

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on June 15, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees –Julie Murphy, Karen Schaaf, David Golwitzer, Walter Krahenbuhl

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Greg Fritz, NIMECA

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the May 25, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the April 2016 Financial Statements. Trustee Krahenbuhl moved to approve the financial statements and place them on file, seconded by Trustee Murphy. Motion carried unanimously.

The Board heard from Greg Fritz, NIMECA Executive Director, regarding updates with NIMECA and the Southwest Power Pool.

The General Manager updated the Board on a number of topics including storm damage, wind farm, water main replacement, Algona economic development, Communications projects, and customer reports.

The General Manager discussed the personnel changes for an Energy Efficiency, Safety, and Automated Metering Infrastructure Coordinator. Trustee Krahenbuhl moved to approve the hiring of Steve Grandgenett, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the AMU Energy Efficiency Rebate program. Trustee Golwitzer moved to approve the updated program, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed a retirement resolution for Steve Kajewski. Trustee Schaaf moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented a Conduit License agreement with Unite Private Networks, LLC. Trustee Murphy moved to authorize the General Manager to sign the agreement, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is scheduled for July 6, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$53,665.24
47192	BIG 10	SUBS	2,536.92
47193	FOX SPORTS NET NORTH	SUBS	6,721.38
47194	IN DEMAND	PPV'S	250.00
47195	MG MEDIA S.A.R.L	PPV'S	67.48
47196	NEXSTAR	RETRANSMISSION	5,637.20
47197	RFD TV	SUBS	125.60
47198	ROVI	SUBS	1,378.72
47199	SHOWTIME NETWORKS INC	SUBS	367.36
47200	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,903.35
47201	TOWER DISTRIBUTION CO	SUBS	3,450.03
47202	ALGONA MUNICIPAL UTILITIE	PS - MYERS	2,080.86
47203	CARD CENTER	PURCHASES	2,464.17
47204	FAREWAY STORES	SUPPLIES	103.95

