

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on December 28, 2016 at 11:00 A.M.

Present: Walter Krahenbuhl, Chairperson Pro Tem; Trustees – Dave Golwitzer, Julie Murphy, Karen Schaaf

Absent: Jay Geving

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Pro Tem Krahenbuhl called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the December 7, 2016 regular meeting minutes, and approval of the monthly vouchers. Trustee Murphy moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

Chairperson Pro Tem Krahenbuhl called the Public Hearing for approval of the bids received on the labor for the installation of 69kV Control Panels at the AKB and West Substations to order. The Chairperson Pro Tem noted no written or oral comments or objections. Trustee Golwitzer moved to adjourn the Public Hearing, seconded by Trustee Murphy. Roll Call votes were as follows: Krahenbuhl, yes; Geving, absent; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

Chairperson Pro Tem Krahenbuhl called the Public Hearing for the authorization to approve the 2017 rates for the sale of Water to order. The Chairperson Pro Tem noted no written or oral comments or objections. Trustee Schaaf moved to adjourn the Public Hearing, seconded by Trustee Golwitzer. Roll Call votes were as follows: Krahenbuhl, yes; Geving, absent; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The Board reviewed the October 2016 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, Ridgley Street water project, Rural Electric Project, IDWGP, heating and cooling system, cooling issues at the communications building, Snap On transformer upgrades, cable channel issues, Aureon toll fraud, county wind ordinances, power plant, Algona Municipal Utilities/Skylink, housing, infrastructure, job creation, water system charges, business expansions, and Aureon email issues.

The Board reviewed Resolution #2016-09, a resolution establishing rates for the sale of Water for 2017. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Murphy. Motion carried unanimously.

The Board reviewed the plans and specifications, proposed form of contract, and estimate of costs for the labor on the installation of 69kV Control Panels for the AKB and West Substations. Trustee Schaaf moved to approve, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager presented the bids, as listed below, for the labor on the installation of the 69kV Control Panels for the AKB and West Substations. Trustee Murphy moved to accept the base bid from CE Power of \$81,443.51, seconded by Trustee Schaaf. Motion carried unanimously.

<u>Contractor</u>	<u>Location</u>	<u>Total Base Bid</u>	<u>Optional Bid</u>
CE Power Engineered Services, LLC	Cincinnati, OH	\$ 81,443.51	\$ 59,732.56
ESCO Electric	Marion, IA	\$ 139,920.40	\$ 35,475.00
E&I Specialists, Inc.	Sioux Falls, SD	\$ 144,473.80	\$ 17,415.00
Utilities Plus Energy Sevices, Inc	Elk River, MN	\$ 149,300.80	\$ 20,350.00
Harold K. Scholz Co.	Ralston, NE	\$ 153,512.00	\$ 16,329.60
NMC Power Systems	Omaha, NE	\$ 168,942.80	\$ 15,474.14

The General Manager presented Pay Request #1 for the Ridgley Street water main replacement from Erpelding Excavating Enterprise, Inc. in the amount of \$29,718.04. Trustee Schaaf moved to approve the pay request, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is scheduled for February 1, 2017 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Walter Krahenbuhl  
Walter Krahenbuhl, Chairperson Pro Tem

