

September 7, 2016
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on September 7, 2016 at 11:00 A.M.

Present: Walter Krahenbuhl, Chairperson Pro Tem; Trustees – Karen Schaaf, Julie Murphy

Absent: Jay Geving, Dave Golwitzer

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Nick Frederiksen, I&S Group

Chairperson Pro Tem Krahenbuhl called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the August 17, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the July 2016 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the plans and specifications, proposed form of contract, and estimate of costs for the Ridgley Street water main replacement. Trustee Schaaf move to approve, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager discussed the quotes received for the Ridgley Street water main replacement. Trustee Murphy moved to accept the low quote from Erpelding Excavating Enterprise, Inc. and authorize the execution of the contract and notice to proceed, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Hwy 18 Water main project, future land purchase, IDWGP, and other renewable energy options.

The Board reviewed a proposal for engineering services from DGR Engineering for a Hydraulic Model update. Trustee Schaaf moved to accept the proposal, seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is scheduled for September 28, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Walter B. Krahenbuhl
Walter B. Krahenbuhl, Chairperson Pro Tem

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$53,461.08
47702	A & M LAUNDRY	SUPPLIES	38.73
47703	AFLAC	PREMIUMS	813.72
47704	AHLERS & COONEY, P.C.	LEGAL SERVICES	2,125.43
47705	ALGONA MUNICIPAL UTILITIES	SERVICES	2,055.93
47706	ALGONA PLG. & HTG.	SUPPLIES	27.00
47707	ALGONA PLUMBING & HEATING	APPLIANCE REBATE - PROTHMAN	75.00
47708	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	495.75
47709	AL'S REPAIR	SERVICE	29.43
47711	A-TEC ENERGY CORP.	RECYCLE BULBS	83.46
47712	KEVIN BANGERT	APPLIANCE REBATE - WASHER	100.00
47713	IDA BARONE	APPLIANCE REBATE - AC	350.00
47714	DALE BRIGGS	APPLIANCE REBATE - AC	350.00
47715	BROWN SHOE FIT CO	SUPPLIES	81.42
47716	BROWN SUPPLY COMPANY	INVENTORY	774.47
47717	BUSCHER'S SERVICE CENTER	LP TANK	15.00
47718	CASEY'S GENERAL STORE	FUEL	85.30
47719	CENTRAL IOWA DISTRIBUTING	SUPPLIES	261.90
47720	CHROME COUNTRY INN	SERVICE	115.66

