

July 27, 2016
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on July 27, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Karen Schaaf, David Golwitzer, Walter Krahenbuhl

Absent: Julie Murphy

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the July 6, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the June 2016 Financial Statements. Trustee Schaaf moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including downtown fiber customers, Hwy 18 Water main project, DNR permits for the detention tank, Commercial Street water tower inspection, weather issues, rural line rebuild, IDWGP RFP for disassembly and removal of the wind turbines, and Rural Economic Development Loan program.

The Board discussed a GIS Asset Management system. Trustee Krahenbuhl moved to enter into an agreement with mPower Innovations, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is scheduled for August 17, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 53,657.11
47478	ARNOLD MOTOR SUPPLY	PARTS	10.90
47479	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	338.60
47480	I WIRELESS	SERVICE	3.54
47481	KAJEWSKI, STEPHEN	EMPLOYEE MISC	225.00
47482	MIDAMERICAN ENERGY	SERVICE	11.57
47483	AFLAC	PREMIUMS	813.72
47484	AZAR COMPUTER SOFTWARE	SOFTWARE SUPPORT	3,080.00
47485	ELECTRONIC ENGINEERING	PAGER SERVICES	29.85
47486	ALEX FRIEDRICH	EMPLOYEE MISC	129.99
47487	STEVE GRANDGENETT	EMPLOYEE MISC	129.99
47488	JEFF PAYNE	RETURNED CELL PHONE	51.36
47489	US DEPARTMENT OF EDUCATION	LR	165.58
47490	A & M LAUNDRY	LAUNDRY	38.73
47491	ALGONA CHAM. OF COMMERCE	SPONSORSHIP	10.00
47492	ALGONA COMM.SCHOOL FOUND.	SPONSORSHIP	100.00
47493	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE MATCH	453.50
47494	ALGONA MUNICIPAL UTILITIES	SERVICE	1,957.68
47495	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	891.05
47496	ALLIANCE CONNECT	LD SERVICES	371.31
47497	AL'S REPAIR	SERVICE	111.28
47498	AUREON NETWORK SERVICES	NETWORK SERVICES	11,533.92
47499	BAAS, DALE	WINDOW REBATE	655.05
47500	BARCO DEVELOPMENT CO.	CENTRAL AIR CONDITIONER	200.00
47501	ROSEMARY BEENKEN	WINDOW REBATE	1,812.13
47502	ROGER L BELL	LEASE AGREEMENT	2,500.00

