

August 17, 2016
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on August 17, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – David Golwitzer, Walter Krahenbuhl, Julie Murphy

Absent: Karen Schaaf

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Tom Wind, Wind Utility Consulting

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the July 27, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board heard a presentation from Tom Wind regarding future renewable energy options.

The General Manager updated the Board on a number of topics including Hwy 18 Water main project, rural line rebuild, electric conversions, NIMECA, Hormel, INS long distance, Ridgley Street water main replacement, future land purchase, and the IDWGP RFP for disassembly and removal of the wind turbines.

The Board reviewed Pay Request #2 from H&W Contracting for \$76,618.45. Trustee Golwitzer moved to approve the pay request, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed Resolution #2016-08, a resolution requesting an USDA loan. Trustee Murphy moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager discussed a pay increase for Mike Stripling for passing the third year of the Apprenticeship program. Trustee Golwitzer moved to approve the change, seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is scheduled for September 7, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 1:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$117,113.72
47591	ADVANTAGE ADMINISTRATORS	HRA Administration Services	171.50
47592	ALGONA MUNICIPAL UTIL.	Medical Self Insurance	446.00
47593	ALGONA MUNICIPAL UTILITIES	BILLING	17,105.66
47594	ARNOLD MOTOR SUPPLY	PARTS	83.22
47595	AUREON NETWORK SERVICES	INS CLASSIC	800.00
47596	AVESIS THIRD PARTY ADMIN	Premiums	572.17
47597	BIERSTEDT, MARK	Window Rebate	218.34
47598	EE BRANDOW	COMMUNICATIONS REFUND	86.85
47599	LAINA BROOKS	COMMUNICATIONS REFUND	39.95
47600	BUGS N STUFF	SERVICE	78.44
47601	CENTURYLINK	SERVICE	61.08
47602	CENTURYLINK	LOCAL MESSAGE COMPENSATION	2.08
47603	CITY OF ALGONA	MAIN STREET PROJECT	912.35
47604	CLASS C SOLUTIONS GROUP	SUPPLIES	94.62
47605	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
47606	BARNETTE CURRY	CENTRAL AIR CONDITIONER REBATE	350.00
47607	DAN-D LASER CARTRIDGES	TONER	85.60
47608	DGR ENGINEERING	69 kV CONTROL PANEL REPLACEMENT	5,705.00
47609	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	16.50
47610	DORNBIER, DALE	WELLNESS	5.00

47611	DUMP IT INC.	DUMPSTER	318.06
47612	ELECTRONIC SPECIALITIES, INC	BATTERY	92.56
47613	FOERTSCH P & H	BARNETTE CURRY	75.00
47614	JAY GEVING	Trustee Fees	75.00
47615	DONNA GEVING	COMMUNICATIONS REFUND	48.65
47616	CHRIS GLIENKE	COMMUNICATIONS REFUND	22.64
47617	DAVID GOLWITZER	Trustee Fees	75.00
47618	ISRAEL GOMEZ	COMMUNICATIONS REFUND	95.95
47619	GERALD HOLLDORF	COMMUNICATIONS REFUND	12.25
47620	IOWA ASSN OF MUNI UTILITIES	IAMU e-pays Loan Program	6,000.00
47621	JOHN DEERE FINANCIAL	Parts	204.51
47622	DARRELL/JAN JOHNSON	COMMUNICATIONS REFUND	101.17
47623	JOHNSTON AUTOSTORES	SUPPLIES	95.11
47624	IRVIN KENNE	COMMUNICATIONS REFUND	115.76
47625	KERN, BETTE	CENTRAL AIR CONDITIONER REBATE	200.00
47626	KOLLASCH, GARY	ENERGY STAR APLLIANCE REBATE	100.00
47627	WALTER KRAHENBUHL	Trustee Fees	75.00
47628	ALLEN LARSEN	COMMUNICATIONS REFUND	65.71
47629	LINCOLN LIFE	Deferred Compensation	6,345.00
47630	ELI LINMAN	COMMUNICATIONS REFUND	84.92
47631	CHRIS LUNDE	COMMUNICATIONS REFUND	1.33
47632	JENNY L LYSTER	ELECTRIC REFUND	179.48
47633	MILDRED MARTIN	COMMUNICATIONS REFUND	9.91
47634	CAROL MAYLAND	COMMUNICATIONS REFUND	102.17
47635	DOROTHY MEEHAN	CENTRAL AIR REBATE	200.00
47636	METERING & TECHNOLOGY SOLUTIONS	METERS	6,257.79
47637	MIDAMERICAN COMP CORP	POSTAGE	4,582.86
47638	MIDAMERICAN ENERGY	SERVICES	72.10
47639	JULIE MURPHY	Trustee Fees	75.00
47640	NEU STAR	LNP CHARGES	352.16
47641	NORTH IA LUMBER	SUPPLIES	12.98
47643	NORTH IOWA MECHANICAL	APPLIANCE REBATE - WHITE	25.00
47644	NORTHWEST COMM NETWORK	BANDWIDTH	1,325.50
47645	NYEMASTER GOODE	SERVICES	2,174.00
47646	PROFESSIONAL COMPUTER SYSTEMS	PCS Billing	5,406.84
47647	JEANY REYNOLDS	COMMUNICATIONS REFUND	9.32
47648	SAFETEY-KLEEN	SUPPLIES	185.02
47649	KAREN SCHAAF	Trustee Fee	75.00
47650	RANDY SEWICK	COMMUNICATIONS REFUND	6.05
47651	BRAD SIFERT	COMMUNICATIONS REFUND	100.37
47652	SPENCER MUNICIPAL UTILITIES	SERVICES	5,530.07
47653	ANNETTE STONE	COMMUNICATIONS REFUND	7.53
47654	STUNDAHL CLEANING	Office Cleaning Service	900.00
47655	TERRY'S WELDING	LED LIGHTING REBATE	2,600.00
47656	THREADS	Apparel	40.66
47657	US DEPARTMENT OF EDUCATION	LR	165.58
47658	US POSTAL SERVICE (POSTAGE)	Postage for meter	2,000.00
47659	ANGELA M WEILAND	ELECTRIC REFUND	66.54
47660	ANTHONY WHITE	APPLIANCE REBATE - AC	200.00
47661	WINDOWS & MORE, INC	WINDOW CLEANING	524.30
47662	JEROME/TINA ZEIMET	METER CONVERSION REBATE	75.00
47663	NORTH IA LUMBER	SUPPLIES	14.48
47664	ALGONA FAMILY YMCA	PARTNER WITH YOUTH	1,500.00
47665	KOSSUTH COUNTY EMERGENCY MNGT	911 REMITTANCE	10,195.69
47666	PETTY CASH	PETTY CASH	102.74
47667	PITNEY-BOWES INC.	LEASING FEES	764.55
47668	PMC ADVANTAGE SERVICES, INC	AUTO INSURANCE	419.00
47669	RINDONE, BRIEN	EMPLOYEE MISC	103.50
47670	SECRETARY OF STATE	NOTARY APPLICATION	30.00
47671	ACCESS SYSTEMS	SPAM FILTERING	141.00
47672	ALGONA BAND DAY FIELD SHOW	PLATINUM LEVEL SPONSORSHIP	300.00
47673	ALGONA PLG. & HTG.	PARTS	49.00
47674	BOMGAARS	SUPPLIES	692.01
47675	BROWN SUPPLY COMPANY	SUPPLIES	2,429.29
47676	CENTURYLINK	LOCAL INTERCONNECTION SERVICE	332.14
47677	CINTAS CORPORATION	BANDAGE MED	20.96
47678	CONFLUENT	SIGNAL LEVEL LABOR & REPAIR PARTS	260.79
47679	CRESCENT ELECTRIC SUPPLY	LIGHTS	181.46
47680	DGR ENGINEERING	SERVICES	154.00
47681	EISCHEN SALES INC	CHAIN SAW PARTS	490.36