47721	CHROME TRUCK STOP	FUEL	2,068.93
47722	CHROME TRUCK STOP	LIGHTING REBATE	200.00
47723	DAN-D LASER CARTRIDGES	TONER	614.96
47724	DIAMOND'S	EMPLOYEE CLOTHING	160.04
47725	DITCH WITCH OF MINNESOTA & IOWA	SUPPLIES	4,202.20
47726	EMAGINE, LLC	WEBSITE SERVICES	18.75
47727	ERPELDING EXCAVATING ENT	630 S JONES	10,700.15
47728	KIM ETHERINGTON	APPLIANCE REBATE - AC	350.00
47729	FARM & HOME PUBLISHERS	ADVERTISING SERVICES	555.00
47730	FOERTSCH P & H	APPLIANCE REBATE - BARONE	50.00
47731	THERESA HAMILTON	APPLIANCE REBATE - WASHER	100.00
47732	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.50
47733	IA DIST.WIND GEN.PROJECT	SHARED COSTS	283.27
47734	IGLASS NETWORKS	NETWORK MONITORING SERVICES	500.00
47735	IRBY	SWITCHGEAR	1,005.00
47736	JACK'S OK TIRE SERVICE	SERVICE	637.88
47737	DOUG KASCH	APPLIANCE REBATE - WASHER	100.00
47738	KLGA - FM	ADVERTISING SERVICES	1,080.00
47739	KRIZ-DAVIS CO.	INVENTORY	2,470.04
47740	KENNETH LALLIER	WINDOW REATE	104.70
47741	ANITA LALLIER	WINDOW REBATE	113.82
47742	MARK MCGREGOR	APPLIANCE REBATE - AC	350.00
47743	MG MEDIA S.A.R.L	PPV'S	63.61
47744	MIDAMERICAN ENERGY CO.	POWER SUPPLY	349.23
47745	MOTOR INN OF ALGONA INC	TRUCK PARTS	1,366.96
47746	NALCO COMPANY	CARTRIDGE	204.34
47747	NG-911, INC	DATABASE MANAGEMENT	150.00
47748	RAYMOND NIELSEN	WINDOW REBATE	130.60
47749	NORTH IA LUMBER	MATERIALS	28.31
47750	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	12,276.95
47751	PRO-BUILD	SUPPLIES	19.57
47752	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	3,806.89
47753	TAYLOR PROTHMAN	APPLIANCE REBATE - AC	200.00
47754	REDING GRAVEL & EXC.	ROAD STONE	238.77
47755	RINDONE, BRIEN	EMPLOYEE MISC	136.62
47756	SECURITY COVERAGE	SECUREIT PLUS SERVICE	41.04
47757	THREADS	EMPLOYEE CLOTHING	686.30
47758	TRIBUNE MEDIA SERVICES	WEATHER SERVICES	85.68
47759	TRUPKE ELECTRIC MOTOR	PARTS	518.40
47760	US DEPARTMENT OF EDUCATION	LR	165.58
47761	ROD VITZTHUM	APPLIANCE REBATE - WASHER	100.00
47762	ALGONA MUNICIPAL UTILITIES	MISCELLANEOUS	38.00
47763	BIG 10	SUBS	2,512.56
47764	FOX SPORTS NET NORTH	SUBS	6,656.84
47765	NEXSTAR	RETRANSMISSION	11,237.00
47766	RFD TV	SUBS	125.94
47767	ROVI	SUBS	1,373.23
47768	SDS BINDERWORKS	3 YEAR SUBSCRIPTION	2,845.25
47769	SHOWTIME NETWORKS INC	SUBS	723.24
47770	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,884.55
47771	TOWER DISTRIBUTION CO	RETRANSMISSION	3,429.70
47772	ARNOLD MOTOR SUPPLY	PARTS	180.16
47773	AFLAC	PREMIUMS	642.10
47774	AVESIS THIRD PARTY ADMIN	PREMIUMS	572.17
47775	CARD CENTER	PURCHASES	3,107.05
47776	FAREWAY STORES	SUPPLIES	113.84
47777	HY-VEE	SUPPLIES	213.31
47778	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,530.82
47779	WELLMARK HEALTH PLAN	PREMIUMS	27,294.04
47780	LINCOLN LIFE	DEFERRED COMP	4,180.00
47781	RINDONE, BRIEN	EMPLOYEE MISC	61.24
47782	US DEPARTMENT OF EDUCATION	LR	165.58
47783	ALGONA MUNICIPAL UTILITIES	SERVICES	20,494.69
47784	ACCESS SYSTEMS	SPAM FILTERING	141.00
47785	ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICES	176.40
47786	ALGONA CHAM. OF COMMERCE	BAND DAY FESTIVAL-DIAMOND	200.00
47787	ALGONA HS VIP'S	ALGONA VIPS	100.00
47788	ALGONA MUNICIPAL UTIL.	ALGONA MUNICIPAL UTILITIES	446.00

