

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on April 12, 2017 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Julie Murphy, Karen Schaaf, Walter Krahenbuhl

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel; Bruce Hansen, Iowa Area Development Group

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the March 22, 2017 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Iowa Area Development Group (IADG) Vice President of Business Development, Bruce Hansen recognized AMU for economic development accomplishments and a commitment to the Algona community. AMU was presented with an IADG Impact Award for project development related to AMU securing a \$1 million dollar pass-through loan from the USDA Rural Economic Development Loan & Grant program to support the expansion of the KOFAB fabrication facility in Algona.

The General Manager updated the Board on a number of topics including Neal 4, IDWGP, 69kV Control panel upgrades, Basin and Whelan, wind energy options, debt service coverage, bulk water tank filling station, clear well cleaning, Highway 18 project, Oak Lake project, and capacity sales.

The Board reviewed Resolution #2017-02, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Electric Utility to the City of Algona. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board reviewed Resolution #2017-03, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Water Utility to the City of Algona. Trustee Murphy moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed Resolution #2017-04, a resolution authorizing permanent transfer of surplus funds from the Algona Municipal Utilities Communications Utility to the City of Algona. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented Change Order #3 for the 15kV Switchgear relay upgrade from H.K. Scholz Co. Trustee Schaaf moved to approve the change order, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented Change Order #2 for the 69kV Control panel labor and installation from CE Power Engineered Services, LLC. Trustee Murphy moved to approve the change order, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Pay Request #2 for the 69kV Control panel labor and installation from CE Power Engineered Services, LLC. Trustee Golwitzer moved to approve the change order, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting is scheduled for May 11, 2017 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:
/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$107,597.64
49057	A & M LAUNDRY	SUPPLIES	38.73
49058	ACCESS SYSTEMS	SERVICE HOURS	3,441.00
49059	ALGONA CHAM. OF COMMERCE	WOMEN NETWORKING SPONSOR	100.00
49060	ALGONA PLG. & HTG.	SERVICE HEADEND	143.38
49061	ALGONA PUBLIC LIBRARY	SUMMER READING CLUB SPONSOR	250.00
49062	ALGONA PUBLISHING CO.	SERVICE	343.99
49063	ALGONA PUBLISHING COMPANY	NEWSPAPER	100.00
49064	AMERICAN REGISTRY FOR INTERNET	ANNUAL FEE	1,000.00
49065	AUREON NETWORK SERVICES	LONG DISTANCE SERVICES	12,029.21
49066	BIG 10	SUBS	2,551.15

