

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on April 15, 2009 at 11:00 A.M.

Present: Jay Geving, Chairman Pro Tem; Trustees – James Modrell by phone, Walter Krahenbuhl, Allan Bonde

Absent: Karen Schaaf

Also Present: John Bilsten – General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel; Roger Ketchum – Pro Advantage Services, Inc.

Chairman Pro Tem Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of March 25, 2009 minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Bonde. Motion carried unanimously.

Roger Ketchum presented the 2009-2010 Property Insurance Renewal to the Board.

The Board reviewed the December 2008 Financial Statements. Trustee Bonde moved to approve the financial statements and place them on file, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, i-Wireless, Sutherland, Corn Belt Power Cooperative, Stimulus Package and the IDNR Fund, Electric Rates, AMU/Skylink, IAMWind, backwater discharge, 69kV Hobarton Tap, Substation Work, Electric Rates, ISEP, NIMECA, and the Communication Department Reports.

The General Manager presented the recommendations from the Cable Programming Committee on new Cable TV channels. Trustee Krahenbuhl moved to approve the recommendations, seconded by Trustee Bonde. Motion carried unanimously.

The Board set the date and time for a Public Hearing for 2009 Electric Rate Adjustments. Trustee Bonde moved to set the date and time as May 6, 2009 at 11:15 a.m., seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Resolution #2009-4, a reimbursement resolution for Phase II – Ridgeport Wind Farm. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Bonde. Motion carried unanimously.

The General Manager presented Resolution #2009-5, a resolution to authorize the Algona Municipal Utilities (AMU) Employees to exercise certain powers regarding AMU bank accounts and financial activities. Trustee Bonde moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board moved into Closed Session to discuss the purchase of Real Estate, pursuant to Iowa Code 21.5(1)(j). Trustee Modrell moved to enter closed session without Trustee Krahenbuhl due to conflict of interest, seconded by Trustee Bonde. Roll Call votes were as follows: Modrell, yes; Krahenbuhl, abstain; Geving, yes; Bonde, yes. Motion carried.

The Board discussed the Real Estate Purchase. Trustee Modrell moved to authorize the General Manager to handle negotiations for the purchase based on discussions held in closed session, seconded by Trustee Bonde. Motion carried, Trustee Krahenbuhl abstained.

The Board set the date and time for a Public Hearing for the Real Estate purchase. Trustee Bonde moved to set the date and time as April 28, 2008 at 11:05 a.m., seconded by Trustee Modrell. Motion carried unanimously.

The General Manager presented Pay Request #2 from Karian/Petersen for the 69kV Hobarton Tap Project for \$228,180.88. Trustee Krahenbuhl moved to approve payment, seconded by Trustee Bonde. Motion carried unanimously.

The next meetings are as follows:

April 28, 2009 at 11:00 a.m.

May 6, 2009 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 1:30 p.m.

/s/ Jay B. Geving  
Jay B. Geving, Chairman Pro Tem

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 98,506.61
26434	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	649.59
26435	STEPHANIE FORTUNE	EMPLOYEE MISC	204.55
26436	KAJEWSKI, STEPHEN	EMPLOYEE MISC	21.80
26437	JERRY LARSEN	EMPLOYEE MISC	107.79
26438	CONSORTIA CONSULTING BY TELECOM	CONTRACT SERVICES	1,300.00
26439	CHAPMAN METERING	TESTING SERVICES	7,224.91

