

October 20, 2016
Algona, Iowa

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on October 20, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Walter Krahenbuhl, Julie Murphy

Absent: Karen Schaaf

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Tom Wind, Wind Utility Consulting; Bill Sutton, Wind Farm Developer; Justin Davis, Greg Bradley, Kristie Brown, and Tom Larson – Algona Family YMCA

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the September 29, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board heard from board members of the Algona Family YMCA.

Chairperson Geving called the Public Hearing for furnishing 69kV Control Panels for the AKB and West Substations to order. The Chairperson noted no written or oral comments or objections. Trustee Krahenbuhl moved to adjourn the Public Hearing, seconded by Trustee Golwitzer. Roll Call votes were as follows: Krahenbuhl, yes; Geving, yes; Schaaf, absent; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The Board reviewed the plans and specifications, proposed form of contract, and estimate of costs for furnishing 69kV Control Panels for the AKB and West Substations. Trustee Krahenbuhl moved to approve, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager discussed the bids received for furnishing 69kV Control Panels. Trustee Krahenbuhl moved to accept the low bid From Electrical Power Products and authorize the execution of the contract and notice to proceed, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, Ridgley Street water project, Oak Lake phase II Electric Project, internet upgrades, IDWGP, and other renewable energy options.

The Board set the date and time for a Public Hearing on the 2017 Budget. Trustee Golwitzer moved to set the date and time as November 23, 2016, at 11:00 A.M., seconded by Trustee Murphy. Motion carried unanimously.

The General Manager discussed the bids received for the IDWGP Wind Farm.

The Board heard a presentation on renewable energy options from Tom Wind and Bill Sutton.

The Board discussed the 2017 Health Insurance renewal. Trustee Murphy moved to authorize the Chief Financial Officer to sign the renewal, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is scheduled for November 16, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 1:15 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 52,162.47
48019	AFLAC	PREMIUMS	642.10
48020	AVESIS THIRD PARTY ADMIN	PREMIUMS	572.34
48021	BILSTEN, JOHN	EMPLOYEE MISC	97.07
48022	CARD CENTER	PURCHASES	1,255.96
48023	NOLYN ELLIOTT	EMPLOYEE MISC	157.20
48024	FAREWAY STORES	SUPPLIES	107.97

