

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on September 29, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Karen Schaaf, Julie Murphy

Absent: Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Tom Wind, Wind Utility Consulting; Bill Sutton, Wind Farm Developer

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the September 7, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the August 2016 Financial Statements. Trustee Schaaf moved to approve the financial statements and place them on file, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Hwy 18 Water main project, Assessment for the Iowa Energy Center, Neal 4, Skitter TV, Ridgley Street water project, Oak Lake phase II Electric Project, subscriber counts, internet upgrades, IDWGP, and other renewable energy options.

The Board reviewed Pay Request #3 from H&W Contracting for \$50,375.65. Trustee Murphy moved to approve the pay request, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for the bid letting on the 69 kV Control Panels. Trustee Schaaf moved to set the date and time as October 18, 2016, at 2:00 P.M., seconded by Trustee Golwitzer. Motion carried unanimously.

The Board set the date and time for a Public Hearing on the 69 kV Control Panels. Trustee Murphy moved to set the date and time as October 20, 2016, at 11:00 A.M., seconded by Trustee Schaaf. Motion carried unanimously.

The Board discussed renewable energy options with Tom Wind and Bill Sutton.

The next meeting is scheduled for October 20, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 1:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$105,515.51
47900	CHESTER ANDERSON	COMMUNICATIONS REFUND	48.97
47901	JARON BENZ	EMPLOYEE MISC	90.00
47902	RACHEL BESCH	COMMUNICATIONS REFUND	17.94
47903	CRYSTAL BRONSON	WASHER REBATE	100.00
47904	DAN BURNS	APPLIANCE REBATE - AC	100.00
47905	GAIL CARROLL	METER COVERSION REBATE	75.00
47906	PAUL ESKER	COMMUNICATIONS REFUND	84.00
47907	JOHN FRAY	COMMUNICATIONS REFUND	30.20
47908	JENNIFER GARMAN	COMMUNICATIONS REFUND	56.61
47909	JENNIFER GARMAN	COMMUNICATIONS REFUND	63.27
47910	MATT GOLWITZER	COMMUNICATIONS REFUND	119.77
47911	GABRIEL GONZALEZ	COMMUNICATIONS REFUND	7.99
47912	STEVE GRANDGENETT	EMPLOYEE MISC	8.00
47913	GRANT, SCOTT	BUDGET REFUND	341.13
47914	JOHN HERRIG	COMMUNICATIONS REFUND	9.10
47915	TRISHA HICKS	COMMUNICATIONS REFUND	13.32
47916	JOHN D HOAG	ELECTRIC REFUND	2.22
47917	AHLIA HOOVER	COMMUNICATIONS REFUND	4.00

47918	DEBRA KAJEWSKI	COMMUNICATIONS REFUND	1.41
47919	KUHLMANN CATTLE CO	COMMUNICATIONS REFUND	1.67
47920	DANNY LENTSCH	COMMUNICATION REFUND	4.83
47921	JENA LICKTEIG	COMMUNICATIONS REFUND	11.32
47922	STEPHANIE MARLOW	COMMUNICATIONS REFUND	132.95
47923	DAN MCCALL	COMMUNICATIONS REFUND	32.60
47924	JAMES MCEACHRAN	COMM REFUND	7.19
47925	ALEX MONTAGNE	COMMUNICATIONS REFUND	24.77
47926	CAREY PEREZ	COMMUNICATIONS REFUND	50.00
47927	JACK PURCELL	COMMUNICATIONS REFUND	23.90
47928	NATE SAMP	COMMUNICATIONS REFUND	10.98
47929	BRANDY SMIDT	COMMUNICATIONS REFUND	51.53
47930	ASHLEY STEBURG	COMMUNICATIONS REFUND	3.21
47931	JULIANNE STRUECKER	COMMUNICATION REFUND	42.01
47932	THILGES, ELEANOR	COMMUNICATIONS REFUND	8.70
47933	NATHAN THOMPSON	COMMUNICATION REFUND	79.46
47934	ZACHERY WILTSE	COMMUNICATIONS REFUND	53.28
47935	NICK ZAVITSAMOS	COMMUNICATIONS REFUND	2.69
47936	AKTION CLUB OF ALGONA	DONATION-PEANUT SALES	65.00
47937	CAPITAL BANK & TRUST	DEFERRED COMP PAYOUT	14,500.28
47938	A & M LAUNDRY	SUPPLIES	38.73
47939	AHLERS & COONEY, P.C.	LEGAL SERVICES	2,843.50
47940	ALGONA HEARING CENTER	HEARING TESTS	900.00
47941	ALGONA MACHINE & SUPPLY	SEAL KIT	196.99
47942	ALGONA PLG. & HTG.	SUPPLIES	8.00
47943	ALGONA PUBLISHING CO.	ADVERTISING SERVICE	386.13
47944	ALGONA PUBLISHING COMPANY	NIE NEWSPAPER	5.00
47945	ARNOLD MOTOR SUPPLY	SUPPLIES	29.28
47946	AUREON	LONG DISTANCE SERVICE	742.62
47947	AUREON NETWORK SERVICES	SERVICES	11,683.85
47948	BORDER STATES ELECTRIC	MATERIALS	1,539.40
47949	BUSCHER BROS. IMPLEMENT	PARTS	294.26
47950	BUSCHER'S SERVICE CENTER	FUEL	38.12
47951	CHROME COUNTRY INN	SERVICE	50.66
47952	CHROME TRUCK STOP	FUEL	747.42
47953	CLASS C SOLUTIONS GROUP	SUPPLIES	265.56
47954	COMPUTER SYSTEMS ASSOCIATES	HEADSET	26.70
47955	CROSSROADS ALGONA	FUEL	1,225.20
47956	DITCH WITCH OF MINNESOTA & IOWA	PARTS	1,398.92
47957	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	352.09
47958	DORNBIER, DALE	EMPLOYEE MISC	140.00
47959	ELECTRONIC SPECIALITIES, INC	HEAD STAP	44.94
47960	FASTENAL COMPANY	SUPPLIES	12.32
47961	JIM FICKBOHM	APPLIANCE REBATE - WASHER	100.00
47962	FIRST UNITED METHODIST CHURCH	APPLIANCE REBATE - HEAT PUMP	200.00
47963	FOERTSCH P & H	APPLIANCE REBATE - GEELAN	25.00
47964	STEPHANIE FORTUNE	EMPLOYEE MISC	230.04
47965	GEELAN, TOM	APPLIANCE REBATE - AC	350.00
47966	HAWKINS INC.	CHEMICALS	1,620.50
47967	HYGIENIC LABORATORY - AR	TESTING SERVICES	127.00
47968	I&S GROUP, INC	RIDGLEY ST WATER MAIN	9,749.00
47969	IA DIST.WIND GEN.PROJECT	AUGUST 2016 SHARED COSTS	246.51
47970	ICAN, INC.	TAGGED SPOTS	25.00
47971	IGLASS NETWORKS	SERVICE	500.00
47972	IOWA ASSN OF MUNI UTILITIES	NCISA SEPT-NOV BILLING	894.52
47973	IOWA ONE CALL	SERVICE	404.50
47974	IRBY	GLOVE TESTING SERVICES	180.61
47975	TERRY KINSETH	APPLIANCE REBATE - AC	200.00
47976	KLGA - FM	SERVICE	459.00
47977	KOSS REG HLTH CTR FOUND	LEGACY BALL - SILVER SPONSOR	1,000.00
47978	KRIZ-DAVIS CO.	INVENTORY	11,201.72
47979	MIDAMERICAN ENERGY CO.	GAS SERVICE	346.97
47980	MOTOR INN OF ALGONA INC	SERVICE UNIT 5	59.49
47981	MPOWER TECHNOLOGIES, INC	GIS SYSTEM	18,572.74
47982	NEU STAR	LNP & SOW	206.37
47983	NG-911, INC	DATABASE MANAGEMENT	150.00
47984	NORTH AMERICAN NUMBERING PLAN	FEES	25.00
47985	NORTH IA LUMBER	SUPPLIES	98.55