26440	FAUSER ENERGY RESOURCES	DIESEL	19,690.65
26441	STEPHANIE FORTUNE	EMPLOYEE MISC	66.00
26442	ROBERT JENNINGS	EMPLOYEE MISC	22.65
26443	RINDONE, BRIEN	EMPLOYEE MISC	125.40
26444	ROETHLER, LOWELL	EMPLOYEE MISC	138.50
26445	SMITH, DANIEL	EMPLOYEE MISC	121.55
26446	ALGONA MUNICIPAL UTIL.	SELF INS FUND	446.00
26447	ALLAN BONDE	TRUSTEE FEES	75.00
26448	JAY GEVING	TRUSTEE FEES	75.00
26449	KENNE, PAUL	EMPLOYEE MISC	136.45
26450	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
26451	LINCOLN LIFE	DEFERRED COMP	2,295.00
26452	JAMES MODRELL	TRUSTEE FEES	75.00
26453	KAREN SCHAAF	TRUSTEE FEES	75.00
26454	STUNDAHL CLEANING	CLEANING SERVICES	900.00
26455	US POSTAL SERVICE (POSTAGE)	POSTAGE	1,000.00
26456	HEATH VILETA	EMPLOYEE MISC	123.00
26457	KENNE, PAUL	EMPLOYEE MISC	128.11
26458	LAURA THILGES	EMPLOYEE MISC	25.74
26459	SMITH, DANIEL	EMPLOYEE MISC	217.00
26460	ROBERT JENNINGS	EMPLOYEE MISC	20.00
26461	KOSSUTH COUNTY TREASURER	PROPERTY TAXES	67,647.50
26462	PLYMOUTH COUNTY TREASURER	PROPERTY TAXES	471.50
26463	ROETHLER, LOWELL	EMPLOYEE MISC	202.95
26464	SUSAN SEEBECKER	EMPLOYEE MISC	44.55
26465	WEBSTER COUNTY TREASURER	PROPERTY TAXES	2,665.50
26466	WOODBURY COUNTY TREASURER	PROPERTY TAXES	16,962.00
26467	GROEN, DOUG	EMPLOYEE MISC	143.50
26468	SMITH, DANIEL	EMPLOYEE MISC	119.00
26469	HEATH VILETA	EMPLOYEE MISC	115.00
26470	HY-VEE	SERVICES	95.33
26471	CARD CENTER	SERVICES	1,673.67
26472	ROSEMARY TULL	EMPLOYEE MISC	86.72
26473	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	10,959.33
26474	ALGONA PLG. & HTG.	SUPPLIES	315.00
26475	ALGONA MACHINE & SUPPLY	SUPPLIES	73.00
26476	ALGONA UPPER DES MOINES	SUBSCRIPTION RENEWAL	54.00
26477	ALGONA PONY LEAGUE	ADVERTISING SPACE	100.00
26478	AMBERWAVE COMM	INTERNET SERVICE	9,000.00
26479	AMU-SKYLINK. L.C.	INVENTORY	2,260.16
26480	MATT ANDERSON	APPL REB - HEAT PUMP	2,050.00
26481	ARNOLD MOTOR SUPPLY	SUPPLIES	270.33
26482	ATHERTON, GARY	APPL REB - WASHER	75.00
26483	BAER, SHEILA	APPL REB - WASHER	75.00
26484	BARNES DISTRIBUTION	EMPLOYEE CLOTHING	563.86
26485	RICK BARNES	METER CONV REBATE	65.41
26486	BROWN SUPPLY COMPANY	SUPPLIES	272.88
26487	CENTRAL IOWA DISTRIBUTING	SUPPLIES	258.15
26488	CHAPMAN METERING	METERING SERVICES	10,408.96
26489	CITY OF ALGONA	REFUND	791.92
26490	CRESCENT ELECTRIC SUPPLY	MATERIALS	1,267.52
26491	DAN-D LASER CARTRIDGES	COPIER MAINT	1,003.41
26492	DEWILD GRANT RECKERT	WATER SERVICES	5,084.50
26493	DEX MEDIA EAST	ADVERTISING SERVICES	45.70
26494	ELBERT MOTOR CO	COMM REFUND	233.74
26495	SIDNEY ELLEFSON	METER CONV REBATE	73.57
26496	ERPELDING EXCAVATING ENT	SERVICE	1,377.75
26497	FARM PLAN	SUPPLIES	80.55
26498	FEDEX	SERVICE CHARGE	13.00
26499	FIVE STAR TOOL & SUPPLY	TOOLS	111.22
26500	FLOORS 'N MORE, INC	FLOORING	218.52
26501	STEPHANIE FORTUNE	EMPLOYEE MISC	58.40
26502	HAWKINS INC.	CHEMICALS	3,655.40
26503	GARY R HELMERS	COMM REFUND	62.13
26504	HILTON'S FULL SERVICE	SERVICE	243.41
26505	HOPKINS, DOLORIS	METER CONV REBATE	75.00
26506	IA DIST.WIND GEN.PROJECT	SHARED COSTS	909.22
26507	IOWA ASSN OF MUNI UTILITIES	WATER DIST. WORKSHOP	1,734.66
26508	IOWA STATE BANK	COMM LOAN PAYMENT	9,139.29
26509	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58