48025	FRIDLEY THEATRE	TICKETS	2,025.00
48026	HY-VEE	SUPPLIES	287.47
48027	ANDREA LEE	CELL PHONE REFUND	164.78
48028	LINCOLN LIFE	DEFERRED COMP	4,130.00
48029	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,616.52
48030	RINDONE, BRIEN	EMPLOYEE MISC	81.15
48031	US DEPARTMENT OF EDUCATION	LR	165.58
48032	WELLMARK HEALTH PLAN	PREMIUMS	25,853.19
48033	ADVANTAGE ADMINISTRATORS	QUARTERLY FEES	273.90
48034	DORNBIER, DALE	EMPLOYEE MISC	90.05
48035	KOSSUTH COUNTY TREASURER	UTILITY TAX	49,431.50
48036	PLYMOUTH COUNTY TREASURER	TAXES	517.50
48037	SMITH, DANIEL	EMPLOYEE MISC	74.89
48038	WEBSTER COUNTY TREASURER	TAXES	2,912.00
48039	WOODBURY COUNTY TREASURER	EXCISE TAX	17,675.50
48040	ACCESS SYSTEMS	SPAM FILTERS	141.00
48041	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	176.40
48042	AG PROCESSING INC	LIGHTING REBATE	250.00
48043	AHLERS & COONEY, P.C.	LEGAL SERVICES	1,006.50
48044	AIR FILTER SALES & SERVICE	FILTERS	166.09
48045	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
48046	ALGONA MUNICIPAL UTILITIES	SERVICES	15,610.22
48047	ALYSSA JUNE PORTRAITS	EMPLOYEE PHOTOS	401.25
48048	BOMGAARS	SUPPLIES	616.55
48049	BORDER STATES ELECTRIC	MATERIALS	608.52
48050	BROWN SHOE FIT CO	SUPPLIES	88.38
48051	TED BURGHOFF	COMMUNICATIONS REFUND	30.63
48052	BUSCHER BROS CORP	LIGHTING REBATE	100.00
48053	C & D USED OIL SERVICES LLC	RECYCLING SERVICES	55.00
48054	CENTRAL IOWA DISTRIBUTING	SUPPLIES	234.80
48055	CENTURYLINK	SERVICES	122.23
48056	CENTURYLINK	LOCAL INTERCONNECITON SERVICES	334.98
48057	CENTURYLINK	LOCAL MESSAGE COMPENSATION	1.86
48058	CHAPMAN METERING	METER TESTING	32.00
48059	CINTAS CORPORATION #754	SUPPLIES	63.25
48060	CITY DIRECTORY INC.	ADVERTISEMENT	565.00
48061	CITY OF ALGONA	BLACKTOP - NEBRASKA	1,554.00
48062	CONFLUENT	MISC EQUIPMENT	1,181.60
48063	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,550.00
48064	DAN-D LASER CARTRIDGES	TONER	85.60
48065	DEX MEDIA EAST	ADVERTISEMENT CHARGES	79.00
48066	DGR ENGINEERING	ENGINEERING SERVICES	11,469.00
48067	DUMP IT INC.	DUMPSTER	318.06
48068	ELECTRONIC ENGINEERING	PAGER SERVICES	29.85
48069	ERPELDING EXCAVATING ENT	421 E LUCAS WATER MAIN REPAIR	3,372.69
48070	FARMERS COOPERATIVE ELEV.	PROPANE	14.02
48071	FERGUSON, HENRY	WINDOW REBATE	373.16
48072	MARK FERSTL	APPLIANCE REBATE - WASHER	100.00
48073	ALEX/BRANDY FISHER	COMMUNICATIONS REFUND	88.90
48074	FIVE STAR TOOL & SUPPLY	TOOLS	151.78
48075	BETTY GERDES	COMMUNICATIONS REFUND	21.63
48076	JAY GEVING	TRUSTEE FEES	75.00
48077	KEN GIFFORD	COMMUNICATIONS REFUND	212.08
48078	DAVID GOLWITZER	TRUSTEE FEES	75.00
48079	HACH CHEMICAL CO.	SERVICE AGREEMENT	2,028.00
48080	RICHARD JOSEPH HALL-REPPEN	COMMUNICATIONS REFUND	26.63
48081	HAWKINS INC.	CHEMICALS	2,188.55
48082	ALEX HELDT	COMMUNICATIONS REFUND	49.27
48083	I WIRELESS	SERVICE	3.54
48084	IA DEPT.OF NAT.RESOURCES	WATER USE FEE	66.00
48085	IOWA ASSN OF MUNI UTILITIES	APPRENTICESHIP FEE	7,060.00
48086	IOWA COMMUNICATIONS ALLIANCE	ENVISION CONFERENCE	358.00
48087	IRBY	METER COVERS	325.00
48088	JCL SOLUTIONS	SUPPLIES	109.35
48089	JOHN DEERE FINANCIAL	PARTS	2.27
48090	K & H COOP OIL CO.	OIL	900.54
48091	BETTIE KEISACKER	COMMUNICATIONS REFUND	16.77
48092	MIKE KELCOURSE	COMMUNICATIONS REFUND	49.95

