

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on March 22, 2017 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Julie Murphy, Karen Schaaf, Walter Krahenbuhl

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the February 22, 2017 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed the December 2016 Financial Statements. Trustee Schaaf moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, Neal 4 Fuel Costs, IDWGP, HVAC at the communications building, 69kV Control panel upgrades, Basin and Whelan, sales of Whelan power, NIMECA wind energy, and circuit breaker testing.

The General Manager presented Pay Request #1 for the 69k V Control panel upgrade project from Electrical Power Products. Trustee Golwitzer moved to approve the pay request, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Pay Request #1 for the 69kV Control panel labor and installation from CE Power Engineered Services, LLC. Trustee Schaaf moved to approve the change order, seconded by Trustee Murphy. Motion carried unanimously.

The General Manager presented a notice of intent to renew the wind park easement and easement agreement dated September 24, 1997 for another 10 year period. Trustee Murphy moved to authorize the General Manager to sign the notice, seconded by Trustee Golwitzer. Motion carried unanimously.

The next meeting is scheduled for April 12, 2017 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 107,560.47
48968	BIG 10	SUBS	2,562.25
48969	NEXSTAR	SUBS/RETRANSMISSION	5,906.25
48970	ROVI	SUBS	1,344.55
48971	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	4,036.65
48972	TOWER DISTRIBUTION CO	RETRANSMISSION	3,531.71
48973	FOX SPORTS NET NORTH	SUBS	6,828.05
48974	AVESIS THIRD PARTY ADMIN	PREMIUMS	672.96
48975	CARD CENTER	PURCHASES	3,093.27
48976	FAREWAY STORES	SUPPLIES	87.11
48977	HY-VEE	SUPPLIES	49.77
48978	LINCOLN LIFE	DEFERRED COMP	4,255.00
48979	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,740.70
48980	SMITH, DANIEL	EMPLOYEE MISC	126.03
48981	US DEPARTMENT OF EDUCATION	LR	169.47
48982	VILETA, HEATH	EMPLOYEE MISC	21.38
48983	WELLMARK HEALTH PLAN	PREMIUMS	28,649.69
48984	ADVANTAGE ADMINISTRATORS	HRA SERVICES	176.40
48985	ALGONA MUNICIPAL UTIL.	EMPLOYEE SELF INSURANCE	446.00
48986	ALGONA PLG. & HTG.	SUPPLIES	428.40
48987	ALGONA ROTARY CLUB	BRAK SPONSOR	500.00
48988	ARNDORFER, WAYNE	COMMUNICATION REFUND	15.56
48989	BAADE DISTRIBUTING	COMMUNICATION REFUND	81.06
48990	BISSO TECHNOLOGIES	WEB HOSTING & DOMAIN RENEWAL	194.40

