

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on December 7, 2016 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Julie Murphy, Karen Schaaf

Absent: Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the November 23, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, Ridgley Street water project, Rural Electric Project, IDWGP, water main break, heating and cooling system, and email issues.

The General Manager presented a change to the Algona Municipal Utilities Flexible Benefits plan. Trustee Golwitzer moved to approve the change, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the resolution for recommendations on employee wages for 2017. Trustee Golwitzer moved to approve the recommendations, seconded by Trustee Murphy. Motion carried unanimously.

The Board set the date and time for a Public Hearing on 2017 Water rates. Trustee Golwitzer moved to set the date and time as December 28, 2016, at 11:00 A.M., seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is scheduled for December 28, 2016 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 123,633.44
48393	AMERICAN GLASS COMPANY	SUPPLIES	5.35
48394	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	331.75
48395	KOSSUTH COUNTY FOOD PANTRY	DONATION	690.00
48396	LINCOLN LIFE	DEFERRED COMP	4,130.00
48397	US DEPARTMENT OF EDUCATION	LR	165.58
48415	AFLAC	PREMIUMS	642.10
48416	ALGONA MUNICIPAL UTILITIES	SERVICES	17,145.40
48417	AVESIS THIRD PARTY ADMIN	PREMIUMS	567.17
48418	BIG 10	SUBS	2,647.35
48419	BILSTEN, JOHN	EMPLOYEE MISC	62.90
48420	CARD CENTER	PURCHASES	4,277.23
48421	FAREWAY STORES	SUPPLIES	136.70
48422	FOX SPORTS NET NORTH	SUBS	6,596.91
48423	HY-VEE	SUPPLIES	55.58
48424	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,615.73
48425	NEXSTAR	RETRANSMISSION	5,545.40
48426	ROVI	SUBS	1,345.72
48427	SHOWTIME NETWORKS INC	SUBS	309.96
48428	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	3,844.60
48429	THREADS	EMPLOYEE CLOTHING	1,026.00
48430	TOWER DISTRIBUTION CO	SUBS	3,392.99
48431	WELLMARK HEALTH PLAN	PREMIUMS	28,251.23
48432	ACCESS SYSTEMS	SPAM FILTERING SERVICE	141.00
48433	ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICES	176.40
48434	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00

