

**ALGONA MUNICIPAL UTILITIES
ALGONA, IOWA
NOTICE OF JOB OPPORTUNITY**

Chief Financial Officer: Algona Municipal Utilities is seeking an experienced person for the position of Chief Financial Officer. The successful candidate will be responsible for financial and accounting operations of the Utility under the direction of the General Manager. Responsibilities include managing staff responsible for functions of payroll, accounts payable, purchasing, fixed assets, general ledger, and cost accounting systems. The position will develop budgets and monthly reports for the Board and General Manager and provide assistance in long-range planning. The CFO will also oversee positions in the Business Office and serves as the Secretary to the Board of Trustees. The ideal candidate will also have knowledge of human resources practices and procedures; be familiar with computerized billing and accounting systems for water, electric, and communications utilities; an accrual accounting system; and compilation and maintenance of records of the Utility. A candidate should have proven experience and strong knowledge of the fundamental principles of accounting with specific knowledge of FERC chart of accounts and accounting that is related to municipal utilities. Qualifications include a bachelors degree in accounting/business or related field; CPA certification preferred; 3-5 years of financial management experience (utility experience preferred); and excellent communication, organizational, teamwork and analytical skills. Applicant must reside in the Algona Municipal Utilities service territory or other location as approved by the Board of Trustees. The full job description is available on the AMU website at www.netamu.com. Resumes and cover letters will be accepted by email only to John Bilsten at jhbilsten@netamu.com.

Resumes will be accepted until the position is filled. Algona Municipal Utilities is an Equal Opportunity Employer. Offers are contingent on passing a background check and pre-employment physical.