49067	BROWN SHOE FIT CO	EMPLOYEE BOOTS AND SUPPLIES	345.57
49068	BROWN SUPPLY COMPANY	HYDRANT POLE	90.00
49069	BUILDERS FIRST SOURCE	SUPPLIES	26.53
49070	BUSCHER BROS. IMPLEMENT	SUPPLIES	91.06
49071	BUSCHER'S SERVICE CENTER	FUEL	89.95
49072	CEMSTONE CONCRETE MATERIALS	CONCRETE	296.03
49073	CENTURYLINK	FACILITY ACCESS SERVICE	324.57
49074	CHROME COUNTRY INN	SERVICE	123.91
49075	CHROME TRUCK STOP	FUEL	787.67
49076	COLORS	PAINT	301.00
49077	COOK'S SCRAP IRON & METAL	SUPPLIES	22.45
49078	CORNBELT CHORUS	CORNBELT CHORUS SPONSOR	250.00
49079	CRESCENT ELECTRIC SUPPLY	SUPPLIES	163.49
49080	CROSSROADS ALGONA	FUEL	696.73
49081	DEX MEDIA EAST	ADVERTISING	89.34
49082	DITCH WITCH OF MINNESOTA & IOWA	PARTS	19.20
49083	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	499.60
49084	DUMP IT INC.	PALLETS	367.96
49085	ERPELDING EXCAVATING ENT	REPAIR - DODGE ST/STATE ST	4,658.00
49086	FASTENAL COMPANY	SUPPLIES	170.98
49087	FOX SPORTS NET NORTH	SUBS	6,798.47
49088	GARDEN PROPERTIES	WINDOW REBATE	1,150.50
49089	GOECKE, JOHN	ELECTRIC REFUND	129.40
49090	HAWKINS INC.	CHEMICALS	4,258.84
49091	IA DEPT OF REVENUE	PROPERTY TAX	388.22
49092	IA DIST.WIND GEN.PROJECT	FEBRUARY 2017 SHARED COSTS	272.89
49093	IGLASS NETWORKS	NETWORK MONITORING	500.00
49094	IOWA ASSN OF MUNI UTILITIES	CCR WORKSHOP	944.52
49095	IRBY	GLOVE TESTING	1,269.77
49096	JOHNSTON AUTOSTORES	SUPPLIES	42.73
49097	KLGA - FM	ADVERTISING	743.70
49098	KOSS CO EXTENSION OFFICE	APPLICATOR CLASS	35.00
49099	KOSSUTH COUNTY RELAY FOR LIFE	RELAY FOR LIFE SPONSOR	2,000.00
49100	KOSSUTH COUNTY TREASURER	TAXES	49,431.50
49101	MIDAMERICAN ENERGY	GAS SERVICE	192.78
49102	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	339.09
49103	MOTOR INN OF ALGONA INC	SUPPLIES	103.98
49104	NAPA AUTO PARTS-ALGONA	PARTS	6.49
49105	NEU STAR	LNP AND SOW	220.12
49106	NG-911, INC	DATABASE MANAGEMENT SERVICE	150.00
49107	NORTH IA LUMBER	SUPPLIES	63.94
49108	NORTH IOWA MECHANICAL	APPL REB - SPORTSMAN CORNER	75.00
49109	NORTHERN IOWA COMMUNICATIONS	SERVICE	10,948.24
49110	NYEMASTER GOODE	LEGAL SERVICES	264.00
49111	OAKCREST FUNERAL SERVICES	APPL REB - AC	400.00
49112	PITNEY-BOWES INC.	LEASE CHARGE	863.28
49113	PLYMOUTH COUNTY TREASURER	TAXES	517.50
49114	POWER & TELEPHONE SUPPLY	ONT'S	2,293.29
49115	PRINT SHOPPE PLUS	INK	15.95
49116	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	3,343.73
49117	REDING GRAVEL & EXC.	CRUSHED GRAVEL	51.97
49118	ROVI	SUBS	1,344.55
49119	SECURITY COVERAGE	SECURE IT PLUS SERVICE	44.00
49120	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	4,011.15
49121	SKARSHAUG TESTING LABS	TESTING SERVICES	122.78
49122	SPORTSMAN'S CORNER, INC	INSULATION AND LIGHTING REBATE	1,619.54
49123	STEFFEN TRUCK EQUIPMENT INC	PARTS	397.24
49124	STOREY KENWORTHY/MATT PARROTT	SDS BINDER	52.30
49125	TECHNOLOGY PLANNERS	SERVICE	9,379.00
49126	THREADS	EMPLOYEE CLOTHING	528.58
49127	TOWER DISTRIBUTION CO	RETRANSMISSION	3,522.06
49128	TRIBUNE MEDIA SERVICES, LLD	WEATHER SERVICES	88.25
49129	TRUPKE ELECTRIC MOTOR	REPAIR SERVICES	670.06
49130	WALLACE WATER COND.	RENTAL	24.61
49131	WEBSTER COUNTY TREASURER	TAXES	2,912.00
49132	WESCO DISTRIBUTION INC.	RTE FUSE	589.84
49133	WOODBURY COUNTY TREASURER	TAXES	17,675.50
49134	AFLAC	PREMIUMS	642.10