47682	ELECTRONIC ENGINEERING	PAGER OVERCALLS	48.15
47683	ERPELDING EXCAVATING ENT	N ACKLEY & E LOCUST WATER SERVICE	19,909.14
47684	GOOD SAMARITAN SOCIETY	GOOD SAM GOLF SPONSORSHIP	120.00
47685	GRAYBAR ELECTRIC CO INC	VAULT LIDS	2,850.80
47686	HAWKINS INC.	SUPPLIES	6,506.63
47687	I WIRELESS	CELL PHONE SERVICE	3.54
47688	IRBY	INVENTORY	489.16
47689	KOSSUTH REG. HEALTH CENTER	WELLNESS SCREENING	4,400.00
47690	KRIZ-DAVIS CO.	GUY WIRE DISPENSER	14.77
47691	MIDAMERICAN ENERGY	GAS USAGE	11.57
47692	MPOWER TECHNOLOGIES, INC	GIS SYSTEM	28,950.00
47693	NALCO COMPANY	RIM GASKET FOR BF1	31.25
47694	NORTH IA LUMBER & DESIGN	LED FIXTURES REBATE	644.22
47695	PRINT SHOPPE PLUS	RETIREMENT PLAQUE	75.00
47696	ROUTER12 NETWORKS LLC	INTERNET UPGRADE	360.00
47697	SPENCER MUNICIPAL UTILITIES	MUTUAL AID	186.03
47698	TEREX SERVICES	HYDRAULIC MOTOR	555.12
47699	WALLACE WATER COND.	AUGUST RENTAL	24.61
47700	ZIEGLER INC.	SEAL KIT PARTS	204.99
8800159	EFT - SALES TAX TRANSFER	SALES TAX	12,616.00
8800160	EFT - SALES TAX TRANSFER	SALES TAX	27,433.00
8800161	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	2,257.20
8800162	NIMECA	POWER	209,214.04
8800163	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800164	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8800165	I WIRELESS	SERVICES	473.50
8800166	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,930.14
8800167	I WIRELESS	SERVICES	381.57
8800168	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	183,000.00
8800169	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	11,293.00
8800170	EFTPS TRANSFER	PAYROLL TAXES	20,755.72
8800171	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENTS	3,725.99
8800172	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,209.23
8800173	IPERS	IPERS WITHHOLDING	37,594.68
8800174	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,590.78
8800175	USAC	MECHANISM CHARGES	1,377.47
8800176	EFT - SALES TAX TRANSFER	SALES TAX	32,337.00
8800177	NATIONAL CABLE TELEVISION COOP	INVENTORY	980.67
8800178	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	2,169.58