

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on March 25, 2009 at 11:00 A.M.

Present: Jay Geving, Chairman Pro Tem; Trustees – James Modrell by phone, Karen Schaaf, Walter Krahenbuhl, Allan Bonde

Absent: none

Also Present: John Bilsten – General Manager; Scott Buchanan – General Counsel

Chairman Pro Tem Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of March 4, 2009 minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

Voucher Numbers 26288 thru 26433 – General Fund  
Payroll dated 3/6/09 – General Fund  
Wire Transfers 8800715 thru 8800720 – General Fund

The General Manager updated the Board on a number of topics including Neal 4, i-Wireless, Sutherland, New AMU Warehouse Site Plan and Grading Project, Finn House, Corn Belt Power Cooperative, Neal 4, New Baseload Energy Projects, AMU/Skylink, 69kV Hobarton Tap, Substation Work, Electric Rates, Ridgeport Wind Farm, NIMECA, and the Communication Department Reports.

The General Manager presented plan for a New AMU Warehouse Building Site Work and Grading Project. After discussion the Board asked the General Manager to review other possible options for a warehouse and present findings at the next Board meeting.

The Board reviewed the final payment of \$303,843.13 for the permanent transfer of funds to the City of Algona for a total of \$569,234.95 in 2008. Trustee Modrell moved to approve the transfer, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed an update electric cash flow analysis showing the impact on purchased power cost and capital improvements to current electric rates. The Board discussed the need for an adjustment in rates in 2009. The Board directed the General Manager to develop proposed electric rate levels based on the Cashflow needs of the electric utility.

The next meeting is April 15, 2009 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 12:30 p.m.

/s/ Jay B. Geving  
Jay B Geving, Chairman Pro Tem

Attest:

/s/ John Bilsten  
John Bilsten, Acting Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$48,774.41
26288	ALGONA COMMUNITY SCHOOLS	OVERBILLING REFUND	\$5,162.40
26289	AVESIS THIRD PARTY ADMIN	INSURANCE PREMIUM	\$244.83
26290	ROBERT JENNINGS	FLEX BENEFITS MEDICAL	\$30.00
26291	KARIAN/PETERSON POWER LINE	69 KV TRANSMISSION CONST	\$98,019.10
26292	ROETHLER, LOWELL	FLEX BENEFITS MEDICAL	\$171.70
26293	HEATH VILETA	FLEX BENEFITS CHILD CARE	\$652.50
26294	BGHS AFTER PROM PARTY	DONATION	\$25.00
26295	MATT GOLWITZER	FLEX REIMBURSEMENT	\$33.40
26296	BOMGAARS	SUPPLIES	\$685.76
26297	SMITH, DANIEL	FLEX REIMBURSEMENT	\$583.03
26298	THE CADDYSHACK	HOLE SPONSORSHIP	\$250.00
26299	WALLACE WATER COND.	SERVICE	\$84.01
26300	MATT GOLWITZER	FLEX REIMBURSEMENT	\$642.00
26301	ROD JOHNSON	FLEX REIMBURSEMENT- CHILD CARE	\$419.75
26302	JEREMY PROTHMAN	PRESCRIPTION	\$57.77
26303	RINDONE, BRIEN	FLEX REIMBURSEMENT - CHILD CARE	\$107.66
26304	LAURA THILGES	FLEX REIMBURSEMENT	\$73.00
26305	EYES ON THORINGTON	CODY FRITZ SERVICE	\$60.00
26306	ROBERT JENNINGS	FLEX REIMBURSEMENT	\$10.00
26307	SEEBECKER, SUSAN	MEDICAL REIMBURSEMENT	\$1,850.00
26308	ROSEMARY TULL	FLEX REIMBURSEMENT	\$121.29
26309	BILSTEN, JOHN	COUNTRY CLUB DUES	\$475.00
26310	FOTH, VIRGINIA	FLEX REIMBURSEMENT	\$315.19