47790	SHIRLEE R ALT	CUSTOMER REFUND	138.96
47791	AMU-SKYLINK. L.C.	COMMISSIONS	6,962.00
47792	ADAM ARNDORFER	CUSTOMER REFUND	4.68
47793	AUREON NETWORK SERVICES	SERVICES	11,704.46
47794	BARCO MUN. PRODUCTS INC.	MANHOLE HOOK	142.92
47795	DENNIS J BESCH	WINDOW REPLACEMENT	824.79
47796	BLACKHAWK SPRINKLERS INC	INSPECTION & TESTING	117.00
47797	BOMGAARS	SUPPLIES	714.10
47798	BORDER STATES ELECTRIC	SUPPLIES	183.63
47799	BROESDER, EVERT	CENTRAL AIR CONDITIONER	200.00
47800	BUCHANAN BIBLER & GABOR	SERVICES	650.00
47801	CBR PROPERTIES	WINDOW REPLACEMENT	441.04
47802	CDW GOVERNMENT, INC	SOFTWARE	604.46
47803	CENTRAL IOWA DISTRIBUTING	SUPPLIES	84.95
47804	CENTURYLINK	SERVICE	245.22
47805	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	331.39
47806	CENTURYLINK	LOCAL MESSAGE COMPENSATION	2.29
47807	CHROME COUNTRY INN	LED FIXTURES	540.00
47808	CITY OF ALGONA	BLACKTOP	544.00
47809	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
47810	DAZZIE CONTEH	CUSTOMER REFUND	0.33
47811	CORN BELT POWER COOP	REPLACE POLE	4,661.81
47812	NATHANIEL COUNTRYMAN	CUSTOMER REFUND	37.43
47813	COURTNEY, JOE	CENTRAL AIR CONDITIONER	350.00
47814	CRESCENT ELECTRIC SUPPLY	EXIT SIGNS	42.89
47815	DAN-D LASER CARTRIDGES	TONER	406.60
47816	DAZZLIN' DESIGNS	AMU BUSINESS CARDS	109.68
47817	DEX MEDIA EAST	ADVERTISING SERVICES	89.00
47818	DGR ENGINEERING	ENGINEERING SERVICES	539.00
47819	DIEBOLD	REPAIR DRIVE THRU DRAWER	1,938.67
47820	DITCH WITCH OF MINNESOTA & IOWA	PARTS	189.40
47821	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	64.67
47822	TERRI DOOCY	REFUND	43.90
47823	DUMP IT INC.	DUMPSTER	359.56
47824	GREGG DUNCAN	CENTRAL AIR CONDITIONER	200.00
47825	ELECTRONIC ENGINEERING	PAGER SERVICE	31.65
47826	ERPELDING EXCAVATING ENT	S. HALL	9,809.75
47827	FASTENAL COMPANY	SUPPLIES	479.60
47828	FIRST UNITED METHODIST CHURCH	LED LIGHTING REBATE	399.80
47829	FOERTSCH P & H	KOLLASCH	75.00
47830	KEVIN D GARDNER	CUSTOMER REFUND	54.30
47831	JAY GEVING	TRUSTEE FEES	75.00
47832	TLEE GIRARD	CUSTOMER REFUND	41.28
47833	DAVID GOLWITZER	TRUSTEE FEES	75.00
47834	THERESA GOLWITZER	REBATE	62.43
47835	GRAYBAR ELECTRIC CO INC	SUPPLIES	22.74
47836	H&W CONTRACTING, LLC	WATER MAIN	76,618.45
47837	BECKY HANSON	CUSTOMER REFUND	8.91
47838	HAWKINS INC.	CHEMICALS	4,633.90
47839	HCP SPLICING SERVICES	HCP SPLICING SERVICES	3,801.71
47840	JASON HELMERS	CLOTHES WASHER	100.00
47841	I WIRELESS	CELL SERVICE	3.54
47842	I&S GROUP, INC	WATER MAIN REPLACEMENT 18E	9,968.13
47843	INFO DOG SECURITY, LLC	SHREDDING SERVICES	19.48
47844	IOWA ASSN OF MUNI UTILITIES	E PAY LOAN	6,109.00
47845	IOWA ONE CALL	SERVICE	315.30
47846	IOWA UTILITIES BOARD	IEC/CGRER 2017 ASSESSMENT	10,199.00
47847	JOHN DEERE FINANCIAL	SUPPLIES	44.17
47848	CHERYL L JOHNSON	CUSTOMER REFUND	14.73
47849	DUANE/LAURA JOHNSON	CUSTOMER REFUND	8.62
47850	BEN KAHLER	CUSTOMER REFUND	15.74
47851	DORIS KETCHUM	CUSTOMER REFUND	6.54
47852	JACOB KOFOOT OR BETHANY SMITH	CUSTOMER REFUND	3.85
47853	TERESA KOLLASCH	CENTRAL AIR CONDITIONER	350.00
47854	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
47855	KRIZ-DAVIS CO.	METER CABINET	15,379.32
47856	KUHLMANN CATTLE CO	CUSTOMER REFUND	39.96
47857	ANDREA LEGREID	CUSTOMER REFUND	28.31