26510	I WIRELESS	SERVICE	3.16
26511	JCL SOLUTIONS	SUPPLIES	101.62
26512	KAJEWSKI, STEPHEN	EMPLOYEE MISC	25.00
26513	APRIL KAUFMANN	COMM REFUND	60.67
26514	KEMNA MOTOR CO.	SERVICE	939.17
26515	K & H COOP OIL CO.	OIL	608.51
26516	KLEINWEBER, MIKE	METER CONV REBATE	53.43
26517	KOSS CO ECONOMIC DEV CORP	HOLE SPONSORSHIP	100.00
26518	KUEHL & PAYER	WAREHOUSE ENGINEERING SERVICES	317.50
26519	TULSAT - NEBRASKA	EQUIPMENT REPAIRS	990.02
26520	LOUWAGIE, TODD	METER CONV REBATE	75.00
26521	CATHERINE MCCOY	COMM REFUND	106.67
26522	MCPEAK TRENCHING	WATERLINE SERVICES	7,200.00
26523	MEDIACOM	SERVICE	85.96
26524	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,055.60
26525	BRANDON METZGER	COMM REFUND	105.87
26526	MIDAMERICAN ENERGY CO.	POWER SUPPLY	336.56
26527	MIDAMERICAN COMP CORP	BILLING SERVICES	4,756.13
26528	MIDWEST CONCRETE CUTTING INC	SERVICE	116.00
26529	NEU STAR	LNP CHARGES	400.00
26530	NORTH IOWA COLLECTION SER	COMM COLL SERVICES	1,745.77
26531	NORTHWEST COMM NETWORK	DS3	8,400.00
26532	NALCO COMPANY	CONTRACT SERVICES	2,096.16
26533	PROFESSIONAL COMPUTER SYSTEMS	2008 W2 FORMS	35.00
26534	PITNEY-BOWES INC.	RENTAL CHARGES	288.00
26535	PUBLIC UTILITIES FORTNIGHTLY	SUBSCRIPTION RENEWAL	169.00
26536	QWEST	SERVICE	101.82
26537	QWEST	LIS	644.70
26538	QWEST COMM	LMC	1.61
26539	DAVID RANDOL	COMM REFUND	122.72
26540	RESCO	MATERIALS	27,281.92
26541	RIVERSIDE MANUFACTURING CO	EMPLOYEE CLOTHING	482.83
26542	SECURITY STATE BANK	COMM LOAN PAYMENT	6,351.48
26543	SECURITY STATE BANK	COMM LOAN PAYMENT	2,046.74
26544	BOMGAARS	SUPPLIES	827.95
26545	SIGN WORKS	NO SMOKING DECALS	42.80
26546	SMITH, GLENN	METER CONV REBATE	69.55
26547	CONSORTIA CONSULTING BY TELEC	CONTRACT SERVICES	1,300.00
26548	THE GARAGE DOOR COMPANY	PARTS	1,143.70
26549	EISCHEN SALES INC	MATERIALS	78.11
26550	USAC	MECHANISM CHARGES	1,085.96
26551	VANMETER INDUSTRIAL, INC	MATERIALS	517.94
26552	WALKER PLUMBING & HEATING	APPL REB - ANDERSON	665.00
26553	ADAM WALTERS	COMM REFUND	89.13
26554	WEATHERCENTRAL	RADAR	200.00
26555	WEAVER'S	EMBROIDERY	3.00
26556	WELLMARK HEALTH PLAN	PREMIUMS	17,046.38
26557	WESCO DISTRIBUTION INC.	SUPPLIES	1,070.02
26558	AVESIS THIRD PARTY ADMIN	PREMIUMS	244.83
26559	JESSE ADAMS	EMPLOYEE MISC	131.83
26560	ROBERT JENNINGS	EMPLOYEE MISC	20.37
26561	KAJEWSKI, STEPHEN	EMPLOYEE MISC	35.00
26562	LAURA THILGES	EMPLOYEE MISC	73.00
26563	ALGONA MUNICIPAL UTILITIES	AMU REVOLVING LOAN	49,574.04
26564	MATT GOLWITZER	EMPLOYEE MISC	15.00
26565	JOHNSTON AUTOSTORES	SUPPLIES	80.30
26566	ROD JOHNSON	EMPLOYEE MISC	393.25
26567	RINDONE, BRIEN	EMPLOYEE MISC	129.14
26568	ROETHLER, LOWELL	EMPLOYEE MISC	18.14
26569	ROETHLER, LOWELL	EMPLOYEE MISC	67.00
26570	HEATH VILETA	EMPLOYEE MISC	203.00
26571	MATT GOLWITZER	EMPLOYEE MISC	70.00
26572	IA DEPT REV & FINANCE	STATE PROPERTY TAX	85.27
26573	PROTHMAN, JEREMY	EMPLOYEE MISC	93.63
26574	CITY OF ALGONA	TRANSFER OF FUNDS	303,843.13
26575	JASON FETT	EMPLOYEE MISC	672.90
26576	STEPHANIE FORTUNE	EMPLOYEE MISC	129.00
26577	GROEN, DOUG	EMPLOYEE MISC	836.35
26578	I WIRELESS	GALA DONATION	250.00
26579	RINDONE, BRIEN	EMPLOYEE MISC	27.25

26580	RINDONE, BRIEN	EMPLOYEE MISC	36.63
26581	AFLAC	PREMIUMS	625.78
26582	N.R. SCHOLER	DEFERRED COMP	2,279.11
26583	DIS-TRAN STEEL POLE, LLC	POLE'S	57,459.00
8800721	EFT - SALES TAX TRANSFER	SALES TAX	10,950.00
8800722	NATIONAL CABLE TELEVISION COOP	DCH EQUIPMENT	3,576.19
8800723	NATIONAL CABLE TELEVISION COOP	SUBS	33,293.92
8800724	NATIONAL CABLE TELEVISION COOP	SUPPLIES	8,345.32
8800725	IPERS	IPERS	15,010.37
8800726	TREASURER STATE OF IOWA	STATE INCOME TAX	6,386.00
8800727	EFTPS TRANSFER	EFTPS TRANSFER	16,320.34
8800728	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800729	NIMECA	FEES	36,092.25
8800730	TREASURER, STATE OF IOWA	USE TAX REMITTANCE	560.00
8800731	COLLECTION SERVICES CTR	CHILD SUPPORT	218.31
8800732	EFTPS TRANSFER	EFTPS TRANSFER	16,014.45