

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on June 27, 2017 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Julie Murphy (11:10 A.M.), Karen Schaaf, Don Heupel

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Tim McCartan, T.P. Anderson & Company, P.C.

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the June 27, 2017 regular meeting minutes as corrected to add that the Board elected officers at the meeting, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

Chairperson Geving announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$1,000,000 Taxable Subordinate Electric Revenue Capital Loan Notes, in order to provide funds to pay costs of participation in the USDA – Rural Development REDLG loan program for municipal electric utility purposes, including load and revenue growth, and that notice of the proposed action by the Board to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes, had been published pursuant to the provisions of Sections 384.24A and 384.83 of the City Code of Iowa, as amended. The Chairperson noted no written or oral comments or objections. Trustee Schaaf moved to adjourn the Public Hearing, seconded by Trustee Heupel. Roll Call votes were as follows: Heupel, yes; Geving, yes; Schaaf, yes; Golwitzer, yes; Murphy, absent. Motion carried unanimously.

The Board reviewed a resolution instituting proceedings to take additional action for the authorization of a loan agreement and the issuance of not to exceed \$1,000,000 Taxable Subordinate Electric Revenue Capital Loan Notes. Trustee Golwitzer moved to adopt the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

Tim McCartan of T.P. Anderson & Company presented the Board with the 2016 Algona Municipal Utilities Financial Audit. Trustee Heupel moved to place the audit on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including IAMWind distribution, Orton Road fiber splicing, Snap-On, Mediacom, Digger Derrick truck, flatbed truck, City Hall, water services, IP Video and telephone options, switching services, IDWGP operating agreement, and monthly customer statistics.

The next meeting is scheduled for July 19, 2017 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 53,074.08
49568	BILSTEN, JOHN	EMPLOYEE MISC	134.82
49569	COMPUTER SYSTEMS ASSOCIATES	SUPPLIES	16.00
49570	STEVE GRANDGENETT	EMPLOYEE MISC	37.50
49571	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	122.70
49572	SCHAEFFER'S MANUFACTURING CO	DIESEL TREATMENT	1,924.98
49573	US DEPARTMENT OF EDUCATION	LR	169.47
49575	COZZINI LLC	SS PIPE 3" LONG	6.85
49576	A & M LAUNDRY	SUPPLIES	78.19
49577	ADAMS CABLE EQUIPMENT, INC	CAT5	857.00
49578	AFLAC	PREMIUMS	642.10
49579	ALGONA COMM.SCHOOL FOUND.	ADVERTISING	100.00
49580	ALGONA PUBLISHING CO.	ADVERTISING	1,096.37
49581	AL'S REPAIR	SERVICE	16.05
49582	AMERICAN GLASS COMPANY	OFFICE FRONT DOOR REPAIR	42.80
49583	AUREON NETWORK SERVICES	DID SERVICES	371.13
49584	AZAR COMPUTER SOFTWARE	SOFTWARE SUPPORT	2,970.00
49585	BANKERS MEDIA GROUP INC	ADVERTISING	509.50
49586	DOUG AND HEATHER BAWDEN	AIR CONDITION REBATE	200.00
49587	BGHS	BLACK AND GOLD CLUB MEMBER	320.00
49588	BIG 10	SUBS	2,597.40
49589	TIM AND KARA BIRKEY	ELECTRIC METER CONV REBATE	75.00