47858	MARILYN LENSING	CUSTOMER REFUND	146.04
47859	KENNETH S LOCKREM	ELECTRIC REFUND	65.65
47860	MIDAMERICAN COMP CORP	BILLING SERVICES	4,544.12
47861	MIDAMERICAN ENERGY	SERVICE	85.66
47862	DAVID MILLER	CENTRAL AIR CONDITIONER	200.00
47863	DAN MULLER	CUSTOMER REFUND	5.00
47864	JULIE MURPHY	TRUSTEE FEES	75.00
47865	NALCO COMPANY	TESTING SUPPLIES	197.85
47866	NEU STAR	SOW AND LNP SUMMARY	312.50
47867	NIMECA	MCR PERFORMANCE SOLUTION BILLING	929.25
47868	NORTH CENTRAL RENTALS	WINDOW REPLACEMENTS	48.28
47869	NORTHLAND CONSTRUCTION	MAINTENANCE	1,751.80
47870	NORTHWEST COMM NETWORK	BANDWIDTH	1,325.50
47871	NYEMASTER GOODE	LEGAL SERVICES	132.00
47872	JENNIFER OLSEN	CUSTOMER REFUND	10.65
47873	KATIE OLSON	CUSTOMER REFUND	38.62
47874	HAROLD PETER	CUSTOMER REFUND	20.11
47875	PMC ADVANTAGE SERVICES, INC	AUTO PREMIUM	281.00
47876	POWER & TELEPHONE SUPPLY	SUPPLIES	1,422.27
47877	PREMIER LINE SERVICES	MOBILIZATION CLEANING	8,600.00
47878	PRINT SHOPPE PLUS	STAMP	22.95
47879	RFD TV	SUBS	125.10
47880	RINDONE, BRIEN	APPLIANCE REBATE - AC	350.00
47881	TINA ROBBINS	CUSTOMER REFUND	1.72
47882	ROUTER12 NETWORKS LLC	SERVICE SET UP	360.00
47883	KAREN SCHAAF	TRUSTEE FEES	75.00
47884	SPENCER MUNICIPAL UTILITIES	SWITCHING	5,522.47
47885	STEFFEN TRUCK EQUIPMENT INC	PARTS	224.34
47886	STUNDAHL CLEANING	CLEANING	900.00
47887	STUNDAHL COLLISION & RESTOR	LIGHTING REBATES	1,950.00
47888	HANK SUNDERMAN	CUSTOMER REFUND	46.62
47889	SWIFT AIR	SERVICE	3,360.23
47890	TRENT TAGLAUER	CUSTOMER REFUND	91.14
47891	THREADS	EMPLOYEE CLOTHING	220.89
47892	TLC PROPERTIES	WINDOW REPLACEMENT	226.86
47893	WALLACE WATER COND.	RENTAL	24.61
47894	WEBER, DON	CLOTHES WASHER	100.00
47895	WILLIAM WEIG	CUSTOMER REFUND	13.39
47896	ZACHARY WISSBAUM	CUSTOMER REFUND	13.32
47897	WSI CORPORATION	WEATHER SERVICES	532.40
47898	ALGONA PLG. & HTG.	SUPPLIES	63.95
47899	ALGONA PLUMBING & HEATING	APPLIANCE REBATE - BROESDER	75.00
8800179	NATIONAL CABLE TELEVISION COOP	SUBS	66,970.60
8800181	I WIRELESS	SERVICES	371.06
8800182	EFTPS TRANSFER	PAYROLL TAXES	27,860.63
8800183	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,880.14
8800184	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	190.76
8800185	EFT - SALES TAX TRANSFER	SALES TAX	12,817.00
8800186	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	396.00
8800187	I WIRELESS	SERVICES	174.80
8800188	NIMECA	POWER	179,938.74
8800189	NATIONAL CABLE TELEVISION COOP	SPECTRUM ANALYZER	2,848.04
8800190	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENTS	343.28
8800191	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800192	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8800193	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,880.14
8800194	EFTPS TRANSFER	PAYROLL TAXES	19,888.53
8800195	TREASURER STATE OF IOWA	INCOME TAX WITHHOLDING	8,820.00
8800196	NIMECA	SPP LINE OF CREDIT	106,923.00
8800197	I WIRELESS	SERVICES	419.20
8800198	IPERS	IPERS	24,394.39
8800199	TANTALUS	METER MODULES	3,246.35
8800200	LIBRARY OF CONGRESS	ROYALTY FEES	7,888.41