

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on April 26, 2008 at 11:00 A.M.

Present: James Modrell, Chairman; Trustees – Jay Geving, Allan Bonde, Walter Krahenbuhl, Karen Schaaf

Absent: none

Also Present: John Bilsten – General Manager; Brien Rindone, Secretary – Comptroller; Mike Gabor – General Counsel; Roger Ketchum, Pro Advantage Services

Chairman Modrell called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of March 26, 2008 minutes, and approval of the monthly vouchers. Trustee Bonde moved to approve the consent agenda, seconded by Trustee Geving. Motion carried unanimously.

Roger Ketchum reviewed the Insurance Policy Renewal the upcoming year. The Board discussed the changes in the policies for the renewal, and reviewed the history of the premiums.

The Board reviewed the Financial Reports for January 2008. Trustee Krahenbuhl moved to approve the Financial Reports and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, ISEP, NIMECA, the Sutherland Power Project, Ridgeport Wind Farm, Color Copier, Refinancing of the 2000 Revenue Bonds, Finn House Donation for HVAC equipment, I-Wireless, and the Communication Department Reports.

The General Manager presented Pay Request #12 from McPeak Trenching, Inc. for \$7,197.29 for the 2400 Volt Electric Conversion Project. Trustee Geving moved to approve payment, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The Board discussed the Non-Disclosure and Confidentiality Agreements with MidAmerican Energy and Midwest Independent System Operator (MISO). Trustee Schaaf moved to authorize the General Manager to sign the agreements, seconded by Trustee Bonde. Motion carried unanimously.

The Board reviewed an amendment to the Owner-Engineer Agreement with DGR. Trustee Bonde moved to authorize the General Manager to amend the agreement, seconded by Trustee Geving. Motion carried unanimously.

The General Manager presented Resolution #2008-02, a Reimbursement Resolution for the 2,400 Volt Electric Conversion Project. Trustee Geving moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented Resolution #2008-03, a Resolution for the Release of Public Records. Trustee Krahenbuhl moved to approve the resolution, seconded by Trustee Schaaf. Motion carried unanimously.

The next meeting date is April 30, 2008 at 11:00 a.m.

Upon motion and vote, the meeting adjourned at 1:00 p.m.

/s/ J. B. Modrell  
J. B. Modrell, Chairman

Attest:  
/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 44,840.08
23183	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
23184	ALLAN BONDE	TRUSTEE FEES	75.00
23185	JAY GEVING	TRUSTEE FEES	75.00
23186	KAJEWSKI, STEPHEN	EMPLOYEE MISC	34.20
23187	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
23188	LINCOLN LIFE	DEFERRED COMP	1,895.00
23189	JAMES MODRELL	TRUSTEE FEES	75.00
23190	ROETHLER, LOWELL	EMPLOYEE MISC	518.02
23191	ROETHLER, LOWELL	EMPLOYEE MISC	446.05
23192	KAREN SCHAAF	TRUSTEE FEES	75.00
23193	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
23194	LAURA THILGES	EMPLOYEE MISC	35.00
23195	US POSTAL SERVICE (POSTAGE)	POSTAGE METER	2,000.00
23196	JUDY VAUTIER	EMPLOYEE MISC	8.00
23197	ELECTRONIC SPECIALITIES, INC	CELL PHONE REIMBURSEMENT	299.60
23198	JASON FETT	EMPLOYEE MISC	131.30