48093	KOSSUTH REG. HEALTH CENTER	WORKERS COMP	254.00
48094	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
48095	KRIZ-DAVIS CO.	INVENTORY	706.84
48096	MARILYN LENSING	COMMUNICATIONS REFUND	146.04
48097	DENNIS MCGUIRE	COMMUNICATIONS REFUND	27.97
48098	JENNIFER MCGUIRE	COMMUNICATIONS REFUND	28.60
48099	MCPAHON STOWATER LYNCH	LED LIGHTING REBATE	350.00
48100	DEAN MENKE	APPLIANCE REBATE - WASHER	100.00
48101	MIDAMERICAN COMP CORP	BILLING & TECH CONFERENCE	6,054.71
48102	MIDAMERICAN ENERGY	SERVICE	85.13
48103	KARLY MILLER	COMMUNICATIONS REFUND	31.96
48104	JULIE MURPHY	TRUSTEE FEES	75.00
48105	NATIONAL FIRE SAFETY COUNCIL	DONATION	90.00
48106	NEXSTAR	SUBS/RETRANSMISSION	5,572.60
48107	NIMECA	NERC ASSESSMENT FEE	3,951.15
48108	NORTH IOWA APPLIANCE CENTER	PARTS	38.47
48109	NORTHWEST COMM NETWORK	BANDWIDTH	1,189.00
48110	NATHAN ONEILL	COMMUNICATIONS REFUND	19.98
48111	ONENECK IT SOLUTIONS	EQUIPMENT	4,252.60
48112	PETTY CASH	PETTY CASH	101.90
48113	PITNEY-BOWES INC.	EQUIPMENT LEASE	1,726.56
48114	HERMAN PLATT	COMMUNICATIONS REFUND	83.28
48115	REDING GRAVEL & EXC.	STONE/SAND	352.09
48116	RFD TV	SUBS	124.43
48117	LANCE RUTLEDGE	WINDOW REBATE	1,252.60
48118	KAREN SCHAAF	TRUSTEE FEES	75.00
48119	ALLEN/CAROL SCHIPULL	COMMUNICATIONS REFUND	192.32
48120	SCHULTZ, WAYNE	WINDOW REBATE	1,500.00
48121	RYAN SHILLINGLAW	COMMUNICATIONS REFUND	39.95
48122	MITCH SIMPSON	COMMUNICATIONS REFUND	63.92
48123	SKARSHAUG TESTING LABS	TESTING SERVICES	986.58
48124	SKYWALK GROUP	TRAINING SERVICES	200.00
48125	TAMMY SNOW	COMMUNICATIONS REFUND	49.95
48126	SPENCER MUNICIPAL UTILITIES	SWITCH SERVICES	5,522.89
48127	KELLY STEUK	WINDOW REBATE	168.20
48128	STUNDAHL CLEANING	CLEANING SERVICES	900.00
48129	THREADS	LIGHTING REBATE	3,090.32
48130	TULSAT - NEBRASKA	REPAIR MODULATOR	854.50
48131	SANDER VANWILLIGEN	COMMUNICATIONS REFUND	23.31
48132	WALLACE WATER COND.	RENTAL	24.61
48133	ELAINE WESTBEE	COMMUNICATIONS REFUND	16.78
48134	MATTHEW WESTER	COMMUNICATIONS REFUND	29.97
48135	WSI CORPORATION	WEATHER SERVICES	266.20
48136	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - LAIDIG	256.67
48137	ERPELDING EXCAVATING ENT	REPAIR SERVICE 516 E MCGREGOR	1,856.94
48138	US DEPARTMENT OF EDUCATION	LISA RONGVED	165.58
48139	AUREON NETWORK SERVICES	PARTIAL PAY OF LD SERVICES	27,000.00
48140	A & M LAUNDRY	SUPPLIES	38.73
48141	ALGONA MACHINE & SUPPLY	PARTS	102.94
48142	ALGONA MUNICIPAL UTILITIE	PROJECT SHARE - AMU MATCH	408.50
48143	ALGONA PLG. & HTG.	SERVICE	48.40
48144	ALGONA PLUMBING & HEATING	JIM MCPAHON	25.00
48145	ALGONA PUBLISHING CO.	ADVERTISING	1,686.69
48146	ALGONA PUBLISHING COMPANY	100 N.I.E. NEWSPAPERS	125.00
48147	ARNOLD MOTOR SUPPLY	SUPPLIES	136.49
48148	AUREON NETWORK SERVICES	SERVICES	39,118.57
48149	B&W CONTROL SPECIALISTS	SERVICES	543.31
48150	BILSTEN, JOHN	ROTARY DUES	137.50
48151	BORDER STATES ELECTRIC	INVENTORY	1,693.28
48152	BRIAN'S WELDING	REPAIR SERVICES	177.62
48153	BUCHANAN BIBLER & GABOR	SERVICES	90.00
48154	BUGS N STUFF	PEST CONTROL	78.44
48155	BUSCHER BROS. IMPLEMENT	PARTS	178.18
48156	BUSCHER'S SERVICE CENTER	SERVICE	60.00
48157	CHROME COUNTRY INN	BOARD MEETING LUNCH	121.45
48158	CHROME TRUCK STOP	DIESEL	40.00
48159	CITY OF ALGONA	MAIN ST PROJECT	840.00
48160	COMPUTER SYSTEMS ASSOCIATES	WIRELESS MOUSE	77.96

