

July 6, 2016
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on July 6, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees –Julie Murphy, Karen Schaaf, David Golwitzer, Walter Krahenbuhl

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the June 15, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the May 2016 Financial Statements. Trustee Schaaf moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Woodlyn Hills underground replacement, wind farm RFP, Rural Economic Development loan, Power Cost Adjustment, and the capacity run.

The General Manager presented a professional services proposal for Ridgley Street water main replacement with ISG Engineering. Trustee Murphy moved to approve the proposal, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Pay Request #1 from H&W Contracting. Trustee Schaaf moved to approve the pay request, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the recommendation from the Algona Municipal Utilities Revolving Loan Fund Committee for Becker Enterprises, LLC. Trustee Krahenbuhl moved to approve the reimbursable loan, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager presented the DEED Grant agreement with APPA for work done by Iowa State University. Trustee Schaaf moved to approve the agreement and authorize the General Manager to sign, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is scheduled for July 27, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$108,613.42
47309	ALGONA CHAM. OF COMMERCE	CHAMBER GOLF OUTING	150.00
47310	ALGONA SWIM TEAM	SWIM A THON DONATION	100.00
47311	STEVE GRANDGENETT	EMPLOYEE MISC	178.20
47312	RINDONE, BRIEN	EMPLOYEE MISC	1,530.61
47313	THE COMMUNITY AGENCY	DIGITAL BOXES	895.00
47314	A & M LAUNDRY	SUPPLIES	77.46
47315	AFLAC	PREMIUMS	813.72
47316	ALGONA BROADCAST PROGRAM	ADVERTISING	150.00
47317	ALGONA HIGH SCHOOL	LED LIGHTING REBATE	4,709.78
47318	ALGONA MACHINE & SUPPLY	SUPPLIES	26.75
47319	ALGONA PLUMBING & HEATING	APPL REBATE - HEIDERSCHIEDT	25.00
47320	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	680.36
47321	ALLIANCE CONNECT	LONG DISTANCE SERVICES	372.15
47322	ARNOLD MOTOR SUPPLY	PARTS	124.70
47323	CHUCK BELL	APPL REBATE - WASHER	100.00

47324	JON BOND	APPL REBATE - AC	200.00
47325	BORDER STATES ELECTRIC	SUPPLIES	528.17
47326	JUDY BRADLEY	APPL REBATE - AC	350.00
47327	BROWN SUPPLY COMPANY	SUPPLIES	135.75
47328	BUSCHER BROS. IMPLEMENT	PARTS	96.26
47329	BUSCHER'S SERVICE CENTER	FUEL	1,844.44
47330	CASEY'S GENERAL STORE	FUEL	45.86
47331	CHROME COUNTRY INN	SERVICE	110.75
47332	CITY OF ALGONA	MAIN ST PROJECT	1,270.81
47333	CLASS C SOLUTIONS GROUP	SUPPLIES	39.81
47334	CONCEPTS IN DESIGN	CONSULTING FEES	699.24
47335	COOK'S SCRAP IRON & METAL	MATERIALS	24.68
47336	CREDIT BUREAU OF KOSS. CO	MEMBERSHIP DUES	228.00
47337	CROSSROADS ALGONA	FUEL	9.22
47338	DAN-D LASER CARTRIDGES	TONER	42.80
47339	DEAN MEYER ELECTRIC	METER CONVERSION 1314 E OAK ST	443.37
47340	DIAMOND'S	EMPLOYEE CLOTHING	388.36
47341	DUMP IT INC.	HOPPERS	338.06
47342	FOERTSCH P & H	APPL REBATE - MURPHY	150.00
47343	LANCE GOETTSCHE	APPL REBATE - WASHER	100.00
47344	GRAYBAR ELECTRIC CO INC	SUPPLIES	5,172.24
47345	HAWKINS INC.	CHEMICALS	4,027.24
47346	DAWN HEIDERSCHIEDT	APPL REBATE - AC	200.00
47347	STEVE HOSKINS	APPL REBATE - AC	200.00
47348	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.50
47349	IA DIST.WIND GEN.PROJECT	SHARED COSTS	230.07
47350	ICAN, INC.	TAGGED SPOTS	150.00
47351	IGLASS NETWORKS	MONITORING SERVICES	500.00
47352	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING	936.58
47353	IOWA ONE CALL	SERVICE	374.70
47354	IRBY	INVENTORY	4,711.00
47355	JACK'S OK TIRE SERVICE	REPAIR SERVICES	3,454.85
47356	JOHNSTON AUTOSTORES	PARTS	66.28
47357	K & H COOP OIL CO.	FUEL	62.39
47358	KLGA - FM	ADVERTISING SERVICES	1,255.00
47359	KRIZ-DAVIS CO.	GUY WIRE DISPENSER	7,183.08
47360	METERING & TECH SOLUTIONS	MISCELLANEOUS PARTS	865.33
47361	MEYER, DEAN	APPL REBATE - AC	200.00
47362	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	346.73
47363	JILL MOE	APPL REBATE - AC	511.19
47364	PAT MURPHY	APPL REBATE - AC	350.00
47365	NAPA AUTO PARTS-ALGONA	PARTS	22.29
47366	NENA	COMPANY IDENTIFIER SUBSCRIPTION	250.00
47367	NG-911, INC	DATABASE MANAGEMENT	150.00
47368	NIMECA	TRANSFORMERS	54,433.63
47369	NORTH IA LUMBER	SUPPLIES	66.78
47370	NORTH IOWA MECHANICAL	APPL REBATE - BOND	25.00
47371	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	10,921.23
47372	POWER & TELEPHONE SUPPLY	SUPPLIES	1,477.55
47373	PREPETUAL MANAGEMENT GROUP	APPL REBATE - AC	700.00
47374	PRO-BUILD	MATERIALS	136.65
47375	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	3,114.71
47377	ROUTER12 NETWORKS LLC	INTERNET UPGRADE PROJECT	600.00
47378	SANDE CONSTRUCTION	SERVICE	1,700.40
47379	SECURITY COVERAGE	SERVICE	48.00
47380	SIGN WORKS	LOGOS	182.61
47381	SYNTEX	REPAIR TARP	44.06
47382	T.P. ANDERSON COMPANY	AUDIT SERVICES	4,735.00
47383	TEREX SERVICES	PARTS	260.87
47384	TRIBUNE MEDIA SERVICES, LLD	WEATHER SERVICES	85.68
47385	TRUPKE ELECTRIC MOTOR	BIT	30.47
47386	TULSAT - NEBRASKA	EQUIPMENT	2,447.73
47387	UNITYPOINT CLINIC-OCCUPATIONAL	TESTING SERVICES	37.00
47388	WALKER PLUMBING & HEATING	APPL REBATE - WIENER	25.00
47389	JEN WIEDERIN	ELECTRIC REFUND	3.53
47390	SANDY WIENER	APPL REBATE - AC	200.00
47391	WINDSOR MANOR	LED LIGHTING REBATE	202.75
47392	ADVANTAGE ADMINISTRATORS	ADMIN FEES	273.90
47393	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	363.69
47394	LINCOLN LIFE	DEFERRED COMP	4,230.00

