

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on July 19, 2017 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Julie Murphy, Karen Schaaf, Don Heupel

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the June 27, 2017 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Heupel. Motion carried unanimously.

The Board reviewed the March 2017 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Communications subscribers, IP television options, managed WIFI, Tech Home products, technical support, bandwidth pricing, FTTH, RAGBRAI, Chrome Truck Stop upgrades, Snap On upgrades, Koss County Historical Society, City Sewer, and Dodge St renovation.

The Board discussed IDWGP.

The General Manager reviewed several renewable energy options and future projects.

The Board discussed the purchase of real estate. Trustee Heupel moved to go into closed session at 12:06 P.M. pursuant to Iowa Code Section 21.5(1)(j), seconded by Trustee Murphy. Roll Call votes were as follows: Heupel-Yes, Geving-Yes, Schaaf-Yes, Golwitzer-Yes, Murphy-Yes. Motion carried unanimously.

Trustee Golwitzer moved to end the closed session at 12:21 P.M., seconded by Trustee Schaaf. Roll Call votes were as follows: Heupel-Yes, Geving-Yes, Schaaf-Yes, Golwitzer-Yes, Murphy-Yes. Motion carried unanimously.

The Board discussed an appraisal on the property discussed while in closed session. Trustee Golwitzer moved to proceed with the appraisal, seconded by Trustee Murphy. Motion carried unanimously.

The next meeting is scheduled for Aug 23, 2017 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$106,152.00
49662	AVESIS THIRD PARTY ADMIN	PREMIUMS	552.03
49663	CARD CENTER	PURCHASES	2,036.43
49664	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,633.68
49665	ROVI	SUBS	1,333.21
49666	SHOWTIME NETWORKS INC	SUBS	311.74
49667	WELLMARK HEALTH PLAN	PREMIUMS	24,715.67
49668	STEVE GRANDGENETT	EMPLOYEE MISC	141.24
49669	KOSSUTH REG. HEALTH CENTER	WORKSITE WELLNESS SUMMIT	30.00
49670	RIVER ROAD GOLF CLUB	EMPLOYEE MISC	187.25
49671	SUSAN SEEBECKER	EMPLOYEE MISC	142.31
49672	ACCESS SYSTEMS	SPAM FILTERING	141.00
49673	BRYANT/ANNE ADKINS	COMMUNICATION REFUND	24.34
49674	ALGONA CHAM. OF COMMERCE	SPONSORSHIP	150.00
49675	ALGONA MUNICIPAL UTILITIES	UTILITY BILLING	16,784.20
49676	ALGONA PLG. & HTG.	SUPPLIES	52.50
49677	ALGONA PLUMBING & HEATING	JACKS OK CENTRAL AIR REBATE	50.00
49678	ARNOLD MOTOR SUPPLY	SUPPLIES	64.06
49679	AUREON	AUREON CLASSIC	1,320.00
49680	B&W CONTROL SPECIALISTS	CHEMICALS	232.19
49681	RICH BERKE	WINDOW REBATE	562.80