47205	HY-VEE	SUPPLIES	6.42
47206	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,699.84
47207	WELLMARK HEALTH PLAN	PREMIUMS	26,562.62
47208	ACCESS SYSTEMS	SPAM FILTERING	141.00
47209	ADVANTAGE ADMINISTRATORS	HRA ADMIN SERVICES	176.40
47210	AG PROCESSING INC	LED LIGHTING REBATE	500.00
47211	ALGONA FURNITURE BARN	APPLIANCE REBATE - 4 AC'S	800.00
47212	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
47213	ALGONA MUNICIPAL UTILITIES	SERVICES	14,536.48
47214	ALGONA PLG. & HTG.	SUPPLIES	20.20
47215	ALGONA PLUMBING & HEATING	APPLIANCE REBATE - JESERITZ	25.00
47216	ALTEC INDUSTRIES INC.	PARTS	90.06
47217	AMERICAN GLASS COMPANY	DOOR	363.80
47218	FARON BANDSTRA	COMMUNICATIONS REFUND	218.21
47219	SHERRI BEENKEN	COMMUNICATIONS REFUND	228.62
47220	SHAWN BLANCHARD	COMMUNICATIONS REFUND	95.89
47221	MARY BLANZ	APPLIANCE REBATE - AC	200.00
47222	BOMGAARS	SUPPLIES	1,464.31
47223	BORDER STATES ELECTRIC	SUPPLIES	12,096.66
47224	JEFF BORMANN	COMMUNICATIONS REFUND	25.03
47225	MICHAEL/MARY BORMANN	COMMUNICATIONS REFUND	77.29
47226	ANNA MAE BRISTOW	COMMUNICATIONS REFUND	28.10
47227	BROWN SUPPLY COMPANY	MATERIALS	1,653.63
47228	NOMA BUCHANAN	COMMUNICATIONS REFUND	18.01
47229	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	770.00
47230	CENTRAL FINANCIAL GROUP	LED LIGHTING REBATE	520.00
47231	CENTRAL IOWA DISTRIBUTING	SUPPLIES	124.40
47232	CENTURYLINK	SERVICE	56.90
47233	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	333.14
47234	CENTURYLINK	LOCAL MESSAGE REVENUE	2.67
47235	CINTAS CORPORATION	SUPPLIES	116.54
47236	CITY OF ALGONA	BLACKTOP HALE & GROVE	333.00
47237	CLASS C SOLUTIONS GROUP	SUPPLIES	688.30
47238	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
47239	COOK'S SCRAP IRON & METAL	MATERIALS	103.70
47240	DAN-D LASER CARTRIDGES	TONER	240.75
47241	DEAN MEYER ELECTRIC	LED LIGHTING REBATE	660.00
47242	DEX MEDIA EAST	ADVERTISING SERVICES	89.00
47243	DGR ENGINEERING	ENGINEERING SERVICES	1,879.00
47244	DITCH WITCH OF MINNESOTA & IOWA	PARTS	83.86
47245	DUMP IT INC.	DUMPSTER	348.06
47246	ELECTRICAL MATERIALS CO.	MATERIALS	205.26
47247	ERNIE WILLIAMS LTD	MOWER	10,325.50
47248	ERPELDING EXCAVATING ENT	REPAIR SERVICE	1,135.50
47249	FASTENAL COMPANY	SUPPLIES	138.48
47250	FIVE STAR TOOL & SUPPLY	TOOLS	211.32
47251	STEPHANIE FORTUNE	EMPLOYEE MISC	56.70
47252	HARRY FRAKER	COMMUNICATIONS REFUND	8.17
47253	PAUL FRIDERES	COMMUNICATIONS REFUND	68.10
47254	BRAD FRIDERES	COMMUNICATIONS REFUND	74.93
47255	CURTIS GARDNER	COMMUNICATIONS REFUND	49.72
47256	JAY GEVING	TRUSTEE FEES	75.00
47257	DAVID GOLWITZER	TRUSTEE FEES	75.00
47258	GRAYBAR ELECTRIC CO INC	MATERIALS	2,612.94
47259	TERRY HAMMER	APPLIANCE REBATE - AC	200.00
47260	HAROLD K SCHOLZ, CO.	RELAY	5,640.00
47261	HCP SPLICING SERVICES	SERVICE FOR SBEMCO/PIONEER	822.83
47262	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.50
47263	I WIRELESS	SERVICE	3.54
47264	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN PAYMENT	6,000.00
47265	IRBY	INVENTORY	10,918.50
47266	JCL SOLUTIONS	SUPPLIES	109.35
47267	GARY JESERITZ	APPLIANCE REBATE - AC	350.00
47268	JOHN DEERE FINANCIAL	PARTS	124.70
47269	JOHNSTON AUTOSTORES	PARTS/SUPPLIES	180.36
47270	KOSS. CO. FAIR BBQ	DONATION - FAIR BBQ	200.00
47271	KOSSUTH ANIMAL RESCUE	DONATION FOR FUN RUN	100.00
47272	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
47273	KRIZ-DAVIS CO.	INVENTORY	45,823.61
47274	KELSEY KUECKER	COMMUNICATIONS REFUND	177.79