48435	ALGONA PLG. & HTG.	SUPPLIES	47.95
48436	ALLERS ASSOC. ARCHITECTS	SERVICE	25.96
48437	AMERICAN PUBLIC POWER ASSOC.	SERVICE	208.00
48438	BLANE BECKER	COMMUNICATION REFUND	23.08
48439	BORDER STATES ELECTRIC	SUPPLIES	39.22
48440	BUCHANAN BIBLER & GABOR	SERVICE	370.00
48441	RYAN BUSKE	WASHER REBATE	100.00
48442	CBR PROPERTIES	WINDOW REBATE 803 E OAK	404.97
48443	CENTRAL IOWA DISTRIBUTING	SUPPLIES	180.40
48444	CENTURYLINK	TELEPHONE SERVICE	122.05
48445	CENTURYLINK	LOCAL INTERCONNECTION SERVICE	338.57
48446	CENTURYLINK	LOCAL MESSAGE COMPENSATION	1.81
48447	CLASS C SOLUTIONS GROUP	SUPPLIES	266.70
48448	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICE	1,550.00
48449	KEVIN CRAM	COMMUNICATION REFUND	65.00
48450	DEX MEDIA EAST	ADVERTISING	89.00
48451	DGR ENGINEERING	HYDRAULIC MODEL UPDATE	37,391.42
48452	EISCHEN SALES INC	OIL	11.00
48453	ELECTRONIC ENGINEERING	PAGING SERVICES	29.85
48454	FASTENAL COMPANY	SUPPLIES	318.84
48455	JAY GEVING	TRUSTEE FEE	75.00
48456	DAVID GOLWITZER	TRUSTEE FEE	75.00
48457	HCP SPLICING SERVICES	SPLICING SERVICE	1,508.70
48458	GUARDALUPE HUERTA	ELECTRIC REFUND	3.00
48459	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN	8,070.00
48460	IOWA ONE CALL	SERVICE	717.00
48461	IRBY	INVENTORY	2,080.00
48462	ITRON	SOFTWARE MAINTENANCE	3,194.43
48463	JOHN DEERE FINANCIAL	PARTS	755.53
48464	KOSSUTH REG. HEALTH CENTER	EMPLOYEE MISC	124.00
48465	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
48466	KRIZ-DAVIS CO.	INVENTORY	390.66
48467	JONI LOES	CENTRAL AIR REBATE	200.00
48468	DEREK LOFTIS	COMMUNICATION REFUND	90.94
48469	DICK/LINDA MANSKE	COMMUNICATION REFUND	15.55
48470	CAROL MEYER	COMMUNICATION REFUND	12.21
48471	MIDAMERICAN COMP CORP	BILLING POSTAGE	4,398.17
48472	MIDAMERICAN ENERGY	GAS SERVICE	83.03
48473	ALAN MILLER	COMMUNICATION REFUND	66.58
48474	JULIE MURPHY	TRUSTEE FEE	75.00
48475	NALCO COMPANY	CHEMICALS	2,974.25
48476	NEU STAR	SOW SERVICE	266.50
48477	NORTHWEST COMM NETWORK	BROADBAND SERVICES	1,189.00
48478	KATIE OLSON	ELECTRIC REFUND	67.08
48479	PFEFFER PRECAST	SUPPLIES	21.40
48480	MICHAEL/SHELLEY PHELPS	COMMUNICATION REFUND	88.99
48481	PMC ADVANTAGE SERVICES, INC	PREMIUMS	760.00
48482	POWER & TELEPHONE SUPPLY	ONT'S	17,568.62
48483	PROFESSIONAL COMPUTER SYSTEMS	TIME ENTRY BILLING	1,711.00
48484	PROTHMAN, JEREMY	IAMU WATER CONFERENCE	33.38
48485	RADIOLOGISTS OF NORTH IOWA	EMPLOYEE MISC	27.00
48486	KAREN SCHAAF	TRUSTEE FEE	75.00
48487	LARRY SCHILTZ	COMMUNICATION REFUND	62.59
48488	DAVID SHABAZ	COMMUNICATION REFUND	73.14
48489	SKYWALK GROUP	HR SUPPORT	75.00
48490	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	5,500.00
48491	STUNDAHL CLEANING	CLEANING SERVICE	900.00
48492	DALE UMBAUGH	COMMUNICATION REFUND	12.82
48493	US POSTAL SERVICE (POSTAGE)	POSTAGE	2,000.00
48494	TRACY VOIGT	COMMUNICATION REFUND	34.62
48495	WESCO DISTRIBUTION INC.	INVENTORY	910.57
48496	WHEELER WORLD INC	ENGINE #7 SERVICE	12,467.20
48497	ZIRBEL PHOTOGRAPHY	COMMUNICATION REFUND	6.39
48498	ALGONA CHAM. OF COMMERCE	SERVICE AWARDS	1,540.00
48499	STEPHANIE FORTUNE	INFO DINNER	42.67
48500	MIKE NOVOTNY	INFO DINNER	450.00
48501	US DEPARTMENT OF EDUCATION	LR	165.58
8800234	BIG 10	EFT - FEDERAL EXCISE TAX	1,200.97

8800235	FOX SPORTS NET NORTH	INTERSTATE TRS FUND	190.76
8800236	NEXSTAR	I WIRELESS	689.65
8800237	ROVI	ADVANTAGE ADMINISTRATORS	1,880.14
8800238	SINCLAIR BROADCAST GROUP INC	EFTPS TRANSFER	19,649.05
8800239	TOWER DISTRIBUTION CO	EFT - SALES TAX TRANSFER	28,935.00
8800240	AFLAC	ADVANTAGE ADMINISTRATORS	691.54
8800262	NATIONAL CABLE TELEVISION COOP	SUBS	65,681.59
8800263	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	190.76
8800264	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,880.14
8800265	I WIRELESS	SERVICES	421.23
8800266	EFTPS TRANSFER	PAYROLL TAXES	20,237.05
8800267	NIMECA	POWER	256,305.52
8800268	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	728.75
8800269	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	1,198.48
8800270	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8800271	NATIONAL CABLE TELEVISION COOP	EQUIPMENT	3,221.60
8800272	EFTPS TRANSFER	PAYROLL TAXES	5,843.75
8800273	I WIRELESS	SERVICES	538.69
8800274	IPERS	IPERS	27,786.43
8800275	TREASURER STATE OF IOWA	STATE INCOME WITHHOLDING	8,410.00
8800276	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8802010	ADVANTAGE ADMINISTRATORS	HRA	982.60
8802011	DEPOSITORY TRUST CO.	BOND INTEREST	227,862.75
8802012	DEPOSITORY TRUST CO.	BONDS	1,105,000.00
8802013	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	226,000.00
8802014	BANKERS TRUST COMPANY	ELECTRIC BONDS	256,400.00