49682	PAULETTE BESCH	COMMUNICATION REFUND	50.58
49683	BISSO TECHNOLOGIES	SERVICE	287.00
49684	BODE'S MOONLIGHT GARDENS	WELLNESS PRIZE	20.00
49685	BOMGAARS	SUPPLIES	281.89
49686	BORDER STATES ELECTRIC	SUPPLIES	18.71
49687	MICHAEL BOWMAN	COMMUNICATION REFUND	40.09
49688	BROWN SHOE FIT CO	SUPPLIES	66.77
49689	BROWN SUPPLY COMPANY	SUPPLIES	2,624.47
49690	BUCHANAN, SCOTT	CENTRAL AIR REBATE	200.00
49691	CENTRAL IOWA DISTRIBUTING	SUPPLIES	84.60
49692	CENTURYLINK	PHONE SERVICE	126.80
49693	CENTURYLINK	FACILITY ACCESS SERVICE	305.43
49694	CENTURYLINK	INTERSTATE	0.98
49695	CITY OF ALGONA	UPS SERVICE	244.57
49696	CONSORTIA CONSULTING BY TELEC	SERVICES	1,650.00
49697	CRESCENT ELECTRIC SUPPLY	EXIT LIGHTS OFFICE	54.65
49698	DAN-D LASER CARTRIDGES	TONER	96.30
49699	DGR ENGINEERING	69KV RELAY PROJECT	8,275.06
49700	PHYLLIS DREYER	COMMUNICATION REFUND	21.60
49701	DUMMETT, TERRY	CENTRAL AIR REBATE	200.00
49702	ELECTRONIC ENGINEERING	PAGER SERVICES	29.85
49703	ERPELDING EXCAVATING ENT	WTR SERV REPAIR	2,132.38
49704	ESRI, INC	SERVICE	400.00
49705	FARNHAM, WILLIAM S.	WINDOW REBATE	212.20
49706	FOERTSCH P & H	LEIGH HEAT PUMP REBATE	100.00
49707	JANE FRANKL	COMMUNICATION REFUND	41.55
49708	JEFFREY/MILLIE FRESE	COMMUNICATION REFUND	74.85
49709	RAND GALE	COMMUNICATION REFUND	36.83
49710	ROBERT GEESMAN	COMMUNICATION REFUND	53.55
49711	JAY GEVING	TRUSTEE FEES	75.00
49712	NICK/SARA GILLILAND	COMMUNICATION REFUND	114.74
49713	DAVID GOLWITZER	TRUSTEE FEES	75.00
49714	GRAYBAR ELECTRIC CO INC	MATERIALS	1,024.20
49715	LARRY/TRACY HAASE	WINDOW REBATE	1,154.80
49716	HAWKINS INC.	CHEMICALS	4,438.84
49717	JANET HENRY	COMMUNICATION REFUND	9.75
49718	DON HEUPEL	TRUSTEE FEES	75.00
49719	IOWA ASSN OF MUNI UTILITIES	E-PAY LOAN	6,000.00
49720	IRBY	CONDUIT	320.57
49721	JACK'S OK TIRE	CENTRAL AIR REBATE	200.00
49722	JOHN DEERE FINANCIAL	PARTS GATOR WTR DEPT	157.68
49723	JOHNSTON AUTOSTORES	SUPPLIES	147.49
49724	DON KINGFIELD	CENTRAL AIR REBATE	200.00
49725	KOSSUTH COUNTY FARMERS MARKET	WELLNESS PRIZE	27.00
49726	KRIZ-DAVIS CO.	INVENTORY	4,357.96
49727	LARSEN, JERRY	COMMUNICATION REFUND	126.51
49728	LEIGH, DENNIS	HEAT PUMP REBATE	400.00
49729	DAN LIGHTER	COMMUNICATION REFUND	8.33
49730	LINCOLN LIFE	DEFERRED COMPENSATION	5,724.00
49731	LONE TREE DIESEL	YALE FORKLIFT PARTS	551.80
49732	MC PEAK TRENCHING, INC	ORTON RD ELECTRIC	44,550.00
49733	DOLORES MERTZ	COMMUNICATION REFUND	31.93
49734	MIDAMERICAN COMP CORP	STATEMENT POSTAGE	4,403.46
49735	MIDAMERICAN ENERGY	GAS SERVICE	260.85
49736	JULIE MURPHY	TRUSTEE FEES	75.00
49737	NIMECA	TRANSFORMERS	50,439.40
49738	NORTHWEST COMM NETWORK	BANDWIDTH	954.00
49739	NYEMASTER GOODE	SERVICES	469.00
49740	PETTY CASH	MISCELLANEOUS	125.49
49741	PITNEY-BOWES INC.	LEASE CHARGE	863.28
49742	PLUMB SUPPLY COMPANY	SUPPLIES	9.62
49743	POWER LINE SUPPLY	INVENTORY	5,963.11
49744	PROFESSIONAL COMPUTER SYSTEMS	MAY STATEMENT PROCESSING	2,251.94
49745	MARIE A RECKER	COMMUNICATION REFUND	9.34
49746	REDING GRAVEL & EXC.	TILE AKB SUB 69 KV PROJECT	21,248.29
49747	OMAR OLIVIER ROJAS	COMMUNICATION REFUND	81.59
49748	SAFETEY-KLEEN	SUPPLIES	185.72
49749	KAREN SCHAAF	TRUSTEE FEES	75.00
49750	COURTNEY SCHNEIDER	COMMUNICATION REFUND	143.73
49751	JAN SCUFFHAM	COMMUNICATION REFUND	39.30

49752	DOUG/COURTNEY SHEY	COMMUNICATION REFUND	66.17
49753	TYE SPARKS	COMMUNICATION REFUND	5.33
49754	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	5,508.67
49755	VIVIAN STREIT	CENTRAL AIR REBATE	200.00
49756	STUNDAHL CLEANING	SERVICES	900.00
49757	US DEPARTMENT OF EDUCATION	LR REMITTANCE	169.47
49758	USABLUBOOK	SUPPLIES	614.21
49759	VERNON MANUFACTURING	BULK TANK PROJECT	5,535.00
49760	WALLACE WATER COND.	RENTAL	24.61
49761	WESCO DISTRIBUTION INC.	CREDIT	0.09
49762	WSI CORPORATION	SERVICES	296.84
49763	WUBBEN, ROGER	COMMUNICATION REFUND	44.29
49764	NATASHA BADKER	ELECTRIC REFUND	290.72
49765	AKTION CLUB OF ALGONA	SPONSORSHIP	50.00
8802151	NATIONAL CABLE TELEVISION COOP	MATERIALS	1,683.87
8802152	NATIONAL CABLE TELEVISION COOP	SUBS	69,475.34
8802153	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	190.75
8802154	EFTPS TRANSFER	PAYROLL TAXES	20,090.11
8802155	NATIONAL CABLE TELEVISION COOP	SPLITTERS	1,243.49
8802156	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8802157	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8802159	EFTPS TRANSFER	PAYROLL TAXES	20,075.56
8802160	NIMECA	POWER	304,655.98
8802161	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	258,000.00
8802162	USAC	MECHANISM CHARGES	1,489.34