

May 25, 2016
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on May 25, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees –Julie Murphy, Karen Schaaf, David Golwitzer

Absent: Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Tim McCartan, T.P. Anderson and Company, P.C.

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the May 4, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Tim McCartan of T.P. Anderson & Company presented the Board with the 2015 Algona Municipal Utilities Financial Audit. Trustee Schaaf moved to place the audit on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including AMU/Skylink, lightning strikes, channel issues, fiber distribution issues, cooling units at communications building, personnel, Neal 4, wind farm, water main replacement, Pioneer Research, UPN (Verizon) fiber, and NIMECA.

The Board discussed the request from Kossuth Animal Rescue.

The General Manager reviewed the Home Base Iowa Program. Trustee Murphy moved to authorize the General Manager to submit an application to become a Home Base Iowa Business, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is scheduled for June 15, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$109,340.06
47051	LEONA SABIN	COMMUNICATIONS REFUND	36.03
47052	ACCESS SYSTEMS	SPAM FILTERING	141.00
47053	ADVANTAGE ADMINISTRATORS	SERVICE	176.40
47054	ALGONA MUNICIPAL UTIL.	EMPLOYEE MEDICAL SELF INSURANCE	446.00
47055	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE- BARSLOU	2,034.67
47056	ALGONA PLG. & HTG.	SUPPLIES	153.50
47057	ALGONA PONY LEAGUE	ADVERTISING SPACE	150.00
47058	ALTEC INDUSTRIES INC.	PARTS	870.61
47059	AMERICAN WATER WORKS ASSN	ANNUAL MEMBERSHIP DUES	360.00
47060	MALISSA ANDERSON	CELL PHONE REFUND	119.84
47061	RYAN BAUER	COMMUNICATIONS REFUND	71.58
47062	BOMGAARS	SUPPLIES	1,021.27
47063	BORDER STATES ELECTRIC	INVENTORY	5,746.61
47064	HAROLD BOSWORTH	WINDOW REBATE	156.10
47065	BROWN SHOE FIT CO	SUPPLIES	232.24
47066	CENTURYLINK	LONG DISTANCE	112.48
47067	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	340.20
47068	CENTURYLINK	INTRASTATE	1.93
47069	CHROME TRUCK STOP	LIGHTING REBATE	1,600.00
47070	CITY OF ALGONA	SPRING/SUMMER NEWSLETTER	547.68
47071	ALEX CLEVERINGA	COMMUNICATIONS REFUND	32.12
47072	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00