47986	NORTH IOWA APPLIANCE CENTER	AIR CONDITIONER SUB STATION	773.95
47987	NORTH IOWA MECHANICAL	APPL REBATE - METHODIST CHURCH	25.00
47988	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	11,028.46
47989	PHILS AUTO & TRUCK REPAIR II	UNIT 12 REPAIR	37.45
47990	CAROL PLATHE	METER CONVERSION REBATE	75.00
47991	PROFESSIONAL COMPUTER SYSTEMS	STATEMENT PROCESSING	3,345.59
47992	QC SUPPLY	SUPPLIES	19.89
47993	RESCO	MATERIALS	1,131.53
47994	LISA RONGVED	EMPLOYEE MISC	19.72
47995	ROUTER12 NETWORKS LLC	GIS SERVICES	360.00
47996	SECURITY COVERAGE	SECUREIT PLUS SERVICE	44.00
47997	SPORTSMAN'S CORNER, INC	PARTS	52.41
47998	MERLIN/CAROL STONE	APPLINACE REBATE - WASHER	100.00
47999	ANNE STRAYER	WINDOW REPLACEMENT REBATE	147.20
48000	T&R ELECTRIC	SCREENING SERVICES	2,040.00
48001	BROOKE THILGES	WINDOW REPLACEMENT REBATE	255.08
48002	TRIBUNE MEDIA SERVICES	WEATHER SERVICE	85.68
48003	TRUPKE ELECTRIC MOTOR	SUPPLIES	199.34
48004	UNITYPOINT CLINIC	TESTING SERVICE	37.00
48005	US DEPARTMENT OF EDUCATION	LR	165.58
48006	WALKER PLUMBING & HEATING	APPLIANCE REBATE - KINSETH	25.00
48007	WESCO DISTRIBUTION INC.	SUPPLIES	129.43
48008	DAVID YOUNG	EMPLOYEE MISC	232.87
48009	ZIEGLER INC.	SEAL KIT	13.73
48010	BAER, SHEILA	EMPLOYEE MISC	211.96
48011	BIG 10	SUBS	2,502.12
48012	FOX SPORTS NET NORTH	SUBS	6,629.18
48013	RINDONE, BRIEN	EMPLOYEE MISC	47.02
48014	ROETHLER, LOWELL	EMPLOYEE MISC	138.78
48015	ROVI	SUBS	1,365.89
48016	SHOWTIME NETWORKS INC	SUBS	332.92
48017	SINCLAIR BROADCAST GROUP INC	RETRANSMISISON	3,863.40
48018	TOWER DISTRIBUTION CO	SUBS	3,409.63
8800201	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	311,000.00
8800202	USAC	MECHANISM CHARGES	1,377.47
8800203	I WIRELESS	SERVICES	695.54
8800204	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,209.34
8800205	EFT - SALES TAX TRANSFER	SALES TAX	35,335.00
8800206	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	61.57
8800207	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,880.14
8800208	I WIRELESS	SERVICES	239.26
8800209	EFTPS TRANSFER	PAYROLL TAXES	19,554.05
8800210	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	190.76
8800211	EFT - SALES TAX TRANSFER	SALES TAX	12,478.00
8800212	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	372.86
8800213	NATIONAL CABLE TELEVISION COOP	SUBS	67,577.44
8800214	NATIONAL CABLE TELEVISION COOP	INTERDUCT	895.56