Attest:  
/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 51,794.93

48502	ALGONA MUNICIPAL UTILITIES	SAFETY AWARDS	936.00
48503	STEPHANIE FORTUNE	EMPLOYEE MISC	21.35
48504	IRBY	INVENTORY	11,663.19
48505	ROETHLER, LOWELL	EMPLOYEE MISC	41.04
48506	ALGONA MUNICIPAL UTILITIES	DONATION TO GOOD SAM	25.00
48507	MIDAMERICAN ENERGY CO.	CAPACITY ASSIGNMENT BILLING	86,270.98
48508	TEREX UTILITIES	DIGGER DERRICK	208,166.00
48509	A & M LAUNDRY	SERVICE	38.73
48510	ACCESS SYSTEMS	SERVER	12,103.37
48511	ALGONA MACHINE & SUPPLY	WELL #8 SUPPLIES	84.80
48512	ALGONA PLG. & HTG.	WATER PLANT HVAC	350.00
48513	ALGONA PUBLISHING CO.	ADVERTISING	1,008.57
48514	AL'S REPAIR	SERVICE	16.05
48515	AMU-SKYLINK. L.C.	CELL PHONE INVENTORY	747.00
48516	ARNOLD MOTOR SUPPLY	SUPPLIES	75.82
48517	AUREON NETWORK SERVICES	SERVICE	11,902.37
48518	AZAR COMPUTER SOFTWARE	SERVICE	2,970.00
48519	BLACKHAWK SPRINKLERS INC	INSPECTION & TESTING SERVICE	117.00
48520	BOMGAARS	SUPPLIES	425.88
48521	BORDER STATES ELECTRIC	SUPPLIES	90.71
48522	BROWN SHOE FIT CO	SUPPLIES	40.38
48523	BROWN SUPPLY COMPANY	SUPPLIES	802.06
48524	BUSCHER BROS CORP	LIGHTING REBATE 1015 N MAIN	850.00
48525	BUSCHER BROS. IMPLEMENT	SUPPLIES	242.91
48526	BUSCHER'S SERVICE CENTER	FUEL	1,866.53
48527	CENTRAL IOWA DISTRIBUTING	SUPPLIES	263.90
48528	CHROME COUNTRY INN	SERVICE	48.15
48529	CONFLUENT	SERVICE	260.00
48530	COOK'S SCRAP IRON & METAL	SUPPLIES	236.65
48531	DAKOTA RIGGERS	MATERIALS	423.70
48532	DAN-D LASER CARTRIDGES	SUPPLIES	128.40
48533	DIAMOND'S	EMPLOYEE CLOTHING	154.62
48534	DUMP IT INC.	GARBAGE SERVICE	318.06
48535	ELECTRICAL MATERIALS CO.	SUPPLIES	481.50
48536	ERPELDING EXCAVATING ENT	CURB STOP CHROME	2,192.50
48537	FASTENAL COMPANY	SUPPLIES	617.21
48538	FOERTSCH P & H	AC REBATE 403 COUNTRY CLUB RD	25.00
48539	DERRICK FRIDERES	INSULATION REBATE	181.88
48540	FRIDLEY THEATRE	MOVIE AND CONCESSION TICKETS	525.00
48541	BOB HAAG	CENTRAL AIR CONDITIONER REBATE	350.00
48542	HAWKINS INC.	CHEMICALS	2,272.14
48543	HYGIENIC LABORATORY - AR	TESTING SERVICE	114.50
48544	I WIRELESS	SERVICE	3.54
48545	IA DIST.WIND GEN.PROJECT	NOVEMBER 2016 SHARED COSTS	296.18
48546	IGLASS NETWORKS	SERVICE	500.00
48547	INFO DOG SECURITY, LLC	SHREDDING SERVICE	47.90
48548	IOWA ASSN OF MUNI UTILITIES	NCISA	894.52
48549	IOWA COMMUNICATIONS ALLIANCE	MEMBERSHIP DUES	5,493.60
48550	IOWA ONE CALL	SERVICE	205.30
48551	IOWA STATE BANK	LIGHTING REBATE 5 E CALL	10,000.00
48552	IRBY	MATERIALS	460.00
48553	KLGA - FM	ADVERTISING	1,009.50
48554	KOSSUTH COUNTY RECORDER	2006 JOHN DEER REGISTRATION	53.25
48555	KOSSUTH REG. HEALTH CENTER	WORKMANS COMP	183.00
48556	KRIZ-DAVIS CO.	MATERIALS - KOFAB	12,714.39
48557	MIDAMERICAN ENERGY	GAS SERVICE	20.98
48558	MIDAMERICAN ENERGY CO.	GAS SERVICE	337.69
48559	MIDWEST MUNICIPAL TRANSMISSION	MMTG DUES	2,916.50
48560	NEU STAR	SOW & LNP	209.12
48561	NG-911, INC	DATABASE MANAGEMENT	150.00
48562	NIMECA	MATERIALS FOR SNAP ON	30,591.97
48563	NORTH IA LUMBER	SUPPLIES	78.42
48564	NORTH IOWA APPLIANCE CENTER	WASHER	267.50
48565	NORTHERN IOWA COMMUNICATIONS	BROADBAND SERVICE	9,196.65
48566	PITNEY-BOWES INC.	RENTAL SERVICE	863.28
48567	PROFESSIONAL COMPUTER SYSTEMS	MDH GRAPHING	4,753.43
48568	REDING GRAVEL & EXC.	OAK LAKE FARMLINE	164.73
48569	PATRICIA RUHNKE	WINDOW REBATE	295.90

48570	SANDE CONSTRUCTION	SERVICE	192.51
48571	SECURITY COVERAGE	SECUREIT SERVICE	44.00
48572	SETON GRADE SCHOOL	LIGHTING REBATE 808 E LUCAS	5,349.77
48573	SKARSHAUG TESTING LABS	SERVICE	361.41
48574	T&R ELECTRIC	SERVICE	544.00
48575	THREADS	CLOTHING	203.30
48576	TRIBUNE MEDIA SERVICES	ZAP2IT SERVICE	85.68
48577	TRUPKE ELECTRIC MOTOR	SUPPLIES	627.66
48578	US POSTAL SERVICE	PO BOX FEE	198.00
48579	WALLACE WATER COND.	RENTAL FEE	24.61
48580	WESCO DISTRIBUTION INC.	MATERIALS	17,693.11
48581	WSI CORPORATION	WEATHER SERVICE	266.20
48582	ALLIANT ENERGY	CAPACITY ASSIGNMENT NEAL 3	45,921.48
48583	STEVE GRANDGENETT	EMPLOYEE MISC	147.96
48584	US DEPARTMENT OF EDUCATION	LR	165.58
8802015	EFTPS TRANSFER	PAYROLL TAXES	20,502.63
8802016	I WIRELESS	SERVICES	408.77
8802017	WEX	FUEL	880.86
8802018	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,196.09
8802019	EFT - SALES TAX TRANSFER	SALES TAX	24,549.00
8802020	NATIONAL CABLE TELEVISION COOP	SUBS	66,345.36
8802021	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,880.14
8802022	USAC	MECHANISM CHARGES	1,541.48
8802023	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	138,000.00
8802024	I WIRELESS	SERVICES	302.14
8802025	ADVANTAGE ADMINISTRATORS	HRA REIMBURSEMENT	911.77
8802026	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	190.76
8802027	EFT - SALES TAX TRANSFER	SALES TAX	11,870.00
8802028	ADVANTAGE ADMINISTRATORS	FLEX REIMBURSEMENT	1,880.14
8802029	I WIRELESS	SERVICES	182.70
8802030	EFTPS TRANSFER	PAYROLL TAXES	19,691.97