47395	US DEPARTMENT OF EDUCATION	LR	165.58
47396	BIG 10	SUBS	2,536.92
47397	FOX SPORTS NET NORTH	SUBS	6,721.38
47398	IN DEMAND	PPV'S	250.00
47399	MG MEDIA S.A.R.L	PPV'S	51.06
47400	NEXSTAR	RETRANSMISSION	5,633.80
47401	ROVI	SUBS	1,378.72
47402	SHOWTIME NETWORKS INC	SUBS	367.36
47403	SINCLAIR BROADCAST GROUP INC	RETRANSMISISON	3,896.30
47404	TOWER DISTRIBUTION CO	SUBS	3,448.18
47405	REDING GRAVEL & EXC.	WATER MAIN - TIETZ ST	1,558.83
47407	ALGONA HIGH SCHOOL	ATHLETIC ADVERTISING	300.00
47408	AUREON NETWORK SERVICES	SERVICES	11,910.26
47409	CARD CENTER	PURCHASES	1,135.60
47410	DEX MEDIA EAST	ADVERTISING SERVICES	94.34
47411	DUPEY EQUIPMENT	SUPPLIES	59.47
47412	FAREWAY STORES	PURCHASES	122.28
47413	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,699.84
47414	WELLMARK HEALTH PLAN	PREMIUMS	25,802.90
47415	MOTOR INN OF ALGONA INC	TRUCK - UNIT 10	23,210.00
47416	AVESIS THIRD PARTY ADMIN	PREMIUMS	1,144.34
47417	KOSS CO CANCER SUPPORT FOUND	SPONSOR KOSS COUNTY FAIR	50.00
47418	ACCESS SYSTEMS	SPAM FILTERING	141.00
47419	ADVANTAGE ADMINISTRATORS	SERVICES	171.50
47420	AHLERS & COONEY, P.C.	SERVICES	2,506.50
47421	ALGONA MUNICIPAL UTIL.	MEDICAL	446.00
47422	ALGONA MUNICIPAL UTILITIES	PAPERLESS BILLING	16,889.98
47423	BAERENWALD, ARLEN	AIR CONDITIONER REBATE	350.00
47424	BOMGAARS	PURCHASES	676.20
47425	BORDER STATES ELECTRIC	INVENTORY	1,648.26
47426	CENTURYLINK	SERVICE	116.79
47427	CENTURYLINK	SERVICE	2.22
47428	CLARK, KEN	AIR CONDITIONER REBATE	350.00
47429	CLASS C SOLUTIONS GROUP	MATERIAL	741.01
47430	DAN-D LASER CARTRIDGES	PURCHASE	69.55
47431	MARK DAVIS	AIR CONDITIONER REBATE	200.00
47432	DGR ENGINEERING	69 KV CONTROL PANEL REPLACEMENT	6,808.68
47433	TERRI DOOCY	AIR CONDITIONER REBATE	200.00
47434	ELECTRIC SCIENTIFIC CO	SERVICE	29.85
47435	ELECTRICAL MATERIALS CO.	MATERIAL	167.48
47436	MARGE FERDEN	COMMUNICATIONS REFUND	0.87
47437	FOERTSCH P & H	APPL REBATE AMU SHOP	150.00
47438	FOERTSCH PLG. & HTG.	REPAIRS	6,070.00
47439	JAY GEVING	TRUSTEE FEES	75.00
47440	DAVID GOLWITZER	TRUSTEE FEE	75.00
47441	HACH CHEMICAL CO.	CHEMICALS	632.70
47442	PEGGY HANSEN	COMMUNICATIONS REFUND	97.43
47443	HAWKINS INC.	CHEMICALS	3,118.10
47444	TRACIE HOCH	COMMUNICATIONS REFUND	31.96
47445	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN PAYMENT	6,000.00
47446	IOWA HOIST & CRANE, INC	ANNUAL INSPECTION	835.00
47447	IRBY	PURCHASE	239.37
47448	MACAYLA IWEN	COMMUNICATIONS REFUND	6.66
47449	TERESA KAJEWSKI	COMMUNICATIONS REFUND	125.99
47450	WILLIAM/HEATHER KING	AIR CONDITIONER REBATE	200.00
47451	KOSS CO EXTENSION OFFICE	FAIR TROPHY	25.00
47452	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
47453	KRIZ-DAVIS CO.	SUPPLIES	317.28
47454	BRENT LARSON	AIR CONDITIONER REBATE	200.00
47455	ALLEN MARCELLUS	AIR CONDITIONER REBATE	200.00
47456	ROBERT MAYER	COMMUNICATIONS REFUND	26.65
47457	MARK MCGREGOR	COMMUNICATIONS REFUND	54.74
47458	MIDAMERICAN COMP CORP	SERVICES	4,456.05
47459	MIDAMERICAN ENERGY	GAS BILL	75.76
47460	JULIE MURPHY	TRUSTEE FEE	75.00
47461	NEU STAR	PURCHASE	196.13
47462	NORTH IOWA MECHANICAL	APPL REBATE KING	25.00
47463	PAT PIERSON MCCALL	COMMUNICATIONS REFUND	120.39
47464	PROFESSIONAL AG RESOURCING INC	COMMUNICATIONS REFUND	65.25
47465	PROFESSIONAL COMPUTER SYSTEMS	COMPUTER SYSTEM	1,756.00