23199	ROBERT JENNINGS	EMPLOYEE MISC	50.99
23200	JEREMY PROTHMAN	EMPLOYEE MISC	2,502.58
23201	RINDONE, BRIEN	EMPLOYEE MISC	100.00
23202	SUSAN SEEBECKER	EMPLOYEE MISC	44.95
23203	IA DEPT REV & FINANCE	STATE WIDE PROPERTY TAX	79.47
23204	HEATH VILETA	EMPLOYEE MISC	165.00
23205	AGILENT TECHNOLOGIES INC	REPAIR SERVICES	2,753.17
23206	ALGONA MUNICIPAL UTILITIES	COMMUNICATIONS SERVICES	9,483.66
23207	ALGONA PLG. & HTG.	SUPPLIES	2.19
23208	ALGONA FRAME & AUTO BODY	REPAIR SERVICES	261.08
23209	AMBERWAVE COMMUNICATIONS	INTERNET SERVICES	9,000.00
23210	AMERICAN GENERAL FINANCE	ELECTRIC REFUND	12.91
23211	AMERICAN GLASS COMPANY	DOOR	5,058.42
23212	A & M LAUNDRY	CLEANING SUPPLIES	27.40
23213	A-TEC RECYCLING INC.	SUPPLIES	215.21
23214	BARNES DISTRIBUTION	SUPPLIES	559.10
23215	NATHAN BEAUMIER	COMMUNICATIONS REFUND	3.46
23216	BERTHA BECKER	COMMUNICATIONS REFUND	72.87
23217	BORDER STATES ELECTRIC	MATERIALS	3,736.56
23218	BURMEISTER ELECTRIC CO.	MATERIALS	6,258.09
23219	GEORGIA CHRISTENSON	COMMUNICATIONS REFUND	64.00
23220	CITY OF ALGONA	GENERAL TRAFFIC CONTROLS	11,032.11
23221	COVENANT TREASURERS LLC	ELECTRIC REFUND	25.11
23222	CRESCENT ELECTRIC SUPPLY	SUPPLIES	45,947.44
23223	DAN-D LASER CARTRIDGES	TONER	139.10
23224	TAMMY DAVIS	APPL REB - WASHER	75.00
23225	DEWILD GRANT RECKERT	SERVICE	2,443.00
23226	FARMERS COOPERATIVE ELEV.	PROPANE	60.03
23227	FASTENAL COMPANY	SUPPLIES	329.71
23228	FOTH, VIRGINIA	SUPPLY REIMBURSEMENT	28.74
23229	FREESE-NOTIS WEATHER	RADAR	100.00
23230	MATT GOLWITZER	EMPLOYEE MISC	121.10
23232	HILTON'S FULL SERVICE	FUEL	1,197.45
23233	LISETTE HOOD	COMMUNICATIONS REFUND	2.33
23234	IA DIST.WIND GEN.PROJECT	SHARED COSTS	498.92
23235	IOWA ASSN OF MUNI UTILITIES	ELECTRIC DUES	9,505.00
23236	INSIDE OUT DUCT SEALING	SERVICE	300.00
23237	IOWA STATE BANK	LOAN PAYMENT	9,139.29
23238	IOWA STATE BANK	LOAN PAYMENT	3,971.58
23239	ADAM JOHNSON	APPL REB - WASHER	75.00
23240	KEMNA MOTOR CO.	SERVICE	49.38
23241	KENNE, PAUL	EMPLOYEE MISC	184.33
23242	KIDRON KNOX	COMMUNICATIONS REFUND	0.84
23243	KOSSUTH REG HLTH CENTER	WELLNESS SCREENING	2,697.00
23244	JOE LEWIS	COMMUNICATIONS REFUND	213.31
23245	STEVE/JOY LONG	APPL REB - WASHER	75.00
23246	CARD CENTER	EXPENSES	4,647.26
23247	GLORIA MCCLURE	APPL REB - WATER HEATER	50.00
23248	MEDIACOM	SERVICE	43.86
23249	MIKE MEIER	COMMUNICATIONS REFUND	6.32
23250	MIDAMERICAN ENERGY	JOINT DISPATCH	1,883.00
23251	MIDAMERICAN COMP CORP	BILLING SERVICES	4,647.31
23252	NORTH IOWA COLLECTION SER	COLLECTIONS EXPENSE	428.46
23253	NORTH IOWA COLLECTION SERVICE	COMMUNICATIONS REFUND	39.15
23254	NATIONAL CABLE TELEVISION COOP	EQUIPMENT	5,470.19
23255	NALCO COMPANY	CONTRACT	468.44
23256	JEFF PAYNE	ELECTRIC REFUND	15.82
23257	PROFESSIONAL COMPUTER SYSTEMS	SERVICE UPGRADE EXPENSES	89.99
23258	PITNEY-BOWES INC.	RENTAL CHARGES	849.00
23259	PITNEY BOWES GLOBAL SERVICES	RENTAL SERVICES	3,231.61
23260	POWER & TELEPHONE SUPPLY	SUPPLIES	80.72
23261	PUFFER, JERRY	COMMUNICATIONS REFUND	33.66
23262	QWEST	SERVICE	102.61
23263	QWEST	SERVICE	425.79
23264	REDING, PETER C.	APPL REB - WASHER	75.00
23265	RESCO	MATERIALS	6,768.38
23266	ERVIN RUHNKE	COMMUNICATIONS REFUND	10.59
23267	SAFETEY-KLEEN	SUPPLIES	143.87
23268	ROSEMARY SCHILTZ	ELECTRIC REFUND	6.09
23269	SECURITY STATE BANK	LOAN PAYMENT	6,351.48
23270	SECURITY STATE BANK	LOAN PAYMENT	2,046.74
23271	SKYLINK, LC	CREDIT	1,310.15