48991	BOMGAARS	SUPPLIES	55.02
48992	MARK BROESDER	ELECTRIC REFUND	2.10
48993	JASON BRONSON	WINDOW REBATE	198.30
48994	BUCHANAN BIBLER & GABOR	SERVICES	230.00
48995	ELSIE CASSENS	COMMUNICATION REFUND	31.62
48996	CENTRAL IOWA DISTRIBUTING	SUPPLIES	84.90
48997	CENTURYLINK	SERVICE	121.76
48998	CENTURYLINK	INTERSTATE	1.40
48999	CHAPMAN METERING	METER TESTING SERVICE	1,785.30
49000	CITY MAGNET, INC	ADVERTISING	655.20
49001	CONFLUENT	SERVICE	625.00
49002	CONSORTIA CONSULTING BY TELEC	SERVICE	1,650.00
49003	DAIRY QUEEN (KOLLASCH)	COMMUNICATION REFUND	63.71
49004	DAN-D LASER CARTRIDGES	COPIER SUPPLIES	1,052.80
49005	DEX MEDIA EAST	ADVERTISING	89.00
49006	DGR ENGINEERING	69 KV CONTROL PANEL PROJECT	18,766.17
49007	EC SOURCE SERVICES	COMMUNICATION REFUND	168.89
49008	ELECTRONIC ENGINEERING	PAGER SERVICE	29.85
49009	FARMERS COOPERATIVE ELEV.	SUPPLIES	27.50
49010	FASTENAL COMPANY	SUPPLIES	80.76
49011	JAY GEVING	TRUSTEE FEE	75.00
49013	GRIMM CONSTRUCTION	ELECTRIC REFUND	87.98
49014	I WIRELESS	SERVICE	3.54
49015	IGLASS NETWORKS	SERVICE	500.00
49016	INFO DOG SECURITY, LLC	SHREDDING SERVICES	47.90
49017	IOWA ASSN OF MUNI UTILITIES	BROADBAND MEMBER DUES	12,891.00
49018	IOWA STATE UNIVERSITY	DEED	2,442.50
49019	IOWA UTILITIES BOARD	ELECTRIC TRANSMISSION	4.75
49020	FRANCIS KISCH	COMMUNICATION REFUND	101.17
49021	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
49022	KRIZ-DAVIS CO.	LIGHTS	973.70
49023	MIDAMERICAN COMP CORP	BILLING STATEMENT POSTAGE	4,351.75
49024	MIDAMERICAN ENERGY	GAS SERVICE	83.99
49025	JULIE MURPHY	TRUSTEE FEE	75.00
49026	NELSON, CONLEY	COMMUNICAITON REFUND	158.89
49027	NEU STAR	SOW AND LNP	234.77
49028	NIMECA	TRANSFORMERS	18,220.36
49029	NORTH IOWA COMM. ACTION	UMBAUGH REFUND	343.55
49030	NORTHWEST COMM NETWORK	BANDWIDTH AND PORT CHARGES	954.00
49031	NYEMASTER GOODE	SERVICE	99.00
49032	MARABETH OSTWALD	COMMUNICATION REFUND	19.89
49033	POWER & TELEPHONE SUPPLY	ONT'S	1,533.11
49034	PROFESSIONAL COMPUTER SYSTEMS	YEAR END PAYROLL FORMS	40.87
49035	BRANDON REE	WINDOW REBATE	332.76
49036	RICHARD SARCHET	COMMUNICATION REFUND	103.29
49037	KAREN SCHAAF	TRUSTEE FEE	75.00
49038	SHOWTIME NETWORKS INC	SUBS	298.48
49039	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	5,544.52
49040	STUNDAHL CLEANING	CLEANING SERVICES	900.00
49041	TULSAT - NEBRASKA	SERVICE	1,500.86
49042	VITZTHUM, ROD	3M UTILITY SEMINAR	219.54
49043	SAM WEATHERLY	COMMUNICAITON REFUND	57.72
49044	BARRY YOUNKER	ELECTRIC REFUND	580.98
49045	ALGONA MUNICIPAL UTILITIES	SERVICES	20,817.01
49046	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN	6,000.00
49047	BILSTEN, JOHN	EMPLOYEE MISC	35.05
49048	BOMGAARS	SUPPLIES	572.76
49049	DAVID GOLWITZER	TRUSTEE FEES	75.00
49050	INCA NETWORKS INC	SUPPORT AND MAINTENANCE	5,590.00
49051	IRBY	METER	887.96
49052	TEREX SERVICES	UNIT 17 INSPECTION	5,963.81
49053	TULSAT - NEBRASKA	REPAIRS	979.50
49054	IA DEPT.OF NAT.RESOURCES	PERMIT FEES	50.00
49055	SMITH, DANIEL	EMPLOYEE MISC	35.28
49056	US DEPARTMENT OF EDUCATION	LR	169.47
8802075	NATIONAL CABLE TELEVISION COOP	SUBS	69,870.88
8802076	EFT - SALES TAX TRANSFER	SALES TAX	12,630.00
8802077	I WIRELESS	SERVICES	245.42

8802078	TRISTAR BENEFIT ADMIN	FLEX/HRA	1,328.00
8802079	NIMECA	POWER	194,673.61
8802080	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8802081	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8802082	NATIONAL CABLE TELEVISION COOP	MODEMS	8,525.14
8802083	EFTPS TRANSFER	PAYROLL TAXES	20,241.51
8802084	TREASURER STATE OF IOWA	STATE WITHHOLDING	7,470.00
8802085	I WIRELESS	SERVICES	198.38
8802086	USAC	MECHANISM CHARGES	1,456.07
8802087	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	157,000.00
8802088	IPERS	IPERS WITHHOLDING	24,958.50
8802089	LIBRARY OF CONGRESS	ROYALTY FEES	7,762.82
8802090	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,180.19
8802091	EFT - SALES TAX TRANSFER	SALES TAX	42,990.00
8802092	I WIRELESS	SERVICES	565.68
8802093	I WIRELESS	SERVICES	153.85
8802094	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	190.76
8802095	EFTPS TRANSFER	PAYROLL TAXES	19,940.97