47073	DAN-D LASER CARTRIDGES	SUPPLIES	42.80
47074	DEGEN EXSTINGUISHER & REPAIR	FIRE EXTINGUISHER INSPECTION	775.75
47075	DEX MEDIA EAST	ADVERTISING	85.82
47076	DGR ENGINEERING	ELECTIRCAL ENGINEERING SERVICES	10,057.42
47077	DITCH WITCH OF MINNESOTA & IOWA	PARTS	57.09
47078	DUMP IT INC.	SERVICE	359.56
47079	ELECTRONIC ENGINEERING	SERVICE	29.85
47080	ELECTRONIC SPECIALITIES, INC	SERVICE	554.32
47081	BILL FARNHAM	COMMUNICATIONS REFUND	90.68
47082	FASTENAL COMPANY	HOTWELL PUMP INSERT	190.25
47083	JAY GEVING	TRUSTEE FEE	75.00
47084	COLLEEN GILBERT	COMMUNICATIONS REFUND	20.23
47085	DAVID GOLWITZER	TRUSTEE FEE	75.00
47086	HOTSY EQUIPMENT	PARTS	190.31
47087	HY-VEE	SUPPLIES	53.50
47088	I WIRELESS	SERVICE	3.54
47089	I&S GROUP, INC	WATER MAIN REPLACEMENT HWY 18	5,291.70
47090	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN PROGRAM	6,000.00
47091	IRBY	INVENTORY	9,776.71
47092	KEMCO TIRES, INC.	TIRE REPAIR	21.00
47093	KOSSUTH COUNTY RELAY FOR LIFE	PLATNIUM SPONSORSHIP	2,000.00
47094	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
47095	KRIZ-DAVIS CO.	INVENTORY	2,971.59
47096	LEIGH, DENNIS	WINDOW REBATE	96.59
47097	MCPEAK TRENCHING	FIBER TO HOME OAK ST	11,504.00
47098	MIDAMERICAN COMP CORP	STATEMENT POSTAGE	4,601.45
47099	MIDAMERICAN ENERGY	GAS SERVICE	210.78
47100	JULIE MURPHY	TRUSTEE FEE	75.00
47101	NALCO COMPANY	BACTERIA DIP SLIDES	99.53
47102	NCK SOFTWARE AND SUPPORT	SWITCHGEAR UPGRADE	7,450.41
47103	NIMECA	MCR BILLING	514.50
47104	NMC EXCHANGE LLC	FUEL INJECTOR	1,091.47
47105	NORTH IOWA APPL CENTER	ADVERTISING REIMBURSEMENT	100.00
47106	NORTHWEST COMM NETWORK	BANDWIDTH	925.50
47107	PITNEY BOWES INC	POSTAGE MACHINE SUPPLIES	215.88
47108	RFD TV	SUBS	126.60
47109	ROUTER12 NETWORKS LLC	SERVICE	240.00
47110	PATRICIA RUHNKE	INSULATION REBATE	678.53
47111	SAFETEY-KLEEN	SUPPLIES	183.65
47112	KAREN SCHAAF	TRUSTEE FEE	75.00
47113	SIGN WORKS INK	LIGHTING REBATE	820.00
47114	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	5,500.00
47115	STUNDAHL CLEANING	CLEANING SERVICES	900.00
47116	MIKE TWEEDY	COMMUNICATIONS REFUND	48.73
47117	WESCO DISTRIBUTION INC.	INVENTORY	1,966.66
47118	ZIEGLER INC.	PARTS	196.11
47119	ALGONA MUNICIPAL UTILITIES	SERVICES	16,621.61
47120	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - ROSS	691.83
47121	US DEPARTMENT OF EDUCATION	LR	165.58
47122	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - SHULZ	371.02
47123	STEVE GRANDGENETT	EMPLOYEE MISC	60.26
47124	IOWA ASSN OF MUNI UTILITIES	SUPER & FOREMANS MTG	650.00
47125	K & H COOP OIL CO.	FUEL	391.15
47126	KCCI/HEARST TELEVISION	KCCI RETRANSMISSION/Q4	27,200.01
47127	KEMNA AUTO CENTERS	2016 1/2 TON EXTENDED CAB UNIT #1	24,964.00
47129	A & M LAUNDRY	SUPPLIES	38.73
47130	AFLAC	PREMIUMS	813.72
47131	ALGONA PLG. & HTG.	SUPPLIES	20.00
47132	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	1,249.31
47133	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	80.00
47134	ALLIANCE CONNECT	LONG DISTANCE	370.31
47135	AL'S REPAIR	SERVICE	8.03
47136	ARNOLD MOTOR SUPPLY	PARTS	95.78
47137	A-TEC ENERGY CORP.	RECYCLING	417.30
47138	AUREON NETWORK SERVICES	SERVICES	11,614.53
47139	BGHS	BLACK AND GOLD ADVERTISEMENT	320.00
47140	BLACKHAWK SPRINKLERS INC	INSPECTION	245.00
47141	DAVID/RACHELL BOECKHOLT	APPL REBATE - WASHER	100.00
47142	BOMGAARS	SUPPLIES	88.78
47143	BORDER STATES ELECTRIC	INVENTORY	5,272.64