49590	BLACKHAWK SPRINKLERS INC	INSPECTION AND TESTING	119.00
49591	BORDER STATES ELECTRIC	MATERIALS	112.77
49592	BRIAN'S WELDING	POWER PLANT SS TANK	37.45
49593	BUILDERS FIRST SOURCE	SUPPLIES	188.42
49594	BUSCHER BROS CORP	PARTS	5.30
49595	BUSCHER'S SERVICE CENTER	GAS	1,987.08
49596	CHROME COUNTRY INN	BOARD MEETING	59.92
49597	COOK'S SCRAP IRON & METAL	MATERIALS	36.95
49598	DAN-D LASER CARTRIDGES	SERVICE AND SUPPLIES	1,284.96
49599	DEX MEDIA EAST	ADVERTISING	79.34
49600	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	263.20
49601	DUMP IT INC.	DUMPSTER	327.96
49602	ESRI, INC	GIS	400.00
49603	FAREWAY STORES	SUPPLIES	2,821.05
49604	FARM & HOME	LIGHTING REBATE	1,310.00
49605	FASTENAL COMPANY	SUPPLIES	58.85
49606	FOERTSCH P & H	PAT & SUE MURPHY	50.00
49607	FOERTSCH PLG. & HTG.	STEVE SCHAFFER	300.00
49608	FOX SPORTS NET NORTH	SUBS	6,921.72
49609	GOLDFIELD TELECOM LC	R-PSU	114.00
49610	GRAYBAR ELECTRIC CO INC	MATERIALS	1,331.44
49611	HACH CHEMICAL CO.	SUPPLIES	17.85
49612	HAROLD K SCHOLZ, CO.	SWITCH GEAR CONTROL PANEL	8,340.00
49613	HYGIENIC LABORATORY - AR	WATER TESTING SERVICES	107.00
49614	I&S GROUP, INC	RIDGLEY STREET	263.25
49615	IA DIST.WIND GEN.PROJECT	SHARED COSTS	241.56
49616	IGLASS NETWORKS	MONITORING	500.00
49617	IOWA ASSN OF MUNI UTILITIES	OVERHEAD ELEC TRANS SCHOOL	1,644.52
49618	IOWA ONE CALL	SERVICE	455.40
49619	IRBY	GLOVE TESTING	122.69
49620	KLGA - FM	RADIO SPOTS	1,262.18
49621	KOSS. CO. FAIR	DONATION FOR FAIR BBQ	200.00
49622	KOSSUTH COUNTY ADVANCE	DONATION OF NEWSPAPERS	100.00
49623	KRIZ-DAVIS CO.	MATERIALS	7,489.52
49624	ANDY LAUBENTHAL	AIR CONDITION REBATE	200.00
49625	MAXYIELD COOP	LIGHTING REBATES	170.00
49626	MIDAMERICAN ENERGY CO.	SERVICE	360.79
49627	MOTOR INN OF ALGONA INC	SERVICE	45.21
49628	PAT/SUE MURPHY	AIR CONDITIONER REBATE	200.00
49629	NEU STAR	SOW AND LNP	268.08
49630	NEXSTAR	RETRANSMISSION/SUBS	6,011.25
49631	NG-911, INC	DATABASE MANAGEMENT	150.00
49632	NIMECA	NERC ASSESSMENT FEE	772.69
49633	NORTH IA LUMBER	MATERIALS	84.77
49634	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	9,686.73
49635	PHILS AUTO & TRUCK REPAIR II	UNIT 4 REPAIR SERVICES	553.05
49636	POWER & TELEPHONE SUPPLY	MODULE SFP	831.08
49637	POWER LINE SUPPLY	MATERIALS	1,758.44
49638	PRECISION TEST & BALANCE, INC	SERVICE	7,985.00
49639	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	1,091.00
49640	DEL/KIM REUTZEL	MINI SPLIT REBATE	300.00
49641	RINDONE, BRIEN	EMPLOYEE MISC	139.74
49642	ROUTER12 NETWORKS LLC	LABOR ON GIS	280.00
49643	RUHNKE BROTHERS INC	6 VOLT BATTERIES	2,353.92
49644	STEVE SCHAFFER	AIR CONDITIONER REBATE	200.00
49645	SECURITY COVERAGE	SECUREIT PLUS	42.00
49646	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	4,069.80
49647	SKARSHAUG TESTING LABS	TESTING SERVICES	313.52
49648	STUNDAHL CLEANING	CLEANING TILE FLOORS	214.00
49649	T.P. ANDERSON COMPANY	AUDIT FIELD WORK	2,250.00
49650	BROOKE THILGES	WINDOW REBATE	262.50
49651	THUL PROPERTIES TLC	WINDOW REBATE	74.86
49652	TOWER DISTRIBUTION CO	SUBS	3,592.95
49653	TRIBUNE MEDIA SERVICES	WEATHER	88.25
49654	US DEPARTMENT OF EDUCATION	LR	169.47
49655	VANTAGE POINT	VOIP MIGRATION	117.50
49656	VERMEER	PARTS	1,270.67
49657	WALLACE WATER COND.	SERVICE CALL	102.20
49658	WESCO DISTRIBUTION INC.	BATTERY	25.68
49659	WHEELER WORLD INC	GASKET	32.61

49660	ALGONA CHAM. OF COMMERCE	RAGBRAI T-SHIRTS	600.00
49661	AUREON NETWORK SERVICES	SERVICE	10,922.39
8802145	BANKERS TRUST COMPANY	INTEREST	54,400.00
8802146	DEPOSITORY TRUST CO.	BOND INTEREST	216,806.25
8802147	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	241,000.00
8802148	EFTPS TRANSFER	PAYROLL TAXES	23,319.77
8802149	EFT - SALES TAX TRANSFER	SALES TAX	26,470.00
8802150	EFT - FEDERAL EXCISE TAX	EXCISE TAX	1,169.86