47275	HANNAH LAWLER	COMMUNICATIONS REFUND	11.49
47276	MIDAMERICAN COMP CORP	BILLING POSTAGE	4,428.38
47277	MIDAMERICAN ENERGY	SERVICE	71.82
47278	BOB MITCHELL	COMMUNICATIONS REFUND	34.58
47279	JULIE MURPHY	TRUSTEE FEES	75.00
47280	NEU STAR	SOW & LNP	331.34
47281	NIMECA	MCR BILLING	236.25
47282	NORTH IOWA MECHANICAL	APPL REBATE - FURNITURE BARN	100.00
47283	OSMOSE UTILITIES SERVICES	POLE TOPPERS	1,459.12
47284	MICHAEL PERRY	COMMUNICATIONS REFUND	18.06
47285	PITNEY-BOWES INC.	LEASING CHARGES	764.55
47286	POWER & TELEPHONE SUPPLY	ONT'S	15,260.53
47287	PRO-BUILD	MATERIALS	14.96
47288	TIM RICKE	COMMUNICATIONS REFUND	6.76
47289	CHARLENE ROSSOW	COMMUNICATIONS REFUND	59.71
47290	ROUTER12 NETWORKS LLC	INTERNET UPGRADE PROJECT	1,000.00
47291	JENNIFER SAVAGE	COMMUNICATIONS REFUND	41.28
47292	KAREN SCHAAF	TRUSTEE FEES	75.00
47293	SKARSHAUG TESTING LABS	TESTING SERVICES	884.23
47294	MICHELLE SMITH	COMMUNICATIONS REFUND	43.21
47295	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	5,500.00
47296	STRUECKER, MARLYN	COMMUNICATIONS REFUND	175.41
47297	STUNDAHL CLEANING	CLEANING SERVICES	900.00
47298	THREADS	EMPLOYEE CLOTHING	47.08
47299	ROXANNE VASKE	COMMUNICATIONS REFUND	61.26
47300	WALKER PLUMBING & HEATING	APPLIANCE REBATE - HAMMER	50.00
47301	WALLACE WATER COND.	RENTAL SERVICES	24.61
47302	WESCO DISTRIBUTION INC.	SUPPLIES	610.80
47303	JOHN WILSON	COMMUNICATIONS REFUND	1.33
47304	WSI CORPORATION	WEATHER SERVICES	532.40
47305	AUDITOR-STATE OF IOWA	AUDIT FILING FEE	625.00
47306	MIDAMERICAN ENERGY	SERVICE	21.67
47307	PMC ADVANTAGE SERVICES, INC	PREMIUM AUDITS	5,547.00
47308	US DEPARTMENT OF EDUCATION	LR	165.58
8800093	NATIONAL CABLE TELEVISION COOP	SUBS	67,257.20
8800094	MIDAMERICAN ENERGY	NEAL 4 CASH REQUEST	300,000.00
8800095	I WIRELESS	SERVICES	520.57
8800096	USAC	MECHANISM CHARGES	1,525.17
8800097	ADVANTAGE ADMINISTRATORS	HRA	4,195.61
8800098	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,215.58
8800099	I WIRELESS	SERVICES	597.93
8800100	EFTPS TRANSFER	PAYROLL TAXES	20,619.93
8800101	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	2,018.59
8800102	EFT - SALES TAX TRANSFER	SALES TAX	24,096.00
8800103	ADVANTAGE ADMINISTRATORS	HRA	169.16
8800104	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	181.84
8800105	EFT - SALES TAX TRANSFER	SALES TAX	11,773.00
8800106	I WIRELESS	SERVICES	300.92
8800107	EFTPS TRANSFER	PAYROLL TAXES	182.97
8800108	ADVANTAGE ADMINISTRATORS	HRA	2,283.19
8800109	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,930.14
8800110	I WIRELESS	SERVICES	321.10
8800111	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,581.00
8800112	EFTPS TRANSFER	PAYROLL TAXES	20,620.45
8800113	NIMECA	POWER	304,927.91
8800114	NATIONAL CABLE TELEVISION COOP	SUPPLIES	447.81
8800115	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8800116	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800117	ADVANTAGE ADMINISTRATORS	HRA	626.63
8800118	IPERS	IPERS	25,243.48
8800119	I WIRELESS	SERVICES	578.88
8800120	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	240,000.00
8800121	DEPOSITORY TRUST CO.	BOND INTEREST	225,197.32
8800122	BANKERS TRUST COMPANY	BOND INTEREST	56,400.00
8800123	ADVANTAGE ADMINISTRATORS	HRA	1,066.19