47144	CDW GOVERNMENT, INC	AUTOCAD	863.83
47145	CHROME COUNTRY INN	SERVICE	48.69
47146	CHROME TRUCK STOP	FUEL	113.50
47147	COMPUTER SYSTEMS ASSOCIATES	SUPPLIES	88.75
47148	CONCEPTS IN DESIGN	DESIGN SERVICES	375.00
47149	DAN-D LASER CARTRIDGES	COPIER MAINT.	350.37
47150	DEAN MEYER ELECTRIC	SERVICE IN OFFICE	191.88
47151	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	127.29
47152	EAST FORK SWINE SERVICES	BIRD MANAGEMENT BLOCKS	486.85
47153	ELECTRONIC SPECIALITIES, INC	BATTERY	134.55
47154	LYNN ELLIOTT-CARLSON	APPL REBATE - AC	200.00
47155	GRAYBAR ELECTRIC CO INC	INTERDUCT	5,967.00
47156	BRUCE/JENNIFER HACKBARTH	WINDOW REBATE	1,500.00
47157	HAROLD K SCHOLZ, CO.	15KV SWITCHGEAR RELAY UPGRADE	160,170.00
47158	HAWKINS INC.	CHEMICALS	2,737.71
47159	IA DIST.WIND GEN.PROJECT	SHARED COSTS	251.98
47160	IGLASS NETWORKS	MONITORING SERVICES	500.00
47161	INFO DOG SECURITY, LLC	SHREDDING SERVICES	483.60
47162	IOWA ASSN OF MUNI UTILITIES	APPR PROGRAM - STRIPLING	1,050.00
47163	IOWA ONE CALL	SERVICE	327.90
47164	IRBY	SUPPLIES	390.57
47165	KLGA - FM	ADVERTISING SERVICES	980.49
47166	KRIZ-DAVIS CO.	SUPPLIES	4,575.97
47167	MIDAMERICAN ENERGY	SERVICE	50.59
47168	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	336.19
47169	MOTOR INN OF ALGONA INC	SERVICE	160.14
47170	NEMMERS, JOHN	APPL REBATE - WASHER	100.00
47171	NG-911, INC	DATABASE MANAGEMENT	150.00
47172	NODDLE COMPANIES	LED REBATES	3,882.30
47173	NORTH IOWA MECHANICAL	APPL REBATE - ELLIOTT/CARLSON	25.00
47174	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	11,228.72
47175	CLAUDIA PORTER	WINDOW REBATE	1,170.00
47176	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART SERVICES	3,568.75
47177	ROETHLER, LOWELL	EMPLOYEE MISC	140.40
47178	ROETHLER ELECTRIC	SUPPLIES	8.56
47179	SECURITY COVERAGE	SECUREIT PLUS SERVICES	48.00
47180	SKARSHAUG TESTING LABS	TESTING SERVICES	1,186.62
47181	MIKE STRIPLING	EMPLOYEE MISC	28.79
47182	TRIBUNE MEDIA SERVICES, LLD	WEATHER SERVICES	85.68
47183	WAGNER, GENE	WINDOW REBATE	40.80
47184	WALLACE WATER COND.	SERVICE CALL	94.81
47185	WESCO DISTRIBUTION INC.	BATTERIES	15.92
47186	WEX	FUEL	792.31
47187	WINDOWS & MORE, INC	CLEANING SERVICES	722.25
47188	LINCOLN LIFE	DEFERRED COMP	4,330.00
47189	PETTY CASH	PETTY CASH	99.76
47190	US DEPARTMENT OF EDUCATION	LR	165.58
47191	VILETA, HEATH	EMPLOYEE MISC	140.00
8800083	NATIONAL CABLE TELEVISION COOP	SUPPLIES	3,674.79
8800084	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,611.00
8800085	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8800086	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800087	I WIRELESS	SERVICES	338.65
8800088	EFTPS TRANSFER	PAYROLL TAXES	20,997.71
8800089	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,018.59
8800090	NIMECA	POWER	188,583.20
8800091	IPERS	IPERS WITHHOLDING	25,412.44
8800092	ADVANTAGE ADMINISTRATORS	HRA	336.04