

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on August 10, 2018 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Don Heupel, Karen Schaaf, Dave Golwitzer and Julie Murphy.

Absent: None

Also Present: John Bilsten, General Manager, Sandra Batt, Secretary – Chief Financial Officer, Scott Buchanan, General Counsel and Krista Wenzel, Consortia Consulting via telephone.

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included roll call, adoption of the agenda, approval of the July 25, 2018 regular meeting minutes, and approval of the monthly vouchers. Trustee Golwitzer moved to approve the consent agenda, seconded by Trustee Heupel. Motion carried unanimously.

Krista Wenzel from Consortia Consulting presented to the Board via teleconference, cable rate scenarios that would be in line with a Five-Year Cash Flow and Cost Analysis Plan for the Communication Fund. Discussion followed.

Financial Statements for June 2018 were presented by the Chief Financial Officer. Trustee Schaaf moved to approve the Financial Statements and place them on file, seconded by Trustee Murphy. Motion carried unanimously.

Don Heupel moved to accept the Algona Municipal Utilities Restated Financial Statement Audit for the years ended December 31, 2017 and December 31, 2016. The audit was updated to comply with CFDA 10.854 Rural Economic Development Loans and Grants and a calculation error for unbilled receivables.

The General Manager updated the Board on a potential NIMECA wind farm project, the Lantry Street project, the Diagonal Street project, and the Eastland Heights project. It was also reported that the water towers are undergoing an annual inspection.

Proposed Reconnection and Posting fees were reviewed and discussed.

Review and approval of the Agreement for Joint Use Facilities was tabled until the next Board meeting.

The next meeting is scheduled for August 22, 2018 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:15 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Sandra M. Batt  
Sandra M. Batt, Secretary

The following vouchers were approved:

Vendor	Description	Amount
PAYROLL		\$ 57,671.90
AHLERS & COONEY, P.C.	LEGAL SERVICE	126.00
ALGONA MUNICIPAL UTILITIE	PROJECT SHARE- 2ND QUARTER	445.50
AUREON NETWORK SERVICES	COMMUNICATION SERVICES	10,917.49
JESSICA BERTE	APPLIANCE REBATE - AC	300.00
BIG 10	SUBS	2,546.04
CARD CENTER	PURCHASES	330.13
CARY LANE ELECTRIC	SUPPLIES	6.15
CASEY'S GENERAL STORES, INC	FUEL	815.45
COOK, SCOTT	LIGHTING REBATE	2,000.00
DGR ENGINEERING	RATE STUDY	14,512.00
DITCH WITCH OF MN & IA	PARTS	156.23
FASTENAL COMPANY	SUPPLIES	5.92
FOX SPORTS NET NORTH	SUBS	6,910.68
GOOD SAMARITAN SOCIETY	HOLE SPONSOR-GOLF FUNDRAISER	120.00
HEARST TELEVISION	RETRANSMISSION/SUBS	5,431.23
HY-VEE	SUPPLIES	30.55
IGLASS NETWORKS	NETWORK MONITORING	500.00
IOWA ONE CALL	SERVICE	428.70
KOSSUTH REG. HEALTH CENTER	OCCHLTH	150.00