49135	AVESIS THIRD PARTY ADMIN	PREMIUMS	617.84
49136	CARD CENTER	PURCHASES	1,602.69
49137	FAREWAY STORES	SUPPLIES	99.91
49138	STEPHANIE FORTUNE	EMPLOYEE MISC	128.40
49139	HY-VEE	SUPPLIES	192.60
49140	LINCOLN LIFE	DEFERRED COMP	4,280.00
49141	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,740.70
49142	NEXSTAR	SUBS/RETRANSMISSION	5,891.25
49143	WELLMARK HEALTH PLAN	PREMIUMS	27,079.95
49144	US DEPARTMENT OF EDUCATION	LR	169.47
49145	ACCESS SYSTEMS	SPAM FILTERING SERVICE	2,117.74
49146	ALGONA CHAM. OF COMMERCE	CHAMBER BUCKS	4,875.00
49147	ALGONA MUNICIPAL UTIL.	EMPLOYEE MEDICAL	446.00
49148	ALGONA MUNICIPAL UTILITIES	SERVICES	16,825.81
49149	ALGONA PLG. & HTG.	COMMUNICATIONS - AC'S	2,075.50
49150	AUDITOR-STATE OF IOWA	2015 - AUDIT FILING FEE	625.00
49151	B&W CONTROL SPECIALISTS	PATHFINDER II	129.74
49152	SARAH BIERSTEDT	COMMUNICATION REFUND	58.59
49153	BLACKHAWK SPRINKLERS INC	INSPECTION SERVICES	117.00
49154	BOMGAARS	SUPPLIES	396.82
49155	KAREN BRAYTON	WINDOW REBATE	209.80
49156	AMANDA BRUNS	COMMUNICATION REFUND	40.66
49157	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	480.00
49158	CE POWER ENGINEERED SERVICES	69 KV CONTROL PANEL UPGRADE	51,105.13
49159	CENTURYLINK	SERVICES	121.76
49160	CENTURYLINK	FACILITY ACCESS SERVICE	316.00
49161	CENTURYLINK	SERVICE	1.26
49162	CITY OF ALGONA	MAIN STREET PROJECT	708.22
49163	CLIMATE CONTROL SYSTEMS	SERVICE	21,904.96
49164	CONSORTIA CONSULTING BY TELEC	CPNI TRAINING VIDEO	1,900.00
49165	DAN-D LASER CARTRIDGES	TONER	42.80
49166	DGR ENGINEERING	REPLAY PROJECT	9,731.00
49167	ELECTRICAL POWER PRODUCTS, INC	69 KV RELAY	172,425.85
49168	ELECTRONIC ENGINEERING	PAGER SERVICE	29.85
49169	ALEX FRIEDRICH	EMPLOYEE MISC	139.10
49170	BRIAN FUNK	COMMUNICATION REFUND	6.61
49171	JAY GEVING	TRUSTEE FEE	75.00
49172	TAYLOR GILLESPIE	COMMUNICATION REFUND	15.87
49173	DAVID GOLWITZER	TRUSTEE FEE	75.00
49174	GRAYBAR ELECTRIC CO INC	SUPPLIES	184.67
49175	JENNA HANSEN	WASHER REBATE	100.00
49176	HAWKINS INC.	CHEMICALS	3,195.00
49177	DAVID HIGHTOWER	COMMUNICATION REFUND	3.35
49178	I WIRELESS	SERVICE	3.54
49179	IOWA ASSN OF MUNI UTILITIES	E-PAY LOAN PAYMENT	6,000.00
49180	IOWA COMMUNICATIONS ALLIANCE	CYBER SECURITY TRAINING	378.00
49181	IOWA UTILITIES BOARD	ASSESS CHGS - FY2017 - 2ND QTR	723.15
49182	JENNINGS, ROBERT M.	EMPLOYEE MISC	129.47
49183	JENSEN BUILDERS LTD	ELECTRIC REFUND	2,558.54
49184	JOHN DEERE FINANCIAL	PARTS	3.63
49185	ROBERT E JOHNSON	COMMUNICATION REFUND	32.32
49186	KOSSUTH CONNECTIONS	HOLE SPONSOR	250.00
49187	KOSSUTH COUNTY EMERGENCY MNGT	911 SURCHARGE	10,048.04
49188	KOSSUTH REG. HEALTH CENTER	SERVICES	124.00
49189	WALTER KRAHENBUHL	TRUSTEE FEE	75.00
49190	KRIZ-DAVIS CO.	SUPPLIES	127.33
49191	MECHANICAL COMFORT, INC	COMM BLDG COOLING SYSTEM	11,000.00
49192	CHARLOTTE MERGEN	COMMUNICATION REFUND	1.41
49193	MIDAMERICAN COMP CORP	STATEMENT PROCESSING	4,466.60
49194	MIDAMERICAN ENERGY	GAS SERVICE	76.56
49195	MERLE MOORE	COMMUNICATION REFUND	26.00
49196	JULIE MURPHY	TRUSTEE FEE	75.00
49197	NORTH IOWA COMM. ACTION	REFUND - STAMMER	280.00
49198	POWER & TELEPHONE SUPPLY	EQUIPMENT	4,191.65
49199	PROFESSIONAL COMPUTER SYSTEMS	SSL CERTIFICATE RENEWAL	209.97
49200	RACHEL RENGER	COMMUNICATION REFUND	84.00
49201	ROETHLER ELECTRIC	SERVICES	2,297.84
49202	SAFETEY-KLEEN	SUPPLIES	185.72

49203	KAREN SCHAAF	TRUSTEE FEE	75.00
49204	CAROLYN SCHULLER	COMMUNICATION REFUND	148.46
49205	SCHWEITZER ENGINEERING LAB	69 RELAY	744.12
49206	SHOWTIME NETWORKS INC	SUBS	298.48
49207	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	5,763.41
49208	RHONDA STAMMER	ELECTRIC REFUND	113.97
49209	STEFFEN TRUCK EQUIPMENT INC	CREDIT	557.34
49210	STOREY KENWORTHY/MATT PARROTT	SDS BINDER - ELECTRIC	368.84
49211	STUNDAHL CLEANING	CLEANING SERVICE	900.00
49212	THREADS	EMPLOYEE CLOTHING	528.58
49213	VILETA, HEATH	EMPLOYEE MISC	145.44
49214	WALLACE WATER COND.	RENTAL	24.61
49215	EVELYN WARMBIER	ELECTRIC REFUND	29.35
8802096	NATIONAL CABLE TELEVISION COOP	SUPPORT SERVICES	838.83
8802097	NATIONAL CABLE TELEVISION COOP	SUBS	68,236.32
8802098	TRISTAR BENEFIT ADMIN	ADMIN FEES	414.00
8802099	EFT - SALES TAX TRANSFER	SALES TAX	12,059.00
8802100	NIMECA	POWER	240,679.67
8802101	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8802102	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8802103	NATIONAL CABLE TELEVISION COOP	MATERIALS	431.96
8802104	EFTPS TRANSFER	PAYROLL TAXES	20,177.63
8802105	I WIRELESS	SERVICES	509.70
8802106	IPERS	IPERS	24,904.90
8802107	TANTALUS	MAINTENANCE FEES	30,785.03