26311	PLAYBOY ENTERTAINMENT GRP	PPV'S	\$76.32
26312	KEVIN RASH	FLEX REIMBURSEMENT	\$714.38
26313	SPICE ENTERTAINMENT GROUP	PPV'S	\$339.67
26314	DAU, WILLIAM	REIMBURSEMENT FOR POWER PLANT PARTS	\$41.27
26315	IOWA NETWORK SERVICES	ADJUSTMENTS	\$431.31
26316	JERRY LARSEN	FLEX REIMBURSEMENT	\$38.85
26317	JERRY A LARSEN	PRESCRIPTION REIMBURSEMENT	\$51.36
26318	GROEN, DOUG	FLEX REIMBURSEMENT	\$166.15
26319	HEATH VILETA	FLEX REIMBURSEMENT	\$302.10
26320	DAVID YOUNG	CLOTHING REIMBURSEMENT - 5 PANTS	\$103.33
26321	DORNBIER, DALE	FLEX REIMBURSEMENT	\$808.85
26322	RINDONE, BRIEN	FLEX REIMBURSEMENT - CHILD CARE	\$42.50
26323	CHAPMAN METERING	METER TESTING	\$5,504.88
26324	DORNBIER, DALE	FLEX REIMBURSEMENT	\$30.00
26325	BILSTEN, JOHN	REIMBURSEMENT FOR UNIT 6 SERVICE	\$71.76
26326	DEGEN, ERIC J.	FLEX REIMBURSEMENT - CHILD CARE	\$152.00
26327	STEPHANIE FORTUNE	CLOTHING REIMBURSEMENT - 1 PANT	\$25.47
26328	STEPHANIE FORTUNE	FLEX REIMBURSEMENT	\$250.00
26329	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	\$17,438.83
26330	JENNINGS, ROBERT M.	MILEAGE REIMBURSEMENT	\$42.35
26331	ROBERT JENNINGS	FLEX REIMBURSEMENT	\$29.29
26332	PROTHMAN, JEREMY	MILEAGE REIMBURSEMENT	\$148.50
26333	AFLAC	PREMIUMS	\$625.78
26334	AIR FILTER SALES & SERVICE	SUPPLIES	\$149.89
26335	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICE	\$1,037.47
26336	ALGONA PLG. & HTG.	SUPPLIES	\$1.03
26337	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	\$392.92
26338	ALGONA HIGH SCHOOL AFTER PROM	DONATION	\$25.00
26339	ALGONA PUBLIC LIBRARY	SUMMER READING PROGRAM DONATION	\$250.00
26340	AL'S REPAIR	SERVICE	\$37.45
26341	AMERICAN PUBLIC POWER ASSOC.	WEBINAR	\$79.00
26342	A & M LAUNDRY	SUPPLIES	\$31.40
26343	AMU-SKYLINK. L.C.	INVENTORY	\$3,499.48
26344	AZAR COMPUTER SOFTWARE	PPV EVENT FILE	\$300.00
26345	BARNES DISTRIBUTION	SUPPLIES	\$460.60
26346	BBC AMERICA	SUBS	\$214.24
26347	BIG 10	SUBS	\$1,980.79
26348	BMI CABLE & NEW MEDIA	LICENSE FEE FOR 2008	\$149.69
26349	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	\$562.50
26350	BURMEISTER ELECTRIC CO.	METERS	\$1,669.20
26351	BUSCHER BROS. IMPLEMENT	SUPPLIES	\$115.51
26352	BUSCHER'S SERVICE CENTER	FUEL	\$89.25
26353	CHROME TRUCK STOP	FUEL	\$173.54
26354	CHROME COUNTRY INN	SERVICES	\$29.43
26355	CITY OF ALGONA	UPS	\$177.31
26356	COMPUTER SYSTEMS ASSOCIATES	SERVICE	\$180.33
26357	COOK'S SCRAP IRON & METAL	MATERIALS	\$50.29
26358	CRESCENT ELECTRIC SUPPLY	MATERIALS	\$26.26
26359	CROSSROADS AMOCO	FUEL	\$962.01
26360	DAN-D LASER CARTRIDGES	TONER	\$48.15
26361	DAYLIGHT DONUTS	SERVICE	\$51.00
26362	DEWILD GRANT RECKERT	SERVICES	\$6,757.05
26363	DISCOVERY DIGITAL NETWORK	SUBS	\$482.04
26364	DUMP IT INC.	DUMPSTER	\$247.17
26365	ELECTRONIC SPECIALITIES, INC	SUPPLIES	\$26.75
26366	ERNIE WILLIAMS LTD	SUPPLIES	\$1.36
26367	ESPNU	SUBS	\$148.32
26368	FAREWAY STORES	SUPPLIES	\$89.10
26369	FOX SPORTS NET NORTH	SUBS	\$3,834.96
26370	JOHNSTON AUTOSTORES	SUPPLIES	\$261.96
26371	HACH CHEMICAL CO.	CHEMICALS	\$619.67
26372	HALL'S SAFETY EQPT.	EMPLOYEE CLOTHING	\$124.40
26373	HAWKINS INC.	CHEMICALS	\$4,901.80
26374	IRBY TOOL & SAFETY	TESTING SERVICES	\$251.62
26375	HILTON'S FULL SERVICE	FUEL	\$57.03
26376	HUTZELL'S, INC	SUPPLIES	\$314.13
26377	IOWA ASSN OF MUNI UTILITIES	MAPP DUES	\$17,799.41
26378	IOWA NETWORK SERVICES	LD SERVICES	\$13,279.49