47503	BIG 10	SUBS	2,528.22
47504	BORDER STATES ELECTRIC	INVENTORY	5,248.03
47505	GREG BRANDT	APPLIANCE REBATE - WASHER	100.00
47506	ANGELICA BROSNAN	WASHER REBATE	100.00
47507	BROWN SHOE FIT CO	SUPPLIES	1,380.49
47508	BROWN SUPPLY COMPANY	WATER DEPT SUPPLIES	4,410.60
47509	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	90.00
47510	BUSCHER'S SERVICE CENTER	FUEL	663.62
47511	CAMPE, CAROL	WASHER REBATE	100.00
47512	CASEY'S GENERAL STORE	FUEL	1,277.64
47513	CENTRAL IOWA DISTRIBUTING	SUPPLIES	157.30
47514	CHROME COUNTRY INN	SERVICE	66.71
47515	CITY OF ALGONA	UPS	197.36
47516	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
47517	COOK'S SCRAP IRON & METAL	MATERIALS	57.84
47518	CRESCENT ELECTRIC SUPPLY	BATTERIES	107.31
47519	CROSSROADS ALGONA	FUEL	26.85
47520	CUMMINS CENTRAL POWER	INSPECTION SERVICES	1,115.05
47521	DEX MEDIA EAST	ADVERTISING CHARGES	94.00
47522	DIAMOND'S	CLOTHING	498.24
47523	DITCH WITCH OF MINNESOTA & IOWA	SUPPLIES	1,046.15
47524	ELECTRONIC ENGINEERING	PAGER SERVICES	29.85
47525	ELECTRONIC SPECIALITIES, INC	MISCELLANEOUS REPAIRS	82.06
47526	EMAGINE, LLC	WEBSITE UPDATES	18.75
47527	ERPELDING EXCAVATING ENT	REPAIRS	3,781.50
47528	FASTENAL COMPANY	SUPPLIES	355.30
47529	FIRST UNITED METHODIST CHURCH	LED REBATE	289.86
47530	FOERTSCH P & H	APPLIANCE REBATE - BARCO	25.00
47531	FOX SPORTS NET NORTH	SUBS	6,698.33
47532	ELIJAH GELHAUS	CENTRAL AIR CONDITIONER REBATE	350.00
47533	GRAYBAR ELECTRIC CO INC	MATERIALS	482.50
47534	H&W CONTRACTING, LLC	HWY 18 WATER MAIN REPLACEMENT	172,377.50
47535	HAWKINS INC.	CHEMICALS	2,516.40
47536	HUMBOLDT INDEPENDENT	ADVERTISING	116.50
47537	HYGIENIC LABORATORY - AR	LAB TESTING	94.50
47538	I&S GROUP, INC	HWY 18 WATER MAIN REPLACEMENT	4,905.30
47539	IA DEPT.OF NAT.RESOURCES	ANNUAL WATER SUPPLY FEE	645.79
47540	IA DIST.WIND GEN.PROJECT	JUNE 16 SHARED COSTS	233.83
47541	IGLASS NETWORKS	MONITORING SERVICES	500.00
47542	IN DEMAND	PPV'S	250.00
47543	INFO DOG SECURITY, LLC	SHREDDING SERVICES	38.95
47544	IOWA ASSN OF MUNI UTILITIES	SAFETY SPONSORSHIP	280.00
47545	IOWA ONE CALL	ONE CALL'S	477.70
47546	AMY JANSEN	WASHER REBATE	100.00
47547	JCL SOLUTIONS	SUPPLIES	28.54
47548	JOHNSTON AUTOSTORES	PARTS	15.78
47549	KIWANIS CLUB OF ALGONA	DUES	56.00
47550	KLGA - FM	ADVERTISING SERVICES	994.00
47551	KRIZ-DAVIS CO.	SPLICE KITS	5,865.22
47552	RITA MENKE	APPLIANCE REBATE -WASHER	100.00
47553	GARY MERRILL	CENTRAL AIR CONDITIONER REBATE	200.00
47554	MIDAMERICAN ENERGY CO.	SERVICE	346.67
47555	NG-911, INC	DATABASE MANAGEMENT	150.00
47556	NORTH IOWA APPLIANCE CENTER	AIR CONDITIONER DISPOSAL	25.00
47557	NORTH IOWA COMM. ACTION	ADMINISTRATIVE FEE	418.00
47558	NORTH IOWA MECHANICAL	APPLIANCE REBATE - GELHAUS	50.00
47559	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	10,872.32
47560	NORTHWEST COMM NETWORK	BANDWIDTH	4,277.66
47561	POWER & TELEPHONE SUPPLY	JUMPERS	3,059.21
47562	PRO-BUILD	SUPPLIES	93.29
47563	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART FEES	1,210.00
47564	ROUTER12 NETWORKS LLC	LABOR	180.00
47565	ROVI	SUBS	1,382.39
47566	SANDE CONSTRUCTION	MISTERS FOR AC UNITS	3,167.20
47567	SECURITY COVERAGE	SECUREIT PLUS SERVICE	48.00
47568	SIGN WORKS	LOGOS FOR UNIT 10	128.40
47569	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,893.95
47570	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	5,533.82
47571	THREADS	CLOTHING	1,117.24
47572	TOWER DISTRIBUTION CO	RETRANSMISSION	3,445.02

47573	TRIBUNE MEDIA SERVICES, LLD	WEATHER SERVICES	85.68
47574	TRUPKE ELECTRIC MOTOR	SALES	490.18
47575	TARA UHLENHOPP	APPLIANCE REBATE - AC	200.00
47576	WALKER PLUMBING & HEATING	APPLIANCE REBATE - UHLENHOPP	25.00
47577	WALLACE WATER COND.	RENTAL SERVICES	24.61
47578	DAN WELP	WASHER REBATE	100.00
47579	WSI CORPORATION	WEATHER SERVICES	266.20
47580	BECKY ZINNEL	WINDOW REBATE	296.40
47581	AMERICAN TEXTILE MILLS	SUPPLIES	1,119.45
47582	BILSTEN, JOHN	ROTARY DUES	130.00
47583	CARD CENTER	PURCHASES	513.38
47584	DEPARTMENT OF TREASURY	FEDERAL EXCISE TAX	77.58
47585	FAREWAY STORES	SUPPLIES	74.25
47586	HY-VEE	SUPPLIES	20.93
47587	JENNINGS, ROBERT M.	EMPLOYEE MISC	78.00
47588	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,704.34
47589	RINDONE, BRIEN	EMPLOYEE MISC	129.99
47590	WELLMARK HEALTH PLAN	PREMIUMS	27,400.60
8800140	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8800141	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800142	NATIONAL CABLE TELEVISION COOP	SUPPLIES	3,556.91
8800143	I WIRELESS	SERVICES	692.03
8800144	IPERS	IPERS	25,033.93
8800145	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	303,000.00
8800146	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,930.14
8800147	I WIRELESS	SERVICE	356.67
8800148	EFTPS TRANSFER	PAYROLL TAXES	20,467.82
8800149	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,173.13
8800150	USAC	MECHANISM CHARGES	1,525.17
8800151	INTERSTATE TRS FUND	ASSESSMENT FEES	181.68
8800152	NATIONAL CABLE TELEVISION COOP	SUBS	66,264.72
8800153	I WIRELESS	SERVICES	554.10
8800154	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	7,541.00
8800155	TREASURER, STATE OF IOWA	USE TAX	3,052.00
8800156	EFTPS TRANSFER	PAYROLL TAXES	20,506.38
8800157	I WIRELESS	SERVICES	261.25
8800158	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,930.14