23272	TESSCO	ACCESSORIES	105.22
23273	LAURA THILGES	EMPLOYEE MISC	70.70
23274	TOM EISCHEN SALES INC	SUPPLIES	5.51
23275	JUDY VAUTIER	EMPLOYEE MISC	5.53
23276	WALKER PLUMBING & HEATING	APPL REB - MCCLURE	40.00
23277	RAY WALKER	APPL REB - WASHER	75.00
23278	WELLMARK HEALTH PLAN	PREMIUMS	17,555.01
23279	ROBERT/DELORES WILLIAMS	COMMUNICATIONS REFUND	18.82
23280	ASCAP	CABLE SYSTEM LICENSE FEES	173.40
23281	DORNBIER, DALE	EMPLOYEE MISC	25.00
23282	FARM & HOME	INTERNET BILLING	1,100.00
23283	IOWA DEPT OF NATURAL RESOURCES	PERMIT APPLICATION	100.00
23284	RINDONE, BRIEN	EMPLOYEE MISC	85.00
23285	HEATH VILETA	EMPLOYEE MISC	173.00
23286	KAJEWSKI, STEPHEN	EMPLOYEE MISC	7.39
23287	PETTY CASH	PETTY CASH	114.55
23288	SMITH, DANIEL	EMPLOYEE MISC	50.00
23289	SMITH, DANIEL	EMPLOYEE MISC	8.03
23290	VITZTHUM, ROD	EMPLOYEE MISC	7.39
23291	ROSEMARY L TULL	EMPLOYEE MISC	1,940.65
23292	BAER, SHEILA	EMPLOYEE MISC	25.01
23293	BILSTEN, JOHN	EMPLOYEE MISC	120.82
23294	STEPHANIE FORTUNE	EMPLOYEE MISC	21.07
23295	FOTH, VIRGINIA	EMPLOYEE MISC	18.20
23296	MATT GOLWITZER	EMPLOYEE MISC	30.00
23297	IA AWWA	SHORT COURSE REG	340.00
23298	JERRY LARSEN	EMPLOYEE MISC	408.86
23299	JERRY A LARSEN	EMPLOYEE MISC	1,021.44
23300	QWEST COMMUNICATIONS	LEXCIS BILLING	38.82
23301	RINDONE, BRIEN	EMPLOYEE MISC	22.37
23302	LISA RONGVED	EMPLOYEE MISC	21.68
23303	LINDA SCOTT	EMPLOYEE MISC	30.00
23304	SUSAN SEEBECKER	EMPLOYEE MISC	25.35
23305	LAURA THILGES	EMPLOYEE MISC	20.50
23306	LAURA THILGES	EMPLOYEE MISC	43.00
23307	JUDY VAUTIER	EMPLOYEE MISC	30.00
23308	VILETA, HEATH	EMPLOYEE MISC	22.40
23309	DEGEN, ERIC	EMPLOYEE MISC	12.68
23310	RINDONE, BRIEN	EMPLOYEE MISC	18.65
23311	LAURA THILGES	EMPLOYEE MISC	800.00
23312	HEATH VILETA	EMPLOYEE MISC	96.00
23313	ARNOLD MOTOR SUPPLY	SUPPLIES	211.11
23314	BOMGAARS	SUPPLIES	434.87
23315	JESSE ADAMS	EMPLOYEE MISC	49.00
23316	ALGONA AFTER 5 KIWANIS	DUES	110.00
23317	ROD JOHNSON	EMPLOYEE MISC	437.38
23318	RINDONE, BRIEN	EMPLOYEE MISC	111.00
23319	ROBERT JENNINGS	EMPLOYEE MISC	40.21
23320	N.R. SCHOLER	DEFERRED COMP	2,910.83
23321	LAURA THILGES	EMPLOYEE MISC	87.29
23322	JARON BENZ	EMPLOYEE MISC	2,450.00
23323	JARON BENZ	EMPLOYEE MISC	1,500.00
23324	DEGEN, ERIC J.	EMPLOYEE MISC	150.00
23325	JASON FETT	EMPLOYEE MISC	25.12
23326	KOSSUTH COUNTY RELAY FOR LIFE	DONATION	50.00
23327	VINCHATTLE ENTERPRISES	WELL CONTROL PANEL	5,544.00
23328	MATT GOLWITZER	EMPLOYEE MISC	500.00
23329	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	6,838.64
23330	IN DEMAND	PPV'S	549.16
23331	ROETHLER, LOWELL	EMPLOYEE MISC	172.00
23332	SUSAN SEEBECKER	EMPLOYEE MISC	109.00
23333	SMITH, DANIEL	EMPLOYEE MISC	43.80
23334	SMITH, DANIEL	EMPLOYEE MISC	21.00
23335	ROSEMARY TULL	EMPLOYEE MISC	505.79
23336	JENNINGS, ROBERT M.	EMPLOYEE MISC	64.64
23337	ROBERT JENNINGS	EMPLOYEE MISC	8.00
23338	HEATH VILETA	EMPLOYEE MISC	704.26
23339	VILETA, HEATH	EMPLOYEE MISC	1,607.04
8800581	TREASURER STATE OF IOWA	STATE INCOME TAX	5,837.00
8800582	IPERS	IPERS WITHHOLDING	13,574.55
8800583	EFTPS TRANSFER	PAYROLL TAXES	16,401.98
8800584	COLLECTION SERVICES CTR	CHILD SUPPORT PAYMENT	323.07

8800585	NORTHWEST FEDERAL - WIRE TRANS	NEAL 4 CASH REQUIREMENT	201,021.40
8800586	EFTPS TRANSFER	EFTPS TRANSFER	15,904.02
8800587	COLLECTION SERVICES CTR	CHILD SUPPORT	323.07
8800588	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,408.31
8800589	LIBRARY OF CONGRESS	JUNE 07 PAYMENT	3,824.00
8800590	LIBRARY OF CONGRESS	DECEMBER 07 PAYMENT	3,775.00