48161	CROSSROADS ALGONA	FUEL	36.35
48162	DIAMOND'S	CLOTHING	227.03
48163	DIEBOLD	SERVICE	374.37
48164	DIVERSIFIED ADJUSTMENT SERVICE	SERVICES	177.09
48165	DUMP IT INC.	DUMPSTER	318.06
48166	FASTENAL COMPANY	SUPPLIES	20.46
48167	FOERTSCH P & H	SHARON SIEMER	25.00
48168	FOERTSCH PLG. & HTG.	BALL VALVE	10.80
48169	GRAYBAR ELECTRIC CO INC	SUPPLIES	1,966.00
48170	HAWKINS INC.	CHEMICALS	1,714.94
48171	HYGIENIC LABORATORY - AR	TESTING PERFORMED	944.50
48172	IA DIST.WIND GEN.PROJECT	SHARED COSTS	943.30
48173	IGLASS NETWORKS	NETWORK/CPE MONITORING	500.00
48174	IOWA COMMUNICATIONS ALLIANCE	IMPACT CONFERENCE	996.00
48175	JCL SOLUTIONS	SUPPLIES	166.78
48176	JENNINGS, ROBERT M.	KIWANIS DUES	90.50
48177	JOHNSTON AUTOSTORES	PARTS	38.78
48178	K & H COOP OIL CO.	FUEL	1,315.23
48179	KLGA - FM	ADVERTISING	782.00
48180	KRIZ-DAVIS CO.	STAPLES	25.39
48181	MCAHON, JAMES	AIR CONDITIONER REBATE	200.00
48182	MIDAMERICAN ENERGY CO.	SERVICE	351.06
48183	MOTOR INN OF ALGONA INC	SERVICE	1,277.25
48184	MPOWER TECHNOLOGIES, INC	SERVICES	14,586.15
48185	NALCO COMPANY	DIAGNOSTIC/LAB REAGENTS	62.65
48186	NAPA AUTO PARTS-ALGONA	AUTO PARTS	2.45
48187	NEU STAR	LNP AND SOW SUMMARY	264.78
48188	NG-911, INC	DATABASE MANAGEMENT SEPT 2016	150.00
48189	NORTH IA LUMBER	SUPPLIES	94.71
48190	NORTH IOWA MECHANICAL	JUSTIN RUHNKE	25.00
48191	NORTHERN IOWA COMMUNICATIONS	INTERNET	11,222.26
48192	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART SERVICES	1,091.00
48193	QUESTLINE	RESIDENTIAL PACKAGE	3,389.00
48194	RINDONE, BRIEN	EMPLOYEE MISC	144.94
48195	JUSTIN RUHNKE	HEAT PUMP	100.00
48196	SAFETEY-KLEEN	PARTS	224.73
48197	SANDE CONSTRUCTION	SERVICE AND SUPPLIES	8,223.56
48198	SECURITY COVERAGE	SECUREIT PLUS SERVICE	44.00
48199	SHARON SIEMER	AIR CONDITIONER REBATE	200.00
48200	SKYWALK GROUP	SERVICES	125.00
48201	T&R ELECTRIC	25 KVA SINGLE PHASE PAD MOUNT	350.00
48202	TRIBUNE MEDIA SERVICES, LLD	ZAP2IT EPG WEATHER	85.68
48203	TRUPKE ELECTRIC MOTOR	SUPPLIES	3.15
48204	WARREN WALTMAN	WASHER REBATE	100.00
8800215	NIMECA	POWER	139,691.62
8800219	I WIRELESS	SERVICE	216.85
8800220	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8800221	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800222	EFTPS TRANSFER	PAYROLL TAXES	20,048.66
8800223	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,880.14
8800224	NATIONAL CABLE TELEVISION COOP	BATTERIES	452.89
8800225	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,183.30
8800226	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	210,000.00
8800227	IPERS	IPERS	24,299.27
8800228	I WIRELESS	SERVICES	267.56
8800229	USAC	SUPPORT MECHANISM	1,377.47
8800230	TREASURER STATE OF IOWA	STATE INCOME TAX	7,303.00
8800231	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	247.80
8800232	TREASURER, STATE OF IOWA	USE TAX	1,287.00