26379	IOWA TELECOMMUNICATIONS	REGISTRATION FOR TECH TRAINING	\$550.00
26380	IOWA AGENCY FOR MUNICIPAL WIND	PHASE 2 ASSESSMENT	\$36,436.00
26381	I WIRELESS	SERVICE	\$3.50
26382	JMV GRAPHIX	EMBROIDERING	\$282.82
26383	KAAL	RETRANSMISSION FEES	\$1,274.35
26384	KIMT	RETRANSMISSION FEES	\$910.25
26385	KLGA - FM	ADVERTISING SERVICES	\$714.00
26386	KOSS CO EXTENSION OFFICE	TRAINING	\$70.00
26387	KOSSUTH REG HLTH CENTER	CORPORATE WELLES TESTING	\$2,866.00
26388	KUEHL & PAYER	SERVICE FOR WAREHOUSE SITE	\$2,667.00
26389	LIFETIME TV FOR WOMEN	SUBS	\$1,305.52
26390	MATT PARROTT AND SONS, CO	SUPPLIES	\$1,040.57
26391	MIDAMERICAN ENERGY	GAS SERVICE	\$70.50
26392	MIDAMERICAN ENERGY	JOINT DISPATCH	\$1,853.00
26393	TITAN ACCESS ACCOUNT	SERVICE	\$174.30
26394	MOTOR INN AUTO GROUP	SERVICE	\$235.19
26395	NAPA AUTO PARTS-ALGONA	PARTS	\$1.38
26396	NATIONAL GEOGRAPHIC CHANNEL	SUBS	\$189.52
26397	NFL NETWORK	SUBS	\$1,900.08
26398	NORTH IOWA COLLECTION SER	COMMUNICATIONS COLLECTION SERVICES	\$126.64
26399	PAPPAS TELECASTING OF IOWA	RETRANSMISSION AGREEMENT	\$346.12
26400	PROFESSIONAL COMPUTER SYSTEMS	MONTHLY FEES	\$428.00
26401	PHILS AUTO & TRUCK REPAIR	SERVICE	\$1,010.61
26402	QWEST	LOCAL INTERCONNECTION SERVICES	\$723.39
26403	NG-911, INC	DATABASE MANAGEMENT	\$150.00
26404	RENEGADE UNIVERSITY	WHAT TO WATCH GUIDES	\$39.00
26405	RFD TV	SUBS	\$119.45
26406	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	\$615.26
26407	SAFETEY-KLEEN	SUPPLIES	\$142.62
26408	SIEMENS PWR TRANS & DIST	CIRCUIT BREAKER	\$46,523.40
26409	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION AGREEMENT	\$1,529.58
26410	SPENCER MUNICIPAL UTILITIES	TELEPHONE SWITCHING	\$6,325.00
26411	TESSCO	ACCESSORIES	\$2.17
26412	THE MESSENGER	ADVERTISING SERVICES	\$70.00
26413	TOWER DISTRIBUTION CO	SUBS	\$299.72
26414	TRIBUNE MEDIA SERVICES	RADAR	\$71.76
26415	TURNER NETWORK SALES, INC	SUBS	\$4,721.08
26416	TV GUIDE NETWORKS INC	SUBS	\$1,036.10
26417	PRO-BUILD	SUPPLIES	\$75.92
26418	UNITED RENTALS INC	RENTAL SERVICES	\$337.19
26419	VANMETER INDUSTRIAL, INC	SERVICE CHARGE	\$7.77
26420	VITAL SUPPORT SYSTEMS	SUPPORT	\$513.60
26421	WATER HEATER INNOVATIONS	INVENTORY	\$3,807.80
26422	WEAVER'S	embroidering	\$162.00
26423	WESCO DISTRIBUTION INC.	SUPPLIES	\$449.53
26424	LAURA E WILLEY	ELECTRIC REIMBURSEMENT	\$19.04
26425	WOI-TV	RETRANSMISSION AGREEMENT	\$1,383.94
26426	DEGEN, ERIC J.	FLEX REIMBURSEMENT - MEDICAL	\$167.00
26427	ELECTRICAL MATERIALS CO.	MATERIALS	\$207.03
26428	IN DEMAND	PPV EVENT	\$1,070.84
26429	HEATH VILETA	FLEX REIMBURSEMENT	\$120.70
26430	VILETA, HEATH	KIWANIS REIMBURSEMENT	\$38.33
26431	ROD VITZTHUM	FLEX REIMBURSEMENT	\$30.00
26432	AMBERWAVE COMMUNICATIONS	INTERNET SERVICE	\$11,050.95
26433	N.R. SCHOLER	DEFERRED COMP	\$3,052.33
8800715	NIMECA	LEGAL FEES	\$232.44
8800716	NORTHWEST BANK - WIRE TRANS	CASH REQUIREMENT	\$246,021.40
8800717	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	\$17,941.00
8800718	EFTPS TRANSFER	EFTPS TRANSFER	\$15,939.73
8800719	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	\$1,473.78
8800720	COLLECTION SERVICES CTR	CHILD SUPPORT	\$218.31