YEARBOOK AD	85.00
47049	AVESIS THIRD PARTY ADMIN	PREMIUMS	582.86
47050	CARD CENTER	PURCHASES	3,531.80
8800068	USAC	MECHANISM CHARGES	1,562.41
8800069	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,231.63
8800070	TREASURER STATE OF IOWA	INCOME TAX WITHHOLDING	7,915.00
8800071	EFTPS TRANSFER	PAYROLL TAXES	20,643.92
8800072	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,018.59
8800073	I WIRELESS	SERVICE	427.69
8800074	ADVANTAGE ADMINISTRATORS	HRA	1,443.49
8800075	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	181.84
8800076	TREASURER, STATE OF IOWA	USE TAX	3,387.00
8800077	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	26,459.00
8800078	ADVANTAGE ADMINISTRATORS	HRA	3,267.04
8800079	NATIONAL CABLE TELEVISION COOP	SUBS	67,189.74
8800080	I WIRELESS	PURCHASES	140.60
8800081	EFT - SALES TAX TRANSFER	SALES TAX	11,692.00
8800082	ADVANTAGE ADMINISTRATORS	HRA	1,213.52