SCOTT & ELLIE LARSEN	APPLIANCE REBATE- AC	300.00
MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	357.86
NEXSTAR	SUBS/RETRANSMISSION	6,212.40
O'HALLORAN INTERNATIONAL	PARTS	220.46
PITNEY-BOWES INC.	LEASING FEES	733.53
POWER & TELEPHONE SUPPLY	PROCLOUD ANALYTICS	462.43
POWER LINE SUPPLY	DRILL BIT	136.96
PROFESSIONAL COM SYSTEMS	INVOICE FOR JULY	1,113.00
RON ROCHLEAU	APPLIANCE REBATE - AC	500.00
ROVI	SUBS	1,250.70
SHOWTIME NETWORKS INC	SUBS	313.25
THREADS	EMPLOYEE CLOTHING	1,059.30
TOWER DISTRIBUTION CO	RETRANSMISSION	4,704.90
UNITED COMMUNICATIONS CORP	SUBS FOR MANKATO	4,341.30
UNITYPOINT CLINIC	DRUG TEST	42.00
VILETA, HEATH	REIMBURSEMENT	75.07
WISCONSIN ENERGY CONS	LED LIGHTING PROMOTION	704.00
ACCESS SYSTEMS	MICROSOFT EXCHANGE ONLINE	430.16
CYNTHIA ALVAREZ	CUSTOMER REFUND	14.99
A-TEC RECYCLING INC.	RECYCLE ELECTRONICS	247.66
SANDY BATT	REIMBURSEMENT	605.00
BELL, ROGER	CUSTOMER REFUND	26.35
JARON BENZ	CUSTOMER REFUND	100.11
BODE'S MOONLIGHT GARDENS	WELLNESS PRIZE-AUG 2018	25.00
BOMGAARS	SUPPLIES	402.10
JOSIAH BRINKLEY	CUSTOMER REFUND	225.42
BROWN SUPPLY COMPANY	SUPPLIES	588.14
CENTURYLINK	LD SERVICE	131.94
CONSORTIA CONSULTING	CONSULTING SUPPORT	3,740.80
DAN-D LASER CARTRIDGES	TONER	384.30
JENNIFER DELPINO	CUSTOMER REFUND	24.79
ALEX DEWAARD	CUSTOMER REFUND	98.32
ELECTRONIC SPECIALITIES, INC	SERVICE AND SUPPLIES	138.94
FASTENAL COMPANY	SUPPLIES	85.10
GRAYBAR ELECTRIC CO INC	ORANGE FLAGS	769.63
I&S GROUP, INC	SOUTH STREET WATER EXTENSION	192.50
INFO DOG SECURITY, LLC	SHREDDING SERVICES	253.75
JOHN DEERE FINANCIAL	PARTS	12.88
JOSHUA KOHLHAAS	INSULATION AND WINDOW REBATE	1,047.73
KOSSUTH CO FARMERS MARKET	WELLNESS PRIZE-JULY 2018	15.00
STEVEN/STACIE KRAHN	CUSTOMER REFUND	41.63
MIDAMERICAN COMP CORP	STATEMENT PROCESSING	4,513.70
ANGELICA MILLER	CUSTOMER REFUND	59.44
MOTOR INN OF ALGONA	LIGHTING REBATES	900.00
MPOWER TECHNOLOGIES, INC	SUPPORT	5,595.00
N. IA REGIONAL HOUSING	CUSTOMER REFUND	273.86
NIMECA	NERC ASSESSMENT FEE-3RD QTR	1,126.35
NORTH IOWA APPLIANCE CENTER	WINDOW AND LIGHTING REBATE	194.84
CARRIE PEARSON	CUSTOMER REFUND	102.10
CODY RICE	CUSTOMER REFUND	27.98
WENDELL RINGSDORF	CUSTOMER REFUND	20.88
ROBERT/NORMA RUHNKE	CUSTOMER REFUND	21.31
GEORGIANN SANFORD	CUSTOMER REFUND	97.30
JULIANNE STRUECKER	CUSTOMER REFUND	8.33
RUTH STUMME	CUSTOMER REFUND	24.27
SHANE TAFFE	WELLNESS PRESENTATION	100.00
THE GARAGE DOOR COMPANY	PARTS	28.05
EARL THOMPSON	METER CONVERSION REBATE	75.00
SALVADOR VALDOVINOS-ORTIZ	CUSTOMER REFUND	15.98
KEITH/JEANNETTA VAN GENT	CUSTOMER REFUND	112.17
BRETT VENTEICHER	WINDOW REBATE	470.65
VOIGT, LAURA	CUSTOMER REFUND	4.14
WESCO DISTRIBUTION INC.	BATTERIES	1,032.87
WINDOWS & MORE, INC	WINDOW CLEANING SERVICE	738.30
MARY JO ZUMACH	CUSTOMER REFUND	21.60
AVESIS THIRD PARTY ADMIN	PREMIUMS	609.99
BILSTEN, JOHN	REIMBURSEMENT	137.50
BOMGAARS	SUPPLIES	366.41
CENTURYLINK	ACCESS CHRG	305.43
COOPERATIVE RESPONSE CENTER, INC.	ASSOCIATE MEMBERSHIP	250.00

CUMMINS SALES AND SERVICE	TOWER INSPECTION	1,227.21
MICK ELBERT	CA REBATE	300.00
ELECTRONIC ENGINEERING	PAGER SERVICE	29.85
EMAGINE, LLC	ADD NEW PAGE TO WEBSITE	37.50
JCL SOLUTIONS	SUPPLIES	101.75
KNUDSEN, BRUCE	WINDOW REPLACEMENT REBATE	72.33
METLIFE SMALL BUSINESS CENTER	PREMIUMS	3,101.02
MIDAMERICAN ENERGY	HOME CHECK AUDIT	180.00
NIMECA	RESCO-B BRACKET	407.42
NORTHERN IOWA COMMUNICATIONS	IPTV STB AND REMOTES	532.22
POWER & TELEPHONE SUPPLY	ADTRAN CARE RENEWAL	6,360.00
VANTAGE POINT	GENERAL CONSULTING	1,695.00
WELLMARK HEALTH PLAN	PREMIUMS	23,778.01
ALGONA HEARING CENTER	HEARING TEST	875.00
ALGONA MUNICIPAL UTILITIES	SERVICES	15,683.95
BRENDEN & BROOKE BIERLE	AC REBATE	300.00
AL BUYCK	AC REBATE	500.00
CENTURYLINK	LOCAL MESSAGE COMPENSATION	1.09
CINTAS CORPORATION #754	SUPPLIES	293.11
CRESCENT ELECTRIC SUPPLY	BATTERIES FOR FIRE ALARM-SHOP	59.36
FIRST LUTHERAN CHURCH	LIGHTING REBATES	385.80
JAY GEVING	TRUSTEE FEE	75.00
DAVID GOLWITZER	TRUSTEE FEE	75.00
HAWKINS INC.	AZONE 15	1,674.24
DON HEUPEL	TRUSTEE FEE	75.00
IOWA ASSN OF MUNI UTILITIES	E-PAY LOAN	6,000.00
IRBY	STREET LIGHTS	4,780.00
LINCOLN LIFE	DEFERRED COMP-JULY	3,943.28
MIDAMERICAN ENERGY	GAS CHARGES	71.32
JULIE MURPHY	TRUSTEE FEE	75.00
NORTHWEST COMM NETWORK	ACCESS CHARGES	616.50
KAREN SCHAAF	TRUSTEE FEE	75.00
STUNDAHL CLEANING	CLEANING	1,000.00
TANTALUS	ETHERNET MODULE	600.00
THREADS	EMPLOYEE CLOTHING	117.70
WSI CORPORATION	LIVE DATA	296.84
NIMECA	POWER PURCHASED	345,109.87
EFT - SALES TAX TRANSFER	WATER SERVICE EXCISE TAX	12,374.00
TREASURER, STATE OF IOWA	USE TAX	7,804.00
IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
NATIONAL CABLE TELEVISION COOP	AMPS	78.91
EFTPS TRANSFER	PAYROLL TAXES	19,894.75
UPS	SHIPPING FEES	21.42