47466	REBEARTH PRODUCTS, INC.	PRODUCT PURCHASE	160.00
47467	RFD TV	SERVICES	125.60
47468	TIM RICKE	COMMUNICATIONS REFUND	155.37
47469	KAREN SCHAAF	TRUSTEE FEE	75.00
47470	STUNDAHL CLEANING	CLEANING	900.00
47471	TERESA'S BRIDAL	LED LIGHTING REBATE	483.30
47472	TEREX SERVICES	REPAIRS	4,870.56
47473	THE GARAGE DOOR COMPANY	REPAIR	686.20
47474	TULSAT - NEBRASKA	REPAIR	431.50
47475	US DEPARTMENT OF EDUCATION	LR	165.58
47476	KEN/BARB VASKE	APPL REBATE WASHER	100.00
47477	WALKER PLUMBING & HEATING	APPL REBATE DOOCY	25.00
8800124	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,930.14
8800125	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,196.91
8800126	EFTPS TRANSFER	PAYROLL TAXES	20,475.23
8800127	EFT - SALES TAX TRANSFER	SALES TAX	23,645.00
8800128	USAC	MECHANISM CHARGES	1,525.17
8800129	NATIONAL CABLE TELEVISION COOP	SUBS	66,902.70
8800130	I WIRELESS	SERVICES	508.70
8800131	NATIONAL CABLE TELEVISION COOP	CLEANER	2,555.77
8800132	I WIRELESS	SERVICES	394.77
8800133	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	181.84
8800134	EFT - SALES TAX TRANSFER	SALES TAX	11,799.00
8800135	WEX	FUEL	101.78
8800136	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,930.14
8800137	EFTPS TRANSFER	PAYROLL TAXES	20,723.09
8800138	I WIRELESS	SERVICES	300.20
8800139	NIMECA	POWER	346,404.44